

**WARREN HILLS REGIONAL BOARD OF EDUCATION  
REGULAR MEETING**

**October 18, 2011**

**7:00 p.m.**

A. Call to order - Ms. Theresa Iacobucci

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Star-Gazette," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

B. Roll Call - Ms. Maureen Joyce

|                 |                  |                   |
|-----------------|------------------|-------------------|
| Donna Sbriscia  | Linda Feller     | Kathleen Halpin   |
| James Momary    | Nancy Fallen     | Donna Golda       |
| Daniel Brundage | Richard Havrisko | Theresa Iacobucci |

C. Minutes of the Previous meetings – Ms. Maureen Joyce

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

**I. Personnel**

\*1. Motion to approve employment of Ms. Carol Harrington as middle school security personnel for 2 hours per day, effective October 11, 2011.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve employment of Ms. Dolores Schaare as a middle school lunchroom custodial aide for 3.5 hours per day, effective September 1, 2011.  
 (Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*3. Motion to approve a change in salary for Ms. Joanne Huffman, high school mathematics teacher, to Step L-12, M+30, with an annual salary of \$78,273, effective September 1, 2011.  
 (Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*4. Motion to approve employment of the following students from the Employment Orientation Class at the high school to work in the cafeteria at \$7.25 per hour for approximately one hour per day on a rotating basis for the 2011-2012 school year:

Todd Gensheimer                      Matthew Swistack

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*5. Motion to approve Ms. Renee Smola as a Volunteer Assistant Coach for the middle school girls' soccer program for the 2011-2012 school year.  
 (Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

**II. Education and Policy**

\*1. Motion to approve the revised policy 2415.04 Title I – Parental Involvement for addition to the district policy manual.  
 (Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

2. Motion to accept the annual Vandalism & Violence Report for the school year 2010-2011 as reported and included in the superintendent's report of October 18, 2011.  
 (Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

3. Motion to approve the following Travel and Conference Requests for the following individuals:

|                     |                         |  |                                      |
|---------------------|-------------------------|--|--------------------------------------|
| Deborah Post        | 11/1/11                 | Holocaust/Genocide Education               | College of St. Elizabeth, Morristown |
| Margaret Devine     | 11/16 (p.m.), 17& 18/11 | National Writing Project Annual Conf.      | Chicago, IL                          |
| Stephanie Karabinus | 10/26/11                | Teaching Social Skills Autistic/Asperger's | Bethlehem, PA                        |
| Debra Rokosny       | 10/21/11                | NJ Vietnam Era Museum                      | Holmdel, NJ                          |

|                     |          |  |                                 |
|---------------------|----------|--|---------------------------------|
| Dawn Moore          | 10/28/11 | Warren Co. Consort.<br>Math Standards                    | Warren Tech                     |
| Dawn Moore          | 11/22/11 | Common Core<br>Standards                                 | North Warren<br>Regional        |
| Gina Regan          | 10/20/11 | Understanding<br>Childrens' Services in<br>Warren County | Merrill Creek Visitor<br>Center |
| Deborah Archer-Cole | 10/25/11 | LDTC for Crisis<br>Intervention review                   | Belvidere Court<br>House        |
| Karen Menke         | 11/18/11 | Assessments for Stud.<br>With Disabilities               | Morris Plains, NJ               |

Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

4. Motion to approve the following Field Trip Requests for the following individuals:

|               |               |  |  |
|---------------|---------------|--|--|
| Jason Graf    | 10/15/11      | WHR Marching Band<br>Competition                             | Wayne Hills HS<br>Wayne, NJ                |
| Jason Graf    | 10/22/11      | WHR Marching Band<br>Competition                             | Randolph HS<br>Randolph, NJ                |
| Jason Graf    | 11/6/11       | WHR Marching Band<br>Competition                             | Foley Field<br>Bloomfield, NJ              |
| David Rader   | 3/10-11/12    | Principles of<br>Engineering Classes<br>Robotics Competition | Rutgers University<br>N. Brunswick, NJ     |
| David Rader   | 3/31 & 4/1/12 | Prin. of Engineering<br>Robotics Competition                 | Mount Olive HS<br>Flanders, NJ             |
| David Rader   | 11/5/11       | Prin. of Engineering<br>Robotics Competition                 | No. Brunswick Tech<br>High School          |
| Lauren Voight | 4/27/12       | WHR Advanced<br>Choir  | Westminster Choir<br>College Princeton, NJ |

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

**III. Budget and Finance**

\*1. Motion to accept the monthly Financial Reports of the Board Secretary / Business Administrator and the Treasurer of School Monies for the month of September, 2011, in compliance with N.J.A.C. 6A:23-2.11(c)4, the Board certified that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this school year.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

2. Motion to approve the regular list of bills.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

3. Motion to approve transfers.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

4. Motion to approve Student Activity Transactions for the month of September, 2011.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

5. Motion to approve food service account transactions for the months of July through September, 2011.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

6. Motion to approve a Resolution to allow the submission of an Application for Participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

J. Citizens Participation

K. Executive Session – as indicated by item **a** and **i** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee**

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel - employment matters affecting a specific, prospective or current employee privilege.

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

L. Reconvene

M. Adjournment

**\*Roll Call Vote**