

**Warren Hills Regional
Board of Education
Regular Meeting
January 17, 2012**

The Warren Hills Regional Board of Education met in Regular Meeting on January 17, 2012 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Theresa Iacobucci, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Roll Call

Roll call was taken by Diane Gogal. Members present were Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, and James Momary. Also present were Thomas Altonjy and Diane Gogal.

Minutes

Moved by Donna Golda and seconded by Kathleen Halpin to approve the Minutes of the Regular and Executive Session meetings of December 13, 2011.

Ayes 5 Nays 0
Abstain 2 (Momary and Havrisko)

Comm.

Communications: None.

Citizens Part

Citizens Participation: None.

Special Presentation

Special Presentation:

Mrs. Iacobucci read the following special Resolution:

RESOLUTION: Recognizing the heroic efforts in saving the life of a visiting spectator who was suddenly stricken:

WHEREAS, the Warren Hills Regional Board of Education recognizes Kevin Call, district Athletic Trainer and Jordan Race, East Stroudsburg Student Athletic Trainer and Emergency Medical Technician for their life-saving efforts; and

WHEREAS, the Warren Hills Regional Board of Education recognizes the following individuals for their crucial assistance in helping Kevin and Jordan:

Bob Lockhart, Director of Athletics and Student Activities, custodians, Bill Kayal and Jonathan Powers, Mark Bond, School Resource Personnel, Erin Czarnecki, a WHR parent and Misha Gonzales, rescue member.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education, in the County of Warren, State of New Jersey does hereby thank and recognize these individuals and a copy of this Resolution, along with a Certificate of Appreciation, shall be presented to each individual on behalf of the Warren Hills Regional School District and community.

Thereafter, Mrs. Iacobucci presented the Certificates and Mr. Herman Penreck was introduced to the above individuals during a short intermission for a meet and greet.

Supt's
Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. Mr. Dan Cullen, middle school special education teacher, and his students gave a presentation to Franklin Township Elementary School on 23 December 2011 for their "Abilities Day." Students performed skits and shared original writings to staff and students there, which were extremely well received. A lovely thank you letter for our students' efforts was sent from Franklin's school psychologist, Pauline Albrecht, who coordinated the program.
2. The district held its full day in-service yesterday. We gathered in the auditorium where I welcomed everyone with an overview of the day. Mr. Mike Perrusso, middle school civics teacher, then delivered his keynote speech entitled *Differentiating Up*, where he shared the results of his action research regarding the incorporation of differentiated instruction opportunities for his students. Mike shared a literature review, the results he found here at Warren Hills Regional, and his plans to address students' individual needs. The interactive presentation was informative, inspirational, and memorable and I want to thank him for sharing. Departments then gathered to have a sharing ideas and best practices session. Ninth Grade Academy teachers used the time to develop benchmark assessments. Everyone was given time to complete an online Middle States survey before lunch. The afternoon, by department, was devoted to addressing the Common Core Literacy Standards in each content area facilitated by National Writing Project Fellows from within our Warren Hills Regional community and from Rutgers University. The day was extremely productive and valuable and I would like to thank the Local Professional Development Committee for all their efforts in planning the day!
3. The STEM Library Showcase was held on 5 January. Mr. Daryl Detrick, Mathematics teacher, organized the event that included over thirty

graduates of Warren Hills Regional who are currently studying within the fields of Science, Technology, Engineering, and Math (STEM). The event was well attended and provided an opportunity for our high school students to learn more about the options available to them in STEM careers.

4. The following is an update regarding the number of incidences of Harassment, Intimidation, and Bullying. Each month I will provide a comparison from the previous month and a cumulative summary for the year in progress. The following is the information for December:

Cases	December 2011		November 2011		Total District Cases 2011-2012
	MS	HS	MS	HS	
Total Cases Investigated	7	10	6	4 (1 open)	105
Cases resulting in: NO HIB	4	7	6	2	66 (63%)
Cases resulting in: HIB	3	3	0	1	39 (37%)

Therefore, the grand totals for September 2011 through December 2011 are as follows:

Cases	Middle School	High School	Total
Total Investigated	53	52	105
NO HIB	32	34	66
HIB	21	18	39

5. The 9th Grade Academy Students of the Month for December are:

- Malcolm Thurber - Male student of the month
- Katherine Ryan - Female student of the month
- Hayden Slaff - Artist of the month
- Liam Breslin - Athlete of the month
- Rebecca Erz - Pillar award of the month.

6. Alyssa Zurlo was named the Warren County Girls Soccer Player of the Year. Alyssa will be attending James Madison University in the Fall to play soccer. Congratulations, Alyssa!

7. High School Students of the Month for December are:

- Jennifer Hylkema
- Lauren Smith
- Jonathan Lau
- James Farkas

8. The Warren Hills High School Robotics Team, *Team Impact*, visited Oxford Central School on 13 December 2011 to discuss the robotics program. The team showed off their robots to the seventh- and eighth-grade students and discussed their participation in the FIRST robotics competition.
9. Middle School Peer Leaders facilitated a drive for staff and students that raised over \$100.00 and donated several items to Common Sense for Animals.
10. The middle school student council received the NJASC Honor School award for the fourth consecutive year at the Winter Convention!
11. The Middle School would like to recognize and thank parent and community member, Mr. Rob Plenge and other members of the Blue Streak Basketball group for their support of the middle school basketball program. Working with Ms. Hope Hollenbeck, SAC and guidance counselor, and our Peer Leaders, the group provided t-shirts for our new student fan group, “The Blue Crew.” In addition, a DJ and announcer were supplied for some recent games. Attendance and fan support has been phenomenal! The teams are doing very well with our boys undefeated and the girls winning a majority of their games.
12. Mr. Bob Detrick (great grandfather of middle school student Dean Robertson) visited Ms. Rosemary Carnali’s class to speak about his times in World War II in the Navy in the South Pacific. He prepared a slide show which Dean helped to show the class in the library, while Mr. Detrick spoke. He had photos of his time in the war, and talked about his training and what his job was like in the Navy. Mr. Detrick is a graduate of Washington High School and went into the Navy after the attack on Pearl Harbor.
13. Mrs. Dawn Moore, Director of Curriculum & Instruction, and several Content Specialists developed an articulation calendar to meet with the constituent districts throughout the remainder of the school year. Grades 6, 7, 8, and 9 representatives have been invited to attend.
14. Mrs. Moore has arranged two professional development trainings through Standards Solution for HSPA and NJASK Test Prep Strategies this month. Cross sections of grade level teachers from both Language Arts/English and Mathematics have been invited to attend. Participants will be sharing the test preparation tips with their colleagues during the coming weeks and are encouraged to share them during the articulation meetings with the sending schools.
15. Last Thursday, Mr. Clymer, WHRHS Principal, and two faculty representatives from the Ninth Grade Academy – Mrs. Meghan McGeehan and Mr. Andy Oakley – were the guests of the WRNJ radio program, *Newsline*, with host Joyce Estey. Their interview helped the public better

understand the details about the development, planning, and execution of our new transitional and foundational program at the high school. Mrs. Hetrick, WHRMS principal, has been meeting and planning with her committee to begin a similar venture – a Seventh Grade Academy – at the middle school for the 2012-2013 school year.

16. I have visited with the PTAs at Mansfield Township Elementary and Franklin Township Elementary in January. I am slated to visit with Washington Township in March and expect to be invited to attend a meeting in Washington Borough and Oxford soon. In addition, as a reminder, next week I will be hosting the second series of Superintendent's Forums on Tuesday morning, Wednesday afternoon, and Thursday evening.

17. As a result of the 2010 Census, the Warren Hills Regional Board of Education will have a reapportionment of its composition regarding the representation of our four sending districts. Effective with the next election, the Washington Borough representation will be reduced from three members to two, while the Washington Township representation will increase from two to three. Representation from Mansfield Township (three) and Franklin Township (one) are unaffected by the census.

18. Today, new law (A-4394) was signed by the governor, that allows Boards of Education two important changes regarding the budget and school elections. As a cost-saving measure to taxpayers, the April election can now be moved to the general election in November. Secondly, if a budget is presented with a proposed tax levy that does not exceed the two percent tax levy cap, there need not be a public vote on its approval. These changes will need to be discussed and approved locally and we will look at their impact in the immediate future.

Comm.
Reports

Committee Reports:

Mr. Havrisko distributed the minutes from the Buildings and Grounds Committee and discussion was held.

Mrs. Iacobucci reported that the Personnel Committee met regarding numerous issues.

Ed & Policy will be meeting February 1st and Budget & Finance will be meeting February 13th.

Mrs. Iacobucci stated that the list of committee dates was on the website.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Retire J. Greene Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the retirement of Ms. Jane Greene, high school Art teacher, effective July 1, 2012.

ROLL CALL VOTE: Ayes 7 Nays 0

Retire F. Werner Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the retirement of Mr. Fred Werner, high school C.I.E. teacher, effective July 1, 2012.

ROLL CALL VOTE: Ayes 7 Nays 0

Retire L. Febbo Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the retirement of Ms. Leeann Febbo, high school Business teacher, effective July 1, 2012.

ROLL CALL VOTE: Ayes 7 Nays 0

Leave of Absence Moved by Donna Golda and seconded by Kathleen Halpin to approve the following leaves of absence for Amanda Best, middle School Special Education teacher:

Maternity/sick leave: April 11, 2012 through May 4, 2012
Family Leave without pay: May 7, 2012 through June 1, 2012

Mrs. Best plans to return to work on June 4, 2012.

ROLL CALL VOTE: Ayes 7 Nays 0

Resign K. Brennan Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the resignation of Mrs. Katherine Brennan, high school Social Studies teacher and Content Specialist, effective January 30, 2012. Katherine's last day is Friday, January 27, 2012.

ROLL CALL VOTE: Ayes 7 Nays 0

Employ L. Filan Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Laura Filan as a high school Social Studies teacher for 2011/2012 school year on Step A-1, BA, with an annual salary of \$49,940, prorated, effective as soon as practical.

ROLL CALL VOTE: Ayes 7 Nays 0

Rescind Motions Moved by Donna Golda and seconded by Kathleen Halpin to rescind previous agenda items approved at the September 20, 2011 and November 8, 2011 board meetings:

September 20, 2011: *Motion to approve the following Head Coaches and stipends for the winter and spring seasons for the 2011-2012 school year:

Jarrett Hosbach Wrestling Step 4 \$8,218/longevity \$760

November 8, 2011: *Motion to approve employment of the following assistant coaches and stipends for the 2011-2012 school year:

<i>Assistant Coach</i>	<i>Sport</i>	<i>Step</i>	<i>Salary</i>	<i>Longevity</i>
<i>Jeffrey Balas</i>	<i>Wrestling</i>	<i>4</i>	<i>\$6,370</i>	<i>\$480</i>
<i>Benjamin Oberly</i>	<i>Wrestling</i>	<i>4</i>	<i>\$6,370</i>	<i>\$1,000</i>
<i>Brett Hyland</i>	<i>Wrestling</i>	<i>4</i>	<i>\$6,370</i>	<i>\$240</i>

ROLL CALL VOTE: Ayes 7 Nays 0

Coaches Moved by Donna Golda and seconded by Kathleen Halpin to approve the amended hiring and salaries of the following wrestling coaches for the 2011-2012 season:

Jarrett Hosbach \$6,952.26 [Head Coach]
 Benjamin Oberly \$5,715.79
 Brett Hyland \$5,139.28
 Jeffrey Balas \$5,150.66

ROLL CALL VOTE: Ayes 7 Nays 0

Rescind Advisor Moved by Donna Golda and seconded by Kathleen Halpin to rescind the September 6, 2011 motion to employ Mr. Craig Green as the winter intramural advisor at the middle school due to lack of participation.

ROLL CALL VOTE: Ayes 7 Nays 0

Employ C. Scarloss Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Dr. Christine J. Scarloss as a high school leave replacement German teacher [Jessica Morgan] for the period January 27, 2012 through June 30, 2012, with an annual prorated salary of \$49,940, with benefits.

ROLL CALL VOTE: Ayes 7 Nays 0

Salary Change Moved by Donna Golda and seconded by Kathleen Halpin to approve a change in salary for the following individuals effective January 1, 2012:

David Waldstein to: Step F-6, B+15, with an annual salary of \$55,273, prorated

Jennifer Cavo to: Step H-8, B+30, with an annual salary of \$61,773, prorated
 Mackenzie Holguin to: Step E-5, B+30, with an annual salary of \$55,940, prorated
 Lawrence Cascio to: Step N-17, M+15, with an annual salary of \$82,973, prorated
 Daniel Cullen to: Step E-5, M+30, with an annual salary of \$61,940, prorated
 Toni Manfra to: Step G-7, M+15, with an annual salary of \$63,273, prorated

ROLL CALL VOTE: Ayes 7 Nays 0

Reinstate Teacher Moved by Donna Golda and seconded by Kathleen Halpin to approve the reinstatement of a suspended middle school teacher, whose name is on file in the superintendent's office, effective January 4, 2012.

ROLL CALL VOTE: Ayes 7 Nays 0

Employ C. Hopta Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mr. Charles Hopta, III, as the Vocal Music Director for the spring musical with a stipend of \$3,200.

ROLL CALL VOTE: Ayes 7 Nays 0

Substitute Teachers Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of the following individuals as substitute teachers for the 2011/2012 school year:

Catherine Joseph	Christine Scarloss	Laura Filan
Ernest Conry, Jr.	Ashley Duryea	Douglas Foley
Walter Tutka	Emilee Segreaves	

ROLL CALL VOTE: Ayes 7 Nays 0

Observation Moved by Donna Golda and seconded by Kathleen Halpin to approve Ms. Jacqueline Fox-Greer, Fairleigh Dickinson University student, to serve a 2 week observation during January, 2012, under the direction of Ms. Jill Greco, high school Biology teacher.

ROLL CALL VOTE: Ayes 7 Nays 0

Student Teacher Moved by Donna Golda and seconded by Kathleen Halpin to approve Mr. Nicolas Sarlo, Ramapo College student, to serve his Student Teaching internship for the period January 23, 2012 through May 4, 2012 under the direction of Mrs. Leeann Febbo, high school Business Education teacher.

ROLL CALL VOTE: Ayes 7 Nays 0

Student Teacher Moved by Donna Golda and seconded by Kathleen Halpin to approve Mr. Brent Rivers, Drew University student, to serve his Student Teaching internship for the period January 30, 2012 through May 11, 2012 under the direction of Mr. Clifford Platt, high school Theatre Arts teacher.

ROLL CALL VOTE: Ayes 7 Nays 0

II. EDUCATION AND POLICY

NJQSAC Moved by Linda Feller and seconded by Donna Golda to approve the submission of the NJQSAC Statement of Assurance (SOA) responses for the school year 2011/2012 to the New Jersey Department of Education.

ROLL CALL VOTE: Ayes 7 Nays 0

Policy Moved by Linda Feller and seconded by Donna Golda to approve the revised and final reading of Policy Series 0000, *Bylaws*, as endorsed by the superintendent and full Board of Education.

ROLL CALL VOTE: Ayes 7 Nays 0

HIB Cases Moved by Linda Feller and seconded by Donna Golda to affirm the administrative decisions regarding the following HIB cases:

- MS-2011 046-049
- HS-2011 039, 041, 042

ROLL CALL VOTE: Ayes 7 Nays 0

Travel & Conference Moved by Linda Feller and seconded by Donna Golda to approve the following Travel and Conference Requests for the following individuals:

Jerry Bamford	2/2/2012	Troubleshooting Pest Problems in Turf	Rutgers University New Brunswick, NJ
Kevin Horn	2/24/2012	Ethnography in Educ. Research Forum	Univ. of PA Philadelphia, PA
Kevin Horn	4/26&27/2012	Action Research Conference	Univ. of San Diego San Diego, CA
Dawn Moore	2/24/2012	NJDOE Standards Workshop	Lopatcong Twsp. Middle School
Susan Rader	1/18/2012	HSPA Training	Hilton Hotel, Parsippany, NJ
Cesar Mendes	1/27/2012	Warren Co. Consort. World Languages	Phillipsburg School District

Dr. Thomas Altonjy & Dawn Moore	1/31/2012	Learning about Four Teacher Evaluations	FEA Conf. Center Monroe Twsp., NJ
Lee Ann Kubbishun	2/10/2012	Warren Co. School Counselors	Belvidere, NJ
Dr. Thomas Altonjy	2/23/2012	Advanced iPad Training	FEA Conf. Center Monroe Twsp., NJ
Andrew Herre	1/26&27/2012	NJASA Techspo Training Conference	Atlantic City, NJ
Patricia Hetrick & Nancy Nelson	2/4/2012	Nat'l Writing Project	Rutgers University
Alda Cornec	3/30/2012	Foreign Language Annual Spring Conf.	Somerset Hotel, New Brunswick, NJ
Cesar Mendes	3/30/2012	Foreign Language Annual Spring Conf.	Somerset Hotel, New Brunswick, NJ
Patrick Murphy	4/3&4/2012	NJ Bldg & Grounds Conference/Expo	Atlantic City, NJ
Rosemary Kuebler	1/18/2012	BA Roundtable – Family Leave	Holiday Inn, Clinton, NJ
Luanne Ferenci & Megan Duke	1/26/2012	Safe Dates Training	Robert Wood Johnson, Hamilton, NJ
Robert Lockhart	1/23/2012	Skylands Scheduling	Gill St. Bernard's

ROLL CALL VOTE: Ayes 7 Nays 0

Field Trip Requests

Moved by Linda Feller and seconded by Donna Golda to approve the following Field Trip Requests for the following individuals:

Luanne Ferenci	2/8/2012	HS & MS Developmental PE	Oakwood Lanes Washington, NJ
Marilyn Patterson	2/19/2012	FFA to meet & visit with FFA Alumni	Oakwood Lanes Washington, NJ
Shannon McCabe	1/27/2012	AU/MD Classes Community Based	Washington ShopRite & Washington Diner
Jason Graf	2/26/2012 & 3/11/2012	WHR Jazz Ensemble	Musikfest Café Bethlehem, PA
Hope Hollenbeck	1/27/2012	MS selected students to participate in HS Peer Challenge Day	WHR High School
Margaret Devine	3/12/2012	Horizons 7 th Grade to Countywide convocation	Warren County Community College

Margaret Devine	3/22/2012	Forensics Club to Warren Co. Tourn.	Washington Borough Memorial School
Margaret Devine	5/21/2012	Horizons-Warren Co. Robotics Tournament	Mt. Villa School Allamuchy, NJ
Lauren Voight	3/24/2012	Choral Festival	Roxbury High School

ROLL CALL VOTE: Ayes 7 Nayes 0

III. BUDGET AND FINANCE

Financial Reports Moved by James Momary and seconded by Donna Golda to accept the monthly Financial Reports of the Board Secretary/Business Administrator and the Treasurer of School Monies for the month of November, 2011 in compliance with N.J.A.C. 6A:23-2.11(c) 4, the Board certified that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this school year.

ROLL CALL VOTE: Ayes 7 Nayes 0

Financial Reports Moved by James Momary and seconded by Donna Golda to accept the monthly Financial Reports of the Board Secretary/Business Administrator and the Treasurer of School Monies for the month of December, 2011 in compliance with N.J.A.C. 6A:23-2.11(c) 4, the Board certified that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this school year.

ROLL CALL VOTE: Ayes 7 Nayes 0

Bill Lists Moved by James Momary and seconded by Donna Golda to approve November and December regular lists of bills.

ROLL CALL VOTE: Ayes 7 Nayes 0

Transfers Moved by James Momary and seconded by Donna Golda to approve November and December transfers.

ROLL CALL VOTE: Ayes 7 Nayes 0

Student Activities Moved by James Momary and seconded by Donna Golda to approve Student Activity transactions for the month of December, 2011.

ROLL CALL VOTE: Ayes 7 Nayes 0

Food Services Moved by James Momary and seconded by Donna Golda to approve food service transactions for the months of October through December, 2011.

ROLL CALL VOTE: Ayes 7 Nays 0

Perkins Grant Moved by James Momary and seconded by Donna Golda to approve the submission of and the acceptance of \$15,000 for the 2011/2012 Perkins Secondary Consolidated Grant.

ROLL CALL VOTE: Ayes 7 Nays 0

NCLB Grant Moved by James Momary and seconded by Donna Golda to approve Amendment I to the FY' 12 NCLB (No Child Left Behind) Grant in the amount of \$8,854 for Professional Development. These funds were carried over from the FY' 11 Title I allocation.

ROLL CALL VOTE: Ayes 7 Nays 0

Tuition Contract Moved by James Momary and seconded by Donna Golda to approve a Special Education Tuition Contract for Student 10-12 to attend Mary A. Dobbins School for the 2011/2012 school year, commencing December 15, 2011 at a tuition rate of \$33,810.60 (\$304.60 per diem x 111 days).

ROLL CALL VOTE: Ayes 7 Nays 0

Coordinated Transportation Moved by James Momary and seconded by Donna Golda to approve a Resolution for Participation in Coordinated Transportation with Warren County Special Services School District for the 2012/2013 school year, including a 4% administration fee.

ROLL CALL VOTE: Ayes 7 Nays 0

Amend LRFPI Moved by James Momary and seconded by Donna Golda to authorize

**Design Resources Group, Architects
371 Hoes Lane, Suite 301
Piscataway, NJ 08854**

to "Amend" the district's currently approved Long Range Facility Plan - and - to submit all required and appropriate documents to the New Jersey Department of Education for the :

**Warren Hills Regional Middle School
Window and Exterior Door Replacements**

**Warren Hills Regional Middle School
Boiler Replacement**

ROLL CALL VOTE: Ayes 7 Nays 0

Citizens Citizens Participation: None.
Part.

Executive Moved by Donna Golda and seconded by Daniel Brundage to
Session go into Executive Session as indicated by item **a** and **c** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule

- b. Individual privacy
- c. Collective bargaining agreements**
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action may be anticipated.

Ayes 7 Nays 0

The Board entered into Executive Session at 8:03 p.m.

Reconvene Moved by Kathleen Halpin and seconded by Donna Golda to
 reconvene into open session at 8:25 p.m.

Ayes 7 Nays 0

There was discussion about a parent suspended from athletic games.

Mr. Havrisko asked whether Warren Hills was going to participate in “Hope in the Hills” again this summer.

Adjournment Moved by Daniel Brundage and seconded by Richard Havrisko to adjourn at 8:37 p.m.

Ayes 7 Nays 0

Diane Gogal, Secretary to
Business Administrator/Bd. Sec’y.

dmg