

**WARREN HILLS REGIONAL BOARD OF EDUCATION**  
**MEETING**

**June 11, 2013**

**7:00 p.m.**

A. Call to order - Mrs. Donna Golda

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Warren-Reporter," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

John Bell	Theresa Iacobucci	Lisa Marshall
Daniel Brundage	Kathleen Halpin	Donna Sbriscia
Linda Feller	Richard Havrisko	Donna Golda

C. Minutes of the previous Regular and Executive Session meetings- Ms. Maureen Joyce  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Board Retreat - NJSBA Field Representative, Robynn Meehan

G. Superintendent's Report - Dr. Thomas J. Altonjy

H. Committee Reports

I. Action Items:

**I. Personnel**

\*1. Motion to accept, with regret, the resignation of Carol Paulus, middle school part-time custodian, effective June 21, 2013.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve the Reading Specialist job description.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3 Motion to approve the Custodian, Night Supervisor job description.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to approve the Custodian, Night Supervisor stipend of \$1,000 for the 2013-2014 school year.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve employment of the following case managers for summer work for a total of 35 hours per case manager @ \$45 per hour:

Deborah Archer-Cole  
Sharon Fretz  
Theresa Annecchiarico

Terrence Dolan  
Gina Regan  
Lorraine Morris

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve employment of the following school nurses for summer athletic department work hours:

Bonita Duryea                      45 hours maximum @ \$45.00/hour  
Michelle Zellner                 20 hours maximum @ \$45.00/hour

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*7. Motion to approve employment of Kevin Call, Athletic Trainer, to supervise summer weight room sessions, 4 hours per day, 5 days per week [maximum 160 hours], at a rate of \$30.00 per hour.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*8. Motion to approve employment of Jeffrey Case and Brian Maginnis as substitute weight room supervisors at a rate of \$30.00 per hour.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*9. Motion to approve employment of the following individuals for summer custodial/maintenance work for 7 hours/day/4 days/week [June 24, 2013 to August 23, 2013] @ the approved substitute custodial/maintenance rate of \$13.50 per hour:

Debbie Paulus                      Debbie Saunders                      Gary Scozzari  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*10. Motion to approve employment of the following individuals for summer maintenance work [June 24, 2013 to August 23, 2013], up to 200 hours each, at the approved substitute custodial/maintenance rate of \$13.50 per hour:

Renee Smola                      Kathy Staples                      Daniel Diveny  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*11. Motion to approve summer employment of the following Internal Coordinators for Middle States/EBD preparation for 20 hours each @ \$45 per hour:

Luanne Ferenci  
Geri McKelvey  
Mary Kaye Bartek  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*12. Motion to approve the following bus driver hourly rates for the 2013-2014 school year:

Weekdays	\$18.50
Weekends	\$19.00
Midday [mail run]	\$20.00
Driver Meetings/safety training	\$12.00

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*13. Motion to approve employment of the attached list of coaches and stipends for the 2013-2014 school year. [attached]

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*14. Motion to approve the attached listed of miscellaneous stipends for the Athletic Department for the 2013-2014 school year. [attached]

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*15. Motion to approve the following stipends for the wrestling tournament workers:

Co-Directors:	\$50.00 per session
Computer/Tournament Facilitator:	\$50.00 per session
Bracket Recorder:	\$30.00 per session
Clock Operator:	\$30.00 per session
Scorer:	\$30.00 per session

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

## II. Education and Policy

\*1. Motion to approve the attached list of textbook proposals to update the resources and materials for the courses of study per the Five Year Curriculum Plan 2012-2017. [attached]  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve the 2013-2015 Local Professional Development Plan.  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to confirm the public discussion regarding the Education Jobs Consolidated Monitoring Report held on May 28, 2013, and to approve the corresponding Corrective Action Plan.  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to approve the attached list of Travel and Conference Requests. [attached]  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve the attached list of Field Trip Requests. [attached]  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

## III. Budget and Finance

\*1. Motion to approve a Special Education Contract for Student 31-13 to attend Stepping Stone School for the 2012/2013 school year, commencing June 3, 2013, at a tuition rate of \$2,939.04 (12 days @ \$244.92 per diem).  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion approve the following 2013/2014 Extended School Year and Regular School Year Special Education tuition contracts:

<u>Student</u>	<u>School</u>	<u>Amount</u>	<u>Effective</u>
04-14	The Midland School	\$54,295.50	July 1, 2013
05-14	Stepping Stone School	\$51,433.20	July 8, 2013

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve a tuition contract with Oxford Township School District to accept 91 students to attend Warren Hills Regional High School for the 2013/2014 school year at a tuition rate of \$14,500 per student.  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to approve a tuition contract with Phillipsburg School District to accept one student to the Warren Hills Regional High School Autistic program for the 2013/2014 school year at a tuition rate of \$46,683.  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve a tuition contract with Oxford Township School District to accept one student to the Warren Hills Regional High School Autistic program for the 2013/2014 school year at a tuition rate of \$46,683.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve a tuition contract with Oxford Township School District to accept one student to the Warren Hills Regional High School MD program for the 2013/2014 school year at a tuition rate of \$22,957.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*7. Motion to approve a tuition contract with North Warren Regional School District to accept one student to the Warren Hills Regional High School MD program for the 2013/2014 school year at a tuition rate of \$22,957.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*8. Motion to approve an Agreement for Physical Therapy Services with Pediatric Workshop for the 2013/2014 school year.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*9. Motion to approve Change Order No. 1 with R.D. Architectural Products, Inc. in connection with the middle school window replacement project for a credit [unused allowance] in the amount of \$20,000.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

J. Citizens Participation

K. Executive Session – as indicated by items **a.** and **i.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

L. Reconvene

M. Adjournment

**\*Roll Call**

FALL SPORTS 13-14 SCHOOL YEAR							
		STEP	YRS FOR LONG.		BASE	LONGEVITY	TOTAL
<b>FOOTBALL:</b>							
Dubiel, L.		4	20+	head	9041.00	2000.00	11041.00
Hosbach, J.		4	8	asst.	6996.00	300.00	7296.00
Case, J.		3	2	asst.	5949.00		5949.00
Friedel, J.		3	2	asst.	5949.00		5949.00
Sarlo, N.		1		asst.	4676.00		4676.00
Kablis, P.		1		asst.	4676.00		4676.00
Giaquinto, M.		1		asst.	4676.00		4676.00
<b>BOYS SOCCER:</b>							
Quinto, M.		4	1	head	8059.00		8059.00
Besser, J.		4	9	asst.	6258.00	300.00	6558.00
Diveny, D.		4	21	asst.	6258.00	1200.00	7458.00
Barillari, S.		2	1	asst.	4779.00		4779.00
Cascio, L.		4	9	m.s.	4835.00	300.00	5135.00
<b>GIRLS SOCCER:</b>							
Cavo, J.		4	9	head	8059.00	500.00	8559.00
Filan, L.		2	1	asst.	4779.00		4779.00
Lindaberry, C.		1		asst.	4218.00		4218.00
Manfra, T.		4	8	m.s.	4835.00	300.00	5135.00
<b>FIELD HOCKEY:</b>							
Kerr, L.		4	13	head	8059.00	1000.00	9059.00
Potter, J.		4	8	asst.	6258.00	300.00	6558.00
Blackwell, L.		4	9	asst.	6258.00	300.00	6558.00
				m.s.			
<b>CHEERLEADING:</b>							
Dutch-Tynan, T.		4	8	head	8059.00	500.00	8559.00
Horvath, E.	(split)	4	3	asst.	3129.00		3129.00
Crowley, N.	(split)	1		asst.	2109.00		2109.00
<b>CROSS COUNTRY:</b>							
Oakley, A.		2	1	head	5312.00		5312.00
Kurpat, K.		2	1	asst.	3975.00		3975.00





WINTER SPORTS 13-14 SCHOOL YEAR							
		STEP	YRS. FOR LONG.		BASE	LONGEVITY	TOTAL
<b>BOYS BASKETBALL:</b>							
Kubbishun, S.		4	20	head	8550.00	2000.00	10550.00
Jost, S.		4	18	asst.	6627.00	900.00	7527.00
Solecitto, T.		2	1	asst.	5047.00		5047.00
Kurpat, K.		2	1	m.s.	4104.00		4104.00
<b>GIRLS BASKETBALL:</b>							
McGeehan, M.		4	5	head	8550.00	500.00	9050.00
Howey, M.		4	13	asst.	6627.00	600.00	7227.00
Smola, R.		4	12	m.s.	5130.00	600.00	5730.00
<b>CHEERLEADING:</b>							
Dutch-Tynan, T.		4	N/A	head	8059.00		8059.00
Horvath, E.	(split)	4	N/A	asst.	3129.00		3129.00
Crowley, N.	(split)	1	N/A	asst.	2109.00		2109.00
<b>SWIMMING:</b>							
Farrell, D.	girls	4	23	head	8550.00	2000.00	10550.00
Perticari, F.	boys	4	6	head	8550.00	500.00	9050.00
Rader, D.		2		asst.	5047.00		5047.00
<b>WRESTLING:</b>							
Hosbach, J.		4	9	head	8550.00	500.00	9050.00
Hyland, B.		4	5	asst.	6627.00	300.00	6927.00
Case, J.		1		asst.	4447.00		4447.00
Balas, J.		4	8	m.s.	5130.00	300.00	5430.00
<b>BOWLING:</b>							
Rottengen, G.		4	6	head	5153.00	500.00	5653.00
<b>WEIGHT ROOM:</b>							
Kablis, P.	split						1375.00
Maginnis, B.	split						1375.00

**Miscellaneous Stipends for the Athletic Department for the 2013-2014 school year as follows:**

Sports Announcer	Football	\$47.50
Sports Announcer	Basketball and Wrestling	\$45.00
Varsity Timer	Football	\$67.50
Varsity Timer	Basketball	\$42.50
Varsity Timer	Wrestling	\$42.50
Sub Varsity Timer	Basketball	\$35.00
Sub Varsity Timer	Wrestling	\$35.00
Sub Varsity Timer	Volleyball	\$35.00
Sub Varsity Timer	Football	\$60.00
Ticket Taker	All Sports	\$35.00
Ticket Seller	All Sports	\$45.00
Staff Help	Varsity Football	\$52.50
Staff Help	All Sports (Except FB)	\$42.50
Filming Events	All Sports	\$90.00
MS Game Timer (A&B)	Basketball	\$60.00
Sports Announcer & Timer	Varsity Basketball	\$55.00
Sports Announcer & Timer	Varsity Wrestling	\$55.00
Sports Announcer & Timer	Sub Varsity Basketball	\$45.00
Sports Announcer & Timer	Sub Varsity Wrestling	\$45.00

**Five Year Curriculum Plan**  
**Phase II Textbook Recommendations 2012-2013**

June 11, 2013

<b>BUSINESS DEPARTMENT</b>				
<b>Course #</b>	<b>Course Title</b>	<b>Textbook/Publisher</b>	<b>Author</b>	<b>Copyright</b>
#6280	Computer Applications			
#6282	Business Exploration	Excel It! Teen Based Activities for Microsoft Excel/ B.E. Publishing	Kathleen Hicks, Diane Silva, Linda Viveiros	2011
#601	Accounting I	Century 21 Accounting/Cengage Learning	Claudia Gilbertson, Mark Lehman, Dan Passalacqua	2012
#603	Honors Accounting II	Century 21 Accounting Advanced/Cengage Learning	Claudia Gilbertson, Mark Lehman, Dan Passalacqua	2012
#637	Information Processing I	Microsoft Office Specialist 2013 Series [Separate books for each 4 applications, WORD, EXCEL, POWERPOINT, OUTLOOK/CCI Learning Solutions, Inc.	Sue Wong, Lorin Ledger	2013
#656	Principles of Economics	Economics/Pearson	Authur O'Sullivan, Steven Sheffren	2012

**Five Year Curriculum Plan**  
**Phase II Textbook Recommendations 2012-2013**

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#671	Sports and Entertainment Marketing/Management	Sports and Entertainment Marketing/Cengage	Ken Kaser, Dotty Boen Oelkers	2008
	<b>FINE AND PERFORMING ARTS</b>			
#7340	Music in Our World	Making Music/Pearson	Hunter March, Will Schmid, Sandra Stauffer	2005
#7345	Introduction to Chorus	Experiencing Choral Music Intermediate Grades 7-9/McGraw Hill/Glencoe	Emily Crocker, et al	2005
#703 #705	Ceramics Advanced Ceramics	Experience Clay/Davis Publications	Maureen Mackey	2011
#715 #716	Film Design I Film Design II	Cinematography for Directors/Michael Wiese Productions	Jacqueline B. Frost	2009
#717	Film Design III	The Filmmaker's Handbook: A Comprehensive Guide for the Digital Age/Plume	Steven Ascher, Edward Pincus	2013
#732	Yearbook I, II, III	Teaching Yearbook Journalism/Herff Jones		2012
#738	Piano/Keyboard	Teach Yourself to Play Piano/Alfred	Willard Palmer	1991

**Five Year Curriculum Plan**  
**Phase II Textbook Recommendations 2012-2013**

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<b>INDUSTRIAL TECHNOLOGY</b>				
#8650	Introduction to Engineering I		Rogers, Wright, Yates	
#8655	Introduction to Engineering II	Gateway to Engineering/Cengage		2013
#896	Energy, Power, Transportation Technology	Energy, Power, Transportation Technology/Goodheart/Willcox	Len Litowitz, Ryan Brown	2012
<b>LANGUAGE ARTS/ENGLISH</b>				
#111	English II			
#112	CP English II	American Literature/Glencoe	Anthology	2009
#113	Honors English II			
#140	Journalism I. II. III	Journalism Matters/Glencoe McGraw Hill	James Schaffer, Randal McCutcheon, Kathryn Stafer	2009
#145	Public Speaking	The Art of Public Speaking/McGraw Hill	Steven E. Lucas	2012
#147	Creative Reading	75 Readings: An Anthology/McGraw Hill	Santi Buscemi, Charlotte Smith	2013
#150	Communications & Media	Media/Impact: An Introduction to Mass Media/ Cengage Learning	Shirley Biagi	2013
<b>MATHEMATICS</b>				
#3040	Algebra	Algebra I: Common Core/Pearson	Randall I. Charles, et al	
#301	Algebra I			
#303	CP Algebra I			2012

**Five Year Curriculum Plan**  
**Phase II Textbook Recommendations 2012-2013**

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#3600	Math Lab 7	[NO TEXT]		
#3650	Math Lab 8	[NO TEXT]		
#311 #313	Geometry CP Geometry	Geometry/McGraw Hill	John Carter, Gilbert Cuevas, Roger Ray, Carol Malloy	2014
#322	Calculus	Calculus: An Applied Approach/Cengage Learning	Ron Larson	2013
#332	Advanced Computer Science	[NO TEXT]		
#355	Discrete Mathematics	Discrete Mathematics: An Introduction to Mathematical Reasoning/ Cengage Learning	Susanna S. Epp	2011
<b>SCIENCE</b>				
#419	AP Chemistry	Chemistry & Chemical Reactivity - AP Edition/Cengage Learning	Kotz, Treichel, Townsend	2012
<b>SOCIAL STUDIES</b>				
#2400	Geography	World Geography/Houghton Mifflin Harcourt	Christopher Salter	2012
#210	U.S. History I	The Americans/Houghton Mifflin Harcourt	Gerald Danzer, et al	2012

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**Phase II Textbook Recommendations 2012-2013**

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#211 #214	CP U.S. History I CP U.S. History II	Give Me Liberty! An American History, Brief Edition/Norton	Eric Foner	2012
#212 #215 #216	Honors US History I Honors US History II AP US History II	Give Me Liberty! An American History, AP Edition/Norton	Eric Foner	2011
<b>SPECIAL EDUCATION</b>				
#995.2	Mathematics [BD]	Integrated CME Project Mathematics I; Integrated CME Project Mathematics II; Integrated CME Project Mathematics III/Pearson	Al Cuoco, Bowen Kerins	2013
<b>WORLD LANGUAGES/ESL</b>				
#5105	Exploratory German	Exploring German/EMC Publishing	Joan G. Sheeran	2008
#511 #513	German I German II	Deutsch Aktuell I/EMC Publishing	Wolfgang S. Kraft	2010
#515	German III	Deutsch Akutell 2/EMC Publishing	Wolfgang S. Kraft	2010
#517	German IV	Kontakte: A Communicative Approach/McGraw Hill	Erwin Tschirner, Brigitte Nikolai, Tracy Terrell	2013

**Five Year Curriculum Plan**  
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#519	AP German V	Kaleidoskop: Kultur, Literatur und Grammatik/Cengage Learning	Jack Moeller, Barbara Mabee, Simone Berger, Winnifred Adolph	2013
<b>48 courses</b>	<b>9 Middle School 39 High School</b>	<b>13 Different Publishers</b>		