

**Warren Hills Regional  
Board of Education  
Regular Meeting  
August 28, 2012**

The Warren Hills Regional Board of Education met in Regular Meeting on August 28, 2012 at 6:30 p.m. in the Board Meeting Room.

Call to  
Order

The meeting was called to order by Theresa Iacobucci, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci and James Momary. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by Donna Golda and seconded by Linda Feller to approve the Minutes of the Regular and Executive Session meetings of June 12, 2012.

Ayes 7      Nays 0

Comm.

Communications:      None.

Citizens  
Part

Citizens Participation:

Dan Cullen thanked Dr. Altonjy , Middle School staff, administration and the Board of Education for their support over the years.

Retreat

Board Retreat: NJSBA Field Representative, Kathy Winecoff and Al Anunziato, facilitated the board self-evaluation and goal setting.

Superintendent's Report:

Dr. Altonjy reported on the following:

1. We are fully staffed for the 2012-2013 school year! Tonight's agenda contains all the remaining positions that were filled since the last Board meeting. Since we began the hiring process in the spring, we have hired twenty-two (22) new teachers, administrators, and support staff members to our Warren Hills Regional community. All of our new teachers and administrators attended a "field trip" last Tuesday, 21 August to Kean University, where we were treated to a memorable experience hosted by renowned educational speaker, Dr. Harry Wong, who along with his colleagues spoke to us about what it takes to be a successful and effective teacher. I would like to thank our Director of Curriculum & Instruction, Mrs. Moore, for making all the arrangements for our new teacher orientation.
2. Earlier today, our entire administrative cabinet met with all the administrators in the Warren Hills cluster for our first of five trainings regarding the newly adopted Marzano evaluation model. We received a comprehensive overview today and look forward to learning more about the model with our staffs on Wednesday, 5 September and Monday, 8 October during our full-day in-services.
3. Our Seventh and Ninth Grade Orientation programs are set for this Thursday, 30 August. Teams of teachers have planned and are ready to welcome our students at these transitional grades to make the opening of school smooth for them and relieve any anxiousness, while at the same time helping to form relationships and positive experiences.
4. Our Opening Convocation for faculty and staff will be on Tuesday, 4 September. This day gives us a wonderful opportunity to gather as a large group to share successes, show appreciation, talk about future plans, continue to build our relationship, and prepare for the arrival of students.
5. The first day of classes is on Thursday, 6 September! All details have been sent home to parents with two mailings – one from district office and one from the schools. There is lots of important information contained within both mailings and families are encouraged to review all the materials carefully.
6. *New Jersey Monthly* magazine came out with its latest ratings on public high schools in the state. Although we shouldn't place all credibility and emphasis on this report, it is duly noted that since the last ranking in 2010, Warren Hills Regional High School climbed 34 notches in this latest ranking, placing us at approximately the median state ranking. We certainly have much more to do, but we are certainly moving in the right direction.

7. The following recognitions have been bestowed upon several of our student athletes over the summer:

2012 All Americans (UCA) Cheering

Senior Captains – Angelica Jackson, Maggie McClemens, Erica Allen, and Tori Singer

Juniors – Bridget Bourke & Jenna Capone

2012 Softball All West Jersey 1<sup>st</sup> Team

Amanda Berezny & Abby Jeffries

2012 Group 3 All State 1<sup>st</sup> Team Softball

Amanda Berezny

2012 Group 3 All State 3<sup>rd</sup> Team Softball

Abby Jeffries

Track

2012 2<sup>nd</sup> Team All West Jersey – Kate Hussey & Erica Swinton

2012 3<sup>rd</sup> Team All West Jersey – Adesola Sanusi.

8. Congratulations and thank you to our Local Professional Development Committee for all their work in submitting and gaining county approval for our 2012-2013 Professional Development Plan, which received recognition for its comprehensive presentation.

9. Our Extended School Year (ESY) program was very successful this summer and helped our some of our special needs students to reinforce and continue the development of their skills and knowledge.

10. The final HIB report for the 2011-2012 school year has been submitted to the state. There are two reporting periods (9/1/11 – 12/31/11 and 1/1/12 – 6/30/12). Of all the investigations, our rate of HIB cases was 40.5%. There certainly was a significant decrease from the first period to the second in investigations. Moreover, the actual identified HIB cases at the middle school dropped dramatically, while the high school rose slightly. Here are our final numbers:

2011-2012	Period One		Period Two		Total
	Middle School	High School	Middle School	High School	
HIB Investigations	53	52	24	29	<b>158</b>
<b>Total Investigations</b>	<b>105</b>		<b>53</b>		
Confirmed HIB Incidents	21	18	5	20	<b>64</b>
<b>Total HIB</b>	<b>39</b>		<b>25</b>		

Our School Safety Teams will continue to look at the data and trends and patterns and make recommendations to be proactive in the prevention of HIB as we enter the 2012-2013 school year.

Comm.  
Reports

Committee Reports:

Mrs. Feller reported that Education and Policy Committee met twice to review and updated policies, and will meet again on September 18<sup>th</sup>.

Mr. Havrisko reported that the specifications for the brick pavers has been completed. The Board discussed moving forward with these specifications.

Mr. Momary reported that the Negotiations Committee met numerous times.

Dr. Altonjy recommended all personnel items.

**I. PERSONNEL**

Resign  
A. Herre

Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the resignation of Mr. Andrew Herre, high school Assistant Principal, effective July 31, 2012.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Resign B.  
Biloholowski

Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the resignation of Ms. Brooke Biloholowski, high school Chemistry teacher, effective June 30, 2012.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Resign D.  
Cullen

Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the resignation of Mr. Daniel Cullen, middle school Special Education teacher, effective August 17, 2012.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Resign D.  
Waldstein

Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the resignation of Mr. David Waldstein, high school Mathematics teacher, effective August 1, 2012.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Leave of  
Absence

Moved by Donna Golda and seconded by Kathleen Halpin to approve a maternity/sick leave of absence for Mrs. Josephine Potter, high school Health and Physical Education teacher, effective November 26,

2012 through January 29, 2013, and a Family Leave of Absence, without pay, effective January 30, 2013 through February 8, 2013. Mrs. Potter plans to return to WHR on February 11, 2013.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ M. Joyce                   Moved by Donna Golda and seconded by Kathleen Halpin to approve the employment contract of Mrs. Maureen Joyce, Business Administrator/Board Secretary for the period July 1, 2012 through June 30, 2013 with a salary of \$156,976, as approved by the Executive County Superintendent.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ G. Cottrell                   Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mr. Gregory Cottrell as high school Assistant Principal/Technology Administrator for the 2012-2013 school year with a salary of \$87,500, pro-rated, effective August 16, 2012.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ B. Catalano                   Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Brittany Catalano as a high school Mathematics teacher for the 2012-2013 school year on Step A-1, MA, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ J. Heine                   Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mr. John Heine as a middle school Alternative Education teacher for the 2012-2013 school year on Step I-9, M+30, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ J. Feldman                   Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Jennifer Feldman, pending receipt of certification, as a middle school Special Education teacher for the 2012-2013 school year on Step A-1, BA, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ K. Beers                   Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Kimberly Beers as a high school Chemistry teacher for the 2012-2013 school year on Step A-1, BA, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ K. Archibald           Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Kelly Archibald as a high school Mathematics teacher for the 2012-2013 school year on Step E-5, BA, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ M. Helck           Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mrs. Mary Helck as a leave replacement middle school English teacher on Step A-1, BA, for the period September 1, 2012 through January 29, 2013, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ L. Parfitt           Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Lori Parfitt as Executive Secretary to the Director of Curriculum and Instruction with an annual prorated salary of \$50,000, effective August 23, 2012.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Revised Contract           Moved by Donna Golda and seconded by Kathleen Halpin to rescind previous board motion and to approve a revised contract for Ms. Trisha Nunnekamp, high school Mathematics teacher, to reflect Step H-8, B+15, as the correct step for the 2012-2013 school year, with salary to be determined when negotiations are finalized.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ J. Pittas           Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Julie Pittas a high school maternity replacement Spanish teacher for the period September 1, 2012 through January 29, 2013, with an annual prorated salary of Step A-1, BA, of the teachers' salary guide, to be determined when negotiations are finalized.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ J. O'Malley           Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Jill O'Malley as a middle school maternity replacement Mathematics teacher for the period October 15, 2012 through April 30, 2013, with an annual prorated salary of Step A-1, BA, of the teachers' salary guide, to be determined when negotiations are finalized.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Teacher Mentors

Moved by Donna Golda and seconded by Kathleen Halpin to approve the following new teacher mentors for the 2012-2013 school year, with the stipend to be determined when negotiations are finalized:

Margaret Devine	Daryl Detrick	Toni Manfra
Jennifer Giamoni	Jill Greco	Deborah Farrell
Mckenzie Laubach	Rebecca Nugent	

ROLL CALL VOTE: Ayes 7 Neyes 0

Change Degree

Moved by Donna Golda and seconded by Kathleen Halpin to approve a change in degree status for the following individuals, effective September 1, 2012, with salary to be determined when negotiations are finalized:

Kenneth Kurpat	B+30	Michael Perruso	M+30
Joanne Huffman	M+45	Mary Kaye Bartek	Masters
Jessica Rader	M+15	Sandra Young	B+15
Heather Wight	M+30	Robert Cacchio	M+30
Patrick O'Brien	B+30		

ROLL CALL VOTE: Ayes 7 Neyes 0

Summer Work

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of the following individuals for the period June 19-21, 2012, for summer work to coordinate the Peer Leadership training for the 2012-2013 school year:

Jennifer Giamoni	\$414.87 per diem
Timothy Downs	\$434.87 per diem

ROLL CALL VOTE: Ayes 7 Neyes 0

Summer Work

Moved by Donna Golda and seconded by Kathleen Halpin to approve one additional day of summer work for the following individuals:

MS Library	Nancy Nelson	\$434.87 per diem
Case Manager	Lorraine Morris	\$343.87 per diem

ROLL CALL VOTE: Ayes 7 Neyes 0

School Nurses

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of the following school nurses for summer athletic department work hours:

Bonita Duryea	45 hours maximum @ \$51.14/hour
Michelle Zellner	15 hours maximum @ \$52.03/hour

ROLL CALL VOTE: Ayes 7 Neyes 0

9<sup>th</sup> Grade Academy                      Moved by Donna Golda and seconded by Kathleen Halpin to approve the following teachers to work, July 25, 2012, on items related to the 9<sup>th</sup> Grade Academy for 4 hours each @ \$25.00 per hour:

Meghan McGeehan                      Jodi Edmonds  
Andrew Oakley                              Kimberly Roost  
Toni Manfra + 3 additional hours

ROLL CALL VOTE:                      Ayes 7                      Nayes 0

7<sup>th</sup> Grade Academy                      Moved by Donna Golda and seconded by Kathleen Halpin to approve the following teachers to work, August 8, 2012, on items related to the 7<sup>th</sup> Grade Academy for 4 hours each @ \$25.00 per hour:

Mary Kaye Bartek                      Elizabeth McKeown      Maria Lombardi  
Brigitte Burstein                      Lois Amato

ROLL CALL VOTE:                      Ayes 7                      Nayes 0

ESL Program                              Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Lourdes Garcia to work on the Three-Year Bilingual/ESL Program Plan for 2011-2014 for 6 hours @ \$32.00 per hour.

ROLL CALL VOTE:                      Ayes 7                      Nayes 0

Perkins Grant                              Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mr. Lawrence Cascio to work on the Perkins Grant Department of Education Monitoring preparation for 6 hours @ \$32.00 per hour.

ROLL CALL VOTE:                      Ayes 7                      Nayes 0

Orientation Placements                      Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Karen Menke for 10 hours of summer work @ a rate of \$51.14 for employment orientation placements.

ROLL CALL VOTE:                      Ayes 7                      Nayes 0

Leadership Conference                      Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Shannon McDowell for 4 days of summer work @ \$276.37/diem for attendance at the Best Buddies Leadership Conference.

ROLL CALL VOTE:                      Ayes 7                      Nayes 0

9<sup>th</sup> Grade Orientation                      Moved by Donna Golda and seconded by Kathleen Halpin to approve the following individuals to work 3 hours on Thursday, August 30, 2012 during the 9<sup>th</sup> Grade Orientation Program @ a rate of \$32.00 per hour:



Meghan McGeehan	Stephanie Karabinus	Toni Manfra
Brittany Catalano	Jodi Edmonds	Lisa Pysher
Andrew Oakley	Michael Quinto	Laura Blackwell
Karen Menke	Kimberly Roost	Shannon McDowell
Laura Filan	Joanne Huffman	Teresa Fahy
Cynthia Laws	Gabriele Godek	Deborah Farrell
Jennifer Giamoni	Timothy Downs	Kevin Horn

ROLL CALL VOTE:           Ayes 7           Nayes 0

7<sup>th</sup> Grade                       Moved by Donna Golda and seconded by Kathleen Halpin to  
Orientation                   approve the following individuals to work 2 hours on Thursday, August  
30, 2012 during the 7<sup>th</sup> Grade Orientation Program @ a rate of \$32.00 per  
hour:

Lois Amato	Mary Kaye Bartek	Brigette Burstein
Patricia Corvino	David Garcia	Ronald Hammer
Kimberly Kavcak	Elizabeth McKeown	Mckenzie Laubach
Maria Lombardi	Geri McKelvey	Cristy Ortu
Rebecca Pursell	Nancy Terhune	Jeannie Zamora
Mackenzie Holguin		

ROLL CALL VOTE:           Ayes 7           Nayes 0

Substitute                       Moved by Donna Golda and seconded by Kathleen Halpin to  
Caller                           approve employment of Ms. Sherry Sarte as the Substitute Teacher Caller  
for the 2012-2013 school year with a stipend of \$7957.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ C.                       Moved by Donna Golda and seconded by Kathleen Halpin to  
Harrington                   approve employment of Ms. Carol Harrington as middle school cafeteria  
security personnel for the 2012-2013 school year for 2 hours per day/5  
days per week and as a security substitute on an as needed basis at a rate  
of \$16.00 per hour.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ D.                       Moved by Donna Golda and seconded by Kathleen Halpin to  
Schaare                       approve employment of Ms. Dolores Schaare as a part-time lunch room  
custodian at the middle school for 3.5 hours per day for the 2012-2013  
school year at a rate of \$12.50/hour.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Weight                         Moved by Donna Golda and seconded by Kathleen Halpin to  
Room                           approve employment of Mr. Kevin Call, Athletic Trainer, to supervise  
summer weight room sessions, 4 hours per day, 5 days per week

[maximum 85 hours], and a maximum of 25 additional hours for CPR and Impact Testing at a rate of \$25.00 per hour.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Rescind                        Moved by Donna Golda and seconded by Kathleen Halpin to  
Coaches                       rescind the June 12, 2012 motion to approve the following coaches:

- |                     |   |
|---------------------|---|
| William Farrell     | Head Cross Country Coach - resigned                           |
| Laura Filan         | Ass't Girls' Soccer Coach (split position) - to full position |
| Brooke Biloholowski | Ass't Girls' Soccer Coach (split position) - resigned         |
| Kenneth Kurpat      | Fall Weight Room Advisor - resigned                           |

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ                        Moved by Donna Golda and seconded by Kathleen Halpin to  
Coaches                       approve employment of the following coaching positions and steps for the  
2012-2013 school year with salaries and longevity to be determined when  
negotiations are finalized:

<u>Position</u>	<u>Name</u>	<u>Step</u>
Assistant Marching Band	Nicholas Rizzo	Step 1
Assistant Football	Frank Fenimore	Step 4
Head Cross Country	Andrew Oakley	Step 1
Assistant Cross Country	Kenneth Kurpat	Step 1
Assistant Girls' Basketball	Joseph Blackford	Step 2
Assistant Girls' Soccer	Laura Filan	Step 1
Fall Weight Room Advisor	Patrick Kablis	Split position

ROLL CALL VOTE:           Ayes 7           Nayes 0

Employ                        Moved by Donna Golda and seconded by Kathleen Halpin to  
Advisors                       approve employment of the following individuals as advisors for the  
middle school and high school for the 2012-2013 school year with salaries  
to be determined when negotiations are finalized:

**Middle School**

- |                 |                                      |
|-----------------|--------------------------------------|
| Builder's Club  | Mary Kaye Bartek                     |
| Chorus Club     | Barbara Russo                        |
| Cognetics Club  | Laura Muroski                        |
| Forensics Club  | CO: Patricia Corvino/Margaret Devine |
| Horizons        | Margaret Devine                      |
| Jazz Ensemble   | Barbara Russo                        |
| Newspaper       | Susan DeYoung                        |
| Ski Club        | Geri McKelvey                        |
| Student Council | Nicole Silvis                        |

Yearbook	Gerri McKelvey
Peer Leaders	Hope Hollenbeck
Rachel's Challenge	Hope Hollenbeck
Computer Club	CO: Rosemary Carnali/David Garcia
Drama Club	Amanda Best
International Club	L. Jeannie Zamora

**High School**

Best Buddies	CO: Karen Menke/Shannon McDowell
Chorus Club	Lauren Voight
Debate Team	Jennifer Giamoni
Diversity Coordinator	Debra Rokosny
Drama Club	Clifford Platt
Art Assistant	John Kosberg
Pit Band Director	Jason Graf
Chorus Director	Lauren Voight
FBLA	Cedric Hickerson
FFA	Marilyn Patterson
Freshman Class	Deborah Farrell
Jazz Ensemble	Jason Graf
Junior Class	Cedric Hickerson
Key Club	Kristen Chiara
Newspaper	Mary Ann McKinney
NHS	Cynthia Laws
Outdoors Unlimited	Jeremy Lutz
Environmental Club (SAVE)	Jesse O'Neill
Senior Awards	Jeanette Schinstine
Senior Class	Heather Wight
Sophomore Class	Toni Manfra
Student Council	Lisa Weisenstein
Yearbook	Kimberly Roost
Gay/Straight Alliance	CO: Kevin Horn/Margaret Devine
Horizons	Margaret Devine
Chess Club	Daryl Detrick
International Club	Alda Cornec

ROLL CALL VOTE:           Ayes 7           Nayes 0

Summer Painting                    Moved by Donna Golda and seconded by Kathleen Halpin to approve Mr. Daniel Diveny for 125 hours @ \$12.50 per hour for summer painting.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Substitute Teachers                Moved by Donna Golda and seconded by Kathleen Halpin to approve the attached list of substitute teachers for the 2012-2013 school year.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Perkins                    Moved by Donna Golda and seconded by Kathleen Halpin to  
Coordinator           approve Mr. Lawrence Cascio as the 2011-2012 Perkins Grant  
Coordinator at a stipend of \$697.00.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Volunteers               Moved by Donna Golda and seconded by Kathleen Halpin to  
approve the following volunteers for the 2012-2013 school year:

Alexandra Kuebler – coach  
Jennifer Feldman – coach  
Tracey Janowski – parent volunteer

ROLL CALL VOTE:           Ayes 7           Nayes 0

Student                    Moved by Donna Golda and seconded by Kathleen Halpin to  
Teacher                approve a University of Phoenix student, Judith DeRio, to student teach at  
the high school for the period September 4-November 30, 2012, under the  
direction of Karen Menke and Shannon McDowell.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Internship                Moved by Donna Golda and seconded by Kathleen Halpin to  
approve an administrative internship for Debbie Mannon, University of  
Scranton student, to work under the direction of Patricia Hetrick, WHR  
Middle School Principal, to meet her field experience requirement for the  
fall semester.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Student                    Moved by Donna Golda and seconded by Kathleen Halpin to  
Observation           approve Geneva College student, Marshall Cuomo, to observe two  
Mathematics classes at the high school to meet his field experience  
requirement for the fall semester.

ROLL CALL VOTE:           Ayes 7           Nayes 0

## **II. EDUCATION AND POLICY**

Memorandum            Moved by Linda Feller and seconded by Donna Golda to approve  
of Agreement           the annual Memorandum of Agreement between law enforcement officials  
and education, with revisions to be determined, for the school year 2012-  
2013.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Revised Policies

Moved by Linda Feller and seconded by Donna Golda to approve the first reading of the following revised selected policies as endorsed by the superintendent and Board of Education:

- 0151 Organization Meeting
- 0153 Annual Appointments
- 0167 Public Participation in Board Meetings
- 1130 Staff Liaison Committees
- 1240 Evaluation of Superintendent
- 1330 Evaluation of the School Business Administrator
- 1400 Job Descriptions
- 2361 Acceptable Use of Computer Networks/Computers and Resources + Regulations
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries + Regulations
- 2622 Pupil Assessment
- 6470 Payment of Claims + Regulations

ROLL CALL VOTE: Ayes 7 Nays 0

Negotiation Representative

Moved by Linda Feller and seconded by Donna Golda to approve recognition of the Warren Hills Regional Administrators Association as the exclusive collective negotiations representative for the principals, assistant principals, directors and supervisors.

ROLL CALL VOTE: Ayes 7 Nays 0

HIB Cases

Moved by Linda Feller and seconded by Donna Golda to affirm the administrative decisions regarding the following final 2011-2012 HIB cases:

- MS-2012 073-075
- HS-2012 074-080

ROLL CALL VOTE: Ayes 7 Nays 0

Development Plan

Moved by Linda Feller and seconded by Donna Golda to approve the Local Professional Development Plan for the 2012-2013 school year.

ROLL CALL VOTE: Ayes 7 Nays 0

Travel & Conference

Moved by Linda Feller and seconded by Donna Golda to approve the following Travel and Conference Requests for the following individuals:

Robert Lockhart	9/19,10/24,11/14, 12/5/2012 & 1/9, 2/13,3/20,4/17,5/8 & 6/5/2013	Skyland Conference Athletic Director's Meeting for 2012-2013	Various locations
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Dr. Thomas Altonjy and Michael Lapotasky	7/24/2012	Securing Our Schools Safety Training	Wayne, NJ
Michael Lapotasky	11/16/2012	Common Core State Standards Training	Rutgers University
Elizabeth Nicolosi	8/6-9/2012	AP Summer Institute	Edison, NJ
Child Study Team	Various	Out of district visits	Various
Catherine O'Neal	10/10/2012	Fall Counselor Workshop	Rider University
Catherine O'Neal & Michael Arminio	8/1/2012	Basics of College Admissions Workshop	Rider University
Terry Hodge	8/22/2012	School Nutrition Workshop	Somerset Cty Superintendent Offices
Robert Lockhart	8/13/2012	Athletic Administrative Workshop	Robbinsville, NJ
Dr. Thomas Altonjy	9/19/2012	Commissioner's Convocation	Jackson, NJ

ROLL CALL VOTE:           Ayes 7           Nayes 0

Field Trip Requests

Moved by Linda Feller and seconded by Donna Golda to approve the following Field Trip Requests for the following individuals:

Jessica Rader	7/25/2012	National Constitution Center	Philadelphia, PA
Marilyn Patterson	10/5-6/2012	FFA Leadership Training	Camp Bernie, Port Murray, NJ
Marilyn Patterson	11/15/2012	Fall Career Development Events	Rutgers University
Marilyn Patterson	12/13/2012	Deliver fruit to local nursing home	Warren Haven Oxford, NJ
Marilyn Patterson	4/18/2013	Spring Career Development Events	Rutgers University
Heather Dilts	9/14 & 28/2012	Community Based Instruction	Walking trips to downtown Washington
Heather Heslin	9/14, 21, 26 & 28/2012	Community Based Instruction	Various locations throughout Washington

ROLL CALL VOTE:           Ayes 7           Nayes 0

### III. BUDGET AND FINANCE

Financial Reports                      Moved by James Momary and seconded by Donna Golda to approve the June, 2012 Board Secretary and Treasurer's Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of June, 2012; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

ROLL CALL VOTE:                      Ayes 7                      Neyes 0

Financial Reports                      Moved by James Momary and seconded by Donna Golda to approve the July, 2012 Board Secretary and Treasurer's Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of July, 2012; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

ROLL CALL VOTE:                      Ayes 7                      Neyes 0

Bills                                      Moved by James Momary and seconded by Donna Golda to approve the regular lists of bills for June, July and August, 2012.

ROLL CALL VOTE:                      Ayes 7                      Neyes 0

Transfers Moved by James Momary and seconded by Donna Golda to approve transfers.

ROLL CALL VOTE: Ayes 7 Nays 0

Student Activities Moved by James Momary and seconded by Donna Golda to approve Student Activity transactions for the months of June and July, 2012.

ROLL CALL VOTE: Ayes 7 Nays 0

Tuition Contract Moved by James Momary and seconded by Donna Golda to approve a Tuition Contract for one Warren Hills student to attend Bridgewater Raritan Regional School District for the 2011-2012 school year, commencing February 10, 2012 in the amount of \$5,360.32.

ROLL CALL VOTE: Ayes 7 Nays 0

Tuition Contract Moved by James Momary and seconded by Donna Golda to approve the following 2012-2013 Extended School Year and Regular School Year Special Education tuition contracts:

<u>Student</u>	<u>School</u>	<u>Amount</u>	<u>Aide</u>	<u>Effective</u>
01-13	Celebrate the Children	\$62,000.00	\$26,911.80	9/6/2012
02-13	Celebrate the Children	\$62,000.00	\$26,911.80	9/6/2012
03-13	Northern Hills Academy	\$57,709.00	\$25,372.00	9/1/2012
05-13	Bancroft	\$54,223.24	\$37,312.00	7/5/2012
06-13	Willowglen Academy	\$56,574.00		7/5/2012
07-13	Willowglen Academy	\$71,141.70	\$18,900.00	7/5/2012
08-13	Spring Run School	\$59,829.00		7/9/2012
09-13	East Mountain School	\$55,506.60		9/6/2012
10-13	East Mountain School	\$64,757.70		7/2/2012
11-13	Belvidere School	\$24,500.00		9/1/2012
12-13	Lake Drive School	\$62,150.00		9/5/2012
13-13	Hunterdon Learning Ctr.	\$41,454.00		9/4/2012
14-13	Hunterdon Learning Ctr.	\$41,454.00		9/4/2012
15-13	Sage Day	\$48,294.00		9/5/2012
16-13	WCSSSD	\$35,500.00		9/1/2012
17-13	WCSSSD	\$35,500.00		9/1/2012
18-13	WCSSSD	\$20,000.00		9/1/2012
19-13	WCSSSD	\$20,000.00		9/1/2012
20-13	WCSSSD	\$20,000.00		9/1/2012
21-13	WCSSSD	\$20,000.00		9/1/2012

ROLL CALL VOTE: Ayes 7 Nays 0



Shared  
Services

Moved by James Momary and seconded by Donna Golda to approve a Shared Services Agreement with Washington Township School District for the 2012-2013 school year in the amount of \$62,900.

ROLL CALL VOTE:           Ayes 7           Nayes 0

WCSSSD  
Aides

Moved by James Momary and seconded by Donna Golda to approve a Memorandum of Agreement with Warren County Special Services School District for six (6) Aides for the Summer 2012 programs in the amount of \$2,180.00 per aide.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Joint Trans-  
portation

Moved by James Momary and seconded by Donna Golda to approve a Joint Transportation Agreement with Delaware Valley Regional High School for the 2011-2012 school year for various trips in the amount of \$64.00 per hour for hours 1-4, \$37.00 per hour over 4 hours and \$18.00 per hour for bus aide.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Change  
Order

Moved by James Momary and seconded by Donna Golda to approve Change Order No. 2 with Rochelle Contracting Co., Inc. for the Middle School Breezeway for a credit in the amount of \$15,000, which represents unused allowances.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Transport-  
ation

Moved by James Momary and seconded by Donna Golda to approve the following transportation contract renewals for the 2012-2013 school year:

Snyder Bus Service, Inc.

<u>Route #</u>	<u>Amount</u>
102	\$ 125.76 per diem
103	\$12,130.23
25SP	\$37,155.65
23/KDG1	\$36,081.05
01/F	\$38,357.33
02/KL	\$39,848.38
03/A	\$38,448.29
04/C	\$40,517.03
12/D	\$38,277.91
14/AB/IM	\$40,707.91
15/AB/G	\$37,420.94
16/AB/E	\$38,504.63
21/H	\$41,040.97
22/VAN 1	\$33,467.90
VAN2/KDG	\$37,414.54

ROLL CALL VOTE:           Ayes 7           Nayes 0

Joint Trans-  
portation

Moved by James Momary and seconded by Donna Golda to approve 2012-2013 Joint Transportation Agreements with Washington Township to transport their elementary school students as follows:

<u>Route</u>	<u>Cost</u>
23/KDG 1	\$12,509.93
01/F	\$17,432.70
02/KL	\$14,921.36
03/A	\$15,567.60
04/C	\$20,314.87
12/D	\$18,217.93
14/AB/IM	\$19,958.79
15/AB/G	\$14,350.13
16/AB/E	\$22,048.02
21/H	\$20,182.94
22/VAN 1	\$16,559.04
VAN 2/KDG	\$37,414.54
3SP	\$19,710.00
3MD	\$10,440.00

ROLL CALL VOTE:           Ayes 7           Nayes 0

NCLB

Moved by James Momary and seconded by Donna Golda to authorize the submission of the NCLB application for Fiscal Year 2013, and accept the grant award of these funds upon the subsequent approval of the FY 2013 NCLB application. The amounts to be awarded are:

NCLB Title I, Part A	\$133,524
NCLB Title II, Part A	\$ 40,416
NCLB Title III [Consortium]	\$ 3,918

ROLL CALL VOTE:           Ayes 7           Nayes 0

Race to  
the Top

Moved by James Momary and seconded by Donna Golda to accept the FY 2012 Race to the Top Grant Funds in the amount of \$12,041.

ROLL CALL VOTE:           Ayes 7           Nayes 0

Food  
Services

Moved by James Momary and seconded by Donna Golda to approve food services transaction for the months of April through June, 2012

ROLL CALL VOTE:           Ayes 7           Nayes 0

Equipment Rental                    Moved by James Momary and seconded by Donna Golda to approve an Equipment Rental Agreement with Snyder Bus Service, Inc. to lease six Warren Hills' busses at the annual rate of \$3,500 per bus for the period September 1, 2012 through June 30, 2013.

ROLL CALL VOTE:                    Ayes 7                    Nayes 0

Services Agreement                    Moved by James Momary and seconded by Donna Golda to approve Instructional Services Agreement for Chapter 192/193 with Sussex County Educational Services Commission for the 2012-2013 school year.

ROLL CALL VOTE:                    Ayes 7                    Nayes 0

Evaluation Agreement                    Moved by James Momary and seconded by Donna Golda to approve Chapter 193 Evaluation and Determination Agreement with Sussex County Educational Services Commission for the 2012-2013 school year.

ROLL CALL VOTE:                    Ayes 7                    Nayes 0

Snow Removal                    Moved by James Momary and seconded by Donna Golda to award the Snow Removal Services contract to Stone Hill Excavating for the 2012-2013, 2013-2014 and 2014-2015 school years, in accordance with the bid opening on August 21, 2012 [attached].

ROLL CALL VOTE:                    Ayes 7                    Nays 0

Student Accident                    Moved by James Momary and seconded by Donna Golda to approve the Student Accident Insurance policy for Interscholastic Athletics/Football and student body accident coverage with Bolliner, Inc.

ROLL CALL VOTE:                    Ayes 7                    Nayes 0

Donation                    Moved by James Momary and seconded by Donna Golda to approve a donation of 30 surplus 7-year old iBook G4 laptops to the Washington Borough School District.

ROLL CALL VOTE:                    Ayes 7                    Nayes 0

Donation                    Moved by James Momary and seconded by Donna Golda to approve a donation of 50 surplus 7-year old iBook G4 laptops to the Allamuchy School District.

ROLL CALL VOTE:                    Ayes 7                    Nayes 0

Donation                      Moved by James Momary and seconded by Donna Golda to approve a donation and/or disposal of 31 television computer components previously placed for auction, which was unsuccessful.

ROLL CALL VOTE:            Ayes 7            Nays 0

Citizens                      Citizens Participation:  
Part.

A representative from Mount Hope Camp requested participation of the home-schooled children in sports. Mrs. Iacobucci stated that the policy committee has reviewed this in the past but will consider this specific circumstance.

There was an update on the facility projects by Mr. Murphy and field/access and use.

Executive                      Moved by Kathleen Halpin and seconded by James Momary to  
Session                      go into Executive Session as indicated by item c. below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements**
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 7            Nays 0

The Board entered into Executive Session at 9:12 p.m.

Reconvene                    Moved by James Momary and seconded by Donna Golda to reconvene into open session at 10:14 p.m.

Ayes 7            Nays 0

Adjournment                Moved by Kathleen Halpin and seconded by Daniel Brundage to adjourn at 10:15 p.m.

Ayes 7            Nays 0

Maureen Joyce  
Business Administrator/Bd. Sec'y.

dmg