

WARREN HILLS REGIONAL BOARD OF EDUCATION

SPECIAL MEETING

July 11, 2016

5:00 p.m.

A. Call to Order - Mr. Richard Havrisko

B. Roll Call - Mrs. Estrella Molinet

Daniel Brundage	Kathleen Halpin	Patrick O'Malley
Linda Feller	Christopher Hamler	Richard Young
Donna Golda	Lisa Marshall	Richard Havrisko

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

C. Communications – Mrs. Estrella Molinet

D. Citizens Participation – concerning action items.

E. Superintendent's Report - Mr. Earl C. Clymer, III

F. Committee Reports

Committee	Date	Discussion
Budget & Finance	No meeting held	By Chair: Mrs. Golda
Buildings & Grounds	No meeting held	By Chair: Mr. Havrisko
Education & Policy	7/6/2016	By Chair: Mrs. Marshall
Personnel	No meeting held	By Chair: Mr. Havrisko
Student Activities & Transportation	No meeting held	By Chair: Mr. Brundage
Technology	7/11/2016	By Chair: Mr. Young

G. Action Items

I. Personnel

***1. Motion to approve/accept the following appointments / adjustments / resignations / retirements:**

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Marleen Tredy-O'Connor	Approve	Interim Director of Guidance	\$425/diem	District	7/12/16	6/30/17	N/A
2	Maria Forsythe	Transfer	Social Studies	\$63,324	Middle School	9/1/16	6/30/17	Employee initiated transfer request – replaces Michael Perruso
3	Megan Bublitz	Approve	Health & Physical Education	\$51,804	Middle School	9/1/16	6/30/17	Replaces Geri McKelvey
4	Lori Parfitt	Transfer	Guidance Office Secretary	\$54,546	High School	10/1/16	6/30/17	Replaces Bonnie Schwind
5	Michael Perruso	Approve	Summer PD	\$30/hour, not to exceed 6 hours	High School	7/2016	7/2016	Collaboration on Gifted & Talented Program
6	Margaret Devine	Approve	Summer PD	\$30/hour, not to exceed 6 hours	High School	7/2016	7/2016	Collaboration on Gifted & Talented Program
7	James Hudock	Approve	Substitute Custodian	\$14.00/hour	District	7/12/16	6/30/17	N/A

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve the following fall coaching staff for the 2016-2017 school year:**

Code No.	Football – Tier 1	Step	Position	Stipend
1	Lawrence Dubiel	4	Head	\$9,722
2	David Sbriscia	4	Assistant	\$7,636
3	Steven Fritts	3	Assistant	\$6,068
4	Justin Friedel	4	Assistant	\$7,636
5	Nicholas Sarlo	4	Assistant	\$7,636
6	Brian Maginnis	4	Assistant	\$7,636
7	Robert Miller	3	Assistant	\$6,068
	Boys Soccer –Tier 3			
8	Salvatore Barillari	4	Head	\$8,720
9	Michael Quinto	4	Assistant	\$6,883
10	Daniel Diveny	4	Assistant	\$6,883
11	Joseph Blackford	1	Assistant	\$4,302
12	David Garcia	3	MS – Head	\$4,442
13	Michael Arminio	1	MS-Assistant	\$3,000

Code No.	Girls Soccer – Tier 3	Step	Position	Stipend
14	Jennifer Cavo	4	Head	\$8,720
15	Joseph Besser	4	Assistant	\$6,883
16	Toni Manfra	4	Assistant	\$6,883
17	TBD		Assistant	
18	Maria Forsythe	4	MS- Head	\$5,432
19	Regina Cavo	4	MS – Assistant	\$4,200
	Cheerleading –Tier 3			
20	Elizabeth Horvath	4	Head	\$8,720
21	Kimberly Yapaola	2	Co-Assistant	\$2,437
22	Nicole Crowley	2	Co-Assistant	\$2,437
	Cross Country – Tier 4			
23	Kenneth Kurpat	4	Head	\$7,217
24	Robert Carroll	4	Assistant	\$5,756
	Girls Tennis – Tier 4			
25	Thomas Powers	4	Head	\$7,217
26	Julia Henning	2	Assistant	\$4,055
	Girls Volleyball – Tier 3			
27	Christine Drevitch	4	Head	\$8,720
28	Craig Green	4	Assistant	\$6,883
29	Jennifer Feldman	2	Assistant	\$4,874
	Field Hockey – Tier 3			
30	Kate Rothman	4	Head	\$8,720
31	Selena Agnor	3	Assistant	\$5,444
32	Laura Blackwell	4	MS – Head	\$5,432
33	Erica Russell	3	MS – Assistant	\$3,700
	Band			
34	Jason Graf	4	Head	\$9,221
35	Nicholas Rizzo	4	Assistant	\$7,260
	Weight Room			
36	Patrick Kablis			\$2,750

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following resolution:

Resolved, that the Board hereby rescinds the part-time paraprofessional contracts for the following individuals for the 2016-17 school year due to a restructuring of the position:

- | | |
|--------------------|---------------------|
| Kimberly Celantano | Joanne Hibbett |
| Geraldine Congdon | Margaret Kennedy |
| Elizabeth DeHart | Barbara Kostelansky |
| Donna DeMicco | Beth Miller |
| Georgina Dilts | Sheila Smith |
| Keri Anne Hart | Carolyn Tauriello |
| Robert Hart | Cheryl Weissman |

Be it further resolved, that the aforesaid individual shall be immediately notified of this action by the Administration.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the following job descriptions [attached] as recommended by the Personnel Committee and Superintendent:

- Classroom Assistant – Appendix A
- Classroom Aide – Appendix B

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to authorize the Superintendent, Earl C. Clymer, III, to issue employment contracts on behalf of the Board of Education prior to the August 16, 2016 regular meeting.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve the **first reading** of the following revised policies and regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- P&R 2340** Field Trips
- P 3111** Creating Positions
- P&R 5200** Attendance
- P 5520** Disorder and Demonstration
- P&R 5533** Student Smoking
- P&R 5560** Disruptive Students
- P&R 5600** Student Discipline/Code of Conduct
- P&R 5610** Suspension – reviewed/no changes
- P 5620** Expulsion – reviewed/no changes
- P&R 5850** Social Events and Class Trips

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve the following travel and conference requests:**

Code	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Robin Fohr	Annual Driver Education Teacher Conference	West Trenton, NJ	\$50. Registration + Mileage	8/17/16
2	Patricia Wintersteen	Annual Driver Education Teacher Conference	West Trenton, NJ	\$50. Registration + Mileage	8/17/16 – Maintain certification to provide driver education home instruction
3	Lauren Voight	NJACDA Choral Directors Summer Conference	East Windsor, NJ	\$175. Registration + mileage	7/26 & 27/16

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

***1. Motion to approve the following Special Education Tuition Contracts for the 2016/2017 extended and regular school year:**

Student	School	Amount	Aide	Effective
12-17	Celebrate the Children	\$70,524.00	\$27,000	9/8/16-6/30/17
17-17	Hunterdon Preparatory	\$45,774.00	N/A	9/6/16-6/30/17
18-17	Hunterdon Preparatory	\$45,774.00	N/A	9/6/16-6/30/17
19-17	Hackettstown School District	\$14,410.00	\$53,151.46	9/1/16-6/30/17

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve a parent contract for student transportation for the 2016/2017 school year to transport Warren Hills Special Education Student 09-17 to Willowglen Academy, commencing July 5, 2016, in the amount of \$5,216.40.**

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***3. Motion to accept the allocation of the ESEA - No Child Left Behind Consolidated Formula Sub-grant (NCLB) for the 2016-2017 School Year as follows:**

Title I Part A	\$ 157,157
Title II Part A	\$ 37,654
Title III	\$ 2,415
Total	\$ 197,226

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to accept the allocation of the IDEA Basic grant for the 2016-2017 School Year as follows:

Basic	\$ 414,954
<u>Non Public Share</u>	<u>\$ 0</u>
Total	\$ 414,954

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the following resolution:

Resolution Awarding Contract for Trench Drain Reconstruction at Warren Hills Regional High School

Whereas, the Warren Hills Regional Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for Trench Drain Reconstruction at the Warren Hills Regional High School (bid no. 4905);

Whereas, in accordance with that advertisement, bids were received, publicly opened and read aloud at the Board’s offices on June 16, 2016; and

Whereas, Salmon Bros, Inc. submitted the lowest responsive bid in the amount of \$82,125.00, and is the lowest responsible bidder for the project;

NOW, THEREFORE, be it resolved by the Warren Hills Regional Board of Education that the contract is hereby awarded to Salmon Bros, Inc., located at 11 Salmon Lane, Ledgewood, New Jersey 07852, in the total amount of Eighty Two Thousand One Hundred and Twenty-Five Dollars (\$82,125.00), subject to the terms and conditions of a contractual agreement, which the Board President is authorized to execute on behalf of the Board.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

H. Citizens Participation

I. Adjournment _____ p.m.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***Roll Call**