

**Warren Hills Regional
Board of Education
Regular Meeting
April 17, 2012**

The Warren Hills Regional Board of Education met in Regular Meeting on April 17, 2012 at 7:00 p.m. in the Board Meeting Room.

Call to
Order

The meeting was called to order by Theresa Iacobucci, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were Daniel Brundage, Nancy Fallen, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, James Momary and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by Donna Golda and seconded by Donna Sbriscia to approve the Minutes of the Regular and Executive Session meetings of March 27, 2012.

Ayes 8 Nays 0
Abstain 1 (Sbriscia)

Comm.

Communications: None.

Citizens
Part

Citizens Participation: None.

Supt's
Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. Eighteen of our middle school students were trained as Peer Mediators on 28 & 29 March here by Mrs. Kubbishin, Ms. Hollenbeck, and Mr. Perruso. These students are now ready to tackle conflict resolution issues that may arise and act as facilitators. Congratulations to the following students:

Emily Despres	Ciara Motzer
Sam Epstein	Jianna Almeida
Morgan Thomas	Peter Warsen
Katarina Martucci	Taylor Coughlin
Tom O'Brien	Tyler Domenic
Josh DiNapoli	Justin Watt
Luke Hamill	Robert Tousignant
Nick DeTore	Kristen Ahman
Amanda Elbassiouny	Haley Jensen

2. Our middle school was selected to be a participating school in the *Roots* program – an anti-bullying program/study through Princeton University. Thanks to the middle school anti-bullying specialist, Ms. Hollenbeck, for developing and submitting the application for this worthwhile prevention program for next school year. As part of the program, our middle school will receive a fully funded, yearlong assessment of the school's HIB-related climate and an intervention designed to improve overall school climate. The program includes surveys, training, and feedback from the Department of Psychology at Princeton University.

3. 8th grade student, Victoria Stabile's original poem was selected for publication in the 2011-2012 middle school yearbook.

4. Mrs. Nelson, our middle school librarian, organized a library showcase by author, Mr. Dennis Sullivan, Warren County Historian, who presented a reading/writing "motivational program" for our eighth grade language arts literacy students on Thursday, 5 April 2012.

5. Incoming Grade 7 orientations were well attended with approximately 140 families in attendance on Monday, 2 April and 130 in attendance on Wednesday, 4 April. The evenings were a huge success because of the approximately 25 teaching staff members who volunteered their time and talents to assist in the programs, along with approximately 20 middle school students and 8 high school peer leaders who assisted in the events.

6. The following is an update regarding the number of incidences of Harassment Intimidation, and Bullying. Each month I will provide a comparison from the previous month and a cumulative summary for the year in progress. The following is the information for March:

Cases	February 2012			March 2012		Total District Cases 2011-2012
	MS	HS		MS	HS	
Total Cases Investigated	7	4		5	9	139
Cases resulting in: NO HIB	4	0		5	3	82 (59%)
Cases resulting in: HIB	3	4		0	6	57 (41%)

7. In honor of Holocaust Remembrance Day and National Poetry Month, Warren Hills will be hosting poet Susanna Rich, on Friday morning, 20 April, for a Warren Hills Library Showcase in the high school library. Susanna's presentation, entitled *Ashes to Ashes: A Poet Responds to the Holocaust* will be presented to approximately 80 students.

8. On Wednesday, 11 April, our U Got Brains? team along with advisor, Mrs. Fohr, were invited to do a segment on safe teen driving on WNTI Centenary College radio 91.9FM. The students involved in the show were Rachael Dabkowski, Jennika Wimmer, and Isaac Quelly.

9. Our high school Students of the Month for March are:
 Sarah Detrick
 Ezra Tarlowe
 Alexandra Stucey
 Kristina Thompson.

10. The PTA Reflections program winners at the state level were recently announced. Congratulations to student John General for his Award of Excellence in Film Production and his Award of Merit in Photography – both in the Senior Division. John's film has been sent on to compete at the national level where it will be judged against one entry from each state. Warren Hills Regional High School and the Warren Hills PTSA wish John luck in the national competition!

11. The winners of the 2012 Warren County High School Poetry and Fiction Contests have just been named and we have three winners from Warren Hills! Congratulations to Lauren Gardner who won First Place in the poetry contest for her poem “To you,” to Brianna Zins who won First Place in the fiction contest for her story “To Paint the World Yellow,” and to Noel Ferraro who won Second Place for his story entitled “Family Eticrette.” These winners will share their work at Warren County Community College on 26 April as part of the Visiting Author Series. We are very proud of these three winners – out of 114 countywide submissions – and thank their teachers, Ms. Wilson and Ms. Devine for their support of the program.

12. Tonight we have a very special program where we have the privilege to recognize and honor some of our staff members of the community. I would like to introduce Mrs. Dawn Moore, our Director of Curriculum & Instruction, to provide some background information and introduce our two recipients of the Warren Hills Regional Governor's Teacher Recognition Program/Educational Services Professionals Program 2012. Our middle school winner is mathematics teacher, Ms. Mary Kaye Bartek and our high school winner is mathematics teacher, Mr. Christopher Kavcak. Both will be recognized at a special county program/luncheon on 4 May. Congratulations, Mary Kaye and Chris!

13. In addition, I would ask Mrs. Moore to discuss the process for the Warren County Teacher of the Year program. Congratulations to Mr. Dan Cullen, middle school special education teacher, who was named the Warren County Teacher of the Year. Dan will now "compete" with all the other county winners in the state as they vie for the State Teacher of the Year. Also, Dan was recently named the New Jersey Council for Exceptional Children Teacher of the Year! Congratulations, Dan!

14. We would also like to recognize one of our Board of Education members this evening, as well. Congratulations to our Board of Education Vice President, Mrs. Donna Golda, for being named a New Jersey School Boards Association Master Board Member. Donna will be recognized at a dinner on 18 May for this achievement and we thank her for all her service to this district! Congratulations, Donna!

Everyone is invited to join us for some light refreshments including a congratulatory cake!

Comm.
Reports

Committee Reports:

Mrs. Iacobucci stated that Personnel Committee met.

Mr. Havrisko stated that he received the drawing of the athletic field brick layout and shared it with the Facilities Committee.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Retire G.
Whitmore

Moved by Donna Golda and seconded by Donna Sbriscia to accept, with regret, the retirement of Mrs. Gaylene Whitmore, secretary to the Director of Curriculum and Instruction, effective October 1, 2012.

ROLL CALL VOTE: Ayes 9 Nayes 0

Spring Sports Moved by Donna Golda and seconded by Donna Sbriscia to approve payment for spring sports clearance checks for student athletes to Mrs. Bonita Duryea, high school nurse, at a rate of \$36.50 per hour, not to exceed 20 hours.

ROLL CALL VOTE: Ayes 9 Nays 0

Volunteer Asst. Coach Moved by Donna Golda and seconded by Donna Sbriscia to approve Marc Gogal as a Volunteer Assistant Tennis Coach for the 2012 season.

ROLL CALL VOTE: Ayes 9 Nays 0

II. EDUCATION AND POLICY

Policies Moved by Linda Feller and seconded by Nancy Fallen to approve the final reading of the following revised selected policies as endorsed by the superintendent and Board of Education:

- 1631 – Residency Requirements for Person Holding School District Office, Employment or Position.
- 2431 – Athletic Competition
- 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries
- 5111 – Eligibility of Resident/Nonresident Pupils
- 5200 – Attendance
- 5230 – Late Arrival and Early Dismissal
- 5240 – Tardiness
- 5350 – Pupil Suicide Prevention
- 5410 – Promotion and Retention
- 5511 – Dress and Grooming
- 5512 – Harassment, Intimidation, and Bullying
- 5519 – Dating Violence at School
- 5610 – Suspension
- 5850 – Social Events and Class Trips
- 6150 – Tuition Income
- 6220 – Budget Preparation
- 6311 – Contracts for Goods and Services Funded by Federal Grants
- 6360 – Political Contributions
- 6424 – Emergency Contracts
- 6472 – Tuition Assistance
- 6820 – Financial Reports
- 8505 – School Nutrition
- 8420 – Emergency and Crisis Situations
- 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse
- 9270 – Home Schooling and Equivalent Education Outside the Schools

ROLL CALL VOTE: Ayes 9 Nayes 0

HIB Moved by Linda Feller and seconded by Nancy Fallen to affirm
Cases the administrative decisions regarding the following HIB cases:

MS-2012 062-065
HS-2012 064- 068

ROLL CALL VOTE: Ayes 9 Nayes 0

Travel & Moved by Linda Feller and seconded by Nancy Fallen to approve
Conference the following Travel and Conference Requests for the following individuals:

Christopher Kavcak, Mary Kaye Bartek, Daniel Cullen, Dawn Moore, Patricia Hetrick and Earl Clymer	5/4/2012	Governor's Teacher of the Year Recognition Luncheon	Hawk Pointe Golf Club, Washington, NJ
Dawn Moore	4/27/2012	Warren Co. Curr. Consortium Meeting	Warren County Vo- Tech
Hope Hollenbeck	5/21/2012	Required Meeting for Roots Program Participants	Princeton University

ROLL CALL VOTE: Ayes 9 Nayes 0

Field Trip Moved by Linda Feller and seconded by Nancy Fallen to approve
Requests the following Field Trip Requests for the following individuals:

Nicole Silvis, Hope Hollenbeck & Michael Arminio	5/23 & 24/ 2012	8 th Grade ALC classes – Problem Solving and communication activities	Camp Mohican Blairstown, NJ
--	--------------------	--	--------------------------------

ROLL CALL VOTE: Ayes 9 Nayes 0

III. BUDGET AND FINANCE

Bills Moved by James Momary and seconded by Donna Golda to pay bills
after the April 17th board meeting.

ROLL CALL VOTE: Ayes 9 Nayes 0

Student Moved by James Momary and seconded by Donna Golda to
Activities approve Student Activity transactions for the month of March, 2012.

ROLL CALL VOTE: Ayes 9 Nayes 0

Tuition Contract Moved by James Momary and seconded by Donna Golda to approve a Tuition Contract for Student 19-12 to attend East Mountain School for the 2011/2012 school year, commencing March 26, 2012, at a tuition rate of \$328.69 per diem for a full day or \$164.34 for a half-day, prorated.

ROLL CALL VOTE: Ayes 9 Nayes 0

NCLB Grant Amendment Moved by James Momary and seconded by Donna Golda to approve 2011/2012 NCLB Grant Amendment I to carryover 2010/2011 funds in the amount of \$8,854.

ROLL CALL VOTE: Ayes 9 Nayes 0

Food Services Moved by James Momary and seconded by Donna Golda to approve food service account transaction for the months of January through March, 2012.

ROLL CALL VOTE: Ayes 9 Nayes 0

Bond Re-Financing Moved by James Momary and seconded by Donna Golda to adopt the Refunding Bond Ordinance and authorize the sale of the Refunding School Bonds.

ROLL CALL VOTE: Ayes 9 Nayes 0

Capital Reserve Moved by James Momary and seconded by Donna Golda to transfer \$760,000 from Capital Reserve to General Fund 12 for the Warren Hills Regional Middle School Windows and Doors Project.

ROLL CALL VOTE: Ayes 9 Nayes 0

Change Order Moved by James Momary and seconded by Donna Golda to approve Change Order #1 with Eastgate Construction Co., Inc. for a credit in the amount of \$128,540.00 for the purpose of rebidding the skylight.

ROLL CALL VOTE: Ayes 9 Nayes 0

Citizens Part. Citizens Participation:

A parent asked if the policies were posted on the website. The revised policies are posted.

Mr. Iacobucci commended the school administration and staff and Board for preparing his children so well for college and the future.

Executive Session

Moved by Kathleen Halpin and seconded by Daniel Brundage to go into Executive Session as indicated by item **a. and c.** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule

b. Individual privacy

c. Collective bargaining agreements

d. Purchase or lease of real property if public interest could be adversely affected

e. Investment of public funds if public interest could be adversely affected

f. Tactics or techniques utilized in protecting public safety and property

g. Pending or anticipated litigation

h. Attorney-client privilege

i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 9 Nays 0

The Board entered into Executive Session at 8:10 p.m.

Reconvene

Moved by Nancy Fallen and seconded by Kathleen Halpin to reconvene into open session at 8:25 p.m.

Ayes 9 Nays 0

Adjournment

Moved by Richard Havrisko and seconded by Linda Feller to adjourn at 8:26 p.m.

Ayes 9 Nays 0

Maureen Joyce
Business Administrator/Bd. Sec'y.