

Roll Call Roll call was taken by Estrella Molinet. Members present were Daniel Brundage, Linda Feller, Kristin Fox, Donna Golda, Kathleen Halpin, Christopher Hamler, Richard Havrisko, Lisa Marshall and Richard Young. Also present were Gary R. Bowen, Estrella Molinet and Earl C. Clymer.

Pledge of Allegiance

Minutes Moved by Kathleen Halpin and seconded by Donna Golda to approve the Minutes of the Regular and Executive Session meetings of January 5, 2016.

Ayes 7 Nays 0
Abstain 2 (Havrisko and Marshall)

Comm. Communications: None.

Citizens Part Citizens Participation: None.

Supt's Report Superintendent's Report:

Superintendent's Report - Dr. Gary R. Bowen

Progress Report of District Goals for the 2015-2016 School Year

- *Review, research, assess, and recommend fiscal efficiencies in the instructional and operational/ non-instructional components or the 2016-2017 district budget.*
- *The middle school Gifted & Talented program for grades 7-8 will be reviewed, assessed, researched for optimal methodologies resulting in recommendations for modification as may be appropriate.*
- *Resources in time and outside expert consultation will be made available to the Middle and High School Bell Schedule (EBD) committees so that each may fully and fairly consider future modifications to their respective daily instructional schedules in grades 7-8 and 9-12 independently.*

Good News and Progress

- Recognition and resolution congratulating Justin C. Westley for his outstanding performance on the ACT test by earning the highest possible ACT Composite score of 36!
- The Governor's Educator of the Year (GEOY) / Educational Services Professional Program (ESP) award recipients for the 2015-2016 school year are as follows:

Warren Hills Regional Middle School GEOY Award Recipient,
Brigitte Burstein, Science teacher;
Warren Hills Regional Middle School ESP Award Recipient,
Elizabeth McKeown, Librarian/Media Specialist;
Warren Hills Regional High School GEOY Award Recipient,
Debra Rokosny, Social Studies teacher;
Warren Hills Regional High School ESP Award Recipient, Bonita
Duryea. Congratulations!

- Two high school students, Corinne Antonelli and Cassidy Duncan recently had their films selected, nominated and screened at an International Film Festival called Chinh India Kids Film Festival. This festival is an initiative to celebrate knowledge, ideas and perspectives on culture, development and education in context of children programming. The films are selected and nominated by children.
- Congratulations to 95 high school students who recently passed the Microsoft Office Specialist certification under the direction of Mrs. Julia Henning.
- Four of our high school students, Victoria Senesie, Kaitlin Rock, Clinton Cudworth and Morgan Thomas competed for placement in the New Jersey Region I Chorus and successfully earned an invitation to join the Region I Chorus. Morgan Thomas earned the highest score from the judges for the soprano I section out of over 100 young women vocalists!
- WHRHS driver education students, under the direction of Robin Fohr, Robert Cacchio and Patricia Wintersteen, recently unveiled their stained-glass mural created to educate fellow students and the public about the importance of not driving while distracted.
- Two members of the Army National Guard recently visited our physical education classes to take students through an abbreviated National Guard routine followed by a performance assessment.
- Congratulations to high school student, Holly Grobholtz, for finishing in the top five of a national contest for her logo design entered into the Journalism Week Logo Design Contest.

Comm.
Reports

Committee Reports:

Facilities Committee met with Spiezele on January 29, 2016.

Technology Committee and Brian DeBoer described their initiatives. Mr. DeBoer and Mr. Clymer will be attending Techspo workshop. The next meeting is February 10th.

Ed and Policy met on January 19, 2016. There is an error in honor roll effective for next year. Regulation will be on agenda for first reading.

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Appoint- Moved by Kathleen Halpin and seconded by Daniel Brundage to
ments approve/accept the following appointments/adjustments/resignations/
retirements:

Code No.	Name	Position	Salary-	Location	Date Effective	Date Terminated	Discussion
1	Dubiel, Larry	Spring Weight Room Advisor	\$2,750	High School	3/1/2016	5/31/2016	
2	Gaffney, Michelle	School Nurse	6.75 hours @ \$45/hour	Middle School	10/30/2015	11/19/2015	Additional hours for unanticipated volume of sports teams paperwork
3	Duncan, Jennifer	Maternity replacement Science teacher	\$285.93 per diem	High School	10/29/2015	4/21/2016	Extension of maternity leave by staff member
4	Hubright, Lisa	Substitute teacher	\$85/diem	Middle & High Schools	1/20/2016	6/30/2016	Completed substitute teacher training session held on 1/7/2016
5	Cairo, Joseph	Substitute teacher	\$85/diem	Middle & High Schools	1/20/2016	6/30/2016	Completed substitute teacher training session held on 1/7/2016
6	Pysher, Katelyn	Substitute teacher	\$85/diem	Middle & High Schools	1/20/2016	6/30/2016	Completed substitute teacher training session held on 1/7/2016
7	Dowling, Meredith	Substitute teacher	\$85 per diem	Middle & High Schools	1/20/2016	6/30/16	Completed substitute teacher training session held on 1/7/2016
8	Biegaj, Edward	Substitute teacher	\$85 per diem	Middle & High Schools	1/20/2016	6/30/16	Completed substitute teacher training session held on 1/7/2016
9	Schubert, Brian	Substitute teacher	\$85/diem	Middle & High Schools	1/20/2016	6/30/16	Completed substitute teacher training session held on 1/7/2016

ROLL CALL VOTE: Ayes 9 Nays 0

Leave of Absence Moved by Kathleen Halpin and seconded by Daniel Brundage to
approve the following Leave of Absence:

Code No.	Name	Reason	Position	Location	Leave Start Date	Sick Days	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Filan, Laura	Maternity Leave	Social Studies Teacher	High School	4/25/16	29	6/06/16	N/A	N/A	9/01/16	

ROLL CALL VOTE: Ayes 9 Nays 0

Abolish Job Description Moved by Kathleen Halpin and seconded by Daniel Brundage to abolish the job description for Director of Resource Personnel.

ROLL CALL VOTE: Ayes 9 Nays 0

Approve Job Description Moved by Kathleen Halpin and seconded by Daniel Brundage to approve the job description for the position of School Security Program Director.

ROLL CALL VOTE: Ayes 9 Nays 0

Hourly rates Moved by Kathleen Halpin and seconded by Daniel Brundage to approve the revised hourly rates for the following substitute positions for the 2015-2016 school year, effective 1/20/2016, as follows:

Position	Rate per hour 2015-16	Discussion
		Increase per hour
Substitute Secretary	\$14.00	.50
Substitute maintenance	\$21.00	N/A
Driver Weekdays	\$19.00	.50
Driver Weekends	\$19.50	.50
Driver Midday (mail run)	\$20.50	.50
Driver meetings/ safety trainings	\$12.50	.50

ROLL CALL VOTE: Ayes 9 Nays 0

II. EDUCATION AND POLICY

Travel & Conference Moved by Lisa Marshall and seconded by Donna Golda to approve the following travel and conference requests:

Name	Title	Date and Location	Cost/Mileage	Discussion
Craig Green & Patrick Kablis	RAD program simulator training	April 4,5,6, 2016 - WHRHS	\$0	Professional development for two physical education teachers currently instructing the RAD curriculum to become certified trainers for purposes of enhancing curriculum classes taught, worksite wellness classes and community outreach resulting in a savings of \$2,100 so as not to rely on outsourced trainers
Earl Clymer	NJASA Academy	2/24, 3/15 & 5/5/2016, Trenton, NJ	\$1,750 program fee	Maintenance of certification requirements

ROLL CALL VOTE: Ayes 9 Nays 0

Field Trip Requests Moved by Lisa Marshall and seconded by Donna Golda to approve the following field trip requests subject to administrative review:

Requested by:	Trip	Board of Education cost	Discussion
Adam Slack & Ari Eisner	Project First Robotics Competition	Substitutes & Transportation	
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Adam Slack & Ari Eisner	Project First Robotics Competition	Substitutes & Transportation	Must qualify to be eligible for this competition
Jennifer Giamoni	Debate Team to N.J. State Bar Mock Trial Competition	Substitute & Transportation	
Jennifer Giamoni	Debate Team to N.J. State Bar Mock Trial Competition	Substitute & Transportation	Must qualify on 1/28/16 for final competition
Kristen Chiara	AP Language & Composition classes to view art museum	Substitute & Transportation	
Kristen Chiara	Key Club to District Convention	Transportation	School is closed on Friday, April 1 st (during Spring break)
Cedric Hickerson	FBLA/DECA State Competition	Substitute & Transportation	

ROLL CALL VOTE: Ayes 9 Nayes 0

III. BUDGET AND FINANCE

Financial Reports Moved by Donna Golda and seconded by Kristin Fox to approve the December, 2015 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of December, 2015; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 9 Nayes 0

Bills Moved by Donna Golda and seconded by Kristen Fox to approve the bill list for the period December 9, 2015 through January 19, 2016 in the amount of \$4,194,641.68.

ROLL CALL VOTE: Ayes 8 Nayes 0
 Abstain 1 (Young)

Transfers Moved by Donna Golda and seconded by Kristen Fox to approve transfers for the month of December.

ROLL CALL VOTE: Ayes 9 Nayes 0

Student Activities Moved by Donna Golda and seconded by Kristen Fox to approve Student Activity Transactions for the months of November and December, 2015.

ROLL CALL VOTE: Ayes 9 Nays 0

Food Services Moved by Donna Golda and seconded by Kristen Fox to approve food services account transactions for the months of October through December, 2015.

ROLL CALL VOTE: Ayes 9 Nays 0

Coordinated Transportation Moved by Donna Golda and seconded by Kristin Fox to approve a Resolution for Participation in Coordinated Transportation with Warren County Special Services School District for the 2016/2017 school year, including a 4% administration fee.

ROLL CALL VOTE: Ayes 9 Nays 0

Attorney Resolution Moved by Donna Golda and seconded by Kristin Fox to approve the following Resolution:

Resolved, that the Board of Education hereby appoints the law firm Schenck, Price, Smith & King LLP (“SPSK”) as general legal counsel to the Board of Education, effective immediately per the terms of the firm’s proposal dated January 5, 2016; and

Be it further resolved that the Board President is hereby authorized to execute the retainer agreement with SPSK on behalf of the Board and to determine, in consultation with the Administration, which files shall transition from our former counsel to SPSK.

ROLL CALL VOTE: Ayes 9 Nays 0

Physician Resolution Moved by Donna Golda and seconded by Kristin Fox to approve the following Resolution:

Resolved, that the Board of Education hereby appoints Dr. Jeffrey Merkle as school physician to the Board of Education, effective immediately per the terms of the doctor’s response to Request for Proposal (RFP) dated January 5, 2016.

ROLL CALL VOTE: Ayes 9 Nays 0

Citizens Part. Citizens Participation: None.

Executive Session Moved by Lisa Marshall and seconded by Linda Feller to go into Executive Session.

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters. BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1) Competitive Interview for Professional Services: Architect of Record

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Motion to convene to Executive Session by Lisa Marshall and seconded by Linda Feller.

Ayes 9 Nays 0

The Board entered into Executive Session at 7:35 p.m.

Reconvene Moved by Christopher Hamler and seconded by Kathleen Halpin to reconvene into open session at 8:28 p.m.

Ayes 9 Nays 0

Architect Moved by Christopher Hamler and seconded by Lisa Marshall to approve the following Resolution:

Resolved, that the Board of Education hereby appoints the architectural firm of Faytak, Veisz, Hopkins & Duthie, PC, as architect of record effective immediately per the terms of the firm's proposal dated January 5, 2016.

ROLL CALL VOTE: Ayes 9 Nays 0

Healthcare Broker Moved by Lisa Marshall and seconded by Donna Golda to approve the following Resolution:

Resolved, that the Board of Education hereby appoints Brown & Brown as the healthcare broker effective immediately per the terms of the firm's proposal dated January 5, 2016.

ROLL CALL VOTE: Ayes 9 Nays 0

Regulations Moved by Lisa Marshall and seconded by Donna Golda to approve the first reading of Regulation 5440 effective July 1, 2016 with the following changes:

High Honor Roll grade average B-(80) to B(83)
Honor Roll grade average B(83) to B-(80)

ROLL CALL VOTE: Ayes 9 Nays 0

Adjournment Moved by Linda Feller and seconded by Christopher Hamler to
adjourn at 8:38 p.m.

Ayes 9 Nays 0

Estrella M. Molinet
Business Administrator/Bd. Sec'y.

dmg