

**WARREN HILLS REGIONAL BOARD OF EDUCATION  
MEETING**

**April 16, 2013**

**7:00 p.m.**

A. Call to order - Mrs. Donna Golda

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Star-Gazette," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

John Bell	Theresa Iacobucci	Lisa Marshall
Daniel Brundage	Kathleen Halpin	Donna Sbriscia
Linda Feller	Richard Havrisko	Donna Golda

C. Minutes of the Previous regular and Executive Session meetings – Ms. Joyce  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

**I. Personnel**

\*1. Motion to approve the contract between the Warren Hills Regional Board of Education and the Warren Hills Regional Administrators Association, effective July 1, 2012 through June 30, 2015.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve the following administrative salaries for the 2012-2013 school year, retroactive to July 1, 2012:

Earl Clymer	\$128,960
Patricia Hetrick	\$117,300
Dawn Moore	\$106,111
David Smith	\$110,928
Kimberly Unangst	\$125,925
Susan Rader	\$ 99,960
Robert Lockhart	\$102,000

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to accept, with regret, the resignation of Mrs. Cristy Ortu, middle school Mathematics teacher, effective June 30, 2013.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to approve an administrative one day observation for Mr. Bruce Tinor under the direction of Mr. David Smith, middle school assistant principal.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve the following individuals for addition to our substitute teachers' list for the 2012-2013 school year:

Laura Terhune      B. James Wadams

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve Mr. Michael Gianquinto, substitute teacher, as a volunteer assistant coach for the 2012-2013 track program.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

**II. Education and Policy**

\*1. Motion to approve the second and final reading of the following new and revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee:

2431.1	Emergency Procedures for Athletic Practices & Competitions [Regs]
2431.2	Medical Examination to Determine Fitness for Participation in Athletics [Regs]

Con't

- 5600 Pupil Discipline/Code of Conduct + Regulations
  - 6160 Grants from Private Sources + Regulations
  - 6162 Corporate Sponsorships
  - 6350 Competitive Contracting + Regulations
  - 6450 Choice of Vendor
  - 7230 Gifts, Grants and Donations + Regulations
  - 7510 Use of School Facilities + Regulations
  - 8310 Public Records + Regulations
  - 8311 Managing Electronic Mail
  - 8506 School Lunch Program Biosecurity Plan
  - 8540 Free and Reduced Rate Meals + Regulation
  - 8860 Memorials
- (Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*2. Motion to approve the first reading of the following new and revised selected policies as endorsed by the superintendent and Education and Policy Committee:

- 3432.2 Donated Leave Bank [Teaching Staff]
  - 3433 Vacations
  - 4432.2 Donated Leave Bank [Support Staff]
  - 9100 Public Relations
  - 9120 Public Relations Program + Regulations
  - 9130 Public Complaints and Grievances + Regulations
  - 9161 Crowd Control
  - 9280 Parent Conferences
  - 9560 Administration of School Surveys
  - 9700 Special Interest Groups
  - 9713 Recruitment by Special Interest Groups
- (Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*3. Motion to affirm the administrative decisions regarding the following HIB cases:

MS - 12/13-017 through 12/13-018

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*4. Motion to approve a change in the Board of Education meeting calendar to reflect May 7, 2013 as the next Board of Education meeting date and to cancel the April 30 and May 14, 2013, originally scheduled meeting dates.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*5. Motion to approve the attached list of Travel and Conference Requests. [attached]

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

### III. Budget and Finance

- \*1. Motion to approve payment of bills after the April 16<sup>th</sup> meeting.  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )
- \*2. Motion to approve Student Activity Transactions for the month of March, 2013.  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )
- \*3. Motion to approve a Tuition Contract for one Warren Hills student to attend Hunterdon County ESC Schools, Sawmill Campus for the 2012/2013 school year, commencing March 27, 2013, at a tuition rate of \$1,700 per month.  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )
- \*4. Motion to approve food service account transactions for the months of January through March, 2013.  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )
- \*5. Motion to approve the Municipal Tax Schedule for the 2013/2014 school year.  
[attached].  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )
- \*6. Motion to accept a donation of miscellaneous office furniture from the Picatinny Arsenal.  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

### I. Citizens Participation

### J. Executive Session – as indicated by item a. below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. **Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

K. Reconvene

L. Adjournment

**\*Roll Call Vote**

## 2013-2014 Municipal Tax Schedule

	<b>Franklin</b>	<b>Mansfield</b>	<b>Washington Boro</b>	<b>Washington Twp.</b>
7/15/13	\$703,390.43		\$730,966.48	\$1,312,198.45
8/15/13		\$ 529,884.43		
9/15/13	527,542.82	1,059,768.84	548,224.86	984,148.85
10/15/13	194,576.50	823,044.92	202,205.00	362,989.00
11/15/13	527,542.82	529,884.42	548,224.86	984,148.84
1/15/14	703,390.42	529,884.42	730,966.47	1,312,198.45
3/15/14	527,542.82	1,059,768.84	548,224.86	984,148.84
4/15/14	194,576.50	823,044.92	202,205.00	362,989.00
5/15/14	527,542.82	529,884.42	548,224.85	984,148.84
<b>Total</b>	<b>\$3,906,105.13</b>	<b>\$5,885,165.21</b>	<b>\$4,059,242.38</b>	<b>\$7,286,970.27</b>