

**WARREN HILLS REGIONAL BOARD OF EDUCATION
REGULAR MEETING
December 13, 2011**

7:00 p.m.

A. Call to order - Ms. Theresa Iacobucci

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Star-Gazette," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

B. Roll Call - Ms. Maureen Joyce

Donna Sbriscia	Linda Feller	Kathleen Halpin
James Momary	Nancy Fallen	Donna Golda
Daniel Brundage	Richard Havrisko	Theresa Iacobucci

C. Minutes of the Previous meetings – Ms. Maureen Joyce

(Motion_____Second_____/Yes_____No_____Abstain_____)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

I. Personnel

*1. Motion to accept, with regret, the retirement of Mrs. Sandra Hammer, high school Special Education teacher, effective July 1, 2012.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*2. Motion to accept, with regret, the retirement of Mrs. Virginia Cooper, high school Business Education teacher, effective July 1, 2012.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*3. Motion to accept, with regret, the retirement of Mrs. Mary Romond, high school Guidance Counselor, effective July 1, 2012.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*4. Motion to accept, with regret, the retirement of Mrs. Linda Trigiani, middle school Reading teacher, effective July 1, 2012.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*5. Motion to accept, with regret, the disability retirement of Mrs. Carolyn Miksch, high school secretary, effective February 1, 2012.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*6. Motion to approve a maternity/sick leave of absence for Mrs. Meghan McGeehan, effective March 19, 2012 through April 18, 2012 and a Family Leave of Absence, without pay, for the period April 19, 2012 through May 31, 2012. Meghan plans to return to WHR on June 1, 2012.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*7. Motion to approve an extension of a child rearing leave of absence for Mrs. Jessica Morgan, high school German teacher, for the period January 26, 2012 through June 30, 2012. Jessica plans to return to WHR for the 2012-2013 school year.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*8. Motion to approve employment of Mr. Patrick Kablis as a high school Health and Physical Education teacher on Step C-3, BA, with an annual prorated salary of \$50,940, effective January 3, 2012.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*9. Motion to approve employment, pending certification, of Mr. Michael Arminio as a high school guidance counselor on Step A-1, MA, with an annual prorated salary of \$55,940, effective as soon as practical.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*10. Motion to approve employment of Meghan Boyle as a maternity replacement high school Social Worker at a per diem rate of \$249.70, effective December 14, 2011 through March 7, 2012.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*11. Motion to accept the resignation of Ms. Cristy Ortu as the middle school co-advisor of the Builders' Club, effective November 30, 2011.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*12. Motion to approve employment of Ms. Mary Kaye Bartek as the sole advisor for the middle school Builders' Club, effective December 1, 2011, with a prorated stipend of \$2,720.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*13. Motion to approve a stipend of \$350 for Ms. Elizabeth McKeown for serving as facilitator of the countywide Battle of the Minds Competition.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*14. Motion to approve the following individuals for addition to our substitute teachers' list for the 2011-2012 school year:

Judy Dolan	Michael Adames	Emily Henley
Jill O'Malley	Richard Griffin	Michael Arminio

(Motion_____Second_____/Yes_____No_____Abstain_____)

*15. Motion to approve employment of Ms. Carolyn Tauriello as a substitute custodian for the 2011-12 school year.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*16. Motion to accept the resignation of Susan Cicala, substitute school resource personnel, effective immediately.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*17. Motion to approve 5 hours of observation time for Centenary College student, Alena Russo, at the middle school for the period Dec. 14th through Dec. 16th.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*18. Motion to approve a student teaching experience for the period January 17, 2012 through May 5, 2012 for College of St. Elizabeth student, Michelle Piscitelli, under the direction of Kimberly Kavcak, middle school Social Studies teacher.
(Motion_____Second_____/Yes_____No_____Abstain_____)

II. Education and Policy

*1. Motion to approve the 2012-2013 "Program of Studies" for Warren Hills Regional High School and Warren Hills Regional Middle School. The "Program of Studies" for each school is endorsed by Content Specialists, the Director of Curriculum and Instruction, administrators of both schools, the Superintendent and the Board's Education/Policy Committee.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*2. Motion to approve a first reading of revised policy Series 0000, *Bylaws*, as endorsed by the superintendent and Education and Policy Committee.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*3. Motion to affirm the administrative decisions regarding the following HIB cases:

MS – 2011 042-045
 HS – 2011 037-038

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Ms. Mackenzie Holguin, middle school special education teacher, to survey our teachers, anonymously, for fulfillment of her graduate course requirements.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the following Travel and Conference Requests for the following individuals:

Dawn Moore	2/13/12	Dept. of Education Workshop – Education Law	New Providence, NJ
Dawn Moore	1/27/12	Warren Co. Curr. Consortium	TBD
Robert Lockhart	12/12/11	Skylands Conference Scheduling Meeting	Gill St. Bernard HS
Robert Lockhart	12/7/11, 1/10, 1/11, 2/15, 3/21, 4/18 & 5/9/12	Athletic Director Meetings for Skylands Conference & H/W/S	WHR, HC Polytech & Gill St. Bernard Schools
Cristy Ortu	2/13, 14,15 & 16/12	Middle States Accreditation Process	Abington High School Abington, PA
Debbie Rokosny	3/9/12	Annual Conference on Human Rights	Kean University
Frank Fenimore	5/16 & 18/12	North Jersey Student Craftsmen Fair	Ledgewood Mall Roxbury, NJ

Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

6. Motion to approve the following Field Trip Requests for the following individuals:

Theresa Tynan	2/9-13, 2012	National Cheerleading Competition	Orlando, Florida
Heather Salsovic & Shannon McCabe	12/13/11	AU/MD Students to Kiwanis Holiday Party	Sports Scene Washington, NJ
Nicole Silvis & Lisa Weisenstein	1/11/12	MS/HS Student Council to NJASC Winter Convention	The College of NJ, Ewing, NJ
David Rader	12/13/11	Independent Study to showcase Robotics	Oxford Elementary School

Marilyn Patterson	1/9/12	FFA & FFA Alumni to PA Farm Show	Harrisburg, PA
Michael Perruso	1/5/12	MS Interdisciplinary Enrichment Class	To HS to be introduced to Wings Program
Shannon McCabe	1/9/12	AU MD Classes	Oakwood Lanes
Heather Salsovic	2/9, 15, 23, 29, 3/6, 12, 22, 28/12	MD classes community based skills	Washington Public Library
Heather Salsovic	1/6/12	MD classes community based skills	A&P, Tractor Supply Washington, NJ
Heather Salsovic	1/25/12	MD classes community based skills	K-Mart, Walmart Bethlehem, PA
Heather Salsovic	2/10/12	MD classes community based skills	Lowe's & Riverstar Diner Hackettstown, NJ
Heather Salsovic	2/24/12	MD classes community based skills	Trade Zone & Wendy's Budd Lake, NJ
Heather Salsovic	3/7/12	MD classes community based skills	Shop-Rite, Kohl's Mansfield, NJ
Heather Salsovic	3/23/12	MD classes community based skills	Palmer Park Mall Easton, PA
David Rader	1/7/12	Project First Robotics Team Kick Off	Montgomery HS

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

*1. Motion to approve Student Activity Transactions for the month of November, 2011.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve paying December bills prior to the January board meeting.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve an Addendum to Contract for Educational Services with Northern Hills Academy (Sussex County Educational Services Commission) for Student 15-12 for an Assigned Teacher Assistant for the 2011/2012 school year, commencing December 1, 2011 in the amount of \$17, 337.50.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve a Special Education Tuition Contract for Student 17-12 to attend Hunterdon Central Regional High School for the 2011/2012 school year, commencing November 21, 2011, at a tuition rate of \$16,650, prorated.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve public relations firm, Zander Consulting, LLC, as per the December 8th proposal, effective January 2, 2012 through June 30, 2012.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to enter into an agreement with Design Resources Group to prepare bids and specifications to replace the middle school windows.
(Motion_____Second_____/Yes_____No_____Abstain_____)

J. Citizens Participation

K. Executive Session – as indicated by item **a** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

L. Reconvene

M. Adjournment

***Roll Call Vote**