

**Warren Hills Regional  
Board of Education  
Regular Meeting  
June 25, 2013**

The Warren Hills Regional Board of Education met in Regular Meeting on June 25, 2013 at 7:00 p.m. in the Board Meeting Room.

Call to  
Order

The meeting was called to order by Donna Golda, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were John Bell, Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, Lisa Marshall and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by John Bell and seconded by Kathleen Halpin to approve the Minutes of the Regular and Executive Session meetings of May 28, 2013.

Ayes 8      Nays 0  
Abstain 1 (Feller)

Comm.

Communications:

Mrs. Joyce reported that the Office of Fiscal Accountability accepted our Corrective Action Plan and the file is closed.

Citizens  
Part

Citizens Participation:      None.

Superintendent's Report:

Dr. Altonjy reported on the following:

1. Our promotion and graduation ceremonies are now behind us! I want to congratulate all the students on their achievements and thank the administration and staff for all their hard work and efforts, particularly Mrs. Hetrick and Mr. Clymer. Per policy, I am reporting to you the following information provided by Ms. Russo, our Director of Guidance, regarding the class of 2013:

The total number of pupils graduated was 289.

The number of pupils graduated under the Alternative High School Assessment (AHSA) process was 5.

The number of pupils receiving State-endorsed high school diplomas as a result of meeting any alternative requirements for graduation as specified in their IEPs was 22.

The total number of pupils denied graduation from the 12th grade class was 6.

The total number of pupils denied graduation from the 12th grade class solely because of failure to pass the HSPA or AHSA was 0.

2. Senior Awards Night on 12 June acknowledged approximately 60 seniors who received either an award or scholarship. Notable changes to this year's Senior Awards Night were having a processional of the recipients into the auditorium, having the students showcased and sitting on stage as opposed to the presenters, and providing a program to all attendees. Introductory music by a freshman student was provided as guests arrived and a senior student led the pledge of allegiance, while five Senior students sang the National Anthem under the direction of Mrs. Voight. Congratulations to Ms. Russo and our guidance department for a job well done to recognize our students and, in particular, connect our high school to the community through the various scholarships presented.

3. A replica of a "Town Hall" meeting was held in the high school library on 10 June in an effort to educate attendees on "Parents Who Host, Lose the Most – Don't be a Party to Underage Drinking." This was a joint effort between the Prevention Coalition at the Warren County Family Guidance Center, and the Warren Hills PTSA. The panel included numerous guests and professionals who spoke on the topic from various perspectives. The panel included guests such as students, a parent, Mr. Clymer, an addiction specialist, a police officer, a legal representative, and an insurance person, to name a few.

4. The first annual underclass awards night was held at the high school on Thursday, 13 June. 111 underclassmen received 146 awards from the core content areas and elective offerings at the high school. All students received a certificate of recognition – 9<sup>th</sup> grade students received a medal, 10<sup>th</sup> grade students received a trophy, and 11<sup>th</sup> grade students received a plaque. Students received awards for achievement and effort. Two students, Lucy Finnegan and Ryan Moran, received the Principal’s Recognition Award for achieving the highest scores on the HSPA for Language Arts and Math respectively. Nearly 30 faculty members participated in the evening by presenting awards to the students they had nominated. A special thank you to Mr. Graf and the Jazz Band for providing the pre and post-awards entertainment. Congratulations to Mr. Clymer and the high school administration and faculty for initiating this long overdue academic recognition program.

5. Recent “Rachel’s Challenge” awards at the Middle School include the following:

- Ms. Smola for organizing field day and also Zach Andreula for all of his hard work in class!
- Karina Wimmer for her wonderful display of character in French class!
- Chyhann Shoemaker for her improved academic effort for the month of May!
- Terence Reilly for helping Mr. Perruso pick up papers that had been strewn all over the second floor!
- Carissa Murphy and all other members of the “coral” team on field day for making all members feel included, encouraged and part of the team!
- Sra. Zamora for being so supportive and keeping Ms. Wright’s classes in order while she was out, along with Mrs. Coopersmith for going the extra mile for her classes!
- Sachi Rodriguez for her generous contribution to the student council!

6. Congratulations to our middle school students who received perfect scores on the recent 8<sup>th</sup> grade Technology Assessment Quiz – Ben Butler, Isabella Corvelli, Bethany Cousins, Dana Croce, Matthew Dufner, Holly Grobholz, Jordyn Stria, and Sarah Wiessler.

7. Congratulations to the following 8<sup>th</sup> grade students who completed their Silver Award project by working with Special Education students in Ms. Dilts’ class throughout the year: Brie Schwab, Alyssa Carey, and Katherine Terrezza. These students created their own “club” entitled Perfect Pals, and modeled it after the high school’s Best Buddies program. The students engaged in many social activities and assisted Ms. Dilts with some classroom activities throughout the school year.

8. Congratulations to our 65 middle school Pillar of Character award winners for May/June for the trait of “citizenship.”

9. Congratulations to the 7<sup>th</sup> grade Alternative Learning Community class for receiving a Certificate of Excellence for their participation in the Partnership for a Drug-Free New Jersey’s Middle School Public Service Announcement Challenge. They were recognized for being “exemplary leaders amongst their fellow students and understand that drug free is the way to be!” Members of this class are: Mackenzie Hawkins, Elijah Richards, Rosie Perna, Kristen Price, Chyann Shoemaker, and Brianna Sosville.

10. Over 225 staff members successfully began using the online professional development training service SAFE SCHOOLS in our pilot and completed their mandated training program, starting with *Hazardous Communications (Right to Know)*.

11. Courses in the Five Year Curriculum Plan's Phase III for the 2013-2014 school year have had teachers come forward to revise and update the curricula, numbering approximately 75 teachers involved in the process!

12. Several members of the Administrative Team provided voluntary information sessions at both the middle school and high school during the staff's last day of school yesterday. Topics included information on Student Growth Objectives (SGOs), *iObservation* Growth Plans/PDPs, and Special Education Partnerships.

13. Congratulations to Tom Kaspereen for his film *Doppelganger* which won the Jury Award (Best High School Student Film) at the Lighthouse International Film Festival on 8 June. In addition, the following students won Critic's Choice Awards at this year’s Centenary College competition:

Ryan Callahan: *How Great I Am*

Tom Kaspereen: *Into The Black*

John General: *Painted Love*

Avery Duncan, Aldo Arroyo, Josh Smith, Nick Smorto: *La Hermandad*.

14. Tomorrow and Thursday, our entire administrative team will be joined by all the superintendents and administrators in the cluster districts for training on the Marzano Leadership Evaluation model.

15. A celebration of the high school newspaper, *The Streak*, was held on 19 June. Alumni and current staff members celebrated the accomplishments and history of the paper with speeches, skits, memorabilia, networking, and refreshments. Congratulations to Mrs. McKinney for organizing this event!

16. The following is an update regarding the number of incidences of Harassment, Intimidation, and Bullying. Each month I will provide a comparison from the previous month and a cumulative summary for the year in progress. The following is the information for June and for the 2012-2013 school year:

Cases	May 2013			June 2013		Total District Cases 2012-2013
	MS	HS		MS	HS	
Total Cases Investigated	3	2		4 (1 pending)	3	49
Cases resulting in: NO HIB	0	2		1	2	20 (42%)
Cases resulting in: HIB	3	0		2	1	28 (58%)

17. Finally, tonight we are joined by Mrs. Hetrick and faculty members of the Seventh Grade Academy (Mrs. McKeown and Mrs. Zamora) who will be providing us with an update of the year's activities.

Comm. Reports

Committee Reports:

Mrs. Iacobucci provided a verbal and written report on the Personnel Committee meeting.

Mrs. Feller reported on the Ed & Policy Committee meeting.

Mr. Havrisko reported on the Facilities Committee meeting.

Mrs. Halpin reported on the Streak newspaper anniversary celebration.

Mrs. Marshall reported on a letter received from New Jersey School Boards.

Dr. Altonjy recommended all personnel items.

**I. PERSONNEL**

Employ M. Joyce

Moved by Theresa Iacobucci and seconded by John Bell to approve the employment contract of Mrs. Maureen Joyce, Business Administrator/Board Secretary, for the period July 1, 2013 through June 30, 2014 with a salary of \$160,116, as approved by the Executive County Superintendent.

ROLL CALL VOTE: Ayes 9 Nays 0

Employ A. Brown Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Ms. Amanda Brown as the Supervisor of Fine Arts/Physical Education and Health/World Language for the 2013-2014 school year with an annual salary of \$80,000, effective July 1, 2013.

ROLL CALL VOTE: Ayes 9 Nays 0

Employ K. Davis Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Ms. Kathryn Davis as a middle school Reading Specialist for the 2013-2014 school year on Step E-5, M+15, with an annual salary of \$60,063.

ROLL CALL VOTE: Ayes 9 Nays 0

Employ J. Gibbs Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Ms. Jacqueline Gibbs as a middle school Mathematics teacher for the 2013-2014 school year on Step D-4, BA, with an annual salary of \$51,463.

ROLL CALL VOTE: Ayes 9 Nays 0

Employ P. Wintersteen Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Mrs. Patricia Wintersteen as a district Paraprofessional for the 2013-2014 school year on Step 3, with an annual salary of \$30,839.

ROLL CALL VOTE: Ayes 9 Nays 0

Employ K. Call Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Mr. Kevin Call as the Head Athletic Trainer for the 2013-2014 school year, with an annual salary of \$92,277.

ROLL CALL VOTE: Ayes 9 Nays 0

Employ P. Murphy Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Mr. Patrick Murphy as Director of Plants and Facilities for the 2013-2014 school year with an annual salary of \$92,820.

ROLL CALL VOTE: Ayes 9 Nays 0

Employ J. Miller Moved by Theresa Iacobucci and seconded by John Bell to approve employment and salary of \$7,200 for Mr. James Miller as Treasurer of School Monies for the 2013-2014 school year.

ROLL CALL VOTE: Ayes 9 Nays 0

Employ A. Quigley Moved by Theresa Iacobucci and seconded by John Bell to approve employment and salary of \$45,900 for Arthur Quigley, Director of School Resource Personnel, for the 2013-2014 school year.

ROLL CALL VOTE: Ayes 9 Naves 0

Central Office, Technology, Custodial/Maintenance Moved by Theresa Iacobucci and seconded by John Bell to approve employment and salaries of Attachment List A, Central Office Personnel, District Technology staff and Custodial/Maintenance staff, for the 2013-2014 school year. [attached]

ROLL CALL VOTE: Ayes 9 Naves 0

Special Events/ Substitute Custodial Rate Moved by Theresa Iacobucci and seconded by John Bell to approve the part-time and special events/substitute custodial and maintenance hourly rate of \$13.50/hour and, if possessing a Black Seal License, the rate of \$14.00/hour for the 2013-2014 school year.

ROLL CALL VOTE: Ayes 9 Naves 0

Special Events/ Substitute Maintenance Moved by Theresa Iacobucci and seconded by John Bell to approve employment of the following part-time and special events/ substitute maintenance staff for the 2013-2014 school year at an hourly rate of \$13.50:

Geraldine Congdon – 4 hours/day Erech Barron – 4 hours/day  
John Rhinehart – 4 hours/day

ROLL CALL VOTE: Ayes 9 Naves 0

Special Events/ Substitute Custodians Moved by Theresa Iacobucci and seconded by John Bell to approve employment of the following special events/substitute custodians for the 2013-2014 school year at an hourly rate of \$13.50 or \$14.00 with Black Seal License:

Deborah Saunders Nicholas Tauriello  
Gaspar Scozzari Arthur White  
Carolyn Tauriello Joyce White

ROLL CALL VOTE: Ayes 9 Naves 0

Employ C. Harrington Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Ms. Carol Harrington as middle school cafeteria security personnel for the 2013-2014 school year for 2 hours per day/ 5 days per week and as a security substitute on an as needed basis at a rate of \$16.00 per hour.

ROLL CALL VOTE: Ayes 9 Naves 0

Employ D. Schaare Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Ms. Dolores Schaare as a part-time lunch room custodian at the middle school for 3.5 hours per day for the 2013-2014 school year at a rate of \$13.50/hour.

ROLL CALL VOTE: Ayes 9 Nays 0

Employ T. Solecitto Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Mr. Todd Solecitto for summer custodial work at the middle school for the period June 24, 2013-August 23, 2013 for 7 hours per day/4 days per week at \$13.50 per hour.

ROLL CALL VOTE: Ayes 9 Nays 0

Employ Bus Drivers Moved by Theresa Iacobucci and seconded by John Bell to approve the following athletic/extra-curricular run bus drivers for the 2013-2014 school year at the previously approved hourly rates:

- |               |                    |
|---------------|--------------------|
| William Quinn | Erech Barron       |
| Vicki Dell    | Charmaine Politano |
| Felix Mancuso | Cheryl Lewis       |
| Brian Patane  | Robert Hoppe       |
| Debra Quinn   |                    |

ROLL CALL VOTE: Ayes 9 Nays 0

Substitute Caller Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Ms. Sherry Sarte as the substitute teacher caller for the 2013-2014 school year with a stipend of \$8,000.

ROLL CALL VOTE: Ayes 9 Nays 0

Summer Work Moved by Theresa Iacobucci and seconded by John Bell to approve employment of the following counselors for summer work at the contracted rate of \$45/hour:

- |                                    |                                      |
|------------------------------------|--------------------------------------|
| <u>High School @ 45 hours each</u> | <u>Middle School @ 30 hours each</u> |
| Joanne Huffman                     | Lois Amato                           |
| Christal Rosenka                   | LeeAnn Kubbishun                     |
| Catherine O'Neal                   | Hope Hollenbeck                      |
| Michael Arminio                    |                                      |
| Toni Ioffredo                      |                                      |

ROLL CALL VOTE: Ayes 9 Nays 0



Peer Leader Training Moved by Theresa Iacobucci and seconded by John Bell to approve employment of the following individuals for Peer Leader Training for 19.5 hours each at the contracted rate of \$45/hour:

Penny Giamoni Timothy Downs

ROLL CALL VOTE: Ayes 9 Nays 0

Summer Work Moved by Theresa Iacobucci and seconded by John Bell to approve employment of the following individuals for summer work at the contracted rate of \$45/hour:

<u>Media Specialists</u>		<u>Nurses</u>	
Margaret Devine	30 hours	Bonita Duryea	30 hours
Nancy Nelson	18 hours	Barbara Grimm	18 hours
		Michelle Zellner	18 hours

ROLL CALL VOTE: Ayes 9 Nays 0

Summer Work Moved by Theresa Iacobucci and seconded by John Bell to approve employment of the following individuals for summer work for 6 hours each at the contracted rate of \$45/hour for 7<sup>th</sup> Grade Academy:

Hope Hollenbeck	Brigitte Burstein	Renee Smola
Rebecca Pursell	Kim Kavcak	Elizabeth McKeown
Jennifer Feldman	Mary Kaye Bartek	Raquel Wright
Amanda Best	Maria Forsythe	Lois Amato
Nancy Terhune		

ROLL CALL VOTE: Ayes 9 Nays 0

Summer Work Moved by Theresa Iacobucci and seconded by John Bell to approve employment of the following individuals for summer work for 3 hours each at the contracted rate of \$45/hour for the 7<sup>th</sup> grade orientation program:

Kim Kavcak	Mary Kaye Bartek	Maria Forsythe
Elizabeth McKeown	Raquel Wright	Mckenzie Laubach
Rebecca Nugent	L. Jeannie Zamora	Geri McKelvey
Jennifer Feldman	Amanda Best	Nancy Terhune
Renee Smola	Rebecca Pursell	Hope Hollenbeck
Ron Hammer	Mackenzie Holguin	Lourdes Garcia
Brigitte Bursetin	Lois Amato	

ROLL CALL VOTE: Ayes 9 Nays 0

Summer Work Moved by Theresa Iacobucci and seconded by John Bell to approve employment of the following individuals for summer work for 5 hours each at the contracted rate of \$45/hour for the 9<sup>th</sup> Grade Academy:

Kim Roost	Teresa Fahy	Alexandra Kuebler
Laura Filan	Theresa Wilson	Brittany Catalano
Vittoria Busardo		

ROLL CALL VOTE: Ayes 9 Nays 0

Summer Work Moved by Theresa Iacobucci and seconded by John Bell to approve employment of the following individuals for summer work for 12 hours each at the contracted rate of \$45/hour for the 9<sup>th</sup> Grade Academy:

Laura Blackwell	Toni Manfra	Jodi Edmonds
Andrew Oakely	Meghan McGeehan	Stephanie Karabinus
Debbie Farrell	Jeffrey Case	Lisa Weisenstein
Gabriela Godek		

ROLL CALL VOTE: Ayes 9 Nays 0

Curriculum Work Moved by Theresa Iacobucci and seconded by John Bell to approve employment of Attachment B personnel for summer curriculum work at the contracted rate of \$45/hour. [attached]

ROLL CALL VOTE: Ayes 9 Nays 0

Leave of Absence Moved by Theresa Iacobucci and seconded by John Bell to approve the following leave of absence dates for Mrs. Alison Frey:

Maternity/sick leave 10/1/13 through 10/31/13 and  
Family Leave of Absence, without pay, effective 11/1/13 through  
11/22/13.  
Alison plans to return to WHR on November 25, 2013.

ROLL CALL VOTE: Ayes 9 Nays 0

Employment Contracts Moved by Theresa Iacobucci and seconded by John Bell to authorize the Superintendent, Dr. Thomas J. Altonjy, to issue employment contracts on behalf of the Board of Education prior to the August 27, 2013 regular meeting.

ROLL CALL VOTE: Ayes 9 Nays 0

## II. EDUCATION AND POLICY

Travel & Conference Moved by Linda Feller and seconded by John Bell to approve the attached list of Travel and Conference Requests. [attached]

ROLL CALL VOTE:           Ayes 9           Nayes 0

Field Trip                    Moved by Linda Feller and seconded by John Bell to approve  
Requests                    the attached list of Field Trip Requests. [attached]

ROLL CALL VOTE:           Ayes 9           Nayes 0

### **III. BUDGET AND FINANCE**

Financial                    Moved by Theresa Iacobucci and seconded by John Bell to  
Reports                    approve the May, 2013 Board Secretary and Treasurer's Reports as  
                                  follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of May, 2013; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Bills                        Moved by Theresa Iacobucci and seconded by John Bell to  
                                  approve the regular lists of bills.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Transfers                   Moved by Theresa Iacobucci and seconded by John Bell to  
                                  approve transfers.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Student                     Moved by Theresa Iacobucci and seconded by John Bell to  
Activities                   approve Student Activity transactions for the month of May, 2013.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Tuition                     Moved by Theresa Iacobucci and seconded by John Bell to  
Contracts                   approve the following 2013-2014 Extended School Year and Regular  
                                  School Year Special Education tuition contracts:

<u>Student</u>	<u>School</u>	<u>Amount</u>	<u>Aide</u>	<u>Effective</u>
06-14	Bancroft	\$59,052.60	\$37,312.00	July 1, 2013
07-14	Hunterdon Learning Ctr.	\$42,120.00		Sept. 3, 2013
08-14	Hunterdon Learning Ctr.	\$42,120.00		Sept. 3, 2013
09-14	Hunterdon Learning Ctr.	\$42,120.00		Sept. 3, 2013
10-14	Montgomery Academy	\$57,702.00		July 1, 2013
11-14	Willowglen Academy	\$77,414.00	\$18,900.00	July 8, 2013

ROLL CALL VOTE:           Ayes 9           Nayes 0

Tuition Contract                   Moved by Theresa Iacobucci and seconded by John Bell to approve a tuition contract with Oxford Township School District to accept one student to the Warren Hills Regional High School Extended Year Autistic Program for the 2013-2014 school year, commencing July 8, 2013 through August 2, 2013, at a tuition rate of \$4,668.30.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Tuition Contract                   Moved by Theresa Iacobucci and seconded by John Bell to approve a tuition contract with Oxford Township School District to accept one student to the Warren Hills Regional High School Extended Year MD Program for the 2013-2014 school year, commencing July 8, 2013 through August 2, 2013, at a tuition rate of \$2,295.70.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Tuition Contract                   Moved by Theresa Iacobucci and seconded by John Bell to approve a tuition contract with Phillipsburg School District to accept one student to the Warren Hills Regional High School Extended Year Autistic Program for the 2013-2014 school year, commencing July 8, 2013 through August 2, 2013, at a tuition rate of \$4,668.30.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Tuition Contract                   Moved by Theresa Iacobucci and seconded by John Bell to approve a tuition contract with North Warren School District to accept one student to the Warren Hills Regional High School Extended Year MD Program for the 2013-2014 school year, commencing July 8, 2013 through August 2, 2013, at a tuition rate of \$2,295.70.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Shared Services                   Moved by Theresa Iacobucci and seconded by John Bell to approve a Shared Services Transportation Agreement with Washington Township School District for the period July 1, 2013 through August 31, 2013 in the amount of \$10,665.00

ROLL CALL VOTE:           Ayes 9           Nayes 0

Shared  
Services

Moved by Theresa Iacobucci and seconded by John Bell to approve a Shared Services Transportation Agreement with Washington Township School District for the 2013/2014 school year commencing September 1, 2013, in the amount of \$67,836.00

ROLL CALL VOTE:           Ayes 9           Nayes 0

Bills

Moved by Theresa Iacobucci and seconded by John Bell to approve payment of the end of year bills, July bills and August bills prior to the August 27, 2013 Board of Education meeting.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Grant  
Funding

Moved by Theresa Iacobucci and seconded by John Bell to authorize Design Resources Group, Architects, 371 Hoes Lane, Suite 301, Piscataway, NJ 08854 to amend the district's currently approved Long Range Facility Plan, as needed, and forward all paperwork for ROD Grant Funding Allocation 4 for the following Projects:

**Warren Hills Regional Middle School**

**a. Boiler/Unit Vent Replacement**

**b. Roofing**

**Warren Hills Regional High School**

**a. Door Replacement**

**b. Roofing**

ROLL CALL VOTE:           Ayes 9           Nayes 0

Capital  
Reserve

Moved by Theresa Iacobucci and seconded by John Bell to transfer an amount up to \$500,000 in excess current revenue or expended appropriations into the Capital Reserve account to fund Capital Projects.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Public  
Relations

Moved by Theresa Iacobucci and seconded by John Bell to approve Zander Consulting, LLC, as the public relations/communication consultant for the 2013-2014 school year at a fee of \$6,675.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Food  
Services

Moved by Theresa Iacobucci and seconded by John Bell to approve Maschio's Food Services for the 2013-2014 school year with a guaranteed minimum unlimited profit of \$15,000 and a yearly management fee of \$13,615. The student lunch will be \$3.00 and the staff lunch will be \$3.50.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Citizens  
Part.

Citizens Participation:

A parent, Mr. Zins, of a Warren Hills student who wants to pursue a service learning experience in lieu of attending spring classes at the high school, presented their request to the Board.

Mr. Havrisko discussed need for security plan for graduation in regard to stationing of police and security personnel and gate security.

Executive  
Session

Moved by Theresa Iacobucci and seconded by John Bell to go into Executive Session as indicated by items **a. and i.** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

**a. Matters rendered confidential by Federal Law, State Law or Court Rule**

- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege

**i. Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is anticipated.

Ayes 9      Nays 0

The Board entered into Executive Session at 8:44 p.m.

Reconvene

Moved by John Bell and seconded by Daniel Brundage to reconvene into open session at 9:25 p.m.

Ayes 9      Nays 0

Employ  
D. Laws

Moved by Lisa Marshall and seconded by Theresa Iacobucci to uphold the Board of Education decision of May 8, 2013 employing Mr. Daniel Laws, high school Industrial Technology teacher, for the 2013-2014 school year on Step F-7, BA, with a salary of \$53,293, reflecting a \$2,000 annual increment withholding.

ROLL CALL VOTE:           Ayes 9           Nayes 0

Adjournment

Moved by Richard Havrisko and seconded by Linda Feller to adjourn at 9:45 p.m.

Ayes 9           Nayes 0

Maureen Joyce  
Business Administrator/Bd. Sec'y.

dmg