

**WARREN HILLS REGIONAL BOARD OF EDUCATION
MEETING
February 21, 2012**

7:00 p.m.

A. Call to order - Ms. Theresa Iacobucci

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Star-Gazette," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

B. Roll Call - Ms. Maureen Joyce

Donna Sbriscia	Linda Feller	Kathleen Halpin
James Momary	Nancy Fallen	Donna Golda
Daniel Brundage	Richard Havrisko	Theresa Iacobucci

C. Minutes of the Previous regular and Executive Session Meetings – Ms. Joyce

(Motion_____Second_____/Yes_____No_____Abstain_____)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

I. Personnel

*1. Motion to approve a revised maternity/sick leave of absence for Ms. Amanda Best effective February 7, 2012 through March 8, 2012, and a Family Leave of Absence, without pay, for the period March 9, 2012 through June 1, 2012. Amanda plans to return to WHR on June 4, 2012.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*2. Motion to approve employment of Ms. Jennifer Feldman as a middle school maternity replacement Special Education teacher [Amanda Best] for the period February 8, 2012 through June 1, 2012, with a salary of \$90 per day for the first 20 days and on the 21st day to the first step of the teachers guide or \$249.70 per diem.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve a maternity/sick leave of absence for Mrs. Dana des Garennes effective April 23, 2012 through May 28, 2012. Dana plans to return to WHR on May 29, 2012.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve submittal of a Memorandum of Understanding application between the State of New Jersey and Warren Hills Regional Board of Education to establish a framework of collaboration in support of the State in its implementation of an approved Race to the Top grant project.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following revised and final reading of selected Policy Series 1000, *Administration*, as endorsed by the superintendent and full Board of Education:

Series 1000

- 1100 – District Organization
- 1110 – Organizational Chart
- 1120 – Management Team
- 1140 – Affirmative Action Program
- 1230 – Superintendent’s Duties
- 1522 – School-Level Planning
- 1523 – Comprehensive Equity Plan
- 1530 – Equal Employment Opportunities
- 1550 – Affirmative Action Program for
Employment and Contract Practices
/Employment Practices Plan
- 1620 – Administrative Employment Contracts

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the first reading of selected policies from Series 2000, *Program*, and Series 3000, *Teaching Staff Members*, as endorsed by the superintendent and Education and Policy Committee:

Series 2000

- 2132 – School District Goals and Objectives
- 2260 – Affirmative Action Program for School and Classroom Practices
- 2312 – Class Size
- 2340 – Field Trips
- 2360 – Use of Technology
- 2361 – Acceptable Use of Computer Networks/Computers and Resources
- 2411 – Guidance and Counseling
- 2414 – Programs and Services for Pupils in High Poverty and in High Need School Districts
- 2415.01 - Academic Standards, Academic Assessments and Accountability
- 2415.04 – Title I – District-Wide Parental Involvement
- 2423 – Bilingual and ESL Education
- 2430 – Co-Curricular Activities
- 2440 – Summer Sessions
- 2461 – Special Education/Receiving Schools
- 2510 – Adoption of Textbooks

Series 3000

- 3125.2 - Employment of Substitute Teachers
- 3144 – Certification of Tenure Charges
- 3216 – Dress and Grooming
- 3321 – Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to affirm the administrative decisions regarding the following HIB cases:

- MS – 2012 054-056
- HS – 2012 053-060

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve Ms. Jen Cavo, high school Art teacher, to survey our teachers, anonymously, for fulfillment of her graduate course requirements.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve the following Travel and Conference Requests for the following individuals:

Michael Arminio	2/10/2012	Warren Co. Counselors Meeting	Belvidere, NJ
Daniel Cullen	2/23/2012	Nat'l Writing Project Observation	Franklin Twsp. Elementary School
Daniel Cullen & Jessica Rader	3/30/2012	Council for Exceptional Children	Ramapo College
Daniel Cullen	3/22/2012	Nat'l Writing Project Observation	Franklin Twsp. Elementary School
Cedric Hickerson	2/24/2012	Financial Literacy Standards Workshop	Lopatcong Middle School
Lolitta Trifiletti	3/3/2012	AP Spanish Language Workshop	Robbinsville HS Robbinsville, NJ
Dawn Moore	3/21/2012	Warren Co. Curric. Consortium	Warren Co. Technical School
Maureen Joyce	2/24, 3/23, 4/27, 5/18, & 6/22/2012	NJ School Business Officials Bd of Trustees Meetings	Robbinsville, NJ
Dawn Moore & Patricia Hetrick	3/19/2012	Admin. Orientation for Math Achieve. in stud. with disabilities	Learning Resource Center, Trenton, NJ

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve the following Field Trip Requests for the following individuals:

Patrick O'Brien	5/22&23/2012 Overnight	US History II Junior Class to Memorials	Washington, DC
Penny Giamoni	4/20&21/2012 [new dates] Overnight	REVISED - Debate Team	Princeton University
Heather Salsovic	4/4, 4/13, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23, 5/31 and 6/6/2012	MD Classes	Washington Public Library
Heather Salsovic	4/17/2012	MD Classes	Phillipsburg Mall
Heather Salsovic	4/27/2012	MD Classes	Walmart/Kohl's
Heather Salsovic	5/11/2012	MD Classes	Lehigh Valley Mall
Heather Salsovic	6/1/2012	MD Classes	Meadow Breeze Park
Shannon McCabe	3/9/2012	AU/MD Classes	Jenkinson's Aquarium Pt. Pleasant, NJ
Shannon McCabe	3/27/2012	AU/MD Classes	Shop-Rite & Applebees, Pburg, NJ
Cindy Laws	3/17/2012	Nat'l Honor Society to assist Special Olympics	Farleigh Dickinson University

Jason Graf	6/3/2012	WHR Marching Band to see Stomp	New York, NY
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(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

*1. Motion to accept the monthly Financial Reports of the Board Secretary / Business Administrator and the Treasurer of School Monies for the month of January, 2012, in compliance with N.J.A.C. 6A:23-2.11(c)4, the Board certified that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

2. Motion to approve the regular lists of bills.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

3. Motion to approve transfers.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

4. Motion to approve Student Activity Transactions for the month of January, 2012.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

5. Motion to approve changing the March 20, 2012 Board meeting /Public Hearing to March 27, 2012.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

6. Motion to cancel the Tuesday, April 3, 2012 Board meeting.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

7. Motion to approve submittal of the Extraordinary Aid application for the 2011-2012 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

8. Motion to approve Amendment 1 to the FY '12 IDEA Grant, to reflect carryover funds from the prior year of \$5,095.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

I. Citizens Participation

J. Executive Session – as indicated by item **a.** and **i.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which falls within an exception of our

open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is anticipated.

K. Reconvene

L. Adjournment

***Roll Call Vote**