

WARREN HILLS REGIONAL
SCHOOL DISTRICT

EMERGENCY VIRTUAL/REMOTE
INSTRUCTIONAL PLAN

2022-2023 SCHOOL YEAR

EARL C. CLYMER, III
SUPERINTENDENT OF
SCHOOLS

Emergency Virtual/Remote Learning Plan

The Warren Hills Regional School District, per Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 School Year, is submitting the following virtual/remote learning plan in case of an Emergency School Closure requiring Virtual/Remote instruction.

In April 2020, Governor Murphy signed A-3904 into law (P.L.2020, c.27, or “Chapter 27”), which in part requires each school district, charter school, renaissance school project, and Approved Private School for Students with Disabilities, hereinafter referred to as Local Educational Agencies (LEA), to annually submit a proposed program for emergency virtual or remote instruction (Plan) to the New Jersey Department of Education (Department). This law provides for the continuity of instruction in the event of a public health-related district closure by permitting LEAs to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education.

By September 30, 2022, each Chief School Administrator or Lead Person must submit the LEA’s Plan for the 2022- 2023 school year, approved by their district board of education or charter school board of trustees, and the completed checklist to their county office of education.

This plan will be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. A day of virtual or remote instruction, if instituted under a plan approved by the Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and such other matters as determined by the Commissioner of Education. LEAs must include the statutory requirements listed in the “LEA Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2022-2023 SY,” in their plans for virtual or remote instruction for the 2022-2023 school year. The 2022-2023 plans must be approved by the LEA’s board of education or board of trustees (board), submitted to the county office of education for review and approval, and posted on the LEA’s website. The approved plan will be disseminated to members of the school community through our BlackBoard mass Notification System.

Emergency Virtual/Remote Instruction Plan 2022-2023 School Year

Chromebook/Device Access/Connectivity

- All Warren Hills Regional students have equitable access to remote learning technologies as well as in-person instructional resources.
- All students in the WHRSD, grades 7-12, have been issued a school purchased Chromebook
- All faculty & staff have access to technology resources including but not limited to, a district issued Chromebook/Laptop, applications, resources and electronic professional development videos (lightning PD).
- Students and families in need of additional internet connectivity support will be provided a district issued “Hot Spot.”
- Phone and email “hotlines” will be available to support students and families experiencing difficulty with devices and/or connectivity issues.
- In situations when the district is unable to resolve Chromebook issues via the phone and email “Hotlines,” the district will provide a replacement Chromebook for the student.
- Guidance Counselors and Child Study Team (CST) are available to provide resources and counseling services to students and families in need.
- The district will continue to partner with the School Based Youth Services Program and Warren County Family Guidance to provide support and resources for individuals and families in our community.

Virtual/Remote Learning Schedule

- All students will be required to attend and participate, on a daily basis, in all of their classes via Google Classroom utilizing their school provided electronic device.
- IEP and ELL students will be provided additional resources and materials necessary to ensure equal educational opportunities.
- The daily bell schedule will be 7:45 AM to 2:25 PM (WHRHS) & 7:35 AM to 2:24 PM (WHRMS)
- Teachers will hold “live” interactions, through Google Classroom, with students based on the daily bell schedule.
- Assessment of student growth will be completed through Google Classroom lessons and

on-line assessments.

- Additional/Accelerated Learning Opportunities will be made available through in-district resources, Edgenuity and Dual Enrollment courses through Warren County Community College virtual platform.
- MS students will have access to Title I programming through Google Classroom, Google Meet and/or Zoom.
- Students will follow their full day, in-person class schedule, each day of the Emergency Closing.
- Attendance will be recorded for each class. Students must actively participate in on-line lessons in order to be considered present for the class.
- Attendance concerns/issues will be addressed with the Parent/Guardian by building administration.
- All students will be required to meet attendance requirements, per the Attendance Policy & Regulation #5200.
- Summer Credit Recovery and Summer Remediation are available for HS & MS students, respectively.
- Communication may take the form of emails and/or phone calls. Zoom meetings may be held to facilitate further discussion. Translators are available to assist ELL students & families.
- Teachers, Guidance Counselors, CST and support personnel will be available for open office hours (extra help), daily to assist students and families with academic and social emotional support resources.
- Recognition and award ceremonies for students, faculty & staff will be facilitated in a remote environment such as Zoom or Google Meet.
- In a remote learning environment, transportation, community centered programs and child care would not be available.

Meals

- During at-home virtual instruction, students who qualify for free and reduced lunch will receive breakfast (MS only) and lunch (MS & HS) from Maschio's Food Services.
- There will be no cash sales. All sales transactions will take place using the Mypaymentsplus platform.
- Students who are absent from an in-person instructional day will be able to pick up their meals at Warren Hills Regional High School & Middle School the following day during their on-line instructional time.
- The monthly Maschio's Food Services menu is available to view at <https://warrenhills.nutrislice.com/menu/>
- Maschio's Food Services will provide a Google Document that will be used to order meals on a weekly basis.

Special Education

- All students receive remote instruction through Google Classroom and Google Meet. IEP accommodations and modifications are embedded in the Google Classroom Lesson plan and activities.
- Students requiring accommodations including but not limited to, iPad's, large print text and hard copy materials will receive materials delivered to their home or available for pick up in the CST office of each building.
- Accommodations and modifications will be tracked and documented through the IEP Direct software program and Google Classroom activities.
- CST staff will communicate frequently with families via email and phone communication to ensure effective implementation of the IEP.
- CST and faculty collaboration will occur as a method of providing status updates on student progress and effectiveness of stated accommodations and modifications.
- Annual evaluation meetings, re-evaluation meetings, and initial evaluation meetings will be conducted via electronic meeting, Zoom and/or Google Meet.

Building Maintenance

- The Warren Hills Regional School District (WHRSD) will follow the guidance of the New Jersey Department Of Health (NJDOH), New Jersey Department Of Education (NJDOE) and Warren County Health Department (WCHD) on cleaning and sanitizing protocols.
- Shared workspaces, labs and other shared equipment will be sanitized/cleaned daily utilizing electro-static spray guns and EPA COVID-19 approved sanitizing solutions.
- Wall mounted, automatic hand sanitizing stations will be placed in each room.
- Disinfectant wipes and additional supplies of hand-sanitizer will be available in every classroom, office area and common area.
- Duct work will be inspected, cleaned and sanitized.
- Classroom/office windows can be opened to provide additional fresh air flow to those areas.
- Air purifiers will be purchased for specific areas of each school building.
- Routine cleaning schedules will be enhanced to ensure the sanitizing and disinfecting of frequently touched surfaces, objects, items, etc.
- All cleaning/sanitizing products will meet prescribed CDC and EPA guidelines for effectiveness in battling COVID-19.
- Electrostatic cleaning guns will be used to disinfect classrooms, restrooms, busses, hallways, doorknobs, handrails, and offices.
- Hand sanitizer will be available in all classrooms, offices and specific locations in hallways as prescribed by medical professionals.
- Approved disposable wipes will be placed in each classroom and available to staff for the cleaning of keyboards and other frequently touched surfaces and objects.
- The district will ensure adequate supplies of cleaning materials are available to support enhanced cleaning practices and protocols.
- Water fountains will be shut down. Students will be encouraged to bring their own water.

- Sports equipment will be sanitized as per the guidelines of the NJSIAA for phase one of athletic reopening using a disinfectant sprayer.
- Bulleted items are reflective of Policy & Regulation #1648 Restart & Recovery Plan, #1648.02 Remote Learning Options for Families and/or #1648.03 Restart and Recovery Plan Full Time Remote Instruction.

Essential Employees

Name	Title	Email	Work Phone	Cell Phone
Earl Clymer	Superintendent	clymere@warrenhills.org	908-689-3143	610-216-5479
Donna Palmiere	Business Administrator	palmiered@warrenhills.org	908-689-3143	973-727-6549
Anthony Sbriscia & Select Custodial Maintenance Staff	Director of Plants & Facilities	sbrisciaa@warrenhills.org	908-689-3143	908-339-5429
Chris Kavcak	WHRHS Principal	kavcakc@warrenhills.org	908-689-3050	908-329-7868
Nick Remondelli	WHRMS Principal	remondellin@warrenhills.org	908-689-0750	908-872-7771
MaryLouise Rowlin	Supervisor of Special Education	rowlinm@warrenhills.org	908-689-3050	908-319-1810
Christine Hough	Director of Guidance	houghc@warrenhills.org	908-689-3050	908-963-9188
Tim Jaw	Technology Coordinator	jawt@warrenhills.org	908-689-3050	908-914-8505
Bonita Duryea	School Nurse	duryeab@warrenhills.org	908-689-3050	908-763-9549
Dave Guth	School Security	guthd@warrenhills.org	908-689-3050	973-214-9346