

**Warren Hills Regional  
Board of Education  
Regular Meeting  
October 4, 2011**

The Warren Hills Regional Board of Education met in Regular Meeting on October 4, 2011 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Theresa Iacobucci, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Roll Call

Roll call was taken by Maureen Joyce. Members present were Daniel Brundage, Nancy Fallen, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by Donna Golda and seconded by Linda Feller to approve the Minutes of the Executive Session meeting of September 20, 2011.

Ayes 8      Nays 0

Comm.

Communications:      None.

Citizens Part

Citizens Participation:      None.

Supt's Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. Our high school and middle school Back To School Nights were held on Thursday, 22 September and Tuesday, 27 September, respectively. After opening sessions conducted by the principals, parents followed an abbreviated form of their children's schedules to meet teachers and learn about the curriculum and classroom expectations. Attendance rates were 50% at the high school and 62% at the middle school.
  
2. A parent workshop sponsored by the district entitled *Navigating the NJ Anti-Bullying Student Bill of Rights Act...A Parents' Perspective*

will be held tomorrow evening, 5 October 2011, from 7:00PM-9:00PM in the high school auditorium. All parents are encouraged to attend.

3. This week marks the inception of **The Week of Respect** as a component of our anti-bullying initiative.

❖ **At the middle school, the following activities are happening:**

• Teachers are voluntarily setting aside one class period during the week with each of their classes to do an anti-bullying activity related to the specific academic discipline. LAL, science, math, & geography/civics teachers were provided possible lesson plans to use, while teachers of other curricular areas are researching possible lessons/activities.

- Daily activities at the middle school include:
  - **Monday:** Wear Blue for peace and safety
  - **Tuesday:** 30 Minute extended Homeroom to read/discuss pages in students agenda books regarding values and character
  - **Wednesday:** Public Service Announcements will play during lunch
  - **Thursday:** *Rachel's Challenge* Assembly
  - **Friday:** Positive message music will be playing in the cafeteria

❖ **At the high school, to recognize this week long event, peer leaders will:**

- Recruit freshmen and sophomores for participation in weekly discussion groups
- Create and display a banner in the front foyer with the week's theme: BUILD BRIDGES NOT WALLS.
- Provide an opportunity during lunches for all students to sign a respect banner and pledge to help create a culture of respect in our school community.
- As in the middle school, teachers have been asked to take an opportunity, when appropriate, to connect their curriculum content to the week's theme.

Special thanks to our principals, Mr. Clymer & Mrs. Hetrick, our district anti-bullying coordinator, Mrs. Unangst, and anti-bullying school specialists, Ms. Hollenbeck and Mr. Downs, for all their leadership in this endeavor.

4. The Cycle II results have been released and the update on our Biology state testing scores shows that we are very much in sync with our DFG counterparts:

<b>Science Grade 8</b>	<b>Warren Hills Regional n = 291</b>	<b>State</b>	<b>DFG “FG”</b>
<i>Partially Proficient</i>	39.0%	42.7%	38.9%
<i>Proficient</i>	44.5%	38.0%	44.2%
<i>Advanced Proficient</i>	16.6%	19.3%	16.9%

5. Mr. Perruso, middle school civics teacher, recently received a hand written letter from Supreme Court Justice Stephen Breyer thanking him for teaching civics to students with a project he had students engage in last year. Students studied the biographies of the justices and had to note a personal connection with one of them, writing about what they would like to do or talk about with one of them if given the chance. These were then sent to the appropriate justices.

Justice Breyer wrote in response to Anastasia (Stacey) Giordano who wrote about her enjoyment of camping and the outdoors. She is currently a high school student.

6. Congratulations to Natalie Savage for being the first girl in school history to win the Tennis Champion title at the Hunterdon/Warren/Sussex Tournament.

7. Congratulations to Lindsey Schott for achieving a career goal scoring record holder in Field Hockey.

8. Mr. Clymer, WHRHS Principal, announced the following students have been named Recipients in the National Merit Scholarship Program and received Letters of Commendation:

John P. Finnegan  
Leigh Anne Schriever  
Stephanie Tarlowe

9. Thank you to Mrs. Julia Henning and the Alternative Education students at the middle school for their beautification efforts in planting seasonal mums around the entrance flagpole.

10. Mr. Clymer, WHRHS Principal, announced the following Ninth Grade students of the month for September:

Ken Wilson – Male Student of the Month  
Maggie Griffin – Female Student of the Month  
Simon Ficken – Art Student of the Month  
Kyle Kaspereen – Character Pillar Student of the Month  
Amanda Crampton – Athlete of the Month

11. The NJ Department of Education has notified Mrs. Dawn Moore, Director of Curriculum & Instruction, that 2012 No Child Left Behind (NCLB) Consolidated Application has been approved and all application deadlines met.

12. Mrs. Moore sponsored Colin Mason, a regional ATLAS curriculum mapping facilitator, to train the Content Specialists in the more advanced features of ATLAS. Several content specialists were able to turn-key the ATLAS curriculum training during the 09/22/11 and 09/27/11 half-day in-service days.

13. Our inclusion partnerships were in-serviced by expert Toby Karten and will be informally observed and conferenced over the next couple of months in order to explore their inclusion practices to reach all students in the classrooms.

14. At the suggestion of teacher Laura Blackwell, Jenika Wimmer was selected as one of twenty finalists out of 800 students who participated in the Mahatma Gandhi Art and Writing Contest. This past Sunday at Princeton University, Jenika received a Second Place award. Congratulations, Jenika!

15. This coming Monday, 10 October, is an in-service day and schools are closed for students only. Our faculties – at both schools – will come together to articulate, learn, and explore further district initiatives, particularly the implementation of the Common Core State Standards and writing across the curriculum.

There is a need to change the Board of Education meeting dates in November. The first monthly meeting, originally scheduled for 1 November 2011, will now be held on 8 November 2011. The second monthly meeting, originally scheduled for 15 November 2011, will now be held on 29 November 2011. This will allow a better distribution of meeting times during the normally disruptive month of November (with Teachers Convention and Thanksgiving) and the single meeting month of December.

Comm.  
Reports

Committee Reports: None.

Dr. Altonjy recommended all personnel items.

**I. PERSONNEL**

Employ S. Patti Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mr. Salvatore Patti as the Interim Director of Athletics/Student Activities with a salary of \$400 per day [\$50 per hour], effective September 27, 2011 until a permanent Director of Athletics/Student Activities is employed or as notified.

ROLL CALL VOTE: Ayes 8 Naves 0

Resign J. Reuber Moved by Donna Golda and seconded by Kathleen Halpin to accept Jennifer Reuber's request for a paid leave of absence from October 4, 2011 through December 18, 2011 and to accept her resignation effective at the close of business on December 18, 2011, and to accept the terms, stipulation and conditions of the Separation Agreement dated October 4, 2011.

ROLL CALL VOTE: Ayes 8 Naves 0

Salary Change Moved by Donna Golda and seconded by Kathleen Halpin to approve a change in salary for the 2011/2012 school year for the following individuals, effective September 1, 2011:

Kimberly Eilenberger	Step H-8, M+15	\$65,773
Hope Hollenbeck	Step B-2, M+15	\$58,440
Christopher Kavcak	Step F-6, Masters	\$59,273
Josephine Potter	Step G-7, B+30	\$59,273

ROLL CALL VOTE: Ayes 8 Naves 0

Leave Absence Moved by Donna Golda and seconded by Kathleen Halpin to approve the following leaves of absence for Mrs. Nancy Beth Viglianco:

Maternity/sick leave effective 11/21/11 through 1/9/12  
Family Leave without pay effective 1/10/12 through 4/13/12  
Child rearing leave without pay effective 4/4/12 through 6/18/12  
Beth plans to return to Warren Hills effective the beginning of the 2012/2013 school year.

ROLL CALL VOTE: Ayes 8 Naves 0

Fall Sports Moved by Donna Golda and seconded by Kathleen Halpin to approve payment for fall sports clearance checks necessary for student athletes to participate to Mrs. Bonita Duryea, high school nurse, at a rate of \$51.14 per hour for a maximum of 45 hours.

ROLL CALL VOTE: Ayes 8 Naves 0

Coaches                    Moved by Donna Golda and seconded by Kathleen Halpin to approve the following coaching positions for the 2011/2012 school year:

James Dziejczak	Head Boys' Lacrosse	Step 1	\$5,439/bonus \$100
Laurie Kerr	Head Girls' Lacrosse	Step 4	\$7,746/bonus \$100
Justin Friedel	Assistant Football	Step 1	\$4,494/bonus \$ 60

ROLL CALL VOTE:            Ayes 8            Nays 0

Advisors                    Moved by Donna Golda and seconded by Kathleen Halpin to approve the following advisor positions for the 2011/2012 school year:

Margaret Devine	High School Horizons Advisor	\$3,200
Barbara Russo	Middle School Jazz Ensemble	\$2,700
Barbara Russo	Middle School Chorus Club	\$2,700

ROLL CALL VOTE:            Ayes 8            Nays 0

AP Testing                    Moved by Donna Golda and seconded by Kathleen Halpin to approve Ms. Patricia Wintersteen as the AP Testing Facilitator for the 2011/2012 school year with a stipend of \$900.

ROLL CALL VOTE:            Ayes 8            Nays 0

Professional Development                    Moved by Donna Golda and seconded by Kathleen Halpin to approve Ms. Katherine Brennan as the Professional Development Committee Chairperson for the 2011/2012 school year with a stipend of \$1,500 per semester.

ROLL CALL VOTE:            Ayes 8            Nays 0

Coach                        Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Kim Forrest as the Coach/Staff Help to attend gymnastics events at a rate of \$37.50 per event, per NJSIAA requirements.

ROLL CALL VOTE:            Ayes 8            Nays 0

Home Instructor                    Moved by Donna Golda and seconded by Kathleen Halpin to approve Mr. Robert Mandel as a home instructor for the 2011/2012 school year.

ROLL CALL VOTE:            Ayes 8            Nays 0

Substitute Teachers                    Moved by Donna Golda and seconded by Kathleen Halpin to approve the following individuals as substitute teachers for the 2011/2012 school year:

Michelle Lauer                      Lauren Bodine                      Mary Prignano

ROLL CALL VOTE:                      Ayes 8                      Nays 0

Homework Club                      Moved by Donna Golda and seconded by Kathleen Halpin to approve the following individuals to assist students at the middle school Project Care/Homework Club at a rate of \$32.40 per session, as needed:

Gina Andreoli                      Marshall Wiemer                      Lois Amato  
Tammy Muffley                      Susan DeYoung                      Rebecca Nugent  
Maria Lombardi                      Rebecca Pursell                      Courtney Hoffman  
McKenzie Laubach                      Daniel Cullen                      Laura Muroski

ROLL CALL VOTE:                      Ayes 8                      Nays 0

Volunteer Coaches                      Moved by Donna Golda and seconded by Kathleen Halpin to approve the following individuals to serve as Volunteer Coaches:

Marc Gogal – Swimming                      Jennifer Feldman – Volleyball

ROLL CALL VOTE:                      Ayes 8                      Nays 0

## II. EDUCATION AND POLICY

Revised Policy                      Moved by Nancy Fallen and seconded by Donna Sbriscia to approve the first reading of revised policy 2415.04 Title I – Parental Involvement.

ROLL CALL VOTE:                      Ayes 8                      Nays 0

Job Description                      Moved by Nancy Fallen and seconded by Donna Sbriscia to approve the revised Content Specialist job description for addition to our district job description manual.

ROLL CALL VOTE:                      Ayes 8                      Nays 0

Graduate Course                      Moved by Nancy Fallen and seconded by Donna Sbriscia to approve Ms. Sarah Scott, School Based employee, to survey our teachers, anonymously, for fulfillment of her graduate course requirements.

ROLL CALL VOTE:                      Ayes 8                      Nays 0

Travel & Conference                      Moved by Nancy Fallen and seconded by Donna Sbriscia to approve the following Travel and Conference Requests for the following individuals:

Earl Clymer	9/21/11	Athletic Director's Mtg	Gladstone, NJ
Earl Clymer	11/18/11	Integrated Pest Management Wksp	Somerset County Vo-Tech
Sheila Alway	10/21/11	Language Arts Literacy 8 Wksp	Elizabeth, NJ
Jennifer Giamoni	10/27/11	Student preparation for Mock Trial Competition	New Brunswick, NJ
Christopher Kavcak	10/28/11	Mathematics Workshop for Content Specialist	Warren County Technical School
Luanne Ferenci	1/20/12	Softball Coaches Clinic	Cherry Hill, NJ
Marilyn Patterson	9/30/11	NJ Ag Teacher Workshop	Columbus, NJ
Child Study Team Members	Various	Out of district visits	Various
Katherine Brennan	10/27/11	NJ Council for Social Studies Conference	Rutgers University

ROLL CALL VOTE:           Ayes 8           Nayes 0

Field Trip Requests

Moved by Nancy Fallen and seconded by Donna Sbriscia to approve the following Field Trip Requests for the following individuals:

Clifford Platt	10/20/11	Advanced Theatre to experience college production & post show discussions	East Stroudsburg University
Heather Dilts	10/6, 24, 11/3 & 11/17/11	MD Class to Washington Public Library/Quick Chek	Washington, NJ
Heather Dilts	10/13/11	MD Classes to Mansfield Shop-Rite & Friendly's	Mansfield, NJ
Mary Ann McKinney	10/24/11	Newspaper Staff & Yearbook Editors Conference	Rutgers University
Heather Dilts	11/9/11	MD Classes to Clinton Shop-Rite & surrounding stores	Clinton, NJ
LeeAnn Kubbishun	11/18/11	Alternative Learning Classes to Oakwood Lanes	Washington, NJ

Heather Dilts	11/23/11	MD Classes to Washington Diner	Washington, NJ
Clifford Platt	3/22/12	Advanced Theatre to McCarter Theatre	Princeton, NJ
Marilyn Patterson	4/19/12	FFA Competition pertaining to agriculture	Rutgers University
Virginia Cooper	11/4/11	Finance & Economics Classes	Federal Reserve Philadelphia, PA
Marilyn Patterson	2/23/12	FFA to attend Advocacy & Legislative Leadership Day	The College of NJ, Trenton, NJ
Marilyn Patterson	5/22-24/12	FFA leadership competition	Rutgers University
Jennifer Giamoni & Timothy Downs	2/23-26/12	Debate Team – Harvard University Model Congress	Boston, MA
Jennifer Giamoni	10/6/11	AP English Classes to Yossi Milo Gallery	New York, NY
Jeremy Lutz	1/4, 11, 18, 25 & 2/1/12	High School Ski Club	Camelback Ski Area, Tannersville, PA
Nicole Silvis	10/13/11	ALC 7 <sup>th</sup> Grade Classes	Camp Mohican Blairstown, NJ
Nicole Silvis	10/21/11	ALC 8 <sup>th</sup> Grade Classes	Camp Mohican Blairstown, NJ
Geri McKelvey	1/5, 12, 19, 26, 2/2, 2/9/12	Middle School Ski Club	Shawnee Mt. Ski Resort
Lauren Voight & Jason Graf	5/4/12	Chorus/Band Groups to competition	Hershey Park HS Hershey, PA

ROLL CALL VOTE:                   Ayes 8           Nayes 0

Student Exemption                   Moved by Nancy Fallen and seconded by Donna Sbriscia to accept letters enclosed in the superintendent’s folder in reference to exemption of students from mandatory immunizations.

ROLL CALL VOTE:                   Ayes 8           Nayes 0

Board Meetings                   Moved by Nancy Fallen and seconded by Donna Sbriscia to advertise to change the November 1<sup>st</sup> meeting to November 8<sup>th</sup> and the November 15<sup>th</sup> meeting to November 29<sup>th</sup>.

ROLL CALL VOTE:           Ayes 8           Nayes 0

**III. BUDGET AND FINANCE**

NJSBA                    Moved by Donna Golda and seconded by Nancy Fallen to approve  
Workshop               all nine Board Members, the Superintendent and Business Administrator  
to attend the New Jersey School Boards Association Workshop in Atlantic  
City, NJ on October 24-26, 2011.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Transportation           Moved by Donna Golda and seconded by Nancy Fallen to approve  
Addendum               an addendum to the Transportation Agreement between Warren Hills and  
Washington Township School District for an additional \$500.00 for  
evening/weekend coverage.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Joint Transportation     Moved by Donna Golda and seconded by Nancy Fallen to approve  
a Joint Transportation Agreement with Alloway Township Board of  
Education to transport one Warren Hills student from Ranch Hope for  
Boys to Woodstown High School, in the amount of \$550.00 per annum.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Shared Services           Moved by Donna Golda and seconded by Nancy Fallen to approve  
a Shared Services Agreement with Washington Township Board of  
Education for a Cluster Curriculum Writer in the amount of \$1500.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Professional Development   Moved by Donna Golda and seconded by Nancy Fallen to approve  
a Professional Development Speaker Agreement with Tamka Educational  
Products, L.L.C.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Grant Allocation           Moved by Donna Golda and seconded by Nancy Fallen to accept  
award of the following FY'11 grant allocations:

No Child Left Behind (NCLB) FY'11	
Title I	\$159,430
Title II-A	\$ 51,711
Title II-D	\$ 325
Title III	\$ 5,218 (Consortium with Mansfield Twp as LEA)
Total	\$216,684

IDEA           \$395,390  
 Perkins       \$ 22,776  
 [vocational]

ROLL CALL VOTE:           Ayes 8       Nayes 0

Grant Allocation           Moved by Donna Golda and seconded by Nancy Fallen to accept award of the following FY'12 grant allocation and to approve submission of the grants to NJDOE as follows:

No Child Left Behind (NCLB) FY'12  
 Title I           \$151,189  
 Title II-A       \$ 45,166  
 Title III        \$ 2,777 (Consortium with Mansfield Twp as LEA)  
 Total            \$199,132

IDEA           \$401,869  
 Perkins       \$ 15,000  
 [vocational]

ROLL CALL VOTE:           Ayes 8       Nayes 0

Partial Funding           Moved by Donna Golda and seconded by Nancy Fallen to approve partial funding of salaries through FY'12 Title I grant as follows:

McKenzie Laubach           \$16,971  
 Cristy Ortu                 \$31,887  
 Rebecca Pursell            \$33,795  
 Total                         \$82,653

ROLL CALL VOTE:           Ayes 8       Nayes 0

Citizens Part.           Citizens Participation:       None.

Executive Session       Moved by Donna Sbriscia and seconded by Linda Feller to go into Executive Session as indicated by item **a** and **g** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

**a. Matters rendered confidential by Federal Law, State Law or Court Rule**

- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation**
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. No action taken.

Ayes 8      Nays 0

The Board entered into Executive Session at 7:35 p.m.

Reconvene      Moved by Kathleen Halpin and seconded by Nancy Fallen to reconvene into open session at 8:40 p.m.

Ayes 8      Nays 0

Mrs. Iacobucci asked for a representative from the Board for the Middle States Accreditation (AIG) process; likely a 3-year process.

Adjournment      Moved by Daniel Brundage and seconded by Richard Havrisko to adjourn at 8:45 p.m.

Ayes 9      Nays 0

Maureen Joyce  
Business Administrator/Bd. Sec’y.

dmg