

**WARREN HILLS REGIONAL BOARD OF EDUCATION
REGULAR MEETING**

November 8, 2011

7:00 p.m.

A. Call to order - Ms. Theresa Iacobucci

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Star-Gazette," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

B. Roll Call - Ms. Maureen Joyce

Donna Sbriscia	Linda Feller	Kathleen Halpin
James Momary	Nancy Fallen	Donna Golda
Daniel Brundage	Richard Havrisko	Theresa Iacobucci

C. Minutes of the Previous meetings – Ms. Maureen Joyce

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Audit Presentation – William Schroeder, CPA, Partner of Nisivoccia & Company, LLP

G. Superintendent's Report - Dr. Thomas J. Altonjy

H. Committee Reports

I. Action Items:

I. Personnel

*1. Motion to rescind motion of October 18, 2011, to approve employment of Mrs. Carol Harrington as middle school security personnel for 2 hours per day, effective October 11, 2011. (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve employment of Mrs. Carol Harrington as middle school security personnel for 2 hours per day, effective October 11, 2011, with a salary of \$16.00 per hour.
 (Motion_____Second_____/Yes_____No_____Abstain_____)

*3. Motion to rescind motion of October 18, 2011, to approve employment of Ms. Dolores Schaare as a middle school lunchroom custodial aide for 3.5 hours per day, effective September 1, 2011.
 (Motion_____Second_____/Yes_____No_____Abstain_____)

*4. Motion to approve employment of Ms. Dolores Schaare as a middle school lunchroom custodial aide for 3.5 hours per day, effective September 1, 2011, with a salary of \$12.50 per hour.
 (Motion_____Second_____/Yes_____No_____Abstain_____)

*5. Motion to approve employment of Mr. Robert Lockhart as the Director of Athletics and Extra-Curricular Activities for the 2011-2012 school year with an annual prorated salary of \$100,000, effective November 21, 2011.
 (Motion_____Second_____/Yes_____No_____Abstain_____)

*6. Motion to approve employment of Mr. Anthony Sbriscia as the Head Custodian at the high school with an annual prorated salary of \$64,671 [\$58,571 base + \$1,100 black seal + \$5,000 head custodian], effective as soon as practical.
 (Motion_____Second_____/Yes_____No_____Abstain_____)

*7. Motion to approve employment of Ms. Jennifer Feldman as a middle school maternity replacement Special Education teacher for the period November 21, 2011 through January 27, 2012, with a salary of \$90 per day for the first 20 days and on the 21st day begin Step 1 of the BA salary guide or \$249.70 per diem.
 (Motion_____Second_____/Yes_____No_____Abstain_____)

*8. Motion to approve a change in salary for Ms. Laura Blackwell, high school Social Studies teacher, to Step H-8, M, with an annual salary of \$63,773, effective November 1, 2011.
 (Motion_____Second_____/Yes_____No_____Abstain_____)

*9. Motion to approve employment of the following assistant coaches and stipends for the 2011-2012 school year:

Assistant Coach	Sport	Step	Salary	Longevity
Steve Jost	JV Boys' Basketball	4	\$6,370	\$1,300
Larry Dubiel	Freshman Boys' Basketball	4	\$6,370	\$920
Michael Jones & Charles O'Connor	MS Boy's Basketball Split position	4	\$4,111 (MJ) \$2,100 (CO)	\$60 [included in split]

Jeff Balas	Wrestling	4	\$6,370	\$480
Ben Oberly	Wrestling	4	\$6,370	\$1,000
Brett Hyland	Wrestling	4	\$6,370	\$240
Michael Howey	JV Girls' Basketball	4	\$6,370	\$660
Joseph Blackford	Freshman Girls' Basketball	1	\$4,274	\$60
Renee Smola	MS Girls' Basketball	4	\$6,151	\$820
John Hajdu	Boys' & Girls' Swimming	2	\$4,850	\$120

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve a maximum of 10 hours of screening for middle school sports for the 2011-12 school year for Ms. Michelle Zellner, middle school nurse, at a rate of \$36.50 per hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve payment of \$150 each [4 sessions @ \$37.50 per session] for SAT Prep Classes taught from 10/3/11 through 10/14/11 for Mr. Daryl Detrick, Math, and Ms. Heather Wight, Language Arts.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve employment of the following individuals as substitute teachers for the 2011-2012 school year:

John Rotola James Ward Julia Quelly

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

13. Motion to approve Mr. Daryl Detrick as a Volunteer Assistant coach for the wrestling program for the 2011-12 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

1. Motion to approve an agreement between the County of Warren and the Warren Hills Regional School District to install and maintain two (2) in-street pedestrian signs on the centerline of County Route #628.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

2. Motion to approve a new Advanced Placement textbook, Literature and Composition: Reading, Writing, Thinking, Carol Jago, 2011, MacGraw-Hill, for addition to our curriculum.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

3. Motion to approve a two week classroom observation for Fairleigh Dickinson University students, Courtney Molinare, under the direction of Mr. Michael Piancone, middle school Social Studies teacher, and, Jackie Fox-Greer, under the direction of Ms. Jill Greco, high school Biology teacher, for the period January 9th through January 20, 2012.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

4. Motion to approve the following Travel and Conference Requests for the following individuals:

Hope Hollenbeck, Thomas Altonjy , Pat Hetrick, Earl Clymer & Tim Downs	11/4/11	Annual Memo of Agreement Mtg	Hawk Pointe CC, Washington, NJ
Jason Graf	11/18/11	NJ State Jazz Conference	NJPAC, Newark, NJ
Kate Brennan	12/15/11 & 3/15/12	Seminar for American History teachers	Hunterdon Central High School
Dawn Moore	11/17/11	NJDOE Bev Plein “Unpacking the Standards”	Hackettstown High School
Patrick O’Brien	11/19/11	N.J. Historical Comm. History Conf.	Princeton University
LeeAnn Kubbishun	12/16/11	Bullying, Suicide & Youth Violence Wksp	Warren County Comm. College
Rosemary Kuebler & Mary Anne Broennle	1/24/12	403 (b) Regulations – IRS Workshop	Rockaway, NJ
Maggie Devine & Kevin Horn	11/14/11	Threat in Social Networks Workshop	Rutgers University
Kevin Call	11/12&13/11	Total Motion Release Seminar	Paramus, NJ

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

5. Motion to approve the following Field Trip Requests for the following individuals:

Shannon McCabe	10/26/11	AU/MD Classes	Abilities of NW Jersey Washington, NJ
Shannon McCabe	11/8/11	AU/MD Classes	Walmart & IHOP in Mansfield, NJ
Shannon McCabe	11/21/11	AU/MD Classes	Shop Rite & Burger King, Washington, NJ
Shannon McCabe	12/9/11	AU/MD Classes	Phillipsburg Mall Phillipsburg, NJ

Shannon McCabe	12/21/11	AU/MD Classes	Shop Rite & Enzo's Washington, NJ
Heather Salsovic	11/8, 11/17, 11/ 22, 12/2, 12/7, 12/16, 12/22/11, 1/6, 1/12, 1/19, 1/25, 2/3/12	MS MD Classes to Washington Public Library, various local stores	Washington, NJ
Maggie Devine	12/6/11	HS Horizons Academic Competition	Voorhees High School
Maggie Devine	11/30/11	MS Forensics Club to Countywide Debate	Blairstown Elementary School
Maggie Devine	12/9/11	MS & HS Horizons Writing Workshop	WHR District Offices
Maggie Devine	1/12, 1/19, 1/26/12	MS Battle of the Minds tournament	Bridgewater Raritan MS
Maggie Devine	4/17/12	Battle of the Books Horizons	No. Warren Regional
Maggie Devine	5/17&18/12	MS & HS Horizons students -art symposium	Presbyterian Church Washington, NJ
Marilyn Patterson	11/18/11	FFA to Hayride Bonfire sponsored by N.Warren	Race Farms - Blairstown, NJ

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

6. Motion to approve disposal of the following textbooks to a recycling center:

- a. ISBN 0-669-38317-1
ALGEBRA 2, 1995
D.C. Heath & Company
Larson, Kanold, Stiff
- b. ISBN 0-673-45528-9
EXPLORING MATHEMATICS, 1994
Scott Foresman
Bolster, et.al
- c. ISBN 0-395-43046-1
MATHEMATICS STRUCTURE AND METHOD COURSE 1, 1988
Houghton Mifflin
Dolciani, et. al
- d. ISBN 0-835-93500-0
ALGEBRA I, 1998
Globe Fearon

e. ISBN 0-395-43054-2

ALGEBRA AND TRIGONOMETRY STRUCTURE AND METHOD, BOOK 2, 1988

Houghton Mifflin

Dolciani, et. al

(Motion_____Second_____/Yes_____No_____Abstain_____)

III. Budget and Finance

1. Motion to approve Nonpublic Services Agreement for Contracted Services (IDEIA) with Sussex County Educational Services Commission for the 2011/2012 school year.

(Motion_____Second_____/Yes_____No_____Abstain_____)

2. Motion to approve the Annual Required Maintenance Budget Amount Worksheet (Form M-1) and the FY 2012/13 Comprehensive Maintenance Plan.

(Motion_____Second_____/Yes_____No_____Abstain_____)

3. Motion to approve a Special Education Tuition Contract for Student 14-12 to attend Bancroft NeuroHealth for the 2011/2012 school year, commencing October 17, 2011, at a tuition rate of \$36,848.52 with extra services in the amount of \$25,704.00 for a total charge of \$62,552.52.

(Motion_____Second_____/Yes_____No_____Abstain_____)

4. Motion to approve a Special Education Tuition Contract for Student 15-12 to attend Northern Hills Academy for the 2011/2012 school year, commencing November 1, 2011, at a tuition rate of \$45,173.36.

(Motion_____Second_____/Yes_____No_____Abstain_____)

5. Motion to approve a Supplemental Educational Service Contract with American Tutor, Inc. for the period December 1, 2011 through August 31, 2012.

(Motion_____Second_____/Yes_____No_____Abstain_____)

6. Motion to approve a Joint Transportation Agreement with Delaware Valley Regional High School Board of Education to transport 9 Warren Hills' students to Immaculata High School in Somerville, NJ for the 2011/2012 school year in the amount of \$7,956.00.

(Motion_____Second_____/Yes_____No_____Abstain_____)

7. Motion to accept the 2010/2011 Audit and Management Report and to approve the 2010/2011 Comprehensive Annual Financial Report and Corrective Action Plan, as attached.

(Motion_____Second_____/Yes_____No_____Abstain_____)

8. Motion to transfer unanticipated excess revenue and unexpended appropriations from the 2010/2011 school year, in accordance with N.J.S.A. 18A, to the following reserve accounts:

Capital Reserve:	\$975,000
Maintenance Reserve:	\$395,000
Emergency Reserve:	\$250,000

(Motion_____Second_____/Yes_____No_____Abstain_____)

9. Motion to approve payment of bills prior to the November 29th Board meeting.

(Motion_____Second_____/Yes_____No_____Abstain_____)

J. Citizens Participation

K. Executive Session – as indicated by item **a.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. **Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel - employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

L. Reconvene

M. Adjournment

*Roll Call Vote

