

**WARREN HILLS REGIONAL BOARD OF EDUCATION  
REGULAR MEETING**

**September 20, 2011**

**6:30 p.m.**

A. Call to order - Ms. Theresa Iacobucci

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Star-Gazette," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

B. Roll Call - Ms. Maureen Joyce

Donna Sbriscia	Linda Feller	Kathleen Halpin
James Momary	Nancy Fallen	Donna Golda
Daniel Brundage	Richard Havrisko	Theresa Iacobucci

Executive Session

Reconvene

C. Minutes of the Previous meeting – Ms. Maureen Joyce  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

**I. Personnel**

\*1. Motion to approve the following leave of absence for Mrs. Gina Ricardo-Regan, high school Social Worker:

Maternity/sick leave, effective 12/5/11 through 1/23/12

Family Leave, without pay, effective 1/24/12 through 3/6/12

Gina plans to return to WHR on 3/7/12.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve an unpaid family medical leave of absence for Ms. Jessica Rader, middle school Special Education teacher, for the period November 28, 2011 through January 26, 2012. Jessica plans to return to WHR on January 27, 2012.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to accept the resignation of Ms. Nora Kiefer, half time middle school Music teacher, effective September 12, 2011.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to approve employment of Mrs. Barbara Russo as a half time middle school Music teacher for the 2011-2012 school year on Step D-4, B+15, with an annual prorated salary of \$26,720, effective as soon as practical.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve employment of Mr. Ronnie Read as a high school 2<sup>nd</sup> shift custodian with an annual salary of \$28,000 and a boiler license stipend of \$1,100, effective October 1, 2011.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve the contract and salary for Ms. Maureen Joyce, Business Administrator/Board Secretary, for the 2011-2012 school year, with an annual salary of \$153,898, effective July 1, 2011.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*7. Motion to approve a change in salary for the 2011-2012 school year for the following individuals, retroactive to September 1, 2011:

Diane DeVivo	Step M-13, M+30	\$81,273
Toni Manfra	Step G-7, Masters	\$61,273
Renee Smola	Step M-13, M+15	\$79,273
Craig Green	Step M-13, M+15	\$79,273
Kenneth Kurpat	Step E-5, B+15	\$53,940

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*8. Motion to approve the following Head Coaches and stipends for the winter and spring seasons for the 2011-2012 school year:

Stan Kubbishun	Boys' Basketball	Step 4	\$8,218/longevity \$1,900
Jarrett Hosbach	Wrestling	Step 4	\$8,218/longevity \$760
Michael Quinto	Baseball	Step 4	\$7,746/longevity \$1,080
Bryan Klinder	Golf	Step 4	\$6,330/longevity \$500
Faye Peticari	Boys' Swimming	Step 4	\$8,218/longevity \$380
Debbie Farrell	Girls' Swimming	Step 4	\$8,218/longevity \$2,200
Meghan McGeehan	Girls' Basketball	Step 4	\$8,218/longevity \$400
Luanne Ferenci	Softball	Step 4	\$7,746/longevity \$1,800
Stan Kubbishun	Boys' Track	Step 4	\$7,746/longevity \$1,660
Ken Kurpat	Girls' Track	Step 4	\$7,746/longevity \$420
Theresa Tynan	Winter Cheerleading	Step 4	\$7,746
Greg Rottengen	Bowling	Step 4	\$2,472/longevity \$450

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*9. Motion to approve the following individuals and salaries for teaching S.A.T. Prep Sessions for the period September 12, 2011 through September 31, 2011:

Daryl Detrick	11 hours	\$37.50 per hour	Mathematics
Cindy Laws	6 hours	\$37.50 per hour	Mathematics
David Waldstein	4 hours	\$37.50 per hour	Mathematics
John Hajdu	4 hours	\$37.50 per hour	Mathematics
Heather Wight	11 hours	\$37.50 per hour	Language Arts
Toni Manfra	6 hours	\$37.50 per hour	Language Arts
Sherry Anderson	5 hours	\$37.50 per hour	Language Arts
Andrew Oakley	5 hours	\$37.50 per hour	Language Arts

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*10. Motion to approve employment of the following individuals for addition to our substitute teachers' list for the 2011-2012 school year:

Bryan Klinder                      Kyle Loughlin                      Bret Castner  
 (Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*11. Motion to approve a stipend of \$1,100 for Ms. Maureen Eick, high school custodian, for her boiler operator's license for the 2011-2012 school year.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*12. Motion to approve the following individuals as Volunteer Coaches for the 2011-2012 school year:

Alexandra Kuebler                      Tennis Team  
 Kyle Loughlin                            Assistant Boys' Soccer  
 (Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

**II. Education and Policy**

1. Motion to approve the annual Memorandum of Agreement between law enforcement officials and education with no revisions for the school year 2011-2012.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

2. Motion to approve the following Travel and Conference Requests for the following individuals:

Dr. Thomas Altonjy	9/28/11	Warren Co. Juvenile Justice Meeting	Belvidere, NJ
Karen Menke	10/18/11	Transitioning & Community Based Instruction	Middlesex Co. Comm. College
Karen Menke	9/21/11	NJ Alternate Proficiency Assessment Training	Budd Lake, NJ
Patricia Hetrick	11/18/11	Integrated Pest Management Training	Somerset Vo-Tech
Maggie Devine	9/19/11	Warren Co. Consortium for Student Enrichment	Lopatcong Middle School
Deborah Archer-Cole	9/21/11	Alternate Proficiency Assessment Wkshop	Budd Lake, NJ
Nicole Silvis & Lisa Weisenstein	10/18/11	N.J. Assoc. of Student Council Fall Conf.	The College of NJ Trenton, NJ
Sharon Fretz	9/20, 21, 22/11	Crisis Intervention Institute – renew certification	Timonium, Maryland
Kim Unangst	9/23/11	Training for Trainers HIB	Parsippany, NJ

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

3. Motion to approve the following Field Trip Requests for the following individuals:

Marilyn Patterson	11/17/11	State Competition-Agricultural Skills	Rutgers University
Marilyn Patterson	12/15/11	FFA fruit distribution to Co. Nursing Home	Warren Haven, Oxford, NJ
Mary Ann McKinney for Marilyn Patterson	10/7 & 8/11 Overnight	FFA Officers to Camp Bernie	Port Murray, NJ
Jessica Rader & Dan Cullen	10/22/11	Community Litter Clean up Student Volunteers	School Grounds (MS) and surrounding blocks
Cynthia Bamford & David Waldstein	10/9/11	Key Club Fall Rally	Great Adventure Jackson, NJ
Shannon McCabe & Karen Menke	10/31/11	AU/MD Life Skills Classes SWAP	High Point Regional Sussex, NJ
Shannon McCabe & Karen Menke	5/18/12	AU/MD Life Skills	Castlegate Farms Mini Golf, Phillipsburg, NJ
Shannon McCabe & Karen Menke	5/24/12	Best Buddies Club	Meadow Breeze Park Washington, NJ

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

### III. Budget and Finance

\*1. Motion to accept the monthly Financial Reports of the Board Secretary / Business Administrator and the Treasurer of School Monies for the month of August, 2011, in compliance with N.J.A.C. 6A:23-2.11(c)4, the Board certified that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this school year.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

2. Motion to approve the regular list of bills.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

3. Motion to approve transfers.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

4. Motion to approve Student Activity Transactions for the month of August, 2011.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

5. Motion to a Tuition Contract for one Warren Hills student to attend Hunterdon County ESC Schools, Sawmill Campus, for the 2011/2012 school year at a tuition rate of \$14,500.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

6. Motion to approve a tuition contract with Oxford Township School District to accept one student to the Warren Hills Regional High School MD Program for the 2011/2012 school year at a tuition rate of \$42,000.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

7. Motion to approve a Special Education Tuition Contract for Student 05-12 to attend Somerset County Educational Services Commission (Somerset Secondary Academy) for the 2011/2012 school year, commencing September 7, 2011, at a tuition rate of \$44,800.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

8. Motion to approve a Parental Contract for Student Transportation with Robert Swistack, Jr. and Mary Swistack, for the 2011/2012 school year, to transport their son to the Warren Hills Regional High School, commencing September 19, 2011, at the rate of \$20.00 per diem.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

9. Motion to approve Amendment 1 to the 2010/2011 NCLB Title I Grant.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

#### I. Citizens Participation

#### J. Executive Session [if needed] – as indicated by item \_\_\_ below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege

- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel - employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

K. Reconvene

L. Adjournment

**\*Roll Call Vote**