

WARREN HILLS REGIONAL BOARD OF EDUCATION

REGULAR MEETING

September 22, 2015

7:00 p.m.

A. Call to order - Mr. Richard Havrisko

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the “The Express-Times,” “The Warren-Reporter,” “The Star-Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Mrs. Abigail Kutz

Daniel Brundage	Kathleen Halpin	Lisa Marshall
Linda Feller	Christopher Hamler	Richard Young
Kristin Fox	Donna Golda	Richard Havrisko

C. Minutes of the following previous Regular and Executive Session meetings:

- Regular Meeting September 8, 2015
- Special Meeting September 14, 2015
- Special Meeting September 16, 2015

(Motion_____Second_____ /Yes_____No_____Abstain_____)

D. Communications – Mrs. Abigail Kutz

E. Citizens Participation – concerning action items.

F. Superintendent’s Report - Dr. Gary R. Bowen

•Good News and Progress:

- MS 7th Grade Academy committee of teachers organized and implemented the first Activity Day on early dismissal day 9/17/15
- MS Back-to-School Night will be held this Thursday, 9/24/15

- HS held their Back-to-School Night on 9/17/15 with a video presentation by Mr. Hickerson with his students
- 9th Grade Academy continues its collaborative efforts to provide opportunities and incentives for a smooth transition into high school
- As of Friday, 9/18/15, the boys soccer, girls soccer and cross country teams were undefeated and the field hockey team has a 2-1 record.
- The middle and high school MD programs are receiving Music Therapy by a certified music therapist and are responding wonderfully to this added instruction to their program
- DEAC Committee met today, 9/22/15 and reviewed the waiver application for observations

G. Committee Reports

H. Action Items

I. Personnel

*1. Motion to approve employment of Theresa DeTore as the Athletic and Extra-Curricular Secretary for the 2015-2016 school year on Step 8, with an annual salary of \$38,766, effective September 23, 2015 or upon release of current employer.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*2. Motion to accept, with regret, the retirement of Donna Burns, middle school custodian, effective October 1, 2015.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*3. Motion to approve a change in degree status for James Reynolds to MA+45, effective September 1, 2015.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*4. Motion to approve 12 additional summer hours for Jennifer Giamoni for Peer Leadership training @ \$45/hour.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*5. Motion to approve employment of Terry Hodge for 3 hours of summer work @ \$30 per hour for attending the free & reduced lunch workshop/seminar.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*6. Motion to approve employment and salaries of the following coaches for the 2015-2016 school year:

Laura Blackwell	MS Head Field Hockey	Step 4	\$5,432
Erica Russell	MS Assistant Field Hockey	Step 2	\$3,500

(Motion_____Second_____/Yes_____No_____Abstain_____)

*7. Motion to rescind the employment of Louise Zamora as the sole advisor for the middle school International Club and to approve Louise Zamora and Kathleen Morgan as 50% each co-advisors for the club for the 2015-2016 school year with a salary of \$1,350 each.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve Kimberly Roost for a \$1,300 stipend per semester for assignment of a fifth preparation in accordance with WHREA contract, Article VIII, A. 9., *Time Requirements*.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve the following individuals as substitute nurses for the 2015-2016 school year:

Karen Jurkowski Elizabeth Elliott
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve the following individuals as substitute School Resource Personnel for the 2015-2016 school year:

Susan Cicala	Seth Bittner
Carol Harrington	Steven Andoldi
Michael Meehan	Jodie Tiger
Richard Card	Debra Vannatta
James McLaughlin	Robert Hibbett
Rachel Burris	Alan Goracy

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve Nancy Stasyshyn and Jill O'Malley as substitute secretaries for the 2015-2016 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve Jenny Gonzalez as a substitute custodian for the 2015-2016 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*13. Motion to approve Franklin Miller, Jr. as a substitute/athletic bus driver for the 2015-2016 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*14. Motion to approve the attached list of miscellaneous event fees for the Athletic Department for the 2015-2016 school year. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*15. Motion to approve the following individuals to work athletic and extra-curricular events on an as needed basis for the 2015-2016 school year:

Joanne Hibbett	Ronald Hammer	Amy Slack
Margaret Kennedy	William Lunger	Jon Slack
Kyle Purdy	Michael Weilandmann	Erica Russell

(Motion_____Second_____/Yes_____No_____Abstain_____)

*16. Motion to approve Michael Jones as a volunteer football coach for the 2015-2016 season, pending receipt of background check approval.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*17. Motion to approve Thomas Edison State College student, Katelin Becker, to complete 4 hours of classroom observation at the high school under the direction of Jeffrey Steele, Supervisor.

(Motion_____Second_____/Yes_____No_____Abstain_____)

II. Education and Policy

*1. Motion to adopt the New Jersey Department of Education TEACHNJ equivalency & waiver application for the 2015-2016 school year.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*2. Motion to approve the following Travel and Conference Requests:

Dr. Gary Bowen, Abigail Kutz, Estrella Molinet & 8 board members	NJ School Boards Association Annual Workshop	Atlantic City, NJ	\$1300. Group Registration + lodging, mileage & incidentals
Kathleen Morgan	American Association of Teachers of French Convention	Quebec City, Canada	\$330. Registration
Margaret Devine	N.J. Association of School Librarians	Long Branch, NJ	\$125. Registration + lodging, mileage & incidentals
LeeAnn Kubbishun, Christine Tyburczy & Kimberly Yapaola	N.J. School Counselor Fall Conference	Long Branch, NJ	\$155. Registration each + lodging, mileage & incidentals
Vittoria Busardo	Art Educators Conference of NJ	Long Branch, NJ	\$190. Registration + Mileage
Kimberly Kavack	National Council for Social Studies Conference	New Orleans, Louisiana	\$260. Registration + transportation, lodging & incidentals

(Motion_____Second_____/Yes_____No_____Abstain_____)

*3. Motion to approve the following Field Trip Requests:

Requested by:	Trip	Location
Cynthia Bamford, Kristen Chiara & Patricia Hetrick	Key Club members to New Jersey Key Club Fall Rally	Great Adventure, Jackson, NJ
Daryl Detrick	Computer Science Classes to NJIT Engineering Career Day	New Jersey Institute of Technology, Newark, NJ
Amy Kline	NJ FFA Leadership Experience & Development	Trenton, NJ
Nicole Silvis & Josephine Potter	MS & HS Student Councils to NJASC Fall Conference	The College of New Jersey, Ewing, NJ
LeeAnn Kubbishun	MS Alternative Learning Classes to educational tour program	Mackey's Orchards, Belvidere, NJ

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the New Jersey Department of Education 2015 Online School Self-Assessment for Determining Grades to the *Anti-Bullying Bill of Rights Act*. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

*1. The Warren Hills Regional Board of Education approves the July, 2015 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of July, 2015; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the regular bill lists.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve transfers.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*4. Motion to approve Student Activity Transactions for the month of August, 2015.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*5. Motion to approve a Related Services Contract with Morris-Union Jointure Commission, to be administered at the DLC in New Providence, for Student 03-16 for the 2015-2016 school year for the period September 3, 2015 through February 1, 2016, at the rate of \$245.00 per week.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*6. Motion to approve a Memorandum of Agreement with Warren County Special Services School District for an Occupational Therapist and Physical Therapist at Stepping Stone School for Students 05-16 and 14-16, for the 2015-2016 school year, at the rate of \$80.00 per hour for therapy and \$85.00 per hour for meetings.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*7. Motion to approve School Staffing Agreement Maxim Healthcare Services, Inc. and Warren Hills Regional School District, for the 2015-2016 school year, to provide nursing services to Student 28-16, at the rate of \$50.00 per hour for an LPN and \$55.00 for an RN, not to exceed eight (8) hours per day.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*8. Motion to rescind placement of Student 28-16 at The Lakeview School for the 2015-2016 school year. The student will now be attending Warren Hills Regional High School.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*9. Motion to accept a Hackettstown student [SID -2462154084] at an annual tuition rate of \$21,000 and a transportation rate of \$35.09 per diem to be provided by WCSSSD.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*10. Motion to approve a transfer of \$27,850.00 from Capital Reserve to Account #12-000-400-334-0000-01 for the Middle and High School Bathroom/Toilet Renovation project for architectural services.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*11. Motion to approve the following clinician and rate of pay for the 2015-2016 school year:

Robert Hom	Marching Band	\$50 [1/2 day]
		\$100 [full day]

(Motion_____Second_____/Yes_____No_____Abstain_____)

*12. Motion to approve the disposal of the following assets per district policy 7300,
Disposition of Property:

80 - 16" televisions

90 - student desks

(Motion_____Second_____/Yes_____No_____Abstain_____)

I. Citizens Participation

J. Executive Session – as indicated by items **a. c., g. h. and i.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements**
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation**
- h. Attorney-client privilege**
- i. Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action may be taken.

K. Convene to Executive Session - _____p.m.

(Motion_____Second_____/Yes_____No_____Abstain_____)

L. Reconvene - _____p.m.

(Motion_____Second_____/Yes_____No_____Abstain_____)

M. Adjournment - _____p.m.

(Motion_____Second_____/Yes_____No_____Abstain_____)

***Roll Call**