

**Warren Hills Regional
Board of Education
Regular and Reorganization Meeting
January 3, 2013**

The Warren Hills Regional Board of Education met in Regular Meeting on January 3, 2013 at 7:00 p.m. in the Board meeting room.

Call to
Order

The meeting was called to order by Maureen Joyce.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger" and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Election
Results

Mrs. Joyce reported that John Bell from Mansfield Township, and Lisa Marshall from Washington Township are newly elected board members. Kathleen Halpin from Washington Borough and Daniel Brundage from Washington Township are re-elected board members.

Administration of Oath of Office – John Bell, Daniel Brundage, Kathleen Halpin and Lisa Marshall.

Roll Call

Roll call was taken by Maureen Joyce. Members present were John Bell, Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, Lisa Marshall and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

President
Pro tem

Moved by Theresa Iacobucci and seconded by Donna Golda to nominate Maureen Joyce as president pro tem.

Ayes 9 Nays 0

Election of President Pro Tem.

President Moved by Theresa Iacobucci and seconded by Donna Sbriscia to nominate Donna Golda president of the Warren Hills Regional Board of Education for the administrative year 2013.

ROLL CALL VOTE: Ayes 8 Naves 0
 Abstain 1 (Golda)

Election of President.

(Newly elected President assumes chair)

Vice President Moved by Theresa Iacobucci and seconded by Daniel Brundage to nominate Donna Sbriscia vice president of the Warren Hills Regional Board of Education for the administrative year 2013.

ROLL CALL VOTE: Ayes 8 Naves 0
 Abstain 1 (Sbriscia)

Election of Vice President.

Board Reorganization Motion for the period ending January 4, 2014:

Architects Moved by Kathleen Halpin and seconded by John Bell to appoint Design Resources Group as Architects.

ROLL CALL VOTE: Ayes 9 Naves 0

Engineers Moved by Kathleen Halpin and seconded by John Bell to appoint Gianfarcaro Architects/Engineers.

ROLL CALL VOTE: Ayes 9 Naves 0

Auditors Moved by Kathleen Halpin and seconded by John Bell to appoint Nisivoccia & Company, Auditor/Public School Accountant.

ROLL CALL VOTE: Ayes 9 Naves 0

Attorneys Moved by Kathleen Halpin and seconded by John Bell to appoint Fogarty & Hara, General Counsel.

ROLL CALL VOTE: Ayes 9 Naves 0

Bond Attorneys Moved by Kathleen Halpin and seconded by John Bell to appoint Wilentz, Goldman and Spitzer, P.A., as bond and construction attorneys for the building projects.

ROLL CALL VOTE: Ayes 9 Naves 0

Risk Managers Moved by Kathleen Halpin and seconded by John Bell to appoint Brown and Brown Insurance as Risk Managers for School Alliance Insurance Fund and Willis of New Jersey as our health insurance brokers.

ROLL CALL VOTE: Ayes 9 Nays 0

403B Providers Moved by Kathleen Halpin and seconded by John Bell to approve AXA Equitable and Oppenheimer as 403B providers.

ROLL CALL VOTE: Ayes 9 Nays 0

Flexible Spending Moved by Kathleen Halpin and seconded by John Bell to approve Horizon Blue Cross/Blue Shield as Flexible Spending Account provider.

ROLL CALL VOTE: Ayes 9 Nays 0

School Physicians Moved by Kathleen Halpin and seconded by John Bell to appoint Warren Hills Family Health Center, School Physicians.

ROLL CALL VOTE: Ayes 9 Nays 0

Athletic Physician Moved by Kathleen Halpin and seconded by John Bell to appoint Dr. Nicholas Avallone, St. Luke's Orthopaedic Specialists, Athletic Physician.

ROLL CALL VOTE: Ayes 9 Nays 0

Compliance Officer Moved by Kathleen Halpin and seconded by John Bell to appoint Maureen Joyce as Public Agency Compliance Officer.

ROLL CALL VOTE: Ayes 9 Nays 0

Purchasing Agent Moved by Kathleen Halpin and seconded by John Bell to appoint Maureen Joyce as the Qualified Purchasing Agent with a bid threshold of \$36,000.

ROLL CALL VOTE: Ayes 9 Nays 0

State Contracts Moved by Kathleen Halpin and seconded by John Bell to approve procurement of goods and services through state contracts.

ROLL CALL VOTE: Ayes 9 Nays 0

Affirmative Action Moved by Kathleen Halpin and seconded by John Bell to appoint Dr. Thomas J. Altonjy, Superintendent, as Affirmative Action Officer.

ROLL CALL VOTE: Ayes 9 Nays 0

504 Co-ordinator Moved by Kathleen Halpin and seconded by John Bell to appoint Jaclyn Russo, Director of Guidance, as 504 Committee Coordinator.

ROLL CALL VOTE: Ayes 9 Nays 0

Asbestos, Safety, Pest Management RTK, Air Moved by Kathleen Halpin and seconded by John Bell to appoint Patrick J. Murphy, Director of Plants & Facilities, as Asbestos Management Officer, Safety & Health Designee, Integrated Pest Management Coordinator, Right to Know Officer and Air Quality Designee.

ROLL CALL VOTE: Ayes 9 Nays 0

Withdraw Membership Moved by Kathleen Halpin and seconded by John Bell to withdraw appointment of Warren Hills Regional School District as Board of Director's representative assembly member of the Hunterdon County Educational Services Commission effective January 3, 2013.

ROLL CALL VOTE: Ayes 9 Nays 0

Resolution Moved by Kathleen Halpin and seconded by John Gell to adopt the following Resolution:

RESOLVED, That the PNC Bank, Washington Office; Wells Fargo Bank, Washington, NJ Offices; the Bank of New York, Bank of America, the First National Bank of Hope, Investors Savings Bank be designated the depositories for the Warren Hills Regional Board of Education accounts and certificates and, be it further

RESOLVED, That all checks, drafts, notes or warrants drawn against said accounts be signed as per attached list and, be it further

RESOLVED, That the Investors Bank, Washington NJ offices, be designated the depository for the payroll and agency accounts and, be it further

RESOLVED, That no checks, drafts or warrants drawn against said accounts be valid unless so signed.

ROLL CALL VOTE: Ayes 9 Nays 0

Newspaper Moved by Kathleen Halpin and seconded by John Bell to designate the Express-Times as the official newspaper to carry legal ads.

ROLL CALL VOTE: Ayes 9 Nays 0

Board Meetings Moved by Kathleen Halpin and seconded by John Bell that the the 2013 Warren Hills Regional Board of Education meetings be held at the Board Office, Bowerstown Campus at 7:00 p.m., as listed on the attached schedule.

ROLL CALL VOTE: Ayes 9 Nays 0

Bills Moved by Kathleen Halpin and seconded by John Bell to authorize Maureen Joyce, Business Administrator, to pay bills the third week of each month.

ROLL CALL VOTE: Ayes 9 Nays 0

Bylaws and Policies Moved by Kathleen Halpin and seconded by John Bell that the existing bylaws and policies be approved, adopted and continued in use unless and until amended by action of the Board.

ROLL CALL VOTE: Ayes 9 Nays 0

Custodian of Records Moved by Kathleen Halpin and seconded by John Bell to appoint Maureen Joyce, Business Administrator/Board Secretary, as custodian of government records and to appoint Dr. Thomas J. Altonjy, Superintendent, as custodian of student and personnel records, in compliance with the Open Public Records Act.

ROLL CALL VOTE: Ayes 9 Nays 0

NJSBA Moved by Lisa Marshall and seconded by John Bell to appoint Theresa Iacobucci as Delegate of the New Jersey School Boards Association.

ROLL CALL VOTE: Ayes 9 Nays 0

Alt. NJSBA Moved by Kathleen Halpin and seconded by Theresa Iacobucci to appoint Lisa Marshall as Alternate Delegate to the New Jersey School Boards Association.

ROLL CALL VOTE: Ayes 9 Nays 0

WCSBA Moved by Lisa Marshall and seconded by Donna Sbriscia to appoint Kathleen Halpin as Delegate to the Warren County School Boards Association.

ROLL CALL VOTE: Ayes 9 Nays 0

NJSBA Leg. Rep. Moved by Kathleen Halpin and seconded by Lisa Marshall to appoint Donna Golda as Legislative Representative to the New Jersey School Boards Association.

ROLL CALL VOTE: Ayes 9 Nays 0

Minutes Moved by Theresa Iacobucci and seconded by Daniel Brundage to approve the Minutes of the Regular and Executive Session meetings of December 18, 2012.

Ayes 7 Naves 0
 Abstain 2 (Bell and Marshall)

Citizens Citizens Participation: None.
 Part

I. EDUCATION AND POLICY

Policies Moved by Linda Feller and seconded by Donna Sbriscia to approve the second and final reading of the following new and revised selected policies for inclusion in the district’s policy manual, as endorsed by the superintendent and Education and Policy Committee:

- 3245 Research Projects by Staff Members
- 3411 Placement on Guide Step
- 4410 Compensation
- 4413 Overtime Compensation
- 4420 Benefits
- 4433 Vacations

ROLL CALL VOTE: Ayes 7 Naves 0
 Abstain 2 (Bell and Marshall)

Travel & Moved by Linda Feller and seconded by Donna Sbriscia to
 Conference approve the following Travel and Conference Requests for the following individuals:

Date	Name	Title	Location	Cost
2/2013 – 6/2013	Chris Corey	After School Film Festivals	Various Locations	Mileage
1/16/2013	Karen Menke	Transition Coord. of NJ	Edison, NJ	Mileage
3/22/2013	Karen Menke	Facing the Future Workshop	Somerset, NJ	\$150. Regist.+ Mileage
1/3/2013 [p.m.]	Ralph Fiore	Charter Partners Board of Directors Mtg.	Williams Twsp., PA	N/A
1/24/2013	Chris Kavcak	Mathematics Seminar	Pohatcong Elementary	N/A
2/5/2013	Maureen Joyce and Diane Gogal	School Ethics Disclosure Training	Warren County Technical School	Mileage

ROLL CALL VOTE: Ayes 9 Naves 0

HIB Moved by Linda Feller and seconded by Donna Sbriscia to affirm
 Cases the administrative decisions regarding the following HIB cases:

MS - 014
HS - 010

ROLL CALL VOTE: Ayes 7 Nayes 0
 Abstain 2 (Bell and Marshall)

The Code of Ethics was distributed to each Board Member and they were asked to sign the Acknowledgement of Receipt.

Comm.
Reports

Committee Reports:

Mrs. Feller reported that the Policy Committee met. The next meeting is January 22nd at 4:15.

Citizens
Part.

Citizens Participation:

Nancy Nelson asked about the banks used by the district.

Mrs. Halpin and Mrs. Golda thanked the WHREA for their invitation to the Christmas Party.

Adjournment

Moved by John Bell and seconded by Daniel Brundage to adjourn at 7:29 p.m.

Ayes 9 Nayes 0

Maureen Joyce
Business Administrator/Bd. Sec'y

dmg