

**Warren Hills Regional
Board of Education
Regular Meeting
May 26, 2015**

The Warren Hills Regional Board of Education met in Regular Meeting on May 26, 2015 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Richard Havrisko, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Warren- Reporter," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were Daniel Brundage, Linda Feller, Kristin Fox, Donna Golda, Kathleen Halpin, Richard Havrisko and Lisa Marshall. Also present was Maureen Joyce.

Minutes

Moved by Donna Golda and seconded by Lisa Marshall to approve the Minutes of the Regular and Executive Session meetings of May 12, 2015.

Ayes 7 Nays 0

Comm.

Communications: Letter of interest from Richard Young for the Mansfield Board vacancy.

Citizens Part

Citizens Participation: None.

Student Report

Student Report:

The student representatives reported on:

Concert band, jazz band and choir competing at Hershey Park
Relay for life walk
Two seniors received Associates Degrees
Peer Leadership – So You Think You Can Dance? on May 15th
S.A.V.E. cleanup on May 16th

Supt's
Report

Superintendent's Report:

Due to Dr. Altonjy's absence, no Superintendent Report was delivered.

Mr. Daryl Detrick and Mr. Adam Slack presented the Robotics Team who showed a video of the FIRST Robotics competition and did a demonstration of the robot they built.

Business teacher, Mrs. Julia Henning, discussed her students who obtained Microsoft Certification and the value of that certification.

Comm.
Reports

Committee Reports:

Mrs. Marshall reported on the New Jersey School Boards Delegate Assembly.

The Technology Committee met regarding a Middle States proposal and password change procedures.

Ed and Policy Committee met with Mrs. Moore regarding new textbook recommendations; PLC's were also discussed. Mrs. Marshall will be attending a presentation Thursday by Governor Christy.

Mr. Havrisko reported on the Facility Committee walkthrough of the athletic field and the high school. There is a list of items to be addressed for repair. The motion for the award of the toilet room renovations will be deferred until the June 9th meeting.

Mrs. Joyce recommended all personnel items.

I. PERSONNEL

Retire B. Moved by Kathleen Halpin and seconded by Linda Feller to Kolodziejczyk accept, with regret, the retirement of Mrs. Barbara Kolodziejczyk, high school Paraprofessional, effective July 1, 2015.

ROLL CALL VOTE: Ayes 7 Nayes 0

Resign R. Stewart Moved by Kathleen Halpin and seconded by Linda Feller to accept, with regret, the resignation of Mrs. Raquel Stewart, middle school Spanish teacher, effective July 1, 2015.

ROLL CALL VOTE: Ayes 7 Nayes 0

Retire Moved by Kathleen Halpin and seconded by Linda Feller to
D. Smith accept, with regret, the retirement of Mr. David Smith, middle school
Assistant Principal, effective August 1, 2015.

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ K. Moved by Kathleen Halpin and seconded by Linda Feller to
Sbriscia approve employment of Mrs. Kristyn Sbriscia, School Nurse, for the
2015-2016 school year on Step C-3, BA+15, with an annual salary to be
determined when negotiations are finalized, effective September 1, 2015.

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ Moved by Kathleen Halpin and seconded by Linda Feller to
N. Clark approve employment of Ms. Nicole Clark, part-time high school Art
teacher, for the 2015-2016 school year on Step A-1, BA [50%], with an
annual salary to be determined when negotiations are finalized, effective
September 1, 2015.

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ Moved by Kathleen Halpin and seconded by Linda Feller to
A White approve employment of Mrs. Allison White, high school Biology teacher,
for the 2015-2016 school year on Step K-11, MA, with an annual salary to
be determined when negotiations are finalized, effective September 1,
2015.

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ C. Moved by Kathleen Halpin and seconded by Linda Feller to
Tyburczy approve employment of Mrs. Christine Tyburczy, middle school
Substance Awareness Coordinator, for the 2015-2016 school year on Step
L-12, BA+15, with an annual salary to be determined when negotiations
are finalized, effective September 1, 2015.

ROLL CALL VOTE: Ayes 7 Nayes 0

Merit Moved by Kathleen Halpin and seconded by Linda Feller to
Goals recognize the completion of the Superintendent of Schools, Dr. Thomas J.
Altonjy's 2014-2015 merit goals and approve submission to the Warren
County Executive County Superintendent for final approval.

ROLL CALL VOTE: Ayes 7 Nayes 0

Summer Program

Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of the following individuals for the Extended School Year Program [20-days during July] for 5 hours per day, with salary to be determined when negotiations are finalized:

High School:

Teachers: Shannon McDowell and Karen Menke
Paraprofessionals: Tammy Kerkendall, Priscilla Jacobson and Jeff Case

Middle School:

Teachers: Heather Heslin
Paraprofessionals: Heather Dilts, Renee Smola and Toni Manfra

School Nurse: Bonita Duryea

ROLL CALL VOTE: Ayes 7 Nays 0

Boost Program

Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of the following individuals for the Special Services Boost Program [18 days during July] for 5 hours per day, with salary to be determined when negotiations are finalized:

Teachers: Danielle Miksch and Amanda Best

ROLL CALL VOTE: Ayes 7 Nays 0

Part-time Custodians

Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of the following part-time custodial staff for the 2015-2016 school year, with the hourly rate to be determined:

Geraldine Congdon – 4 hours/day Gary Scozzari – 4 hours/day

ROLL CALL VOTE: Ayes 7 Nays 0

Substitute Custodians

Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of the following special events/substitute custodians for the 2015-2016 school year, with the hourly rate to be determined:

Rita Katrensky Jacob Gilby
Deborah Saunders Nicholas Tauriello
Sean Wallace Carolyn Tauriello
Brooke Johnson

ROLL CALL VOTE: Ayes 7 Nays 0

Summer Custodians Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of the following individuals for summer custodial/maintenance work for 28 hours/week for 7 hours per day/ 4 days per week for 9 weeks, with the hourly rate to be determined:

Dan Diveny Kathy Staples Geraldine Congdon
Richard Patricia Michael Perruso Gary Scozzari

ROLL CALL VOTE: Ayes 7 Nays 0

Part-time Grounds Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of Mr. Allen Osmun and Mr. Brian Patane as part-time grounds maintenance personnel [presently substitute bus drivers] for a maximum of 28 hours per week [total for both positions] for 9 weeks, with hourly rate to be determined.

ROLL CALL VOTE: Ayes 7 Nays 0

Substitute Teacher Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of Ms. Taylor Rudd for addition to our substitute teacher list.

ROLL CALL VOTE: Ayes 7 Nays 0

Substitute Secretary Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of Mrs. Nancy Stasyshyn for addition to our substitute secretary list.

ROLL CALL VOTE: Ayes 7 Nays 0

Parent Volunteers Moved by Kathleen Halpin and seconded by Linda Feller to approve the following middle school parent volunteers:

Cynthia Jackson Cheryl Donaldson William Hom

ROLL CALL VOTE: Ayes 7 Nays 0

II. EDUCATION AND POLICY

Policies Moved by Lisa Marshall and seconded by Kristin Fox to approve the second and final reading of the following revised policies and regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 2430** Co-Curricular Activities + regulations
- 3244** In-Service Training
- 3310** Academic Freedom
- 3322** Staff Member's Personal Use of Cellular Telephones

- 4322** Staff Member's Personal Use of Cellular Telephones
- 7320** Lease of School Premises
- 7480** Motor Vehicles on School Property
- 7490** Animals on School Property

ROLL CALL VOTE: Ayes 7 Nayes 0

HIB Moved by Lisa Marshall and seconded by Kristin Fox to affirm the administrative decisions regarding the following HIB cases:

- MS – 14-15 – 021-022
- HS – 14-15 – 006 & 008

ROLL CALL VOTE: Ayes 7 Nayes 0

Travel & Conference Moved by Lisa Marshall and seconded by Kristin Fox to approve the following Travel and Conference Requests:

NAME	TITLE	LOCATION	COST
Patrick Murphy	CEFM Certification Training	Parsippany, NJ	\$228. Registration + Mileage
Kim Eilenberger	R.A.D. International Training & Certification	Lake Buena Vista, Florida	\$175. Registration + hotel/meals/mileage

ROLL CALL VOTE: Ayes 7 Nayes 0

Field Trip Requests Moved by Lisa Marshall and seconded by Kristin Fox to approve the following Field Trip Requests:

Requested by:	Trip	Location
Jason Graf	WHR Band to perform	Warren County Nutrition Site
Jason Graf	WHR Band to march in July 4 th parade	Washington, NJ
Jeannie Zamora	MS International Club	Juanitos Restaurant, Washington, NJ

ROLL CALL VOTE: Ayes 7 Nayes 0

III. BUDGET AND FINANCE

Financial Reports Moved by Donna Golda and seconded by Kristin Fox to approve the April, 2015 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total

exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of April, 2015; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 7 Nayes 0

Transfers Moved by Donna Golda and seconded by Kristin Fox to approve transfers.

ROLL CALL VOTE: Ayes 7 Nayes 0

Bills Moved by Donna Golda and seconded by Kristin Fox to approve the regular list of bills.

ROLL CALL VOTE: Ayes 7 Nayes 0

Student Activities Moved by Donna Golda and seconded by Kristin Fox to approve Student Activity transactions for the month of April, 2015.

ROLL CALL VOTE: Ayes 7 Nayes 0

Food Service Moved by Donna Golda and seconded by Kristin Fox to approve food service account transactions for the month of April, 2015.

ROLL CALL VOTE: Ayes 7 Nayes 0

Tuition Contracts Moved by Donna Golda and seconded by Kristin Fox to approve the following 2015/2016 Extended School Year and Regular School Year Special Education tuition contracts:

Student	School	Amount	Aide	Effective
03-16	Morris-Union Jointure	\$86,988.00		9/1/15
04-16	Morris-Union Jointure	\$86,988.00		9/1/15
05-16	Stepping Stone School	\$54,316.50	\$47,250.00	7/6/15
06-16	Stepping Stone School	\$54,316.50		7/6/15
07-16	Midland School	\$57,443.40		7/1/15
08-16	Bancroft	\$62,194.44	\$37,312.00	7/7/15
09-16	Hunterdon Preparatory	\$50,904.00		7/6/15
10-16	Hunterdon Preparatory	\$50,904.00		7/6/15
11-16	Hunterdon Preparatory	\$50,904.00		7/6/15

ROLL CALL VOTE: Ayes 7 Nayes 0

Therapy Services Moved by Donna Golda and seconded by Kristin Fox to approve an Agreement to Provide Therapy Services with J & B Therapy, LLC for the period July 1, 2015 through July 31, 2015 at the rate of \$78.00 per hour.

ROLL CALL VOTE: Ayes 7 Nayes 0

Therapy Services Moved by Donna Golda and seconded by Kristin Fox to approve an Independent Contractor Agreement with Marlana Hamfeldt Loden, S.L.P., to provide speech and language therapy services for the period July 1, 2015 through August 1, 2015, at the rate of \$82.00 per hour.

ROLL CALL VOTE: Ayes 7 Nayes 0

Therapy Services Moved by Donna Golda and seconded by Kristin Fox to approve an Independent Contractor Agreement with Marlana Hamfeldt Loden, S.L.P., to provide speech and language therapy services for the 2015-2016 school year, commencing September 1, 2015, at the rate of \$82.00 per hour.

ROLL CALL VOTE: Ayes 7 Nayes 0

Lease Agreement Moved by Donna Golda and seconded by Kristin Fox to approve lease agreement with Apple Financial Services for purchase of computer equipment to be financed over a three-year period, as recommended by the Technology Committee and Mr. Brian DeBoer, Supervisor.

ROLL CALL VOTE: Ayes 7 Nayes 0

Donations Moved by Donna Golda and seconded by Kristin Fox to accept, with gratitude, the donations for our Robotics Team from numerous donors in the total amount of \$18,476.00.

ROLL CALL VOTE: Ayes 7 Nayes 0

Citizens Part. Citizens Participation:

Mrs. McKelvey stated that the students who are Microsoft certified could possibly assist the staff who need training.

Executive Session Moved by Lisa Marshall and seconded by Donna Golda to go into Executive Session as indicated by item **i.** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings

policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 7 Nays 0

The Board entered into Executive Session at 8:03 p.m.

Reconvene Moved by Lisa Marshall and seconded by Kristin Fox to reconvene into open session at 8:20 p.m.

Ayes 7 Nays 0

Adjournment Moved by Daniel Brundage and seconded by Lisa Marshall to adjourn at 8:32 p.m.

Ayes 7 Nays 0

Maureen Joyce
Business Administrator/Bd. Sec'y.

dmg