

**Warren Hills Regional
Board of Education
Regular Meeting
November 27, 2012**

The Warren Hills Regional Board of Education met in Regular Meeting on November 27, 2012 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Theresa Iacobucci, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, James Momary and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by Donna Golda and seconded by Linda Feller to approve the Minutes of the Regular and Executive Session meetings of November 6, 2012.

Ayes 6 Nays 0
Abstain 2 (Sbriscia and Feller)

Comm.

Communications: None.

Citizens Part

Citizens Participation: None.

Supt's Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. High School librarian, Ms. Devine, collaborated with high school teacher, Mr. Fiore, and sponsored a Library Showcase on 15 November entitled "Triangle Tech." The showcase featured career planning and key elements when choosing a school. The first half of the presentation focused on "How to Choose and Prepare for a Career," while the second half of the presentation focused on "How To Choose the Right Training to Learn the Skills to Reach Your Goals." The presenters highlighted appropriate degrees, the right post-secondary atmosphere, career advising, job placement, financial aid, and locations of the schools.
2. Thank you to the Fine and Performing Arts Department for preparing and presenting a terrific program as they showcased their students to the Warren Hills Cluster elementary schools on 20 November.
3. The articulation meetings with the Warren Hills Cluster schools began earlier this month with Mr. Kavcak, Math & Science Supervisor, sponsoring a Math Articulation meeting and a discussion was held regarding mathematics programs and resources.
4. Our cafeteria point of sale (POS) system is scheduled for implementation on 5 – 7 December, initially testing the student ID card scanning feature. This was delayed from our earlier dates due to the closing of school from Sandy. We will then roll out the *Payments Plus* feature after the holidays allowing parents to post deposits to the system via check or credit card. Detailed information will be sent home within my December mailing from Mrs. Joyce, Business Administrator, and Mr. Cottrell, high school assistant principal and technology administrator.
5. Our reimbursement for the recently completed energy audit was received and amounted to \$19,285. Thanks to Mr. Murphy, Director of Facilities, for his assistance.
6. Our E-rate application was filed that qualifies us for a 40% rebate on telephone and internet services. Thanks to Mrs. Gogal, Mrs. Joyce, and Mr. Cottrell for their assistance with this application.
7. Our 2011-2012 audit is finalized and was submitted to the state. Mr. Schroeder of Nisivoccia will make a brief report at the 18 December BOE meeting. As always the Business office staff did an excellent job and we had only one minor recommendation.
8. We will be visited by the county office next Monday, 3 December, for a review of our self-evaluation through the New Jersey Quality Single Accountability Continuum (NJQSAC). Over twenty staff and community members were involved in the process and we look forward to the opportunity to show our district's compliances in the areas of Program & Instruction, Governance, Fiscal Management, Personnel, and Operations.

9. Congratulations to our student athletes for the following accomplishments:
- Warren Hills Athlete of the Week: Jamie Rosenblum of our girls' tennis team.
 - Warren Hills Athlete of the Season: Niki Miller of our girls' field hockey team.
 - The Girls Tennis Team for their State playoff win over Rahway.
 - The Field Hockey Team for their North 2 Group 3 State Sectional Championship and for being a State Championship Finalist.
 - The Football Team for their first round State Playoff victory over Scotch Plains. Good luck on Friday!
 - Our swim team held a polar plunge recently and it was a huge success. There were 26 plungers and over \$2000 was raised for the American Cancer Society! The top earner was Alyssa Wildrick and the second top earner and best costume winner was Michael Bartz.
 - Congratulations to all our MVPs who were honored at the Fall Sports Award Ceremony held on 19 November. The high school auditorium was filled to capacity! Congratulations to all teams, their coaches, and Mr. Lockhart for a memorable evening.
10. October Students of the Month in the 9th Grade Academy were:
- Kylie Hibbett – Female Student of the Month
 - Eric Brown – Male Student of the Month
 - Daniel Schaffer – Pillar – Trustworthiness
 - Yeuna Hung – Artist of the Month
 - Taylor Austin – Athlete of the Month
11. October High School Students of the Month were:
- Sarah Bowbliss
 - Patrick Foley
 - Jenna Karahalios
 - Amanda Guth.
12. On Wednesday, 7 November, the 9th grade students attended an assembly by the *Invisible Children* organization. This organization was established to bring attention to the child soldiers and human rights violations being committed in Central Africa. Our 9th grade World History classes are currently completing a unit on Africa and the strife that continues on that continent. Thank you to Mrs. Rokosny and students leaders of the Human Rights Club who coordinated and facilitated the program with members of the *Invisible Children* organization.
13. The Fall Play, *A Secondary Cause of Death*, took stage on Thursday – Saturday, 15 – 17 November. This British murder/ mystery/

comedy allowed our student performers to display their extraordinary talents. Director Mr. Platt and the entire cast and crew are congratulated and thanked for their time, effort, and dedication.

14. On Friday, 16 November, the HS and MS faculties combined their efforts on behalf of the GI GO Jeans fundraiser. The schools raised \$565.00 and all proceeds have been forwarded to the GI GO foundation to help returning veterans find jobs, go to college, and find housing. This is a statewide fundraiser and our staff has once again stepped up to support a worthwhile cause.

15. This year, the Middle School's School Store is being run by Mr. Garcia and his *Business Exploration* students as a part of the curriculum for the course. The store is currently open 2-3 days per week, with the assistance of parent volunteer, Mrs. Janowski. Mr. Garcia has also collaborated with special education teacher, Ms. Dilts, and as a result, their students are working together to keep the store open and prosperous with the added help of Mrs. DeHart, one of Mrs. Dilts' classroom aides. This is a great opportunity for our students to work together for a common cause. So far, they have made \$250.00 in profits and are in the process of obtaining new clothing orders, as "Warren Hills" gear is selling best at the moment!

16. Mr. Tucker, of our district Technology Department, has volunteered to facilitate after school workshops for staff in the areas of: "Website Refresher," "Beginner Smart Board," "Advanced Smart Board," and "PowerPoint 2011." These sessions will keep our staff up to date with our many technology initiatives and enable them to improve their instructional strategies for students in the classroom. We thank Mr. Tucker for being willing to share his experience and expertise.

17. Mrs. Rader and Ms. Feldman, two of our middle school teachers, collaborated with the facilitators of all the middle school clubs to engage over 30 students in a Community Clean-Up Day after school on Thursday, 18 October. Students and staff divided into teams and were assigned various sections of the school campus to collect trash. Students and staff worked together to improve the school community and discussed how the activity tied into the Character Pillar of the Month – Respect – by showing respect for their own school and community. It was a beautiful afternoon that was made even more pleasant by a snack of Dunkin' Donuts to conclude the activity!

18. The teachers named above also invited Lt. Cicerelle from the Washington Township Police to visit their students to learn about local laws that affect teens in the area. He met with students 12 November and answered their many questions!

19. As you know, WHRMS has been selected to be a part of the ROOTS anti-bullying program through Princeton University. In addition to the surveys and data the university will be providing, we were just notified that we are one of the schools involved in the program to be selected to receive the additional support of actual meetings with students twice per month throughout this school year. We are looking forward to learning more about the middle school culture and how to improve it for our students overall with the information obtained through this program.

20. Mr. Perruso's Interdisciplinary Enrichment students were involved in conducting all phases of a school wide mock election just prior to the national election for president. Students formed committees and worked throughout the school to advertise the election, conduct pre-election polls and distribute information about voter registration and voting procedures.

21. On 25 October, a special education open house/visitation was held at the middle school. The directors from our constituent districts brought a parent with them to visit our classrooms. The visited classrooms including all levels of inclusion (ICR, ICA, and ICS). Visitations were also made to our self-contained classes. The purpose for this visitation was to assist with the transition of incoming students and also afford parents the opportunity to see the wonderful teaching and lessons taking place in our school.

22. Mr. Diveny, middle school art teacher, works with our MD population in art class. The students are now traveling to his room, which is a big accomplishment in leaving their nest! He has taken the lead in planning unique and fun activities and it is an absolute pleasure to see each student and even the paraprofessionals eagerly participate!

23. Ms. Miksch is conducting some wonderful writing exercises with her Language Arts class. She has implemented one of the National Writing Projects by doing timed writing samples with them. Students say they are going on a field trip, consisting of a different location within our high school. Once they reach their designation they begin their timed writing sample and students must share one of their samples. Ms. Miksch has also created a writing relationship for her students with pen pals from Germany.

24. Mrs. Best and Mr. Piancone organized a collection of items to be sent to our troops for this holiday season. They are working with Rolling Thunder's local chapter and have collected several thousand items, which have been picked up. Our students have used their own monies and have asked people in the community for donations. We are very proud of our students for participating wholeheartedly in this community outreach!

25. High School student, Tyler Henning, is coming to the MS every Monday to assist our students during our Homework Club. Our teachers

and students are very appreciative of the time Tyler is spending to help tutor our students. The middle school students look up to him and always respond well when an older student shows an interest in what they are doing. Everyone at the middle school would like to thank Tyler for assisting us in this way!

26. Builder's Club conducted the Middle School's Mix-it-Up at Lunch Day on 13 November. Students designed and sold t-shirts to promote breaking down social barriers and developed a plan for students to eat lunch with students they may not know based on their astrological sign! Students in the club facilitated the activity during the lunches and the student body participated and seemed to enjoy eating lunch with some new friends at "mixed-up" table arrangements, while also listening to music in a relaxed atmosphere.

27. Middle School October Students of the Month were:

Academics: Grade 8: Peter Warsen, Olivia Christine

Grade 7: Korban Smith, Alexa Ranero

Athletics: Grade 8: Bryce Butka, Amanda Elbassiouny

Grade 7: Cooper Gabrich, Jenna Smith

Music: Grade 8: Griffin Zignoli, Sachi Rodriguez

Grade 7: Sydney Lawrence, Sarah Gilligan

Art: Grade 8: Thomas Begane, Corrine Antonelli

Grade 7: Trevor Kurre, Allison Weissman.

28. Eighty (80) of our middle school students received the distinction of being named October Character Pillar Award Recipients for Respect.

29. The middle school's Rachel's Challenge Award Winners were:

- Jenna Henderson for helping another student get caught up during class, so that person didn't fall behind or feel frustrated.
- Mrs. Best and Mrs. Congdon for sharing their Irish heritage at the International Club.
- The Peer Leaders for helping new students to our building find their classes and feel welcome.
- Mackenzie Hawkins for helping many students in her class get organized.
- Kaitlyn Gagliano, Jake Irwin, Amanda Elbassiouny, and Kyle Henderson for all their hard work in gathering items for our troops and assisting Mrs. Best and Mr. Piancone.
- All staff and students involved in raising money for breast cancer research. Collectively \$800.00 was raised and donated to the Lucy Fund!
- Jovani (JJ) Catala was nominated for standing up for what is right.
- Patrick Schutts for helping another student in class.

- Mr. Perruso for his hard work in organizing the mock election for our school.
- Enoch Biyibioku for helping Mr. Cascio collect materials at the end of each class period.
- Chloe Schulze for taking a chance and being a good role model for students in Mr. Garcia's classes.

30. High School mathematics teacher, Mr. Detrick, is the New Jersey representative for the Computer Science Teachers Association's (CSTA) Leadership Cohort.

31. There will be three concerts that the public is invited to attend over the next three Wednesday evenings beginning tomorrow evening with our high school band concert. The middle school concert is on 5 December, and the high school choral concert is on 12 December. All concerts will begin at 7:00PM in the high school auditorium.

32. As the Board is aware, Sandy has wreaked havoc with our calendar. Our *Ryan's Story* student presentations and parent evening is now rescheduled for 10 – 11 April 2013. Athletics have been delayed across the state. We lost a total of five school days in late October and early November. We were able to recoup two of those days by holding classes during the cancelled NJEA convention. With four days built into the calendar for emergency closings, this leaves us with only one day heading into the winter...and today's weather was just taste! At the 18 December meeting, the Board will be voting on another revision to the calendar that will add back Friday, 15 February 2013, as a school day. I am working on the details as to whether it will be an early dismissal day for students, with professional development for staff in the afternoon or a full day of school. In addition, everyone must be aware that the Spring Break is the next target...starting with Friday, 5 April 2013 and working backwards during that week.

Comm.
Reports

Committee Reports:

Mrs. Halpin reported on the October 18th Ed Council meeting.

Mrs. Feller reported on the November 27th Education and Policy Committee.

Mr. Momary attended the NJ School Boards Delegate Assembly and gave a report.

Mrs. Iacobucci reported that the Negotiations Committee met regarding the Administrators contract.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Employ K. Call Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mr. Kevin Call as Head Athletic Trainer for the 2012-2013 school year with an annual salary of \$90,468.

ROLL CALL VOTE: Ayes 8 Nays 0

Mentor Moved by Donna Golda and seconded by Kathleen Halpin to approve Ms. Toni Ioffredo as the mentor for Ms. Christal Rosenka, high school guidance counselor.

ROLL CALL VOTE: Ayes 8 Nays 0

Substitute Teachers Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of the following individuals for addition to our substitute teachers' list for the 2012-2013 school year:

- | | |
|-----------------|---------------------|
| Kelsey Halloran | Jo Kirby-Rinnyk |
| Colleen Hurley | Andreina DeSousa |
| Emily Polt | Christine Machtemes |
| Gregory Gormly | Sarah DeGeorge |

ROLL CALL VOTE: Ayes 8 Nays 0

Substitute Custodian Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Deborah Paulus for addition to our substitute custodian list for the 2012-2013 school year.

ROLL CALL VOTE: Ayes 8 Nays 0

Volunteer Coach Moved by Donna Golda and seconded by Kathleen Halpin to approve Mr. Daryl Detrick as a Volunteer Athletic Coach for the 2012-2013 wrestling program.

ROLL CALL VOTE: Ayes 8 Nays 0

II. EDUCATION AND POLICY

Policies Moved by Donna Sbriscia and seconded by Linda Feller to approve the first reading of the following new and revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee:

- 1110 Organizational Chart
- 2200 Curriculum Content + Regulations
- 2210 Curriculum Development
- 2220 Adoption of Courses

- 2320 Independent Study Programs
- 2412 Home Instruction Due to Health Condition + Regulations
- 3438 Sabbatical Leave [New]
- 9180 School Volunteers + Regulations
- 9181 Volunteer Athletic Coaches and Co-Curricular Advisors/
Assistants

ROLL CALL VOTE: Ayes 8 Nayes 0

Revised
Policies

Moved by Donna Sbriscia and seconded by Linda Feller to approve the second and final reading of the following revised selected policies for inclusion in the district’s policy manual, as endorsed by the superintendent and Education and Policy Committee:

- 3282 Use of Social Networking Sites [Teaching Staff]
- 4282 Use of Social Networking Sites [Support Staff]

ROLL CALL VOTE: Ayes 8 Nayes 0

Evaluation
Model

Moved by Donna Sbriscia and seconded by Linda Feller to approve the Marzano Administrative Evaluation Model for implementation in the 2012-2013 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Nursing
Services

Moved by Donna Sbriscia and seconded by Linda Feller to approve the Nursing Services Plan for the 2012-2013 school year as per N.J.A.C. 6A:16-2.18 (B).

ROLL CALL VOTE: Ayes 8 Nayes 0

HIB
Cases

Moved by Donna Sbriscia and seconded by Linda Feller to affirm the administrative decisions regarding the following HIB cases:

- MS-12/13-007 through 12/13-012
- HS-12/13-002 through 12/13-004

ROLL CALL VOTE: Ayes 8 Nayes 0

Travel &
Conference

Moved by Donna Sbriscia and seconded by Linda Feller to approve the following Travel and Conference Requests for the following individuals:

Date	Name	Title	Location	Cost
12/18/2012	Michael Lapotasky	Common Core State Standards for Writing	Allentown, PA	\$225 regist. + Mileage

12/4 & 12/12/2012	Lourdes Garcia	EDL Standards for Newcomer Students	Middlesex Co. Community College	Mileage
12/5, 12/7/2012 & 1/14/2013	Terrence Dolan, Sharon Fretz & Gina Regan	Transition Planning into Adult Life – state mandated	Learning Resource Center Morris Plains, NJ	\$22. Regist. + Mileage
12/5/2012	Karen Menke	Technical Assistance Meeting	Learning Resource Center Morristown, NJ	Mileage
12/5/2012 & 1/14/2013	Deborah Cole	Transition Training	Learning Resource Center Morris Plains, NJ	\$11. Regist. + Mileage
12/7/2012	Trisha Nunnenkamp	SAT Teachers' Workshop	Yale University New Haven, CT	\$205. Regist. + Mileage
12/12/2012	Daryl Detrick	AP Computer Science Consortium	Mountain Lakes High School	Mileage
12/7/2012	Debbie Rokosny	Holocaust Educators Conf.	Lincroft, NJ	N/A
4/19/2013	Patrick Murphy	Indoor Air Quality Training	Rockaway, NJ	Mileage
1/9/2013	Patricia Hetrick	Rescheduled NJSASC Conf.	The College of New Jersey	Mileage

ROLL CALL VOTE: Ayes 8 Nays 0

Field Trip Requests

Moved by Donna Sbriscia and seconded by Linda Feller to approve the following Field Trip Requests for the following individuals:

11/30/2012	Debbie Rokosny	Students in Genocide & Human Rights Club – The Holocaust and Genocides Program	Raritan Valley Community College
12/4/2012	Lauren Voight	Advanced & Select Choir to perform	Hawk Pointe Country Club
12/4/2012	Maggie Devine	Horizons HS Students to Warren Hunterdon Academic Meet	Voorhees High School
12/7/2012	Maggie Devine	Horizons Students from MS & HS	District Office Conference Room
12/6/2012	Maggie Devine	Horizons & Forensics Clubs to Countywide Debate	Blairstown Elementary School

1/10, 17, 24, 31 & 2/7, 2/14/2013	Geri McKelvey	MS Ski Club	Shawnee Mountain Ski Resort
2/7/13 through 2/11/13	Theresa Tynan	WHR Cheerleaders to competition	Orlando, Florida
12/18/2012	Lauren Voight	Select Choir to perform for Women's Club of Washington	St. Luke's Church
12/18/2012	Heather Dilts	MD classes – Community Outreach	Sponsored by Kiwanis Sports Scene
1/10,17,24, 30/2013, 2/6,12, 20, 26/2013,3/4, 3/14,3/20, 3/26/2013	Heather Heslin	Community Based Instruction/Safety Skills	Washington Public Library and downtown stores
1/9/2013	Nicole Silvis	MS Student Council Winter Convention	The College of New Jersey, Trenton, NJ
1/11/2013	Heather Heslin	Community Based Instruction	Kohl's, Walmart, Diner, Mansfield, NJ
1/22/2013	Heather Heslin	Community Based Instruction	Palmer Park Mall, PA

ROLL CALL VOTE: Ayes 8 Nays 0

III. BUDGET AND FINANCE

Financial Reports

Moved by James Momary and seconded by Donna Golda to approve the October, 2012 Board Secretary and Treasurer's Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of October, 2012; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Bills Moved by James Momary and seconded by Donna Golda to approve the regular list of bills for the month of October, 2012.

ROLL CALL VOTE: Ayes 8 Nayes 0

Transfers Moved by James Momary and seconded by Donna Golda to approve transfers.

ROLL CALL VOTE: Ayes 8 Nayes 0

Student Activities Moved by James Momary and seconded by Donna Golda to approve Student Activity transactions for the month of October, 2012.

ROLL CALL VOTE: Ayes 8 Nayes 0

Food Service Moved by James Momary and seconded by Donna Golda to approve the food service account transactions for the month of October 2012.

ROLL CALL VOTE: Ayes 8 Nayes 0

Lease Moved by James Momary and seconded by Donna Golda to enter into a lease agreement with a potential tenant for the rental house at 91 Bowerstown Road, rent to be determined.

ROLL CALL VOTE: Ayes 8 Nayes 0

Donations Moved by James Momary and seconded by Donna Golda to approve and accept the following donations:

District	Donor	Amount	Purpose
Donation in honor of former student and basketball player, Scott Thatcher	Brad Day	\$500 [pymt of plaque, remainder to the boys' basketball program]	Boys' Basketball Program
Bleacher Panel Scoring Table	1 – Blue Streaks Basketball Assoc. 2 – Future Streaks 3 – Wash. Twsp. Youth Assoc.	\$1,000 \$500 \$1,500	Boys/Girls Basketball, Volleyball & Wrestling Programs
Cabinets for trainer room at stadium	Friends of the Blue Streaks	\$2,700	Trainer use at the stadium complex

ROLL CALL VOTE: Ayes 8 Nayes 0

Citizens
Part.

Citizens Participation:

Mrs. Marshall commented on the special education open house/visitation at the middle school and how helpful it was and a positive experience.

Mrs. Iacobucci introduced Mrs. Marshall as our new Washington Township representative Board member and Mr. Bell as our Mansfield representative.

Sean Graham introduced himself as attending the Board meeting for his Eagle Scout Badge.

Executive
Session

Moved by Donna Golda and seconded by Daniel Brundage to go into Executive Session as indicated by item **a.** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule

- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 8 Nays 0

The Board entered into Executive Session at 8:10 p.m.

Reconvene

Moved by Donna Sbriscia and seconded by Donna Golda to reconvene into open session at 8:35 p.m.

Ayes 8 Nays 0

Adjournment Moved by Daniel Brundage and seconded by Richard Havrisko to
adjourn at 8:45 p.m.

Ayes 8 Nays 0

Maureen Joyce
Business Administrator/Bd. Sec'y.

dmg