

**Warren Hills Regional
Board of Education
Regular Meeting
March 1, 2016**

The Warren Hills Regional Board of Education met in Regular Meeting on March 1, 2016 at 6:30 p.m. in the Board Meeting Room.

Call to Order The meeting was called to order by Richard Havrisko, President.

Roll Call Roll call was taken by Estrella Molinet. Members present were Daniel Brundage, Linda Feller, Donna Golda, Christopher Hamler, Richard Havrisko, Lisa Marshall and Richard Young. Kathleen Halpin was absent. Also present were Gary R. Bowen, Estrella Molinet and Earl C. Clymer.

Executive Session Moved by Lisa Marshall and seconded by Donna Golda to go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters. BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 7 Nays 0

The Board entered into Executive Session at 6:32 p.m.

Reconvene Moved by Christopher Hamler and seconded by Linda Feller to reconvene into open session at 7:01 p.m.

Ayes 7 Nays 0

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The

Warren- Reporter,” “The Star Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Minutes Moved by Lisa Marshall and seconded by Donna Golda to approve the Minutes of the Special and Executive Session meetings of February 16, 2016.

Ayes 7 Nays 0

Comm. Communications: None.

Citizens Part Citizens Participation: None.

Supt’s Report Superintendent’s Report:

Superintendent’s Report - Dr. Gary R. Bowen

Progress Report of District Goals for the 2015-2016 School Year

- *Review, research, assess, and recommend fiscal efficiencies in the instructional and operational/ non-instructional components or the 2016-2017 district budget.*
- *The middle school Gifted & Talented program for grades 7-8 will be reviewed, assessed, researched for optimal methodologies resulting in recommendations for modification as may be appropriate.*
- *Resources in time and outside expert consultation will be made available to the Middle and High School Bell Schedule (EBD) committees so that each may fully and fairly consider future modifications to their respective daily instructional schedules in grades 7-8 and 9-12 independently. (Goal completed January, 2016)*

Recognition of the Governor’s Educators of the Year for 2015-2016

Middle School

Brigitte Burstein
Elizabeth McKeown

High School

Debra Rokosny
Bonita Duryea

Good News and Progress

- As reported on *Lehigh Valley Live*, “The Warren County Coalition for Healthy and Safe Communities, a program of the Family Guidance Center of Warren County, recently held its 2nd annual Recognition Luncheon at the Inn at Millrace Pond, honoring individuals and groups for their efforts in raising awareness about the effects of alcohol and drug abuse, particularly with youth.” On behalf of the high school peer leaders, Penny Giamoni was among those honored.

- A high school, student-tutoring program has been established to assist English as a Second Language (ESL) students with their academic needs in math. The tutors have volunteered their time during study hall to form partnerships and to assist their peers.

- High school film teacher Richard Patricia has announced student Corinne Antonelli’s film “Small Fry” as being designated as an Official Jury Selection for the 2016 Delta Moon Student Film Festival and will be featured at the main public screening event Friday, March 4, 2016. The event will be held at the Margaret Leshner Theater in California. Her film can presently be viewed online at <https://www.youtube.com/watch?v=HwupkMFJ6gE>. Also, Corinne’s animated film, “Small Fry” has been named BEST HIGH SCHOOL FILM at this year’s Radio, Television & Film (RTF) MediaFest at Rowan University. She will be honored at this year’s film festival to be held on March 4th at 6pm in the King Auditorium of Bozorth Hall at Rowan University. The RTF Department Chair Dr. Keith Brand and Dean of the College of Communication and Creative Arts Dr. Lorin Arnold will be presenting her with a prize and certificate at the event. This is the first time we entered this festival and her film was selected from hundreds of entries. Please congratulate her for an awesome job! This is an exciting festival to win.

- The Warren County Office of the New Jersey Department of Education performed their Quality Single Accountability Continuum (QSAC) visit on February 9, 2016 and reviewed the curriculum and instruction program area. The district received a positive response from Rosalie Lamonte, Executive County Superintendent, Mary Jane Tanner, County Education Specialist, and Melissa Pearce, County Child Study Supervisor regarding their review and visits to the classrooms at both the middle school and the high school. Thank you to the QSAC Team consisting of board of education member, district and building administrators, and teacher representatives for their contributions.

- A professional development afternoon session was held on February 24, 2016. The district’s Excellence by Design committees met to continue their focus on the four main middle states goals: academic achievement, communication, 21 century, and technology. Additionally,

an overview of the new student information system for next year, *Genesis*, was provided to administrative team members and office staff, along with Crisis Prevention Intervention training.

- Family STEM night took place at the MS on 2/17/16. Over 100 were in attendance to learn about STEM opportunities available in the WHRSD. Thank you to all the MS staff who volunteered their time and to Mr. Detrick with his HS students.

- Congratulations to the winners of the STEM Night's THINK BIG mathematics project and competition:

- 1st Place: Emily Gilligan
- 2nd Place: Michelle Rekuc
- 3rd Place: Emily Schlessinger
- Honorable Mention: Michael Finke, Sophie Martin, Paul Zukowski

- The Incoming 7th Grade Orientation/Scheduling Night took place Monday evening, 2/22/16. Students and parents of the class of 2022 were introduced to program offerings at the MS and were given time to complete their registration and scheduling forms. Parents and students then had the opportunity to visit classrooms around the school, meet with current students and staff and explore our clubs, sports and activities. Approximately 280 students/families attended this event to learn more about our school and district.

Comm.
Reports

Committee Reports:

Ed & Policy met tonight. Items discussed were the Comprehensive Equity Plan, PARCC graduation requirements, AP Courses and school calendar. They will be discussing two policies at the next meeting.

Richard Young reported that Technology Committee met with Brian DeBoer and Earl Clymer. The Technology Plan was presented which is modeled after the Federal Technology Plan. Genesis was also discussed as well as replacing 241 phones.

The Board and administration thanked Mrs. Kristin Fox for her dedication to the Board.

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Appoint-
ments

Moved by Daniel Brundage and seconded by Linda Feller to approve/accept the following appointments/adjustments/resignations/retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Kristin Fox	Resignation	Board Member	N/A	N/A	2/17/2016	N/A	N/A
2	Michael Quinto	Appoint	Special Education Teacher	\$2,600, to be prorated	High School	11/9/2015	6/17/2016	Prorated 5 th preparation period
3	Mark Smith	Appoint	Assistant Archery Advisor	\$2,000, to be prorated	High School	3/2/2016	6/30/2016	Position vacated by Adam Slack who assumed Head Archery Advisor
4	Andrew Oakley	Appoint	Assistant Track Coach	\$4,874	High School	3/2/2016	6/30/2016	Tier 3, Step 2
5	Lawrence Dubiel	Resignation	Spring Weight Room Advisor	N/A	High School	3/2/2016	N/A	N/A
6	Robert Miller	Appoint	Spring Weight Room Advisor	\$2,750	High School	3/2/2016	6/30/2016	Due to resignation of Lawrence Dubiel
7	Jennifer Feldman	Peer Leader Advisor Resignation	Peer Leader Advisor	N/A	Middle School	3/2/2016	6/30/2016	Maternity Leave coverage complete
8	Hope Ranalli	Appoint	Peer Leader Advisor	\$2,900, prorated	Middle School	3/2/2016	6/30/2016	Returned from maternity leave
9	Michael Bloom	Appoint	Volunteer Assistant Baseball Coach	N/A	High School	3/2/2016	6/30/2016	Volunteer for 2015 season

ROLL CALL VOTE: Ayes 7 Nayes 0

II. EDUCATION AND POLICY

QSAC

Moved by Lisa Marshall and seconded by Donna Golda to acknowledge receipt of the Quality Single Accountability Continuum [QSAC] and State of Assurances from the Commissioner of Education in compliance with the Provisions of N.J.A.C. 6A:30-3.2 [Attachment A].

ROLL CALL VOTE: Ayes 7 Nayes 0

HIB

Moved by Lisa Marshall and seconded by Donna Golda to affirm the administrative decisions regarding the following HIB cases:

MS – 009	HS – 008
MS – 010	HS - 009

ROLL CALL VOTE: Ayes 7 Nayes 0

Policies

Moved by Lisa Marshall and seconded by Donna Golda to approve the **second and final reading** of the following revised policies for inclusion in the district’s policy manual as recommended by the Education and Policy Committee and the Superintendent. [Document A]

P-5615 Suspected Gang Activity
P-8820 Opening Exercises/Ceremonies

ROLL CALL VOTE: Ayes 7 Nays 0

School Calendar Moved by Lisa Marshall and seconded by Donna Golda to approve a modification to the current 2015-2016 school year calendar to reflect June 13 through June 16, 2016 as early dismissal days for students and afternoon professional development days for staff.

ROLL CALL VOTE: Ayes 7 Nays 0

Field Trip Requests Moved by Lisa Marshall and seconded by Donna Golda to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education cost	Discussion/Destination
1	Amy Kline	FFA to NJ Horticulture Exposition & Floral Design Career Development Event	Substitutes & Transportation	Floral Design Competition - \$25 fee per student paid through Student Activities
2	Margaret Devine, Clifford Platt & Elizabeth McKeown	MS & HS Horizons to Art Symposium	Substitutes & Transportation	Horizons Budget

ROLL CALL VOTE: Ayes 7 Nays 0

ESEA Action Plan Moved by Lisa Marshall and seconded by Donna Golda to approve the ESEA Accountability Action Plan 2015 Participation rate for submission to County Superintendent as recommended by the Education & Policy Committee and the Superintendent.

ROLL CALL VOTE: Ayes 7 Nays 0

III. BUDGET AND FINANCE

FIRST Grant Moved by Donna Golda and seconded by Christopher Hamler to accept a grant in the amount of \$3,400.00 from For Inspiration & Recognition of Science & Technology [FIRST], for Project FIRST Robotics, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

ROLL CALL VOTE: Ayes 7 Nays 0

Bill Moved by Donna Golda and seconded by Christopher Hamler to approve check #043735 to the American Association of Teachers of German in the amount of \$584.00 for payment of student German exams, (*administratively withdrawn from bill list of 2/16/2016 Board of Education meeting).

ROLL CALL VOTE: Ayes 7 Nays 0

Bid Specs Moved by Donna Golda and seconded by Christopher Hamler to approve the completion of bid specs by Fraytak, Veisz, Hopkins, Duthie, PC architectural firm for the Middle School and High School Bleacher replacement projects for the summer of 2016. The projects will be funded from the Capital Reserve Account.

ROLL CALL VOTE: Ayes 7 Nays 0

Bid Specs Moved by Donna Golda and seconded by Christopher Hamler to approve the completion of bid specs by Fraytak, Veisz, Hopkins, Duthie, PC architectural firm for the Middle School and High School Bathroom renovations projects for the summer of 2016. The projects will be funded from the Capital Reserve Account.

ROLL CALL VOTE: Ayes 7 Nays 0

Tuition
Contracts Moved by Donna Golda and seconded by Christopher Hamler to approve tuition contracts with Oxford Township School District to accept the following nine (9) students to the Warren Hills Regional Learning Disabilities Program for the 2015-2016 school year at an adjusted tuition rate of \$17,000 per student payable by Oxford Township School District to Warren Hills Regional School District:

- Student ID #2016393 – started 9/1/15
- Student ID #2018460 – started 9/1/15
- Student ID #2019406 – started 9/1/15
- Student ID #2016402 – started 9/1/15
- Student ID #2017390 – started 9/1/15
- Student ID #2016405 – started 9/1/15
- Student ID #2017348 – started 9/1/15
- Student ID #2018452 – started 9/1/15
- Student ID #2020321 – started 12/14/15 (prorated)

ROLL CALL VOTE: Ayes 7 Nays 0

Citizens
Part. Citizens Participation: None.

Executive
Session Moved by Lisa Marshall and seconded by Donna Goldar to go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.
BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:
1) Personnel & Employment Matters

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and
BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 7 Nays 0

The Board entered into Executive Session at 7:59 p.m.

Reconvene Moved by Christopher Hamler and seconded by Linda Feller to reconvene into open session at 8:40 p.m.

Ayes 7 Nays 0

Adjournment Moved by Christopher Hamler and seconded by Linda Feller to adjourn at 8:40 p.m.

Ayes 7 Nays 0

Estrella M. Molinet
Business Administrator/Bd. Sec'y.

dmg