

**WARREN HILLS REGIONAL BOARD OF EDUCATION
REGULAR MEETING
August 16, 2011**

6:30 p.m.

A. Call to order - Ms. Theresa Iacobucci

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the “The Express-Times,” “The Star-Gazette,” “The Star-Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

B. Roll Call - Ms. Maureen Joyce

Donna Sbriscia	Linda Feller	Kathleen Halpin
James Momary	Nancy Fallen	Donna Golda
Daniel Brundage	Richard Havrisko	Theresa Iacobucci

C. Executive Session to discuss matters rendered confidential regarding personnel.

D. Reconvene

E. Minutes of the Previous regular and Executive Session Meetings – Ms. Maureen Joyce

(Motion_____Second_____/Yes_____No_____Abstain_____)

F. Communications - Ms. Joyce

G. Citizens Participation – concerning action items.

H. Superintendent’s Report - Dr. Thomas J. Altonjy

I. Committee Reports

J. Action Items:

I. Personnel

*1. Motion to accept, with regret, the disability retirement of Mr. William Smull, effective November 1, 2011.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*2. Motion to approve the following administrative salaries for the following individuals for the 2011-2012 school year, effective July 1, 2011:

Earl C. Clymer, III	Principal	\$126,432
Patrick Murphy	Director of Plants & Facilities	\$ 89,000

(Motion_____Second_____/Yes_____No_____Abstain_____)

*3. Motion to approve employment, pending release from current employer, of Ms. Susan Rader as high school Assistant Principal, for the 2011-2012 school year, with an annual salary of \$98,000, prorated, effective date as soon as practical.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*4. Motion to approve the following leaves of absence for Ms. Jessica Morgan, high school German teacher:

Maternity/sick leave, effective 9/1/11 through 9/16/11
Family Leave without pay, effective 9/19/11 through 12/9/11
Child-rearing leave without pay, effective 12/12/11 through 1/25/12

Jessica plans to return to WHR on January 26, 2012

(Motion_____Second_____/Yes_____No_____Abstain_____)

*5. Motion to approve employment of Ms. Franna Patrucker as a middle school French teacher for the 2011-2012 school year on Step C-3, BA, with an annual salary of \$50,940, effective September 1, 2011.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*6. Motion to approve employment of Ms. Raquel Wright as a middle school Spanish teacher for the 2011-2012 school year on Step A-1, BA, with an annual salary of \$49,940, effective September 1, 2011.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*7. Motion to approve employment of Ms. Tara Paulus as a high school leave replacement English teacher for the 2011-2012 school year on Step A-1, BA, with an annual salary of \$49,940, effective September 1, 2011.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*8. Motion to approve employment of Mr. Richard Griffin as a middle school maternity replacement Social Studies teacher for the period August 29, 2011 through December 23, 2011, with a salary of \$90 per day for the first 20 days and on the 21st day begin Step 1 of the BA salary guide or \$249.70 per diem.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*9. Motion to approve employment of Ms. Nora Kiefer as a half-time middle school Music teacher for the 2011-2012 school year on Step A-1, BA, with an annual prorated salary of \$24,970, effective September 1, 2011.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*10. Motion to approve employment of Ms. Megan Duke as a Health and Physical Education teacher at the middle school for the 2011-2012 school year on Step E-5, BA, with an annual salary of \$51,940, effective September 1, 2011.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*11. Motion to approve employment of Ms. Louise Zamora as a half-time Spanish teacher at the middle school for the 2011-2012 school year on Step A-1, MA, with an annual prorated salary of \$27,970, effective September 1, 2011.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*12. Motion to approve employment of Mr. William Winslow as a high school leave replacement German teacher for the period August 29, 2011 through January 26, 2012, with a salary of \$90 per day for the first 20 days and on the 21st day begin Step 1 of the BA salary guide or \$249.70 per diem.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*13. Motion to approve employment, pending release from current employer, of Ms. Sharon Fretz as a Social Worker for the 2011-2012 school year on Step 5, MA, with an annual salary of \$57,940, prorated, effective date at soon as practical.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*14. Motion to approve Contract for Mr. Kevin Call, Athletic Trainer, for the 2011/2012 school year, at a salary of \$88,261.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*15. Motion to approve stipend for Low Pressure Black Seal Boiler Operator License to Jonathan Powers in the amount of \$1,100.00, effective the 2011/2012 school year.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*16. Motion to rescind the employment of Ms. Ingrid Stein as the Assistant Cross Country Coach for the 2011-2012 school year, effective immediately.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*17. Motion to approve employment and salaries of the following Coaches for the 2011-2012 school year:

Andrew Oakley	Asst Boys and Girls Cross Country	Step 1	\$3,393/longevity \$60
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Jeffrey Case	Asst Football	Step 1	\$4,494/longevity \$60
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(Motion_____Second_____/Yes_____No_____Abstain_____)

*18. Motion to approve employment of Robert Lockhart as Equipment Manager for the 2011-2012 school year at an annual stipend of \$4,000.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*19. Motion to approve employment and salaries of the following Marching Band Coaches for the 2011-2012 school year:

Jason Graf	Head Band Director	Step 2	\$6,575/ longevity \$ 200
Sandra Young	Ass't Band Director	Step 4	\$6,370/longevity \$1,260
Nora Kiefer (MS)	Ass't Band Director	Step 1	\$4,055/longevity \$ 60

(Motion_____Second_____/Yes_____No_____Abstain_____)

*20. Motion to approve Miscellaneous Stipends for the Athletic Department for the 2011-2012 school year as follows:

Sports Announcer	Football	\$42.50
Sports Announcer	Basketball and Wrestling	\$40.00
Varsity Timer	Football	\$62.50
Varsity Timer	Basketball	\$37.50
Varsity Timer	Wrestling	\$37.50
Varsity Timer	Volleyball	\$37.50
Sub Varsity Timer	Basketball	\$30.00
Sub Varsity Timer	Wrestling	\$30.00
Sub Varsity Timer	Volleyball	\$30.00
Sub Varsity Timer	Football	\$57.50
Ticket Taker	All Sports	\$30.00
Ticket Seller	All Sports	\$40.00
Staff Help	All Sports	\$37.50
Filming Events	All Sports	\$85.00
MS Game Timer (A&B)	Basketball	\$55.00
Sports Announcer & Timer	Varsity Basketball	\$50.00
Sports Announcer & Timer	Varsity Wrestling	\$50.00
Sports Announcer & Timer	Sub Varsity Basketball	\$40.00
Sports Announcer & Timer	Sub Varsity Wrestling	\$40.00

(Motion_____Second_____/Yes_____No_____Abstain_____)

*21. Motion to approve a change in salary for the 2011-2012 school year for the following individuals:

Heather Dilts	Step B-2, B+15	\$52,440
Josephine Potter	Step G-7, B+15	\$57,273
Noelle Baldwin	Step D-4, B+15	\$53,440

(Motion_____Second_____/Yes_____No_____Abstain_____)

*22. Motion to approve employment of Ms. Sherry Sarte as the Substitute Teacher Caller for the 2011-2012 school year with a stipend of \$7,957.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*23. Motion to approve employment of Mr. Donald Johnson as an Extra-Curricular/Athletic Bus Driver for the 2011-2012 school year.

(Motion_____Second_____/Yes_____No_____Abstain_____)

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*30. Motion to approve summer work hours for Ms. Shannon McCabe, in order for her to prepare for the 2011-2012 Employment Orientation class, for 10 hours at \$37.70 per hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

1. Motion to approve Warren Hills Regional Board of Education Policy #5512, *Harassment, Intimidation and Bullying*.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

2. Motion to approve the revision of the English I, 101, course to reflect the 2009 N.J. Core Curriculum Content Standards.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

3. Motion to adopt the advanced curriculum map for the following newly adopted WHRHS courses:

#312 Geometry Lab

#3050 Pre-Algebra

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

4. Motion to approve the following Travel and Conference Requests for the following individuals:

Dawn Moore & New Teachers 2011-12	8/24/11	Presentation by Harry Wong- New Teacher Orientation	Kean University
Dawn Moore	9/30/11	Social Studies Content Specialist & Core Content Stand.	WHR District Office
Dr. Thomas Altonjy	11/2/11	Ipad Workshop for School Leaders	Monroe Twsp. NJ
Dr. Thomas Altonjy	10/6, 12/13, 1/10/12, 2/9/12, 3/15/12	New Superintendent's Academy	Trenton, NJ
Kim Unangst	9/15, 10/13, 11/17, 12/8, 1/12/12, 2/9/12, 3/8/12, 4/19/12, 5/10/12 and 6/7/12	Special Services Director Meetings	Sussex & Warren Counties, various school locations

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

5. Motion to approve the following Field Trip Requests for the following individuals:

Heather Salsovic	9/13, 9/19, 9/29, 10/5, 10/12, 10/18 & 10/24/11	MD Classes – Community Based Instruction	Walking trips to the library & downtown businesses
Heather Salsovic	9/16/11	MD Classes – Fitness	Meadow Breeze Park
Heather Salsovic	9/30/11	MD Classes – Comm. Based Instruction	Sam’s Club, Hackettstown, NJ
Heather Salsovic	10/28/11	MD Classes – Comm. Based Instruction	Walmart in Hackettstown, NJ
Shannon McCabe	9/21/11	AU/MD Classes Community Based Instruction	Shop-Rite & McDonalds Washington, NJ
Shannon McCabe	10/7/11	AU/MD Classes Comm. Based	Walmart Hackettstown, NJ
Shannon McCabe	10/20/11	AU/MD Classes Comm. Based	Shop-Rite & Subway Washington, NJ

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

*1. Motion to accept the monthly Financial Reports of the Board Secretary / Business Administrator and the Treasurer of School Monies for the month of July, 2011, in compliance with N.J.A.C. 6A:23-2.11(c)4, the Board certified that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the district’s financial obligation for the remainder of this school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

2. Motion to approve the regular list of bills.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

3. Motion to approve transfers.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

4. Motion to approve Student Activity Transactions for the month of July, 2011.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

5. Motion to approve the Resolution in reference to the reimbursement of all volunteer Board of Education members for the completion of their Criminal History Background checks for the State of New Jersey (attached).

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

6. Motion to approve the following transportation contract renewals for the 2011/2012 school year:

Snyder Bus Service, Inc.

<u>Route #</u>	<u>Amount</u>
102	\$ 123.43 per diem (\$11,108.70)
103	\$11,905.22
25SP	\$36,466.44
31SP	\$56,363.87
23/KDG1	\$35,411.77
01/F	\$37,645.83
02/KL	\$39,109.22
03/A	\$37,735.10
04/C	\$39,765.47
12/D	\$37,567.88
14/AB/IM	\$39,952.81
15AB/G	\$36,726.81
16AB/E	\$37,790.40
21/H	\$40,279.69
22/VAN 1	\$32,847.09
VAN2/KDG	\$36,720.53
32SP	\$ 151.84 per diem (\$27,331.20)

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

7. Motion to approve the 2011/2012 Joint Transportation Agreements with Washington Township to transport their elementary school students as follows:

<u>Route</u>	<u>Cost</u>
23/KDG 1	\$12,277.88
01/F	\$17,109.34
02/KL	\$14,644.58
03/A	\$15,278.83
04/C	\$19,938.05
12/D	\$17,880.00
14AB/IM	\$19,588.57
15AB/G	\$14,083.95
16AB/E	\$21,639.05
21/H	\$19,808.56
22/VAN 1	\$16,251.88
VAN 2/KDG	\$36,720.53

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

8. Motion to approve Special Education Tuition Contract for Student 11-12 to attend Hunterdon Learning Center for the 2011/2012 school year, at a tuition rate of \$40,248.00, commencing September 6, 2011.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

9. Motion to approve a Tuition Contract Agreement with the Department of Children and Families for the 2011/2012 school year for three (3) students at the rate of \$139.77 per diem per student, commencing July 1, 2011.

(Motion_____Second_____/Yes_____No_____Abstain_____)

10. Motion to approve a Shared Services Agreement with Oxford Township Board of Education for a Behavior Therapist for the 2011/2012 school year.

(Motion_____Second_____/Yes_____No_____Abstain_____)

11. Motion to approve an Instructional Services Agreement for Chapters 192/193 with Sussex County Educational Services Commission for the 2011/2012 school year.

(Motion_____Second_____/Yes_____No_____Abstain_____)

12. Motion to approve Chapter 193 Evaluation and Determination Agreement with Sussex County Educational Services Commission for the 2011/2012 school year.

(Motion_____Second_____/Yes_____No_____Abstain_____)

13. Motion to approve an Equipment Rental Agreement with Snyder Bus Services, Inc., to lease six Warren Hills' busses at the annual rate of \$3,500 per bus for the period September 1, 2011 through June 30, 2012.

(Motion_____Second_____/Yes_____No_____Abstain_____)

14. Motion to approve the renewal of the Student/Athletic Accident Insurance policy for Interscholastic Football/Sports Coverage and student body accident coverage with the Maksin Group.

(Motion_____Second_____/Yes_____No_____Abstain_____)

15. Motion to approve Amendment 1 to the 2009-2011 IDEA ARRA Grant.

(Motion_____Second_____/Yes_____No_____Abstain_____)

K. Citizens Participation

L. Executive Session (if needed)

M. Reconvene

N. Adjournment

***Roll Call Vote**