

**Warren Hills Regional
Board of Education
Regular Meeting
May 24, 2016**

The Warren Hills Regional Board of Education met in a Regular Meeting on May 24, 2016 at 6:30 p.m. in the Board Meeting Room.

Call to Order The meeting was called to order by Richard Havrisko, President.

Roll Call Roll call was taken by Estrella Molinet. Members present were Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Christopher Hamler, Richard Havrisko, Lisa Marshall, Patrick O'Malley and Richard Young. Also present were Gary R. Bowen, Estrella Molinet and Earl C. Clymer.

Executive Session Moved by Kathleen Halpin and seconded by Linda Feller to go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 9 Nays 0

The Board entered into Executive Session at 6:35 p.m.

Reconvene Moved by Patrick O'Malley and seconded by Daniel Brundage to reconvene into open session at 7:02 p.m.

Ayes 9 Nays 0

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-*

- The Freddy Award Nominations were announced and WH had three nominations for CJ Knorr, Clinton Cudworth and The Pit Band lead by Mr. Graf.
- Our track athletes continued to perform at a high level as they begin their state competition.
- Paris Boucher set a new school record in the 800-meter race.
- AJ Lewis was named Mr. Warren Hills at the recent competition.
- Relay for Life was held on May 21st at the athletic complex and hosted by the WH chapter of the National Honor Society. The event raised over \$25,000 for the American Cancer Society.
- PEER hosted BIONIC Day and SADD Day on May 18th. The Junior and Senior classes experienced the mock accident/extraction to bring attention to the dangers of impaired driving.

Supt's
Report

Superintendent's Report:

Superintendent's Report - Dr. Gary R. Bowen

Presentation by FFA Members, 1st Place Team Overall in New Jersey, and Advisor, Amy Kline. Students introduced themselves. They will go on to represent the school at Indianapolis, Indiana.

Community Survey Regarding Long Range Facility Plan.

Progress Report of District Goals for the 2015-2016 School Year

- *Review, research, assess, and recommend fiscal efficiencies in the instructional and operational/ non-instructional components or the 2016-2017 district budget. (Goal Completed March 2016)*
- *The middle school Gifted & Talented program for grades 7-8 will be reviewed, assessed, researched for optimal methodologies resulting in recommendations for modification as may be appropriate. (Goal Completed March 2016)*
- *Resources in time and outside expert consultation will be made available to the Middle and High School Bell Schedule (EBD) committees so that each may fully and fairly consider future modifications to their respective daily instructional schedules in grades 7-8 and 9-12 independently. (Goal Completed January 2016)*

Good News and Progress

- Melissa Cace and Courtney Tom are recognized for their participation in the **United States Equestrian Federation's (USEF)** Equestrian Athlete Lettering Program. This program was developed to provide recognition for the accomplishments of young equestrians and encourage their future involvement in equestrian sport.

- The following group of students won the People’s Choice Award at the **Warren County Consortium for Student Enrichment Video Expo Film Contest** on Friday, April 29th for their collaborative film *Tied Tyrants* – Emma Mele, Emma Sloan, Ava Johnston, Logan Fass, Gia Vitale, Carlee Fisco and Kaileigh Cagnassola. These students did a great job!
- The **Horizons Robotics team** earned 3rd place in the Sumo Challenge at the Warren Co. Robotics Tournament at Brass Castle School. The team consisted of Logan Fass, Michael Finke, Eiron Funda, Walker Heller, Emma Mele, Chrissy Quinn, and Alex Yahara.
- The **MS spring concert** was held May 18th. The event was well attended and the concert band, jazz ensemble, chorus classes and chorus club all performed wonderfully! The music students also did well recently at their Music in the Parks competition earning first and second places in various categories with rating of “Excellent.”
- The **8th grade Math and Science Day** at Dorney Park and the 7th Grade Field Day took place on Friday, May 20th. A great time was had by all!
- The **Chess Club** at Warren Hills Regional High School hosted the **Pedals for Progress Bike Drive** on Saturday (during the hail storm). They collected 70 bikes and 6 sewing machines that will be shipped to Albania next month. They also collected \$675 to help with shipping costs. This was the most successful bike drive ever held at Warren Hills.

Comm.
Reports

Committee Reports:

Education & Policy met tonight and discussed Code of Conduct, discipline, field trips and special education.

Donna Golda attended the DEAC Committee meeting and reported on the evaluation process.

Richard Young discussed the upcoming Genesis training as reported during the Technology Committee meeting.

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Appoint-
ments

Moved by Daniel Brundage and seconded by Kathleen Halpin to approve/accept the following appointments/adjustments/resignations/retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Deborah Post	Accept	Language Arts Teacher	N/A	Middle School	7/1/16	N/A	Retirement
2	Karen Jurkowski	Accept	School Nurse	N/A	High School	5/19/16	N/A	Resignation – Supersedes Board Action of 3/15/16
3	Anthony Sbriscia	Approve	Director of Plants & Facilities	\$87,000 Prorated	District	6/1/16	5/31/17	
4	Shannon McDowell	Approve	Special Education Teacher	\$45/hour	High School	7/1/16	7/29/16	Extended School Year Program, not to exceed 5 hours & 15 minutes per day
5	Heather Heslin	Approve	Special Education Teacher	\$45/hour	High School	7/1/16	7/29/16	Extended School Year Program, not to exceed 5 hours & 15 minutes per day
6	Mary Louise Rowlin	Approve	Special Education Teacher	\$45/hour	High School	7/1/16	7/29/16	Extended School Year Program, not to exceed 5 hours & 15 minutes per day
7	Heather Garcia	Approve	Paraprofessional	\$30/hour	High School	7/1/16	7/29/16	Extended School Year Program, not to exceed 5 hours & 15 minutes per day
8	Toni Manfra	Approve	Paraprofessional	\$30/hour	High School	7/1/16	7/29/16	Extended School Year Program, not to exceed 5 hours & 15 minutes per day
9	Renee Smola	Approve	Paraprofessional	\$30/hour	High School	7/1/16	7/29/16	Extended School Year Program, not to exceed 5 hours & 15 minutes per day
10	Priscilla Jacobson	Approve	Paraprofessional	\$30/hour	High School	7/1/16	7/29/16	Extended School Year Program, not to exceed 5 hours & 15 minutes per day
11	Tammie Kerkendall	Approve	Paraprofessional	\$30/hour	High School	7/1/16	7/29/16	Extended School Year Program, not to exceed 5 hours & 15 minutes per day
12	Bonita Duryea	Approve	School Nurse	\$45/hour	High School	7/1/16	7/29/16	Extended School Year Program, not to exceed 5 hours & 15 minutes per day
13	Danielle Miksch	Approve	Special Education Teacher	\$45/hour	High School	7/5/16	7/28/16	Special Services Boost Program, not to exceed 2 hours & 45 minutes per day
14	Amanda Best	Approve	Special Education Teacher	\$45/hour	High School	7/5/16	7/28/16	Special Services Boost Program, not to exceed 2 hours & 45 minutes per day
15	Cynthia Bamford	Approve	Special Education Teacher	\$45/hour [teacher] or \$30/ hour [paraprofessional]	High School	7/1/16	7/29/16	As Needed Substitute for Teachers & Paraprofessional

ROLL CALL VOTE: Ayes 9 Nays 0

Adjustments/
Stipends Moved by Daniel Brundage and seconded by Kathleen Halpin to
approve the following adjustments, stipends:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary Stipend	Location	Date Effective	Date Terminated	Discussion
1	Daniel Diveny	Art Teacher	BA	\$78,511	Middle School	9/1/16	6/30/17	Salary correction – Supersedes Board Action of 5/10/16
2	Bela Shah	Library Assistant	N/A	\$27,733	High School	9/1/16	6/30/17	Salary correction – Superseded Board Action of 5/10/16
3	Joseph Mautone	Substitute School Resource	N/A	\$16/hour	Middle & High Schools	5/25/16	6/30/16	Background Check on file
4	Jacqlynn Olecki	Substitute Teacher	N/A	\$85/day	District	5/25/16	6/17/16	All application paperwork on file

ROLL CALL VOTE: Ayes 9 Nays 0

Leave of
Absence Moved by Daniel Brundage and seconded by Kathleen Halpin to
approve the following Leave of Absence:

Code No.	Name	Reason	Position	Location	Leave Start Date	Sick Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	Ingrid Garofalo	Maternity Leave	Social Studies Teacher	High School	9/6/16	47	11/13/16	11/13/16	N/A	9/1/17	Child Care Leave for 2016-2017 Benefits are waived
2	Laura Tongo [Filan]	Maternity Leave	Social Studies Teacher	High School	8/30/16	N/A	8/30/16	8/30/16	N/A	9/1/17	Child Care Leave for 2016-2017 Benefits are waived

ROLL CALL VOTE: Ayes 9 Nays 0

II. EDUCATION AND POLICY

Policies Moved by Lisa Marshall and seconded by Patrick O'Malley to
approve the **second and final reading** of the following revised policies
and regulations for inclusion in the district's policy manual, as
recommended by the Education and Policy Committee and the
Superintendent:

- P-0167** Public Participation in Board Meetings
- P-0168** Recording Board Meetings
- P-2422** Health and Physical Education
- P-2425** Physical Education – **Abolished**

ROLL CALL VOTE: Ayes 9 Nays 0

Policies

Moved by Lisa Marshall and seconded by Patrick O'Malley to approve the **first reading** of the following revised policies and regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- P-1100** District Organization
- P&R-1400** Job Descriptions
- P-2260** Affirmative Action Program for School and Classroom Practices
- P-2428.1** Standard Based Instruction
- P-2431** Athletic Competition
- R-2431.2** Medical Examination Prior to Participation On A School-Sponsored Interscholastic Or Intramural Team Or Squad
- P&R-2460** Special Education
- P&R-7230** Gifts, Grants and Donations

ROLL CALL VOTE: Ayes 9 Nays 0

HIB

Moved by Lisa Marshall and seconded by Patrick O'Malley to affirm the administrative decision regarding the following HIB case:
 MS – 014 and 015
 HS – 011

ROLL CALL VOTE: Ayes 9 Nays 0

Travel & Conference

Moved by Lisa Marshall and seconded by Patrick O'Malley to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date and Discussion
1	David Guth	NJSBA School Security Conference	West Windsor, NJ	\$99. Registration + Mileage	6/3/2016
2	Amy Kline	Supervised Agricultural Experience Program Workshop	College Station, Texas	\$120. Registration + airfare, hotel & incidentals	6/6/2016-6/7/2016 – Understanding use of electronic Agriculture Education Tracker

ROLL CALL VOTE: Ayes 9 Nays 0

Field Trip Requests

Moved by Lisa Marshall and seconded by Patrick O'Malley to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education cost	Discussion/Destination (Pending bus availability)
1	Theresa DeTore/ Project Graduation Committee	Project Graduation	Transportation	Activity sponsored by Project Graduation Committee
2	LeeAnn Kubbishun, John Heine, Nicole Silvis, Hope Ranalli & Maria Forsythe	7 th & 8 th grade Alternative Learning Classes to learn science topics	Transportation + Substitute [one]	Sandy Hook Gateway National Park, New Jersey
3	Nicole Silvis & Vittoria Busardo	NJASC Leadership Training & Conference	Transportation	The College of New Jersey for New Jersey Association for Student Councils

ROLL CALL VOTE: Ayes 9 Nayes 0

Hackathon Moved by Lisa Marshall and seconded by Patrick O'Malley to approve district sponsorship of the WHR Computer Science classes "Hackathon" event to be held on June 4, 2016 at WHRHS. The WHR Computer Science classes will be hosting Computer Science teams from competing school districts.

ROLL CALL VOTE: Ayes 9 Nayes 0

III. BUDGET AND FINANCE

Bills Moved by Donna Golda and seconded by Christopher Hamler to approve the bill list for the period April 20, 2016 through May 19, 2016 in the amount of \$2,334,024.42.

ROLL CALL VOTE: Ayes 9 Nayes 0
 Abstain 1 (Young as to Delta Dental only)

Transfers Moved by Donna Golda and seconded by Christopher Hamler to approve transfers in the amount of \$65,412.70 for the month of April, 2016.

ROLL CALL VOTE: Ayes 9 Nayes 0

Student Activities Moved by Donna Golda and seconded by Christopher Hamler to approve Student Activity Transactions for the month of April, 2016.

ROLL CALL VOTE: Ayes 9 Nayes 0

Athletic Trainer Moved by Donna Golda and seconded by Christopher Hamler to approve the Resident Athletic Trainer Agreement between the Warren Hills Regional School District and Saint Luke's Physician Group for the period September 1, 2016 through June 30, 2017 in the amount of \$18,000.

ROLL CALL VOTE: Ayes 9 Nayes 0

Athletic Trainer Moved by Donna Golda and seconded by Christopher Hamler to approve the Full Time Athletic Trainer Agreement between the Warren Hills Regional School District and Saint Luke's Physician Group for the period September 1, 2016 through June 30, 2017 in the amount of \$22,500.

ROLL CALL VOTE: Ayes 9 Nayes 0

Team Physician Moved by Donna Golda and seconded by Christopher Hamler to approve the Team Physician Agreement between Warren Hills Regional School District and Saint Luke's Physician Group for the period September 1, 2016 through June 30, 2017. Dr. Nicholas Avallone will provide the services on behalf of Saint Luke's Physician Group at no cost to the district.

ROLL CALL VOTE: Ayes 9 Nays 0

Placement Change Moved by Donna Golda and seconded by Christopher Hamler to approve a change of placement for Special Education Student 16-16 from East Mountain School to Stepping Stone School for the remainder of the 2015/2016 school year, commencing May 16, 2016, at the rate of \$258.65 per day (18 days x \$258.65) or \$4,655.70.

ROLL CALL VOTE: Ayes 9 Nays 0

Tuition Contract Moved by Donna Golda and seconded by Christopher Hamler to approve a Regular Education Tuition Contract Agreement with Warren County Technical School for 70 students for the 2016/2017 school year in the amount of \$3,800.00 per student, commencing September 1, 2016.

ROLL CALL VOTE: Ayes 8 Nays 0

Tuition Contract Moved by Donna Golda and seconded by Christopher Hamler to approve a Special Education Tuition Contract Agreement with Warren County Technical School for 5 students for the 2016/2017 school year in the amount of \$22,000.00 per student, commencing September 1, 2016.

ROLL CALL VOTE: Ayes 9 Nays 8

Tuition Contract Moved by Donna Golda and seconded by Christopher Hamler to approve Special Education Student 32-16 to attend Hunterdon County ESC Academy for the remainder of the 2015/2016 school year, commencing May 25, 2016 through June 17, 2016, in the amount of \$38,750.00, prorated.

ROLL CALL VOTE: Ayes 9 Nays 0

Speech Therapy Moved by Donna Golda and seconded by Christopher Hamler to approve a contract with Salvero Healthcare Solutions to provide speech therapy for the district for the remainder of the 2015/2016 school year at the rate of \$90.00 per hour, as authorized by the Director of Special Education.

ROLL CALL VOTE: Ayes 9 Nays 0

Tuition Moved by Donna Golda and seconded by Christopher Hamler to
 Contracts approve the following Special Education Tuition Contracts for the
 2016/2017 extended and regular school year:

Student	School	Amount	Aide	Effective Dates
01-17	Morris-Union Jointure	\$88,641.00	N/A	9/7/16 – 6/30/17
02-17	Morris-Union Jointure	\$88,641.00	N/A	9/7/16 – 6/30/17
03-17	Morris-Union Jointure	\$88,641.00	N/A	9/7/16 – 6/30/17
04-17	Stepping Stone School	\$51,538.20	\$47,250.00	7/5/16 – 6/30/17
05-17	Stepping Stone School	\$51,538.20	\$47,250.00	7/5/16 – 6/30/17
06-17	Stepping Stone School	\$51,538.20	N/A	7/5/16 – 6/30/17
07-17	Bancroft School	\$67,502.92	\$37,312.00	7/7/16 – 6/30/17

ROLL CALL VOTE: Ayes 9 Naves 0

Nursing Moved by Donna Golda and seconded by Christopher Hamler to
 Services approve a contract with Maxim Healthcare Services to provide nursing
 services for Student #2019430 for the 2016/2017 school year,
 commencing July 1, 2016, in the amount of \$50.00 per hour for LPN
 Services, not to exceed 8 hours per day, and \$55.00 per hour for RN
 Services, not to exceed 8 hours per day, 5 days per week, except school
 holidays.

ROLL CALL VOTE: Ayes 9 Naves 0

Ancillary Moved by Donna Golda and seconded by Christopher Hamler to
 Services approve an Agreement for Ancillary Educational Services with Sussex
 County Educational Services Commission for the 2016/2017 school year.
 [Fee schedule available upon request]

ROLL CALL VOTE: Ayes 9 Naves

Citizens Citizens Participation: None.
 Part.

- Parent, Tammy Bryant, spoke regarding the cheer program.
- Student, Allie Bryant, spoke regarding bullying among the cheerleaders.
- Lillian Ortiz stated that she was proud of the WH community and the administration handled things properly.

Executive Moved by Lisa Marshall and seconded by Donna Golda to go
 Session into Executive Session.
 WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the
 board of education to meet in closed session to discuss certain matters.
 BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board
 of Education adjourns to closed session to discuss:

1) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 9 Nays 0

The Board entered into Executive Session at 8:20 p.m.

Reconvene Moved by Christopher Hamler and seconded by Daniel Brundage to reconvene into open session at 9:47 p.m.

Ayes 9 Nays 0

Adjournment Moved by Christopher Hamler and seconded by Richard Young to adjourn at 9:48 p.m.

Ayes 9 Nays 0

Estrella M. Molinet
Business Administrator/Bd. Sec'y.

dmg