Warren Hills Regional
Board of Education
Regular Meeting
August 28, 2012

The Warren Hills Regional Board of Education met in Regular
Meeting on August 28, 2012 at 6:30 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Theresa Iacobucci, President.

President’s Announcement: Adequate notice of this meeting in
accordance with the Open Public Meeting Act has been given by posting
one copy of a Notice of Meeting in the Warren Hills Regional Board of
Education Office, by mailing copies to “The Express-Times”, “The Star
Gazette,” “The Star Ledger,” and to the municipal clerks in the Borough
of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a
dynamic, diverse student body in a supportive learning environment
providing academic and co-curricular opportunities to become successful,
productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were
Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard
Havrisko, Theresa Iacobucci and James Momary. Also present were
Thomas Altonjy and Maureen Joyce.

Minutes

Moved by Donna Golda and seconded by Linda Feller to approve
the Minutes of the Regular and Executive Session meetings of June 12,
2012.

Ayes 7 Nayes 0

Comm. Communications: None.

Citizens Part

Citizens Participation:

Dan Cullen thanked Dr. Altonjy, Middle School staff, adminis-
tration and the Board of Education for their support over the years.

Retreat

Board Retreat: NJSBA Field Representative, Kathy Winecoff and Al
Anunziato, facilitated the board self-evaluation and goal setting.
Superintendent’s Report:

Dr. Altonjy reported on the following:

1. We are fully staffed for the 2012-2013 school year! Tonight’s agenda contains all the remaining positions that were filled since the last Board meeting. Since we began the hiring process in the spring, we have hired twenty-two (22) new teachers, administrators, and support staff members to our Warren Hills Regional community. All of our new teachers and administrators attended a “field trip” last Tuesday, 21 August to Kean University, where we were treated to a memorable experience hosted by renowned educational speaker, Dr. Harry Wong, who along with his colleagues spoke to us about what it takes to be a successful and effective teacher. I would like to thank our Director of Curriculum & Instruction, Mrs. Moore, for making all the arrangements for our new teacher orientation.

2. Earlier today, our entire administrative cabinet met with all the administrators in the Warren Hills cluster for our first of five trainings regarding the newly adopted Marzano evaluation model. We received a comprehensive overview today and look forward to learning more about the model with our staffs on Wednesday, 5 September and Monday, 8 October during our full-day in-services.

3. Our Seventh and Ninth Grade Orientation programs are set for this Thursday, 30 August. Teams of teachers have planned and are ready to welcome our students at these transitional grades to make the opening of school smooth for them and relieve any anxiousness, while at the same time helping to form relationships and positive experiences.

4. Our Opening Convocation for faculty and staff will be on Tuesday, 4 September. This day gives us a wonderful opportunity to gather as a large group to share successes, show appreciation, talk about future plans, continue to build our relationship, and prepare for the arrival of students.

5. The first day of classes is on Thursday, 6 September! All details have been sent home to parents with two mailings – one from district office and one from the schools. There is lots of important information contained within both mailings and families are encouraged to review all the materials carefully.

6. New Jersey Monthly magazine came out with its latest ratings on public high schools in the state. Although we shouldn’t place all credibility and emphasis on this report, it is duly noted that since the last ranking in 2010, Warren Hills Regional High School climbed 34 notches in this latest ranking, placing us at approximately the median state ranking. We certainly have much more to do, but we are certainly moving in the right direction.
7. The following recognitions have been bestowed upon several of our student athletes over the summer:

**2012 All Americans (UCA) Cheering**
- Senior Captains – Angelica Jackson, Maggie McClemens, Erica Allen, and Tori Singer
- Juniors – Bridget Bourke & Jenna Capone

**2012 Softball All West Jersey 1st Team**
- Amanda Berezny & Abby Jeffries

**2012 Group 3 All State 1st Team Softball**
- Amanda Berezny

**2012 Group 3 All State 3rd Team Softball**
- Abby Jeffries

**Track**
- 2012 2nd Team All West Jersey – Kate Hussey & Erica Swinton
- 2012 3rd Team All West Jersey – Adesola Sanusi.

8. Congratulations and thank you to our Local Professional Development Committee for all their work in submitting and gaining county approval for our 2012-2013 Professional Development Plan, which received recognition for its comprehensive presentation.

9. Our Extended School Year (ESY) program was very successful this summer and helped our some of our special needs students to reinforce and continue the development of their skills and knowledge.

10. The final HIB report for the 2011-2012 school year has been submitted to the state. There are two reporting periods (9/1/11 – 12/31/11 and 1/1/12 – 6/30/12). Of all the investigations, our rate of HIB cases was 40.5%. There certainly was a significant decrease from the first period to the second in investigations. Moreover, the actual identified HIB cases at the middle school dropped dramatically, while the high school rose slightly. Here are our final numbers:

<table>
<thead>
<tr>
<th>2011-2012 Period</th>
<th>Period One</th>
<th>Period Two</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Middle School</td>
<td>High School</td>
<td>Middle School</td>
</tr>
<tr>
<td>HIB Investigations</td>
<td>53</td>
<td>52</td>
<td>24</td>
</tr>
<tr>
<td>Total Investigations</td>
<td>105</td>
<td></td>
<td>53</td>
</tr>
<tr>
<td>Confirmed HIB Incidents</td>
<td>21</td>
<td>18</td>
<td>5</td>
</tr>
<tr>
<td>Total HIB</td>
<td>39</td>
<td></td>
<td>25</td>
</tr>
</tbody>
</table>
Our School Safety Teams will continue to look at the data and trends and patterns and make recommendations to be proactive in the prevention of HIB as we enter the 2012-2013 school year.

Committee Reports:

Mrs. Feller reported that Education and Policy Committee met twice to review and updated policies, and will meet again on September 18th.

Mr. Havrisko reported that the specifications for the brick pavers has been completed. The Board discussed moving forward with these specifications.

Mr. Momary reported that the Negotiations Committee met numerous times.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Resign A. Herre  Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the resignation of Mr. Andrew Herre, high school Assistant Principal, effective July 31, 2012.

ROLL CALL VOTE:  Ayes 7  Nayes 0

Resign B. Biloholowski  Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the resignation of Ms. Brooke Biloholowski, high school Chemistry teacher, effective June 30, 2012.

ROLL CALL VOTE:  Ayes 7  Nayes 0

Resign D. Cullen  Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the resignation of Mr. Daniel Cullen, middle school Special Education teacher, effective August 17, 2012.

ROLL CALL VOTE:  Ayes 7  Nayes 0

Resign D. Waldstein  Moved by Donna Golda and seconded by Kathleen Halpin to accept, with regret, the resignation of Mr. David Waldstein, high school Mathematics teacher, effective August 1, 2012.

ROLL CALL VOTE:  Ayes 7  Nayes 0

Leave of Absence  Moved by Donna Golda and seconded by Kathleen Halpin to approve a maternity/sick leave of absence for Mrs. Josephine Potter, high school Health and Physical Education teacher, effective November 26,

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ M. Joyce Moved by Donna Golda and seconded by Kathleen Halpin to approve the employment contract of Mrs. Maureen Joyce, Business Administrator/Board Secretary for the period July 1, 2012 through June 30, 2013 with a salary of $156,976, as approved by the Executive County Superintendent.

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ G. Cottrell Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mr. Gregory Cottrell as high school Assistant Principal/Technology Administrator for the 2012-2013 school year with a salary of $87,500, pro-rated, effective August 16, 2012.

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ B. Catalano Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Brittany Catalano as a high school Mathematics teacher for the 2012-2013 school year on Step A-1, MA, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ J. Heine Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mr. John Heine as a middle school Alternative Education teacher for the 2012-2013 school year on Step I-9, M+30, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ J. Feldman Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Jennifer Feldman, pending receipt of certification, as a middle school Special Education teacher for the 2012-2013 school year on Step A-1, BA, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ K. Beers Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Kimberly Beers as a high school Chemistry teacher for the 2012-2013 school year on Step A-1, BA, with an annual salary to be determined when negotiations are finalized.
ROLL CALL VOTE: Ayes 7 Nayes 0

**Employ K. Archibald**  Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Kelly Archibald as a high school Mathematics teacher for the 2012-2013 school year on Step E-5, BA, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE: Ayes 7 Nayes 0

**Employ M. Helck**  Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mrs. Mary Helck as a leave replacement middle school English teacher on Step A-1, BA, for the period September 1, 2012 through January 29, 2013, with an annual salary to be determined when negotiations are finalized.

ROLL CALL VOTE: Ayes 7 Nayes 0

**Employ L. Parfitt**  Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Lori Parfitt as Executive Secretary to the Director of Curriculum and Instruction with an annual prorated salary of $50,000, effective August 23, 2012.

ROLL CALL VOTE: Ayes 7 Nayes 0

**Revised Contract**  Moved by Donna Golda and seconded by Kathleen Halpin to rescind previous board motion and to approve a revised contract for Ms. Trisha Nunnekamp, high school Mathematics teacher, to reflect Step H-8, B+15, as the correct step for the 2012-2013 school year, with salary to be determined when negotiations are finalized.

ROLL CALL VOTE: Ayes 7 Nayes 0

**Employ J. Pittas**  Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Julie Pittas a high school maternity replacement Spanish teacher for the period September 1, 2012 through January 29, 2013, with an annual prorated salary of Step A-1, BA, of the teachers’ salary guide, to be determined when negotiations are finalized.

ROLL CALL VOTE: Ayes 7 Nayes 0

**Employ J. O’Malley**  Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Jill O’Malley as a middle school maternity replacement Mathematics teacher for the period October 15, 2012 through April 30, 2013, with an annual prorated salary of Step A-1, BA, of the teachers’ salary guide, to be determined when negotiations are finalized.

ROLL CALL VOTE: Ayes 7 Nayes 0
Moved by Donna Golda and seconded by Kathleen Halpin to approve the following new teacher mentors for the 2012-2013 school year, with the stipend to be determined when negotiations are finalized:

<table>
<thead>
<tr>
<th>Margaret Devine</th>
<th>Daryl Detrick</th>
<th>Toni Manfra</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Giamoni</td>
<td>Jill Greco</td>
<td>Deborah Farrell</td>
</tr>
<tr>
<td>Mckenzie Laubach</td>
<td>Rebecca Nugent</td>
<td></td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve a change in degree status for the following individuals, effective September 1, 2012, with salary to be determined when negotiations are finalized:

<table>
<thead>
<tr>
<th>Kenneth Kurpat</th>
<th>B+30</th>
<th>Michael Perruso</th>
<th>M+30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joanne Huffman</td>
<td>M+45</td>
<td>Mary Kaye Bartek</td>
<td>Masters</td>
</tr>
<tr>
<td>Jessica Rader</td>
<td>M+15</td>
<td>Sandra Young</td>
<td>B+15</td>
</tr>
<tr>
<td>Heather Wight</td>
<td>M+30</td>
<td>Robert Cacchio</td>
<td>M+30</td>
</tr>
<tr>
<td>Patrick O’Brien</td>
<td>B+30</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of the following individuals for the period June 19-21, 2012, for summer work to coordinate the Peer Leadership training for the 2012-2013 school year:

<table>
<thead>
<tr>
<th>Jennifer Giamoni</th>
<th>$414.87 per diem</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timothy Downs</td>
<td>$434.87 per diem</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve one additional day of summer work for the following individuals:

- **MS Library**: Nancy Nelson $434.87 per diem
- **Case Manager**: Lorraine Morris $343.87 per diem

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of the following school nurses for summer athletic department work hours:

- **Bonita Duryea**: 45 hours maximum @ $51.14/hour
- **Michelle Zellner**: 15 hours maximum @ $52.03/hour

ROLL CALL VOTE: Ayes 7 Nayes 0
Moved by Donna Golda and seconded by Kathleen Halpin to approve the following teachers to work, July 25, 2012, on items related to the 9th Grade Academy for 4 hours each @ $25.00 per hour:
Meghan McGeehan  Jodi Edmonds
Andrew Oakley  Kimberly Roost
Toni Manfra + 3 additional hours

ROLL CALL VOTE:  Ayes 7  Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve the following teachers to work, August 8, 2012, on items related to the 7th Grade Academy for 4 hours each @ $25.00 per hour:
Mary Kaye Bartek  Elizabeth McKeown  Maria Lombardi
Brigitte Burstein  Lois Amato

ROLL CALL VOTE:  Ayes 7  Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Lourdes Garcia to work on the Three-Year Bilingual/ESL Program Plan for 2011-2014 for 6 hours @ $32.00 per hour.

ROLL CALL VOTE:  Ayes 7  Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mr. Lawrence Cascio to work on the Perkins Grant Department of Education Monitoring preparation for 6 hours @ $32.00 per hour.

ROLL CALL VOTE:  Ayes 7  Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Karen Menke for 10 hours of summer work @ a rate of $51.14 for employment orientation placements.

ROLL CALL VOTE:  Ayes 7  Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Shannon McDowell for 4 days of summer work @ $276.37/diem for attendance at the Best Buddies Leadership Conference.

ROLL CALL VOTE:  Ayes 7  Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve the following individuals to work 3 hours on Thursday, August 30, 2012 during the 9th Grade Orientation Program @ a rate of $32.00 per hour:
Moved by Donna Golda and seconded by Kathleen Halpin to approve the following individuals to work 2 hours on Thursday, August 30, 2012 during the 7th Grade Orientation Program @ a rate of $32.00 per hour:

- Lois Amato
- Mary Kaye Bartek
- Patricia Corvino
- David Garcia
- Kimberly Kavcak
- Elizabeth McKeown
- Maria Lombardi
- Geri McKelvey
- Rebecca Pursell
- Nancy Terhune
- Mackenzie Holguin

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Sherry Sarte as the Substitute Teacher Caller for the 2012-2013 school year with a stipend of $7957.

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Carol Harrington as middle school cafeteria security personnel for the 2012-2013 school year for 2 hours per day/5 days per week and as a security substitute on an as needed basis at a rate of $16.00 per hour.

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Mr. Kevin Call, Athletic Trainer, to supervise summer weight room sessions, 4 hours per day, 5 days per week.
[maximum 85 hours], and a maximum of 25 additional hours for CPR and Impact Testing at a rate of $25.00 per hour.

ROLL CALL VOTE: Ayes 7 Nayes 0

Rescind Coaches

Moved by Donna Golda and seconded by Kathleen Halpin to rescind the June 12, 2012 motion to approve the following coaches:

- William Farrell, Head Cross Country Coach - resigned
- Laura Filan, Ass’t Girls’ Soccer Coach (split position) - to full position
- Brooke Biloholowski, Ass’t Girls’ Soccer Coach (split position) - resigned
- Kenneth Kurpat, Fall Weight Room Advisor - resigned

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ Coaches

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of the following coaching positions and steps for the 2012-2013 school year with salaries and longevity to be determined when negotiations are finalized:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Marching Band</td>
<td>Nicholas Rizzo</td>
<td>Step 1</td>
</tr>
<tr>
<td>Assistant Football</td>
<td>Frank Fenimore</td>
<td>Step 4</td>
</tr>
<tr>
<td>Head Cross Country</td>
<td>Andrew Oakley</td>
<td>Step 1</td>
</tr>
<tr>
<td>Assistant Cross Country</td>
<td>Kenneth Kurpat</td>
<td>Step 1</td>
</tr>
<tr>
<td>Assistant Girls’ Basketball</td>
<td>Joseph Blackford</td>
<td>Step 2</td>
</tr>
<tr>
<td>Assistant Girls’ Soccer</td>
<td>Laura Filan</td>
<td>Step 1</td>
</tr>
<tr>
<td>Fall Weight Room Advisor</td>
<td>Patrick Kablis</td>
<td>Split position</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 7 Nayes 0

Employ Advisors

Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of the following individuals as advisors for the middle school and high school for the 2012-2013 school year with salaries to be determined when negotiations are finalized:

**Middle School**

- Builder’s Club: Mary Kaye Bartek
- Chorus Club: Barbara Russo
- Cognetics Club: Laura Murosaki
- Forensics Club: CO: Patricia Corvino/Margaret Devine
- Horizons: Margaret Devine
- Jazz Ensemble: Barbara Russo
- Newspaper: Susan DeYoung
- Ski Club: Geri McKelvey
- Student Council: Nicole Silvis
Yearbook
Peer Leaders
Rachel’s Challenge
Computer Club
Drama Club
International Club

Geri McKelvey
Hope Hollenbeck
Hope Hollenbeck
Rosemary Carnali/David Garcia
Amanda Best
L. Jeannie Zamora

High School
Best Buddies
Chorus Club
Debate Team
Diversity Coordinator
Drama Club
Art Assistant
Pit Band Director
Chorus Director
FBLA
FFA
Freshman Class
Jazz Ensemble
Junior Class
Key Club
Newspaper
NHS
Outdoors Unlimited
Environmental Club (SAVE)
Senior Awards
Senior Class
Sophomore Class
Student Council
Yearbook
Gay/Straight Alliance
Horizons
Chess Club
International Club

CO: Karen Menke/Shannon McDowell
Lauren Voight
Jennifer Giamoni
Debra Rokosny
Clifford Platt
John Kosberg
Jason Graf
Lauren Voight
Cedric Hickerson
Marlyn Patterson
Deborah Farrell
Jason Graf
Cedric Hickerson
Kristen Chiara
Mary Ann McKinney
Cynthia Laws
Jeremy Lutz
Jesse O’Neill
Jeanette Schinstine
Heather Wight
Toni Manfra
Lisa Weisenstein
Kimberly Roost
Kevin Horn/Margaret Devine
Margaret Devine
Daryl Detrick
Alda Cornec

ROLL CALL VOTE:
Ayes 7  Nayes 0

Summer Painting
Moved by Donna Golda and seconded by Kathleen Halpin to approve Mr. Daniel Diveny for 125 hours @ $12.50 per hour for summer painting.

ROLL CALL VOTE:
Ayes 7  Nayes 0

Substitute Teachers
Moved by Donna Golda and seconded by Kathleen Halpin to approve the attached list of substitute teachers for the 2012-2013 school year.
ROLL CALL VOTE: Ayes 7 Nayes 0

Perkins Coordinator Moved by Donna Golda and seconded by Kathleen Halpin to approve Mr. Lawrence Cascio as the 2011-2012 Perkins Grant Coordinator at a stipend of $697.00.

ROLL CALL VOTE: Ayes 7 Nayes 0

Volunteers Moved by Donna Golda and seconded by Kathleen Halpin to approve the following volunteers for the 2012-2013 school year:

Alexandra Kuebler – coach
Jennifer Feldman – coach
Tracey Janowski – parent volunteer

ROLL CALL VOTE: Ayes 7 Nayes 0

Student Teacher Moved by Donna Golda and seconded by Kathleen Halpin to approve a University of Phoenix student, Judith DeRio, to student teach at the high school for the period September 4-November 30, 2012, under the direction of Karen Menke and Shannon McDowell.

ROLL CALL VOTE: Ayes 7 Nayes 0

Internship Moved by Donna Golda and seconded by Kathleen Halpin to approve an administrative internship for Debbie Mann, University of Scranton student, to work under the direction of Patricia Hetrick, WHR Middle School Principal, to meet her field experience requirement for the fall semester.

ROLL CALL VOTE: Ayes 7 Nayes 0

Student Observation Moved by Donna Golda and seconded by Kathleen Halpin to approve Geneva College student, Marshall Cuomo, to observe two Mathematics classes at the high school to meet his field experience requirement for the fall semester.

ROLL CALL VOTE: Ayes 7 Nayes 0

II. EDUCATION AND POLICY

Memorandum of Agreement Moved by Linda Feller and seconded by Donna Golda to approve the annual Memorandum of Agreement between law enforcement officials and education, with revisions to be determined, for the school year 2012-2013.

ROLL CALL VOTE: Ayes 7 Nayes 0
Revised Policies

Moved by Linda Feller and seconded by Donna Golda to approve the first reading of the following revised selected policies as endorsed by the superintendent and Board of Education:

- 0151 Organization Meeting
- 0153 Annual Appointments
- 0167 Public Participation in Board Meetings
- 1130 Staff Liaison Committees
- 1240 Evaluation of Superintendent
- 1330 Evaluation of the School Business Administrator
- 1400 Job Descriptions
- 2361 Acceptable Use of Computer Networks/Computers and Resources + Regulations
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries + Regulations
- 2622 Pupil Assessment
- 6470 Payment of Claims + Regulations

ROLL CALL VOTE: Ayes 7 Nayes 0

Negotiation Representative

Moved by Linda Feller and seconded by Donna Golda to approve recognition of the Warren Hills Regional Administrators Association as the exclusive collective negotiations representative for the principals, assistant principals, directors and supervisors.

ROLL CALL VOTE: Ayes 7 Nayes 0

HIB Cases

Moved by Linda Feller and seconded by Donna Golda to affirm the administrative decisions regarding the following final 2011-2012 HIB cases:

- MS-2012 073-075
- HS-2012 074-080

ROLL CALL VOTE: Ayes 7 Nayes 0

Development Plan

Moved by Linda Feller and seconded by Donna Golda to approve the Local Professional Development Plan for the 2012-2013 school year.

ROLL CALL VOTE: Ayes 7 Nayes 0

Travel & Conference

Moved by Linda Feller and seconded by Donna Golda to approve the following Travel and Conference Requests for the following individuals:

|-----------------|------------------------------------------------|-------------------------------------------------|------------------|

13
<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Event Description</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Thomas Altonjy and</td>
<td>7/24/2012</td>
<td>Securing Our Schools Safety Training</td>
<td>Wayne, NJ</td>
</tr>
<tr>
<td>Michael Lapotasky</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michael Lapotasky</td>
<td>11/16/2012</td>
<td>Common Core State Standards Training</td>
<td>Rutgers University</td>
</tr>
<tr>
<td>Elizabeth Nicolosi</td>
<td>8/6-9/2012</td>
<td>AP Summer Institute</td>
<td>Edison, NJ</td>
</tr>
<tr>
<td>Child Study Team</td>
<td>Various</td>
<td>Out of district visits</td>
<td>Various</td>
</tr>
<tr>
<td>Catherine O’Neal</td>
<td>10/10/2012</td>
<td>Fall Counselor Workshop</td>
<td>Rider University</td>
</tr>
<tr>
<td>Catherine O’Neal &amp;</td>
<td>8/1/2012</td>
<td>Basics of College Admissions Workshop</td>
<td>Rider University</td>
</tr>
<tr>
<td>Michael Arminio</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Terry Hodge</td>
<td>8/22/2012</td>
<td>School Nutrition Workshop</td>
<td>Somerset Cty</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Superintendent</td>
</tr>
<tr>
<td>Robert Lockhart</td>
<td>8/13/2012</td>
<td>Athletic Administrative Workshop</td>
<td>Robbinsville, NJ</td>
</tr>
<tr>
<td>Dr. Thomas Altonjy</td>
<td>9/19/2012</td>
<td>Commissioner’s Convocation</td>
<td>Jackson, NJ</td>
</tr>
</tbody>
</table>

**ROLL CALL VOTE:** Ayes 7 Nayes 0

**Field Trip Requests**

Moved by Linda Feller and seconded by Donna Golda to approve the following Field Trip Requests for the following individuals:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Event Description</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Rader</td>
<td>7/25/2012</td>
<td>National Constitution Center</td>
<td>Philadelphia, PA</td>
</tr>
<tr>
<td>Marilyn Patterson</td>
<td>10/5-6/2012</td>
<td>FFA Leadership Training</td>
<td>Camp Bernie, Port Murray, NJ</td>
</tr>
<tr>
<td>Marilyn Patterson</td>
<td>11/15/2012</td>
<td>Fall Career Development Events</td>
<td>Rutgers University</td>
</tr>
<tr>
<td>Marilyn Patterson</td>
<td>12/13/2012</td>
<td>Deliver fruit to local nursing home</td>
<td>Warren Haven Oxford, NJ</td>
</tr>
<tr>
<td>Marilyn Patterson</td>
<td>4/18/2013</td>
<td>Spring Career Development Events</td>
<td>Rutgers University</td>
</tr>
<tr>
<td>Heather Dilts</td>
<td>9/14 &amp; 28/2012</td>
<td>Community Based Instruction</td>
<td>Walking trips to downtown Washington</td>
</tr>
<tr>
<td>Heather Heslin</td>
<td>9/14, 21, 26 &amp; 28/2012</td>
<td>Community Based Instruction</td>
<td>Various locations throughout Washington</td>
</tr>
</tbody>
</table>

**ROLL CALL VOTE:** Ayes 7 Nayes 0
III. BUDGET AND FINANCE

Financial Reports

Moved by James Momary and seconded by Donna Golda to approve the June, 2012 Board Secretary and Treasurer’s Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of June, 2012; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 7 Nayes 0

Financial Reports

Moved by James Momary and seconded by Donna Golda to approve the July, 2012 Board Secretary and Treasurer’s Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of July, 2012; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 7 Nayes 0

Bills

Moved by James Momary and seconded by Donna Golda to approve the regular lists of bills for June, July and August, 2012.

ROLL CALL VOTE: Ayes 7 Nayes 0
Transfers
Moved by James Momary and seconded by Donna Golda to approve transfers.

ROLL CALL VOTE: Ayes 7 Nayes 0

Student Activities
Moved by James Momary and seconded by Donna Golda to approve Student Activity transactions for the months of June and July, 2012.

ROLL CALL VOTE: Ayes 7 Nayes 0

Tuition Contract
Moved by James Momary and seconded by Donna Golda to approve a Tuition Contract for one Warren Hills student to attend Bridgewater Raritan Regional School District for the 2011-2012 school year, commencing February 10, 2012 in the amount of $5,360.32.

ROLL CALL VOTE: Ayes 7 Nayes 0

Tuition Contract
Moved by James Momary and seconded by Donna Golda to approve the following 2012-2013 Extended School Year and Regular School Year Special Education tuition contracts:

<table>
<thead>
<tr>
<th>Student</th>
<th>School</th>
<th>Amount</th>
<th>Aide</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-13</td>
<td>Celebrate the Children</td>
<td>$62,000.00</td>
<td>$26,911.80</td>
<td>9/6/2012</td>
</tr>
<tr>
<td>02-13</td>
<td>Celebrate the Children</td>
<td>$62,000.00</td>
<td>$26,911.80</td>
<td>9/6/2012</td>
</tr>
<tr>
<td>03-13</td>
<td>Northern Hills Academy</td>
<td>$57,709.00</td>
<td>$25,372.00</td>
<td>9/1/2012</td>
</tr>
<tr>
<td>05-13</td>
<td>Bancroft</td>
<td>$54,223.24</td>
<td>$37,312.00</td>
<td>7/5/2012</td>
</tr>
<tr>
<td>06-13</td>
<td>Willowglen Academy</td>
<td>$56,574.00</td>
<td></td>
<td>7/5/2012</td>
</tr>
<tr>
<td>07-13</td>
<td>Willowglen Academy</td>
<td>$71,141.70</td>
<td>$18,900.00</td>
<td>7/5/2012</td>
</tr>
<tr>
<td>08-13</td>
<td>Spring Run School</td>
<td>$59,829.00</td>
<td></td>
<td>7/9/2012</td>
</tr>
<tr>
<td>09-13</td>
<td>East Mountain School</td>
<td>$55,506.60</td>
<td></td>
<td>9/6/2012</td>
</tr>
<tr>
<td>10-13</td>
<td>East Mountain School</td>
<td>$64,757.70</td>
<td></td>
<td>7/2/2012</td>
</tr>
<tr>
<td>11-13</td>
<td>Belvidere School</td>
<td>$24,500.00</td>
<td></td>
<td>9/1/2012</td>
</tr>
<tr>
<td>12-13</td>
<td>Lake Drive School</td>
<td>$62,150.00</td>
<td></td>
<td>9/5/2012</td>
</tr>
<tr>
<td>13-13</td>
<td>Hunterdon Learning Ctr.</td>
<td>$41,454.00</td>
<td></td>
<td>9/4/2012</td>
</tr>
<tr>
<td>14-13</td>
<td>Hunterdon Learning Ctr.</td>
<td>$41,454.00</td>
<td></td>
<td>9/4/2012</td>
</tr>
<tr>
<td>15-13</td>
<td>Sage Day</td>
<td>$48,294.00</td>
<td></td>
<td>9/5/2012</td>
</tr>
<tr>
<td>16-13</td>
<td>WCSSSD</td>
<td>$35,500.00</td>
<td></td>
<td>9/1/2012</td>
</tr>
<tr>
<td>17-13</td>
<td>WCSSSD</td>
<td>$35,500.00</td>
<td></td>
<td>9/1/2012</td>
</tr>
<tr>
<td>18-13</td>
<td>WCSSSD</td>
<td>$20,000.00</td>
<td></td>
<td>9/1/2012</td>
</tr>
<tr>
<td>19-13</td>
<td>WCSSSD</td>
<td>$20,000.00</td>
<td></td>
<td>9/1/2012</td>
</tr>
<tr>
<td>20-13</td>
<td>WCSSSD</td>
<td>$20,000.00</td>
<td></td>
<td>9/1/2012</td>
</tr>
<tr>
<td>21-13</td>
<td>WCSSSD</td>
<td>$20,000.00</td>
<td></td>
<td>9/1/2012</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 7 Nayes 0
Moved by James Momary and seconded by Donna Golda to approve a Shared Services Agreement with Washington Township School District for the 2012-2013 school year in the amount of $62,900.

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by James Momary and seconded by Donna Golda to approve a Memorandum of Agreement with Warren County Special Services School District for six (6) Aides for the Summer 2012 programs in the amount of $2,180.00 per aide.

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by James Momary and seconded by Donna Golda to approve a Joint Transportation Agreement with Delaware Valley Regional High School for the 2011-2012 school year for various trips in the amount of $64.00 per hour for hours 1-4, $37.00 per hour over 4 hours and $18.00 per hour for bus aide.

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by James Momary and seconded by Donna Golda to approve Change Order No. 2 with Rochelle Contracting Co., Inc. for the Middle School Breezeway for a credit in the amount of $15,000, which represents unused allowances.

ROLL CALL VOTE: Ayes 7 Nayes 0

Moved by James Momary and seconded by Donna Golda to approve the following transportation contract renewals for the 2012-2013 school year:

<table>
<thead>
<tr>
<th>Route #</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>102</td>
<td>$ 125.76 per diem</td>
</tr>
<tr>
<td>103</td>
<td>$12,130.23</td>
</tr>
<tr>
<td>25SP</td>
<td>$37,155.65</td>
</tr>
<tr>
<td>23/KDG1</td>
<td>$36,081.05</td>
</tr>
<tr>
<td>01/F</td>
<td>$38,357.33</td>
</tr>
<tr>
<td>02/KL</td>
<td>$39,848.38</td>
</tr>
<tr>
<td>03/A</td>
<td>$38,448.29</td>
</tr>
<tr>
<td>04/C</td>
<td>$40,517.03</td>
</tr>
<tr>
<td>12/D</td>
<td>$38,277.91</td>
</tr>
<tr>
<td>14/AB/IM</td>
<td>$40,707.91</td>
</tr>
<tr>
<td>15/AB/G</td>
<td>$37,420.94</td>
</tr>
<tr>
<td>16/AB/E</td>
<td>$38,504.63</td>
</tr>
<tr>
<td>21/H</td>
<td>$41,040.97</td>
</tr>
<tr>
<td>22/VAN 1</td>
<td>$33,467.90</td>
</tr>
<tr>
<td>VAN2/KDG</td>
<td>$37,414.54</td>
</tr>
</tbody>
</table>
Joint Transportation

Moved by James Momary and seconded by Donna Golda to approve 2012-2013 Joint Transportation Agreements with Washington Township to transport their elementary school students as follows:

<table>
<thead>
<tr>
<th>Route</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>23/KDG 1</td>
<td>$12,509.93</td>
</tr>
<tr>
<td>01/F</td>
<td>$17,432.70</td>
</tr>
<tr>
<td>02/KL</td>
<td>$14,921.36</td>
</tr>
<tr>
<td>03/A</td>
<td>$15,567.60</td>
</tr>
<tr>
<td>04/C</td>
<td>$20,314.87</td>
</tr>
<tr>
<td>12/D</td>
<td>$18,217.93</td>
</tr>
<tr>
<td>14/AB/IM</td>
<td>$19,958.79</td>
</tr>
<tr>
<td>15/AB/G</td>
<td>$14,350.13</td>
</tr>
<tr>
<td>16/AB/E</td>
<td>$22,048.02</td>
</tr>
<tr>
<td>21/H</td>
<td>$20,182.94</td>
</tr>
<tr>
<td>22/VAN 1</td>
<td>$16,559.04</td>
</tr>
<tr>
<td>VAN 2/KDG</td>
<td>$37,414.54</td>
</tr>
<tr>
<td>3SP</td>
<td>$19,710.00</td>
</tr>
<tr>
<td>3MD</td>
<td>$10,440.00</td>
</tr>
</tbody>
</table>

NCLB

Moved by James Momary and seconded by Donna Golda to authorize the submission of the NCLB application for Fiscal Year 2013, and accept the grant award of these funds upon the subsequent approval of the FY 2013 NCLB application. The amounts to be awarded are:

- NCLB Title I, Part A $133,524
- NCLB Title II, Part A $ 40,416
- NCLB Title III [Consortium] $  3,918

Race to the Top

Moved by James Momary and seconded by Donna Golda to accept the FY 2012 Race to the Top Grant Funds in the amount of $12,041.

Food Services

Moved by James Momary and seconded by Donna Golda to approve food services transaction for the months of April through June, 2012
Equipment Rental

Moved by James Momary and seconded by Donna Golda to approve an Equipment Rental Agreement with Snyder Bus Service, Inc. to lease six Warren Hills’ busses at the annual rate of $3,500 per bus for the period September 1, 2012 through June 30, 2013.

ROLL CALL VOTE: Ayes 7 Nayes 0

Services Agreement

Moved by James Momary and seconded by Donna Golda to approve Instructional Services Agreement for Chapter 192/193 with Sussex County Educational Services Commission for the 2012-2013 school year.

ROLL CALL VOTE: Ayes 7 Nayes 0

Evaluation Agreement

Moved by James Momary and seconded by Donna Golda to approve Chapter 193 Evaluation and Determination Agreement with Sussex County Educational Services Commission for the 2012-2013 school year.

ROLL CALL VOTE: Ayes 7 Nayes 0

Snow Removal

Moved by James Momary and seconded by Donna Golda to award the Snow Removal Services contract to Stone Hill Excavating for the 2012-2013, 2013-2014 and 2014-2015 school years, in accordance with the bid opening on August 21, 2012 [attached].

ROLL CALL VOTE: Ayes 7 Nayes 0

Student Accident

Moved by James Momary and seconded by Donna Golda to approve the Student Accident Insurance policy for Interscholastic Athletics/Football and student body accident coverage with Bolliner, Inc.

ROLL CALL VOTE: Ayes 7 Nayes 0

Donation

Moved by James Momary and seconded by Donna Golda to approve a donation of 30 surplus 7-year old iBook G4 laptops to the Washington Borough School District.

ROLL CALL VOTE: Ayes 7 Nayes 0

Donation

Moved by James Momary and seconded by Donna Golda to approve a donation of 50 surplus 7-year old iBook G4 laptops to the Allamuchy School District.

ROLL CALL VOTE: Ayes 7 Nayes 0

Donation
Donation

Moved by James Momary and seconded by Donna Golda to approve a donation and/or disposal of 31 television computer components previously placed for auction, which was unsuccessful.

ROLL CALL VOTE: Ayes 7 Nayes 0

Citizens Participation:

A representative from Mount Hope Camp requested participation of the home-schooled children in sports. Mrs. Iacobucci stated that the policy committee has reviewed this in the past but will consider this specific circumstance.

There was an update on the facility projects by Mr. Murphy and field/access and use.

Executive Session

Moved by Kathleen Halpin and seconded by James Momary to go into Executive Session as indicated by item c. below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule
b. Individual privacy
c. Collective bargaining agreements
d. Purchase or lease of real property if public interest could be adversely affected
e. Investment of public funds if public interest could be adversely affected
f. Tactics or techniques utilized in protecting public safety and property
g. Pending or anticipated litigation
h. Attorney-client privilege
i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 7 Nayes 0

The Board entered into Executive Session at 9:12 p.m.
Reconvene Moved by James Momary and seconded by Donna Golda to reconvene into open session at 10:14 p.m.

Ayes 7 Nayes 0

Adjournment Moved by Kathleen Halpin and seconded by Daniel Brundage to adjourn at 10:15 p.m.

Ayes 7 Nayes 0

Maureen Joyce
Business Administrator/Bd. Sec’y.