

**Warren Hills Regional
Board of Education
Regular Meeting
June 21, 2016**

The Warren Hills Regional Board of Education met in a Regular Meeting on June 21, 2016 at 6:30 p.m. in the Board Meeting Room.

Call to Order The meeting was called to order by Richard Havrisko, President.

Roll Call Roll call was taken by Estrella Molinet. Members present were Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Lisa Marshall, and Patrick O'Malley. Christopher Hamler was absent. Richard Young arrived at 7:05. Also present were Gary R. Bowen, Estrella Molinet and Earl C. Clymer.

Executive Session Moved by Kathleen Halpin and seconded by Donna Golda to go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters. BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 7 Nays 0

The Board entered into Executive Session at 6:35 p.m.

Reconvene Moved by Patrick O'Malley and seconded by Donna Golda to reconvene into open session at 7:05 p.m.

Ayes 7 Nays 0

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-*

Reporter, Newark Star Ledger, and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Minutes Moved by Patrick O’Malley and seconded by Donna Golda to approve the Minutes of the Regular and Executive Session meetings of May 24, 2016 and June 7, 2016.

Ayes 8 Nays 0

Comm. Communications:

Six emails were received today regarding cheerleading coach, Nicole Crowley.

Dr. Bowen spoke regarding Spiezel survey. Mr. Catana could not be present tonight due to family graduation.

Citizens Part Citizens Participation:

Dr. Bowen advised the Board and audience that he was administratively withdrawing I.6.21 on page 10 to insure that all candidates for the position were thoroughly interviewed to everyone’s satisfaction. The Board will approve either by special meeting or Superintendent’s approval

Dr. Bowen let the audience know that they would be limited to two minutes each.

The following citizens spoke regarding the cheerleading coach position:

- Nicole Crowley from Mansfield Township – Warren Hills Cheerleading Coach for last 4 years.
- Michael Crowley from Mansfield Township – father of Nicole who thanked the Board and spoke about his daughter’s dedication/skill.
- Veronica DeRoe from Washington Township
- Madison Hemus from Washington Township
- Annmarie Bell from Washington Township
- Lillian Ortiz from Washington Borough
- Katarina Knudsen from Washington Township

Donaldson Meeting

Donaldson meeting requested by Ms. Harpster to be held in open session. Hearing started at 7:35 p.m. Consultant from NJEA rebut some of the reasons why Ms Harpster's work as Special Education teacher was not traditional teaching and reasons for her non-renewal. The following also spoke:

- Ms. Harpster spoke on her behalf.
- Ms. Robin Fohr, Health/Driver Education teacher for 31 years
- Ann Marie Gentile, Parent
- Jada Gentile, Student
- Ms. Annette Walters, Director of Special Education

Board President asked if anyone on Board would overturn the Superintendent's decision. There was no response so decision stays.

Supt's Report

Superintendent's Report:

Superintendent's Report - Dr. Gary R. Bowen

Good News and Progress

- The **R.A.D. Basic Self-Defense** class held its Simulation exercises on June 7th. Students were able to demonstrate the practices they learned throughout the course in a safe, simulated environment.
- **Warren Hills Fine Arts programs** showcased the outstanding work of our students to bring a close to the 2015-2016 school year. Concerts by the High School Concert Band and Choirs, and Middle School Bands and Choirs entertained audiences in May, and the Sing and Swing Concert and Fine Arts Showcase in June showed the best of our students' efforts in the Arts this year.
- The **Warren Hills Cluster Curriculum Committee (WHCCC)** Professional Learning Community (PLC), comprised of teacher representatives from all sending districts and Warren Hills, completed their K-8 "Big Ideas" documents in English Language Arts and Mathematics. This collaborative project can serve as a guidance document to highlight the major curricular changes as students move from grade to grade. Thank you for the cluster boards of education, superintendents, principals, and curriculum director and supervisors for their collective support of this project.
- The **Warren Hills Regional Hackathon** was held on June 4, 2016. Several WH alumni attended representing various companies and departments, from Google to Bank of NY Mellon and from Stevens to the Department of Defense. This was a community event to work with WH alumni and many activities were offered, such as creating a cell phone app.

- The executive student club members from the **Healthy Options Today and Tomorrow (H.O.T.T.) Club** conducted a special, carousel library showcase at the high school on June 8, 2016 for the students and the staff at Warren Hills Regional High School. The health topics discussed at this showcase were: Food Addiction, Internet Safety and Cell Phone (Addiction) Awareness/Etiquette. We would like to kindly thank Mr. Bill Stover from the Family Guidance Center for enlightening the students and staff on the epidemic of cell phones usage and awareness in our society! Additionally, we would like to give special recognition to our H.O.T.T. Club members for the hours of research, fantastic presentation skills and innovative activities to reach many students and staff on campus. Student Researchers/Presenters: John Antley, Tory Burd, Emily Brown, Sarah Gilligan, Justin Lewis, Kaylynn Ruth, Milena Sudarikov and Savana Uhrig. Finally, special thanks to Mrs. Amanda Brown, Ms. Maggie Devine, Mrs. Bela Shah and the custodial staff for the set up and support for this library showcase.
- A **cluster music articulation** meeting was held June 9, 2016. Among the topics discussed were SmartMusic, Sight Reading apps and other best practices.
- Congratulations to the **Warren Hills Concert Choir and Select Choir** for their exceptional performances at the Hershey Park Music in the Parks competition. Both groups earned Superior ratings and first place in both the Mixed Choir 1 and Mixed Choir 2 categories. The Warren Hills Select Choir earned a score of 97 out of 100 granting them the title of **“best overall choir”** among the 5 highly competitive high school choral groups participating that day. In addition, Warren Hills freshman Kate Johnson was awarded best student accompanist for her work accompanying the choir on the piano.
- On June 8, 2016 **the Fine Arts department presented Sing and Swing** a unique event in the high school cafeteria that includes an Art show, film design showcase, woodworking pieces and a Concert featuring the Warren Hills Select Choir and Jazz Band. Guests were entertained by the many works of art and performance of our talented student, led by our excellent Fine Arts educators.
- On June 15, 2016 **Professional opera singer and Warren Hills Alumni Amy Shoremount-Obra** presented a performance of Classical vocal music and opera highlights to music students and interested classes during the last two blocks of the school day. Amy spoke about her journey into this career and about her experience singing at the Metropolitan Opera in New York City and Opera houses throughout the U.S. and Europe.

Comm.
Reports

Committee Reports:

Education & Policy met tonight. There were 47 new alerts today from Strauss Esmay. Next meeting is June 27th. OK to publish what we have in the handbook.

Personnel Committee regarding the following items:

- Organizational chart review
- Director of Guidance
- Director of Facilities
- Secretary of Facilities

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Table Moved by Lisa Marshall and seconded by Donna Golda to table
Motion the motion to approve/accept the following appointments/adjustments/
resignations/retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
7	Grace Ladd	Appoint	Paraprofessional	\$20.93/hour	High School	8/29/16	6/30/17	Hourly based on prorated annual salary of \$26,524, not to exceed 5 days per week 6.75 hours per day, with a one hour unpaid lunch
8	Stacy Roles	Appoint	Paraprofessional	\$20.93/hour	High School	8/29/16	6/30/17	Hourly based on prorated annual salary of \$26,524, not to exceed 5 days per week 6.75 hours per day, with a one hour unpaid lunch
9	Maria Halloran	Appoint	Paraprofessional	\$20.93/hour	High School	8/29/16	6/30/17	Hourly based on prorated annual salary of \$26,524, not to exceed 5 days per week 6.75 hours per day, with a one hour unpaid lunch
10	Barbara Merritt	Appoint	Paraprofessional	\$20.93/hour	High School	8/29/16	6/30/17	Hourly based on prorated annual salary of \$26,524, not to exceed 5 days per week 6.75 hours per day, with a one hour unpaid lunch
11	Marie Zengel	Appoint	Paraprofessional	\$20.93/hour	High School	8/29/16	6/30/17	Hourly based on prorated annual salary of \$26,524, not to exceed 5 days per week, 4 hours per day
12	Kyla Tietz	Appoint	Paraprofessional	\$20.93/hour	High School	8/29/16	6/30/17	Hourly based on prorated annual salary of \$26,524, not to exceed 5 days per week, 4 hours per day

13	Luciana Mota	Appoint	Paraprofessional	\$20.93/hour	High School	8/29/16	6/30/17	Hourly based on prorated annual salary of \$26,524, not to exceed 5 days per week 6.75 hours per day, with a one hour unpaid lunch
14	Cynthia Geier	Appoint	Paraprofessional	\$20.93/hour	High School	8/29/16	6/30/17	Hourly based on prorated annual salary of \$26,524, not to exceed 5 days per week 6.75 hours per day, with a one hour unpaid lunch

ROLL CALL VOTE: Ayes 8 Nays 0

Appoint- Moved by Kathleen Halpin and seconded by Linda Feller to
ments approve/accept the following appointments/adjustments/resignations/
retirements, Code No. 1 through 6 and Code No. 15 through 32.

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Nicholas Remondelli	Appoint	Assistant Principal	\$95,880	Middle School	10/1/16	6/30/17	Salary prorated due to 10/1/16 start date
2	Daniel Silva	Appoint	BD Program Teacher	\$63,174	High School	9/1/16	6/30/17	Step E-5, M+30
3	Alyssa Creegan	Appoint	School Psychologist	\$61,929	Middle School	9/1/16	6/30/17	Step A-1, M+30, Pending Receipt of NJ Certification
4	Nicole Latino	Appoint	Special Education Teacher	\$52,304	Middle School	9/1/16	6/30/17	Step C-3, BA
5	Connor Hughes	Appoint	Autistic Program Teacher	\$51,804	Middle School	9/1/16	6/30/17	Step A-1, BA, Pending Receipt of NJ Certification
6	Jill Hyman	Appoint	Special Services Secretary	\$36,110	Middle School	7/1/16	6/30/17	Step 3, 12-month, S1
15	Allen Osmun	Appoint	Maintenance	\$31,000	District	7/1/16	6/30/17	Presently part-time
16	Kelly Hayes	Appoint	Buildings & Grounds Secretary	\$25,830	District	7/1/16	6/30/17	Part-time position not to exceed 25 hours per week
17	Jill O'Malley	Appoint	Mathematics Teacher	\$51,804, prorated	Middle School	9/1/16	End of Marking Period One	Maternity Replacement – Rebecca Becker
18	Kevin Call	Appoint	Head Athletic Trainer	\$98,695	District	7/1/16	6/30/17	Includes 8/10/16 start date for football practices & 8/15/16 for all other practices
19	David Guth	Appoint	School Security Program Director	\$57,530	District	7/1/16	6/30/17	12-month position
20	Estrella Molinet	Appoint	School Business Administrator / Board Secretary	\$144,840	District	7/1/16	6/30/17	N/A
21	Lisa Pysher	Approve	Mentor Training	\$30/hour	High School	8/16	N/A	Training to become a teacher mentor not to exceed 2 hours

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
22	Luanne Ferenci	Approve	Mentor Training	\$30/hour	High School	8/16	N/A	Training to become a teacher mentor not to exceed 2 hours
23	Patrick O'Brien	Approve	Mentor Training	\$30/hour	High School	8/16	N/A	Training to become a teacher mentor not to exceed 2 hours
24	Shannon Klinder	Approve	Mentor Training	\$30/hour	Middle School	8/16	N/A	Training to become a teacher mentor not to exceed 2 hours
25	Theresa Annecchiarico	Approve	Mentor Training	\$30/hour	Middle School	8/16	N/A	Training to become a teacher mentor not to exceed 2 hours
26	Debra Rokosny	Approve	Mentor Training	\$30/hour	High School	8/16	N/A	Training to become a teacher mentor not to exceed 2 hours
27	Lisa Pysher	Appoint	New Teacher Mentor	\$440	High School	9/1/16	6/30/17	Mentoring Marshall Cuomo - Mathematics
28	Luanne Ferenci	Appoint	New Teacher Mentor	\$440	High School	9/1/16	6/30/17	Mentoring Elise Tooker – Health & Physical Education
29	Patrick O'Brien	Appoint	New Teacher Mentor	\$440	High School	9/1/16	6/30/17	Mentoring David Howarth – Social Studies
30	Shannon Klinder	Appoint	New Teacher Mentor	\$440	High School	9/1/16	6/30/17	Mentoring Nicole Latino –Special Education
31	Theresa Annecchiarico	Appoint	New Teacher Mentor	\$440	High School	9/1/16	6/30/17	Mentoring Connor Hughes – Special Education
32	Debra Rokosny	Appoint	New Teacher Mentor	\$440	Middle School	9/1/16	6/30/17	Mentoring Justin Latham – Social Studies

ROLL CALL VOTE: Ayes 8 Nays 0

Summer Work Moved by Kathleen Halpin and seconded by Linda Feller to approve/accept the following summer appointments:

Code No.	Name	Nature of Action	Position	Salary	Location	Discussion
1	Margaret Devine	Approve	Media Specialist	\$45/hour	High School	Library Organization Not to exceed 30 hours
2	Elizabeth McKeown	Approve	Media Specialist	\$45/hour	Middle School	Library Organization Not to exceed 24 hours
3	Julia Henning	Approve	Business Teacher	\$45/hour	High School	Microsoft Office Certification for Staff not to exceed 18 hours
4	Alison Frey	Approve	Business Teacher	\$45/hour	High School	Microsoft Office Certification for Staff not to exceed 18 hours
5	Kline Kaufer	Approve	Drum Line Band Camp Instructor	\$50 for half day \$100 for full day	High School	Pending Receipt of Background Check

Code No.	Name	Nature of Action	Position	Salary	Location	Discussion
6	Kimberly Kavcak	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	Summer Work [3 hours]
7	Elizabeth McKeown	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	Summer Work [3 hours] & After School Hours During the 2016-2017 School year not to exceed 3 hours
8	Nancy Terhune	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	Summer Work [3 hours]
9	J. Louise Zamora	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	Summer Work [3 hours]
10	Jennifer Feldman	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	Summer Work [3 hours] & After School Hours During the 2016-2017 School year not to exceed 3 hours
11	Mary Kaye Bartek	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	Summer Work [3 hours]
12	Sherry Anderson	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	Summer Work [3 hours]
13	LeeAnn Kubbishun	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	Summer Work [3 hours]
14	Renee Smola	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	After School Hours During the 2016-2017 School year not to exceed 6 hours
15	Amanda Best	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	After School Hours During the 2016-2017 School year not to exceed 6 hours
16	Brigitte Burstein	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	After School Hours During the 2016-2017 School year not to exceed 3 hours
17	Laura Muroski	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	After School Hours During the 2016-2017 School year not to exceed 3 hours
18	Rebecca Nugent	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	After School Hours During the 2016-2017 School year not to exceed 3 hours
19	Brittany Catalano	Approve	9 th Grade Academy Planner	\$45/hour	High School	Summer Planning & Orientation Program not to exceed 5 hours
20	Gabriela Harris	Approve	9 th Grade Academy Planner	\$45/hour	High School	Summer Planning & Orientation Program not to exceed 5 hours

Code No.	Name	Nature of Action	Position	Salary	Location	Discussion
21	Meghan McGeehan	Approve	9 th Grade Academy Planner	\$45/hour	High School	Summer Planning & Orientation Program not to exceed 5 hours
22	Andrew Oakley	Approve	9 th Grade Academy Planner	\$45/hour	High School	Summer Planning & Orientation Program not to exceed 5 hours
23	Teresa Fahy	Approve	9 th Grade Academy Planner	\$45/hour	High School	Summer Planning & Orientation Program not to exceed 5 hours
24	Kimberly Roost	Approve	9 th Grade Academy Planner	\$45/hour	High School	Summer Planning & Orientation Program not to exceed 5 hours
25	Jessica Morgan	Approve	9 th Grade Academy Planner	\$45/hour	High School	Summer Planning & Orientation Program not to exceed 5 hours
26	Laura Blackwell	Approve	9 th Grade Academy Planner	\$45/hour	High School	Summer Planning & Orientation Program not to exceed 5 hours
27	Toni Manfra	Approve	9 th Grade Academy Planner	\$45/hour	High School	Summer Planning & Orientation Program not to exceed 5 hours
28	Vittoria Busardo	Approve	9 th Grade Academy Planner	\$45/hour	High School	Summer Planning & Orientation Program not to exceed 5 hours
29	Carmello Chiara	Approve	9 th Grade Academy Planner - Alternate	\$45/hour	High School	In the event regular academy teachers are unavailable – not to exceed 5 hours
30	Jeffrey Case	Approve	9 th Grade Academy Planner - Alternate	\$45/hour	High School	In the event regular academy teachers are unavailable – not to exceed 5 hours
31	Cynthia Bamford	Approve	9 th Grade Academy Planner - Alternate	\$45/hour	High School	In the event regular academy teachers are unavailable – not to exceed 5 hours

ROLL CALL VOTE: Ayes 8 Nays 0

Summer Curricular Moved by Kathleen Halpin and seconded by Linda Feller to approve the following summer curricular work at the contracted rate of \$45/hour not to exceed designated hours:

Code No.	NAME	COURSE	HOURS
1	Thomas Curran	421 CP Physics	20 hours
2	Ari Eisner	451 AP Physics 1: Algebra Based	20 hours
3	Ari Eisner	452 AP Physics 2: Algebra Based	20 hours
4	Alexandra Helle	452 AP Honors Anatomy & Physiology	10 hours
5	Jesse Damiano	452 AP Honors Anatomy & Physiology	10 hours
6	Amy Kline	427 Plant & Soil Science	20 hours
7	Mark Smith	429 Agri-Science	20 hours
8	Amy Kline	432 Horticulture	20 hours
9	Amy Kline	426 Floral Design	10 hours

10	Amy Kline	428 Animal Science Studies	20 hours
		Special Education, Learning Disabilities Courses	
11	Kimberly Kavcak	9972.11d1 Social Studies Geography and Culture	10 hours
12	Nicole Latino [Pending Board Approval 6/21/16]	9972.11d1 Social Studies Geography and Culture	10 hours
13	Amanda Best	9972.11d2 Social Studies 8 Civics	20 hours
14	Amanda Best	9972.21d1 Science 7	20 hours
15	Rebecca Nugent	9972.2d2 Science 8	10 hours
16	Laura Muroski	9972.2d2 Science 8	10 hours
17	Danielle Miksch	9972.1d1 English Language Arts Lab 7	20 hours
18	Danielle Miksch	9972.1d2 English Language Arts Lab 8	20 hours
19	Jessica Rader	9972.31d1 Math 7	20 hours
20	Gina Legora	9972.31d2 Math 8	20 hours
21	Michael Quinto	9980.6b BD Pro-Social	20 hours
		New Courses/Programs	
22	Michael Perruso	Middle School Gifted & Talented	20 hours

ROLL CALL VOTE: Ayes 8 Nayes 0

Central Office Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of the following Central Office Staff for the 2016-2017 school year:

Code No.	NAME	Position	2016-2017 Annual Salary	Stipend
1	Sbriscia, Michele	Administrative Assistant to Superintendent	\$60,698	\$2,500 – Policy & Job Description Manuals
2	Gogal, Diane	Administrative Assistant to Business Administrator	\$66,494	N/A
3	Finn, Charlene	Benefits/Payroll Specialist	\$54,784	N/A
4	Brandt-Philippe, Rebecca	Payroll Specialist	\$56,320	N/A
5	Parfitt, Lori	Admin. Assistant to Director of Curriculum	\$54,546	N/A
6	Durham, Joanne	Accountant	\$61,048	N/A
7	Miller, James	Treasurer	\$ 7,700	N/A

ROLL CALL VOTE: Ayes 8 Nayes 0

Custodial Maintenance Moved by Kathleen Halpin and seconded by Linda Feller to approve the following custodial/maintenance personnel salary adjustments for the 2016-2017 school year:

Code No.	Name	Position	2016-2017 Base Salary	Black Seal/Pesticide Stipend	Position Stipend	2016-2017 Total Annual Salary
1	Bamford, Jerry	Grounds	\$53,473	\$1,100	N/A	\$54,573
2	Bogli, Nicole	HS 2 nd shift custodian	\$31,982	\$1,100	N/A	\$33,082
3	Carolus, Scott	HS day custodian	\$33,626	\$1,100	N/A	\$34,726
4	Eick, Maureen	MS lead custodian	\$45,337	\$1,100	\$5,000	\$51,437

5	Fregans, Daniel	HS 2 nd shift custodian	\$38,906	N/A	N/A	\$38,906
6	Jacobson, Paul	Grounds	\$33,827	N/A	N/A	\$33,827
7	Johnson, Lori	MS day custodian	\$31,851	N/A	N/A	\$31,851
8	Kahutka, Deborah	HS day custodian	\$43,184	N/A	N/A	\$43,184
9	Kayal, William	HS 2 nd shift custodian	\$31,718	\$1,100	N/A	\$32,818
10	Matey, Joseph	MS maintenance	\$54,059	\$1,100	N/A	\$55,159
11	Meiner, Wayne	HS welding	\$64,039	\$1,700	N/A	\$65,739
12	Morgan, Tiffany	MS night custodian	\$29,775	N/A	N/A	\$29,775
13	Phillips, William	HS/MS 2 nd shift Supervisor	\$32,915	\$1,100	\$1,000	\$35,015
14	Powers, Corrie	HS 2 nd shift custodian/district	\$31,978	\$1,100	N/A	\$33,078
15	Powers, Jonathan	HS day custodian	\$36,960	\$1,100	N/A	\$38,060
16	Riccardi, Ric	MS/HS maintenance /plumbing	\$66,729	\$1,100	N/A	\$67,829
17	Saunders, George	MS 2 nd shift custodian	\$58,654	\$1,700	N/A	\$60,354
18	Wallace, James	HS 2 nd shift custodian	\$30,563	\$1,100	N/A	\$31,663

ROLL CALL VOTE: Ayes 8 Nays 0

Coaches

Moved by Kathleen Halpin and seconded by Linda Feller to approve the following fall coaching staff for the 2016-2017 school year:

Code No.	Football – Tier 1	Step	Position	Stipend
1	Lawrence Dubiel	4	Head	\$9,722
2	David Sbriscia	4	Assistant	\$7,636
3	Steven Fritts	4	Assistant	\$7,636
4	Justin Friedel	4	Assistant	\$7,636
5	Nicholas Sarlo	4	Assistant	\$7,636
6	Brian Maginnis	4	Assistant	\$7,636
7	Robert Miller	3	Assistant	\$6,068
	Boys Soccer –Tier 3			
8	Salvatore Barillari	4	Head	\$8,720
9	Michael Quinto	4	Assistant	\$6,883
10	Daniel Diveny	4	Assistant	\$6,883
11	Joseph Blackford	1	Assistant	\$4,302
12	David Garcia	3	MS – Head	\$4,442
13	Michael Arminio	1	MS-Assistant	\$3,000
	Girls Soccer – Tier 3			
14	Jennifer Cavo	4	Head	\$8,720
15	Joseph Besser	4	Assistant	\$6,883
16	Toni Manfra	4	Assistant	\$6,883
17	Katerina Douvris	1	Assistant	\$4,302
18	Maria Forsythe	4	MS- Head	\$5,432
19	Regina Cavo	4	MS – Assistant	\$4,200
	Cheerleading –Tier 3			
20	Elizabeth Horvath	4	Head	\$8,720

	Cross Country – Tier 4			
22	Kenneth Kurpat	4	Head	\$7,217
23	Robert Carroll	4	Assistant	\$5,756
	Girls Tennis – Tier 4			
24	Thomas Powers	4	Head	\$7,217
25	Julia Henning	2	Assistant	\$4,055
	Girls Volleyball – Tier 3			
26	Christine Drevitch	4	Head	\$8,720
27	Craig Green	4	Assistant	\$6,883
28	Jennifer Feldman	2	Assistant	\$4,874
	Field Hockey – Tier 3			
29	Kate Rothman	4	Head	\$8,720
30	Selena Agnor	3	Assistant	\$5,444
31	Laura Blackwell	4	MS – Head	\$5,432
32	Erica Russell	3	MS – Assistant	\$3,700
	TBD			
	Band			
33	Jason Graf	4	Head	\$9,221
34	Nicholas Rizzo	4	Assistant	\$7,260
	Weight Room			
35	Patrick Kablis			\$2,750

ROLL CALL VOTE: Ayes 8 Nayes 0

II. EDUCATION AND POLICY

HIB Moved by Lisa Marshall and seconded by Donna Golda to affirm the administrative decision regarding the following HIB case:

MS – 016, 017, 018 & 019

HS – 012

ROLL CALL VOTE: Ayes 8 Nayes 0

Travel & Moved by Lisa Marshall and seconded by Donna Golda to approve Conference the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Theresa Wilson & Andrew Oakley	AP Summer Institute	Drew University	\$895. Registration Each + Mileage	8/1/16-8/5/16 Meals are included in registration
2	Elizabeth Nicolosi & Jesse Damiano	Process Oriented Guided Inquiry Learning [POGIL] Training	Lancaster, PA	\$150. Registration Each + Mileage	Integration of Next Generation Science Standards into Current Curriculum
3	Jessica Wallace & Kathleen Morgan	World Language Tech Institute	Montvale, NJ	\$149. Registration Each + Mileage	8/22-26/16
4	Michael Perruso	Gifted & Talented Conference	University of Connecticut	\$1,570. Registration [Title II] & Mileage	7/10-15/16 Meals are included in registration
5	David Howarth	AP European History Summer Institute	Rutgers University	\$1,025. Registration + Mileage	6/27-30/16

6	Dawn Moore, Brian DeBoer, Keith Dennison & Jeffrey Steele	New Jersey Leadership Academy Series 3, Cohort 2	Monroe Township, NJ	\$2,400. Total Team Registration + Mileage	9/27/16, 11/1/16 & 12/14/16
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ROLL CALL VOTE: Ayes 8 Nayes 0

Field Trip Requests Moved by Lisa Marshall and seconded by Donna Golda to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion/Destination
1	MaryLouise Rowlin	Transportation to Employment for ESY Program	Transportation	Summer program to various work locations
2	Annette Walters	MD Students in the Structured Learning Experience Summer Program	Transportation	Palmer Park Mall, Easton, PA Oakwood Lanes, Washington, NJ Lehigh Valley Zoo, Schnecksville, PA Regal Cinemas, Phillipsburg, NJ ShopRite, Washington, NJ Trade Zone, Mt. Olive, NJ Phillipsburg Mall, Phillipsburg, NJ Meadowbreeze Park, Washington, NJ Per pupil cost no more than \$10 per student to be paid by parents

ROLL CALL VOTE: Ayes 8 Nayes 0

III. BUDGET AND FINANCE

Financial Reports Moved by Donna Golda and seconded by Patrick O’Malley to approve the April, 2016 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of April, 2016; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Financial Reports

Moved by Donna Golda and seconded by Patrick O’Malley to approve the May, 2016 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of May, 2016; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Bills

Moved by Donna Golda and seconded by Patrick O’Malley to approve the bill list for the period May 20, 2016 through June 21, 2016 in the amount of \$3,155,409.34.

ROLL CALL VOTE: Ayes 8 Nayes 0
 Abstain 1 (Young as to Delta Dental only)

Transfers

Moved by Donna Golda and seconded by Patrick O’Malley to approve transfers in the amount of \$135,124.25 for the month of May, 2016.

ROLL CALL VOTE: Ayes 8 Nayes 0

Student Activities

Moved by Donna Golda and seconded by Patrick O’Malley to approve Student Activity Transactions for the month of May, 2016.

ROLL CALL VOTE: Ayes 8 Nayes 0

Tuition Rates

Moved by Donna Golda and seconded by Patrick O’Malley to approve the following per pupil tuition rates for non-resident students attending Warren Hills Regional programs for the 2016/2017 school year:

High School	\$15,700
Learning Disability (LD)	\$17,000
Behavioral Disability (BD)	\$21,000
Multiple Disability (MD)	\$26,000
Autistic	\$60,000

ROLL CALL VOTE: Ayes 8 Nayes 0

Tuition
Contracts

Moved by Donna Golda and seconded by Patrick O'Malley to approve the following Special Education Tuition Contracts for the 2016/2017 extended and regular school year:

Student	School	Amount	Aide	Effective
13-17	WCSSSD	\$ 4,000.00	N/A	7/5/16 – 8/1/16
14-17	Hunterdon Preparatory	\$53,403.00	N/A	7/6/16 – 6/30/17
15-17	Hunterdon Preparatory	\$45,774.00	N/A	9/6/16 – 6/30/17
16-17	Hunterdon Preparatory	\$45,774.00	N/A	9/6/16 – 6/30/17

ROLL CALL VOTE: Ayes 8 Nayes 0

Tuition
Contracts

Moved by Donna Golda and seconded by Patrick O'Malley to approve a Tuition Contract with Oxford Township School District to accept the following students for the 2016/2017 extended and regular school year:

Student #	Program	Amount	Effective
2020388	MD Program	\$ 2,600.00	7/1/16 – 7/29/16
2016393	LD Program	\$17,000.00	9/1/16 – 6/30/17
2018460	LD Program	\$17,000.00	9/1/16 – 6/30/17
2019406	LD Program	\$17,000.00	9/1/16 – 6/30/17
2017390	LD Program	\$17,000.00	9/1/16 – 6/30/17
2020388	MD Program	\$26,000.00	9/1/16 – 6/30/17
2018452	LD Program	\$17,000.00	9/1/16 – 6/30/17
2020321	LD Program	\$17,000.00	9/1/16 – 6/30/17

ROLL CALL VOTE: Ayes 8 Nayes 0

Food
Services

Moved by Donna Golda and seconded by Patrick O'Malley to approve Maschio's Food Services for the 2016/2017 school year with a guaranteed minimum unlimited profit of \$10,000.00, and a yearly management fee of \$13,875.00. The student lunch will be \$3.25 and the staff lunch will be \$3.75. The middle school breakfast program will be \$1.75 for students and \$2.15 for staff. The reduced breakfast will remain at \$0.30 and reduced lunch at \$0.40.

ROLL CALL VOTE: Ayes 8 Nayes 0

Shared
Services

Moved by Donna Golda and seconded by Patrick O'Malley to approve a Shared Services Transportation Agreement with Washington Township School District for the 2016-2017 school year, commencing July 1, 2016 and ending June 30, 2017, in the amount of \$100,792.00.

ROLL CALL VOTE: Ayes 8 Nayes 0

Contracts Moved by Donna Golda and seconded by Patrick O'Malley to approve the following resolution:

Pursuant to PL 2015, Chapter 47, the Warren Hills Regional Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq, N.J.A.C. Chapter 23 and Federal Uniform Administrative Requirements 2 CFR, Part 200. 317 et. seq. See Attachment A

ROLL CALL VOTE: Ayes 8 Naves 0

Petty Cash Moved by Donna Golda and seconded by Patrick O'Malley to move that the Business Administrator be authorized to close the Business Office petty cash accounts as of June 30, 2016 and reopen the Business Office petty cash accounts in the amount of \$200.00 as of July 1, 2016.

ROLL CALL VOTE: Ayes 8 Naves 0

Transfers Moved by Donna Golda and seconded by Patrick O'Malley to move that the Business Administrator be authorized to do account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.

ROLL CALL VOTE: Ayes 8 Naves 0

Payments Moved by Donna Golda and seconded by Patrick O'Malley to move that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

ROLL CALL VOTE: Ayes 8 Naves 0

Travel Moved by Donna Golda and seconded by Patrick O'Malley to approve the following Resolution for travel:

WHEREAS, school district policy and N.J.A.C. 6A:23A7.3(a) provides that the Warren Hills Regional Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2016-2017 school year; NOW, THEREFORE BE IT RESOLVED that the Warren Hills Regional Board of Education hereby establishes the school district travel maximum for the 2016-2017 school year at the sum of \$70,000, and BE IT FURTHER RESOLVED that the Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

ROLL CALL VOTE: Ayes 8 Nayes 0

Capital
Reserve

Moved by Donna Golda and seconded by Patrick O’Malley to approve the following Resolution for Capital Reserve Account:

WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and WHEREAS, the Warren Hills Regional Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve Account at year end, and WHEREAS, the Warren Hills Regional Board of Education has determined that up to \$300,000 is available for such purpose of transfer, NOW THEREFORE BE IT RESOLVED by the Warren Hills Regional Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

ROLL CALL VOTE: Ayes 8 Nayes 0

Financing
Agreement

Moved by Donna Golda and seconded by Patrick O’Malley to approve:

RESOLUTION AWARDING FINANCING AGREEMENT AND AUTHORIZING EXECUTION OF DOCUMENTS

Whereas, the Hunterdon County Educational Services Commission (“HCEC”) Lease Purchase Financial Advisory/Bidding Service conducted a Request for Quote (“RFQ”) on behalf of the Warren Hills Regional Board of Education (“Board”) for lease purchase financing to pay for the acquisition of school buses and other equipment in the amount of \$362,562.00 with a five year repayment schedule. A second schedule was bid for technology in the amount of \$250,000.00 with a three year repayment schedule;

Whereas, the RFQ opening was held on Friday, June 10, 2016, at 1:00 p.m., at the offices of the Board’s Business Administrator; and

Whereas, three bids were received as follows, with Signature Public Funding Corp. submitting the most favorable financing option to the Board:

Respondent	Index Federal Reserve H-15 Like term Constant Maturity%/ Index Date	Purchase Option Penalty (% of outstanding principal balance)	Rate Bid	Additional Fee / Yield incl. fee:	Recommend
Signature Public Funding, Corp. 5 Year Schedule	H-15 Swap Index calc. To avg. life as of June 3, 2016	103%	1.47% (Yield with fee-1.573%)	\$750	Award
Signature Public Funding, Corp. 3 Year Schedule	H-15 Swap Index calc. To avg. life as of June 3, 2016	103%	1.36%		Award
US Bancorp Government Leasing and Finance, Inc. NJ 5 Year Schedule	1.16%/3 yrs. at 5/27/16	103%	1.885%	None	
US Bancorp Government Leasing and Finance, Inc. NJ 3 Year Schedule	1.35%/5 yrs. at 5/27/16	103%	1.865%		
Municipal Leasing Consultants, VT 5 year Schedule	1.35%/3 & 5 yrs. as of 5/27/16	101%	1.435%	\$500	
Municipal Leasing Consultants, VT 3 year Schedule	1.35%/3 & 5 yrs. as of 5/27/16	101%	1.295%		

Now, therefore be it resolved, that the Board hereby awards the bid for the above-referenced lease purchase financing agreement to Signature Public Funding, Corp. in accordance with the terms outlined above and in accordance with the terms and conditions of its proposal; and be it

Further resolved, that the Board hereby approves and authorizes the execution and delivery of all required documents; and be it

Further resolved, that the Board hereby authorizes Estrella Molinet, the Board's Business Administrator/Secretary, to execute and deliver said documents upon approval as to the form of the final documents by Board Counsel.

ROLL CALL VOTE: Ayes 8 Nayes 0

ROLL CALL VOTE: Ayes 8 Naves 0

Employ G. McKelvey Moved by Kathleen Halpin and seconded by Lisa Marshall to approve employment of Geri McKelvey as Director of Athletics/ Student Activities at a salary of \$105,000, effective July 1, 2016 through June 30, 2017.

ROLL CALL VOTE: Ayes 8 Naves 0

Weight Room Moved by Kathleen Halpin and seconded by Lisa Marshall to approve employment of the following summer weight room advisors at the rate of \$30/hour, not to exceed 90 hours, effective July 1, 2016 through August 12, 2016:

Jeffrey Case Patrick Kablis

ROLL CALL VOTE: Ayes 8 Naves 0

Rescind Motion Moved by Kathleen Halpin and seconded by Lisa Marshall to rescind the motion to approve the following fall coaching staff for the 2016-2017 school year:

Code No.	Football – Tier 1	Step	Position	Stipend
1	Lawrence Dubiel	4	Head	\$9,722
2	David Sbriscia	4	Assistant	\$7,636
3	Steven Fritts	4	Assistant	\$7,636
4	Justin Friedel	4	Assistant	\$7,636
5	Nicholas Sarlo	4	Assistant	\$7,636
6	Brian Maginnis	4	Assistant	\$7,636
7	Robert Miller	3	Assistant	\$6,068
	Boys Soccer –Tier 3			
8	Salvatore Barillari	4	Head	\$8,720
9	Michael Quinto	4	Assistant	\$6,883
10	Daniel Diveny	4	Assistant	\$6,883
11	Joseph Blackford	1	Assistant	\$4,302
12	David Garcia	3	MS – Head	\$4,442
13	Michael Arminio	1	MS-Assistant	\$3,000
	Girls Soccer – Tier 3	Step	Position	Stipend
14	Jennifer Cavo	4	Head	\$8,720
15	Joseph Besser	4	Assistant	\$6,883
16	Toni Manfra	4	Assistant	\$6,883
17	Katerina Douvris	1	Assistant	\$4,302
18	Maria Forsythe	4	MS- Head	\$5,432
19	Regina Cavo	4	MS – Assistant	\$4,200
	Cheerleading –Tier 3			
20	Elizabeth Horvath	4	Head	\$8,720
	Cross Country – Tier 4			
22	Kenneth Kurpat	4	Head	\$7,217
23	Robert Carroll	4	Assistant	\$5,756

	Girls Tennis – Tier 4			
24	Thomas Powers	4	Head	\$7,217
25	Julia Henning	2	Assistant	\$4,055
	Girls Volleyball – Tier 3			
26	Christine Drevitch	4	Head	\$8,720
27	Craig Green	4	Assistant	\$6,883
28	Jennifer Feldman	2	Assistant	\$4,874
	Field Hockey – Tier 3			
29	Kate Rothman	4	Head	\$8,720
30	Selena Agnor	3	Assistant	\$5,444
31	Laura Blackwell	4	MS – Head	\$5,432
32	Erica Russell	3	MS – Assistant	\$3,700
	Band			
33	Jason Graf	4	Head	\$9,221
34	Nicholas Rizzo	4	Assistant	\$7,260
	TBD			
	Weight Room			
35	Patrick Kablis			\$2,750

ROLL CALL VOTE: Ayes 8 Nayes 0

Superintendent Moved by Lisa Marshall and seconded by Donna Golda to add
Authorization action item to agenda to allow Superintendent to hire coaches:

RESOLVED THAT THE Board authorizes the Superintendent to hire all fall coaches, subject to ratification at the next Board of Education meeting, and such ratification by the Board shall not be unreasonably withheld.

ROLL CALL VOTE: Ayes 8 Nayes 0

Adjournment Moved by Linda Feller and seconded by Kathleen Halpin to
adjourn at 9:48 p.m.

Ayes 8 Nayes 0

Estrella M. Molinet
Business Administrator/Bd. Sec’y.

dmg