

**Warren Hills Regional
Board of Education
Regular Meeting
April 16, 2013**

The Warren Hills Regional Board of Education met in Regular Meeting on April 16, 2013 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Donna Golda, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were John Bell, Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, Lisa Marshall and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by John Bell and seconded by Donna Sbriscia to approve the Minutes of the Regular and Executive Session meetings of March 26, 2013.

Ayes 9 Nays 0

Comm.

Communications: None.

Citizens Part

Citizens Participation: None.

Supt's Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. All district students and the majority of staff heard Mr. John Halligan present *Ryan's Story* during assemblies on 10 & 11 April, with a parent presentation held the evening of 11 April (in which approximately 50 people attended). Mr. Halligan told us the story of his son, Ryan, and the effects of bullying that led to his suicide. Peer leaders in both the middle school and high school had the opportunity to meet with Mr. Halligan for a period after the presentations. Many students and staff called the moving presentation the one that has made the most impact on them of all the assemblies they have witnessed. Our students and staff were profoundly impacted and it is certain to have a positive and powerful effect on the culture and climate of our schools and our district as a whole. Many of our students personally thanked Mr. Halligan, shook his hand, and hugged him. I would like to thank Mrs. Moore who handled all the arrangements and logistics and worked closely with Mr. Halligan over his emotional two day district visit.

2. Our middle school March Students of the Month are:

Academics

Katie Peacock
Kacey O'Donnell
Henry Garcia
Jamie Dempski

Art

Marisa Felici
Matt Chobot
Justin Watt
Christina Gallegos

Athletics

Lauren Iverson
Taylor Coughlin
Kevin Smith
Cody Harrison

Music

Kristen Ahman
Grace Sweet
Joe Basile
Quentin Brown.

3. Congratulations to Pravallika Tadikonda who was named as Bio-Science Student of the Month.

4. Our district staff bowling outing on 27 March was a huge success! Fun was had by all! Special thanks to middle school teacher, Mrs. Sherry Anderson and Mr. Rob Plenge of Oakwood Lanes for their collaboration in organizing the event. Special congratulations to middle school teacher, Ms. Jennifer Feldman, for winning the bowling trophy now on display in the middle school main office! Over sixty staff and three Board of Education members attended – either bowled or offered moral support – and I would like to thank the Climate Committee for their work and effort in this endeavor.

5. According to Mrs. Joyce, we entered into contracts with First Energy Corp. and Direct Energy Solutions (outdoor lighting) for 24 months in response to the low bids received by Alliance for Competitive Energy Services (ACES) for the joint purchasing of our electric generation service. ACES is the energy aggregation program sponsored by New

Jersey School Boards, New Jersey School Business Officials, and the New Jersey Association of School Administrators.

6. Our high school March Students of the Month are:

Marina Grossi
Joseph Swales
Margaret Flynn
Michael Allen.

7. Congratulations to Ryan Callahan for winning the Home Grown Student Short Award (High School Category) at this year's Garden State Film Festival. He tied for first place in this category. Twelve films from WHRHS were shown over two days at the Paramount Theatre in Asbury Park, New Jersey.

8. Congratulations to Nicole Creedon and Gavin DeAngelis who qualified for and received the Prudential Spirit of Community President's Volunteer Service Award. The award is based on the number of volunteer hours and significant contributions to their community.

9. Lloyd Morris is named the Athlete of the Week. Lloyd broke the school long jump record vs. Somerville High School and placed first in the 100 and 400 meter and was on the winning 400 meter relay team.

10. Karl Meier received the NJSIAA Scholar Athlete Award and the Skylands Conference Scholar Athlete Award. Meghan Dempski received the Skylands Conference Scholar Athlete Award. Nicole Boucher and Ryan Callahan received the Hunterdon/Warren Scholar Athlete Award. These four students will be honored at various recognition banquets across the state in May.

11. The following is an update regarding the number of incidences of Harassment, Intimidation, and Bullying. Each month I will provide a comparison from the previous month and a cumulative summary for the year in progress. The following is the information for March:

Cases	February 2013			March 2013		Total District Cases 2012-2013
	MS	HS		MS	HS	
Total Cases Investigated	0	0		2	1	34
Cases resulting in: NO HIB	0	0		0	1	15 (44%)
Cases resulting in: HIB	0	0		2	0	19 (56%)

12. Tonight I am honored to have Mrs. Moore, our Director of Curriculum & Instruction, introduce three of our high school teachers – Ms. Manfra, Mrs. Edmonds, and Mr. Oakley – who will be make a presentation entitled *Compass Buddies—A Flexible and Powerful Student-Grouping Strategy*.

13. Tonight we have a very special program where we have the privilege to recognize and honor some of our staff members of the community. I would like to introduce Mrs. Moore again to provide some background information and introduce our two recipients of the Warren Hills Regional Governor's Teacher Recognition Program/Educational Services Professionals Program 2013. Our middle school winner is social worker, Ms. Terry Anecchiarico and our high school winner is English teacher, Ms. Toni Manfra. Both will be recognized at a special county program/luncheon on 3 May. Congratulations, Terry and Toni!

14. In addition, I would ask Mrs. Moore to discuss the process for the Warren County Teacher of the Year program. Congratulations to Mrs. Jessica Rader, middle school special education teacher, who was named the Warren County Teacher of the Year! Jessica will now “compete” with all the other county winners in the state as they vie for the State Teacher of the Year. Congratulations, Jessica!

Everyone is invited to join us for some light refreshments including a congratulatory cake!

Comm.
Reports

Committee Reports:

Mr. Havrisko reported on the Wall of Fame meeting.

Mrs. Feller reported that the Ed and Policy Committee will meet on May 7th.

Mrs. Golda reported on the Climate Committee meeting. She stated that a survey will be sent out to the staff in May.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

WHREA
Contract

Moved by Kathleen Halpin and seconded by John Bell to approve the contract between the Warren Hills Regional Board of Education and the Warren Hills Regional Administrators Association, effective July 1, 2012 through June 30, 2015.

ROLL CALL VOTE: Ayes 9 Nays 0

Administrative Salaries Moved by Kathleen Halpin and seconded by John Bell to approve the following administrative salaries for the 2012-2013 school year, retroactive to July 1, 2012:

Earl Clymer	\$128,960
Patricia Hetrick	\$117,300
Dawn Moore	\$106,111
David Smith	\$110,928
Kimberly Unangst	\$125,925
Susan Rader	\$ 99,960
Robert Lockhart	\$102,000

ROLL CALL VOTE: Ayes 9 Nays 0

Resign C. Ortu Moved by Kathleen Halpin and seconded by John Bell to accept, with regret, the resignation of Mrs. Cristy Ortu, middle school Mathematics teacher, effective June 30, 2013.

ROLL CALL VOTE: Ayes 9 Nays 0

Observation Moved by Kathleen Halpin and seconded by John Bell to approve an administrative one day observation for Mr. Bruce Tinor under the direction of Mr. David Smith, middle school assistant principal.

ROLL CALL VOTE: Ayes 9 Nays 0

Substitute Teachers Moved by Kathleen Halpin and seconded by John Bell to approve the following individuals for addition to our substitute teachers' list for the 2012-2013 school year:

Laura Terhune	B. James Wadams
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ROLL CALL VOTE: Ayes 9 Nays 0

Volunteer Asst. Coach Moved by Kathleen Halpin and seconded by John Bell to approve Mr. Michael Gianquinto, substitute teacher, as a volunteer assistant coach for the 2012-2013 track program.

ROLL CALL VOTE: Ayes 9 Nays 0

II. EDUCATION AND POLICY

Policies Moved by Linda Feller and seconded by Lisa Marshall to approve the second and final reading of the following new and revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee:

2431.1 Emergency Procedures for Athletic Practices &

- Competitions [Regs]
- 2431.2 Medical Examination to Determine Fitness for Participation in Athletics [Regs]
- 5600 Pupil Discipline/Code of Conduct + Regulations
- 6160 Grants from Private Sources + Regulations
- 6162 Corporate Sponsorships
- 6350 Competitive Contracting + Regulations
- 6450 Choice of Vendor
- 7230 Gift, Grants and Donations + Regulations
- 7510 Use of School Facilities + Regulations
- 8310 Public Records + Regulations
- 8311 Managing Electronic Mail
- 8506 School Lunch Program Biosecurity Plan
- 8540 Free and Reduced Rate Meals + Regulation
- 8860 Memorials

ROLL CALL VOTE: Ayes 9 Nayes 0

Policies Moved by Linda Feller and seconded by Lisa Marshall to approve the first reading of the following new and revised selected policies as endorsed by the superintendent and Education and Policy Committee:

- 3432.2 Donated Leave Bank [Teaching Staff]
- 3433 Vacations
- 4432.2 Donated Leave Bank [Support Staff]
- 9100 Public Relations
- 9120 Public Relations Program + Regulations
- 9130 Public Complaints and Grievances + Regulations
- 9161 Crowd Control
- 9280 Parent Conferences
- 9560 Administration of School Surveys
- 9700 Special Interest Groups
- 9713 Recruitment by Special Interest Groups

ROLL CALL VOTE: Ayes 9 Nayes 0

HIB Moved by Linda Feller and seconded by Lisa Marshall to affirm
Cases the administrative decisions regarding the following HIB cases:

MS-12/13-017 through 12/13-018

ROLL CALL VOTE: Ayes 9 Nayes 0

Calendar Moved by Linda Feller and seconded by Lisa Marshall to approve
Change a change in the Board of Education meeting calendar to reflect May 7, 2013 as the next Board of Education meeting date and to cancel the April 30 and May 14, 2013, originally scheduled meeting dates.

ROLL CALL VOTE: Ayes 9 Nayes 0

Travel & Moved by Linda Feller and seconded by Lisa Marchall to approve
Conference the attached list of Travel and Conference Requests. [attached]

ROLL CALL VOTE: Ayes 9 Nayes 0

III. BUDGET AND FINANCE

Bills Moved by Theresa Iacobucci and seconded by John Bell to
approve payment of bills after the April 16th meeting.

ROLL CALL VOTE: Ayes 9 Nayes 0

Student Moved by Theresa Iacobucci and seconded by John Bell to
Activities approve Student Activity transactions for the month of March, 2013.

ROLL CALL VOTE: Ayes 9 Nayes 0

Tuition Moved by Theresa Iacobucci and seconded by John Bell to
Contract approve a Tuition Contract for one Warren Hills student to attend
Hunterdon County ESC Schools, Sawmill Campus for the 2012/2013
school year, commencing March 27, 2013, at a tuition rate of \$1,700 per
month.

ROLL CALL VOTE: Ayes 9 Nayes 0

Food Moved by Theresa Iacobucci and seconded by John Bell to
Services approve food service account transactions for the months of January
through March, 2013.

ROLL CALL VOTE: Ayes 9 Nayes 0

Municipal Moved by Theresa Iacobucci and seconded by John Bell to
Tax Schedule approve the Municipal Tax Schedule for the 2013/2014 school year.
[attached]

ROLL CALL VOTE: Ayes 9 Nayes 0

Furniture Moved by Theresa Iacobucci and seconded by John Bell to accept
Donation a donation of miscellaneous office furniture from the Picatinny Arsenal.

ROLL CALL VOTE: Ayes 9 Nayes 0

Citizens Citizens Participation:
Part.

Mrs. Nelson asked about the Sick Leave Policy.

Mrs. Unangst commented on the co-teaching presentation.

Executive
Session

Moved by John Bell and seconded by Lisa Marshall to go into Executive Session as indicated by item **a.** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule

- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 9 Nays 0

The Board entered into Executive Session at 8:14 p.m.

Reconvene

Moved by Theresa Iacobucci and seconded by John Bell to reconvene into open session at 8:25 p.m.

Ayes 9 Nays 0

There was discussion of the Student ID's and lanyards being required.

Mrs. Golda stated that School Boards superintendent evaluation instrument will be used.

Adjournment Moved by Theresa Iacobucci and seconded by John Bell to adjourn
at 8:35 p.m.

Ayes 9 Nays 0

Maureen Joyce
Business Administrator/Bd. Sec'y.

dmg