

**WARREN HILLS REGIONAL BOARD OF EDUCATION
MEETING**

August 27, 2013

7:00 p.m.

A. Call to order - Mrs. Donna Golda

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Warren-Reporter," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

John Bell	Theresa Iacobucci	Lisa Marshall
Daniel Brundage	Kathleen Halpin	Donna Sbriscia
Linda Feller	Richard Havrisko	Donna Golda

C. Minutes of the previous Regular and Executive Session meetings- Ms. Maureen Joyce
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

- HIB Self-Assessment & Review - Ms. Kim Unangst

G. Committee Reports

H. Action Items:

I. Personnel

*1. Motion to accept, with regret, the resignation of Mr. Christopher Kavcak, Supervisor of Mathematics and Science, effective August 1, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to accept, with regret, the resignation of Mr. Robert Lockhart, Director of Athletics and Student Activities, effective date September 13, 2013, or earlier if mutually agreeable.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to accept, with regret, the resignation of Mr. Gregory Cottrell, High School Assistant Principal, effective date September 20, 2013, or earlier if mutually agreeable.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to accept, with regret, the resignation of Ms. Kelly Archibald, Mathematics teacher at the high school, effective June 30, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to accept, with regret, the resignation of Mr. Christopher Corey, Film Design teacher at the high school, effective date September 20, 2013, or earlier if mutually agreeable.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to accept, with regret, the resignation of Mr. Patrick Kablis as an Assistant Football Coach, effective August 15, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to accept, with regret, the resignation of Mr. Adam Tucker, Technology Specialist, effective August 30, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to accept, with regret, the retirement of Mrs. Catherine Lifer, high school Principal's Secretary, effective July 1, 2014.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve employment of Mr. Peter Lubrecht as the Director of Athletics and Student Activities for the 2013-2014 school year with an annual salary of \$102,000, prorated from start date, as soon as practical.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve employment of Mr. Thomas Ramsin as a high school Technology Education teacher for the 2013-2014 school year on Step G-7, BA, with an annual salary of \$55,293, effective September 1, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve employment of Mr. Anthony DeNicola as a high school Mathematics teacher for the 2013-2014 school year on Step I-9, BA, with an annual salary of \$60,293, effective September 1, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve employment of Ms. Latifa Heuer as a high school French teacher for the 2013-2014 school year on Step F-6, M+45, with an annual salary of \$65,443, prorated from start date, as soon as practical.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*13. Motion to approve employment of Mr. Richard Patricia as a high school Film Design teacher for the 2013-2014 school year on Step M-13, MA, with an annual salary of \$78,843, prorated from start date, as soon as practical.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*14. Motion to approve the following individuals as temporary per diem substitute teachers at a rate of \$252.34 per day:

Fred Werner	Industrial Arts
Marie Spiegeland	Film Design
Patricia Wilkinson	French [pending background check approval]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*15. Motion to approve a change in degree status and salary for the following individuals, effective September 1, 2013:

Noelle Baldwin	Step F Masters	\$59,368
Brigitte Burstein	Step G B+15	\$57,318
Larry Cascio	Step N M+30	\$86,598
Alison Frey	Step B B+15	\$52,743
David Garcia	Step F B+30	\$57,343
Kenneth Kurpat	Step G Masters	\$61,368
Jesse O'Neill	Step K M+15	\$74,068
Michael Piancone	Step M M+15	\$80,868

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*16. Motion to approve a \$3,000 stipend for Ms. Joanne Durham to reflect her Business Administrator's certification.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*17. Motion to approve the following individuals as New Teacher Mentors for the 2013-2014 school year at \$440:

Amanda Best [Kathryn Davis]	Michael Quinto [Salvatore Barillari]
Rebecca Pursell [Jacqueline Gibbs]	Kim Roost [Richard Patricia]
John Hajdu [Anthony DeNicola]	Lourdes Garcia [Latifa Heuer]
Jeremy Willis [Tom Ramsin]	

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*18. Motion to approve summer employment for the following individuals as Internal Coordinators for the Middle States/Excellence by Design program @ \$45 per hour:

Christal Barr	13 hours
Luanne Ferenci	20 hours
Geri McKelvey	20 hours
Mary Kaye Bartek	20 hours

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*19. Motion to approve an additional 7 hours of summer work for Ms. Brittany Catalano @ \$45/hour and to reduce a previous motion to approve Ms. Lisa Weisenstein for 12 hours of summer work to 5 hours at \$45/hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*20. Motion to approve the following individuals for additional summer hours at \$45/hour:

HS Counselors

Joanne Huffman	9.5 hours
Christal Barr	9.5 hours
Michael Arminio	9.5 hours
Catherine O'Neal	9.5 hours
Toni Ioffredo	8 hours

MS Counselors

Lois Amato	3.5 hours
LeeAnn Kubbishun	12 hours

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*21. Motion to approve Ms. Bonita Duryea for 60 hours of summer athletic work at \$45 per hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*22. Motion to approve the following individuals for 3 hours of 7th Grade Academy work at \$45 per hour:

Amanda Best	Renee Smola	Jennifer Feldman
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(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*23. Motion to approve the following individuals as share-time personnel for the 2013-2014 school year:

Lourdes Vega	Patrick Kablis	Jason Graf
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(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*24. Motion to approve the following school transfers for the 2013-2014 school year:

Sheila Alway to HS	Tara Paulus to MS	Jeffrey Balas to MS	Vickie Rhoads to MS
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(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*25. Motion to approve the following department transfers for the 2013-2014 school year:

Lourdes Garcia - Special Education [in addition to ESL]

Heather Dilts - Special Education to English [MS]

Patricia Corvino - English to Special Education [MS]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*26. Motion to approve the following individuals for a \$1,300 stipend per semester for an additional prep period:

Dana Kwiecinski

Jeffrey Balas

Heather Heslin

Mackenzie Holguin

Shannon McDowell

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*27. Motion to approve the following individuals for an additional stipend of \$350 per semester for special education partnerships:

Jodi Edmonds

Patricia Pierce

Sandra Young

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*28. Motion to approve employment of the following coaches for the 2013-2014 school year:

Head Band Director	Jason Graf	Step 4	\$8,550
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Ass't Band Director	Sandra Young	Step 4	\$6,627
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Ass't Band Director	Nicholas Rizzo	Step 2	\$5,047
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Assistant Girls' Soccer	Regina Cavo	Step 4	\$6,258
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Assistant Field Hockey	Laurie Cockerline	Step 1	\$4,218
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Assistant Football	John Vetter	Step 1	\$4,676
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(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*29. Motion to approve employment of the attached list of middle school and high school advisors for the 2013-2014 school year. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*30. Motion to approve employment of Mr. William Phillips as the High School Custodial Night Supervisor for the 2013-2014 school year with a stipend of \$1,000.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*31. Motion to approve employment of the attached lists of substitute teachers for the 2013-2014 school year. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*32. Motion to approve employment of Mr. Carmello Chiara as a leave replacement high school English teacher on a per diem as needed basis at \$90 per day for the first 20 days and on the 21ST day to the first step of the teachers' salary guide or \$252.34/day, effective September 3, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*33. Motion to approve employment of Mr. Allen Osmun as an as needed athletic/substitute bus driver for the 2013-2014 school year.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*34. Motion to approve employment of the following individuals for addition to the substitute custodian list for the 2013-2014 school year:
Deborah Paulus James Lyons Rita Katrensky
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*35. Motion to approve Ms. Colleen O'Rourke as a Volunteer Assistant Field Hockey Coach for the 2013-2014 school year.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*36. Motion to approve employment of Mr. Nicholas Romanetz as an Interim Assistant Principal with a salary of \$400 per day, effective as soon as practical.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*37. Motion to approve employment of Mr. Edward Tranchina as an Interim Director of Athletics and Student Activities with a salary of \$400 per day, effective as soon as practical.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve the Marzano Teacher Evaluation Model and the Marzano Administrative Evaluation Model for implementation in the 2013-2014 school year.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the New Jersey Department of Education 2013 Online School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act*.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve general education classes in which the enrollment falls under 15 or exceeds 30 for Health and Physical Education classes:

High School

- AHSA English (Dictated by HSPA scores)- One Section
- AHSA Math (Dictated by HSPA scores) – Two Sections
- Advanced Computer Science- One Section
- Horticulture- One Section
- Technical Theatre- One Section
- Film III- One Section
- Wood Carving- Three Sections

- Wood Tech III- One Section
- Honors/AP French- One Section
- Advanced Art/ AP Studio Art- One Section
- PE 9- Six Sections
- PE 10- Five Sections
- PE 11- Three Sections
- PE 12- Four Sections

Middle School

- Math Lab 7- One Section
- Business Exploration- Two Sections
- Multi-media- One Section
- Art & Graphics- Four Sections
- Intro. to Engineering I- One Section
- Intro to Engineering II- Two Sections
- Alternative Health 8- One Section
- PE 7-8- Nine Sections

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to affirm the administrative decisions regarding the following final HIB cases for the 2012-2013 school year:

MS - 024 through 027
HS – 019 through 023

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to accept the revised Bilingual/ESL Three-Year Program Plan for the 2011-2014 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve the revised Affiliation Agreement for Clinical Practice Internship and Use of a Facility as an Athletic Training Internship Site with East Stroudsburg University for the 2013-2014 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve the attached list of Travel and Conference Requests. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve the attached list of Field Trip Requests. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

*1. The Warren Hills Regional Board of Education approve the June, 2013 Board Secretary and Treasurer's Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of June, 2013; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the regular lists of bills.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve transfers.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Student Activity Transactions for the months of June and July, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve of the following 2013/2014 Extended School Year and Regular School Year Special Education tuition contracts:

<u>Student</u>	<u>School</u>	<u>Amount</u>	<u>Aide</u>	<u>Effective</u>
01-14	Celebrate the Children	\$61,702.00	\$27,000	Sept. 9, 2013
02-14	Celebrate the Children	\$61,702.00	\$27,000	Sept. 9, 2013
12-14	Willowglen Academy	\$77,414.40		July 8, 2013
13-14	Somerset County ESC	\$ 5,406.00		July 1, 2013
14-14	Somerset County ESC	\$ 5,406.00		July 1, 2013
15-14	Hunterdon Learning Ctr	\$49,140.00		July 8, 2013
16-14	Willowglen Academy	\$60,692.10		July 8, 2013
17-14	Stepping Stone	\$44,085.60		Sept. 4, 2013
18-14	Stepping Stone	\$44,085.60		Sept. 4, 2013
19-14	WCSSSD	\$35,500.00		Sept. 1, 2013
20-14	WCSSSD	\$20,000.00		Sept. 1, 2013
21-14	WCSSSD	\$20,000.00		Sept. 1, 2013

22-14	WCSSSD	\$20,000.00	Sept. 1, 2013
23-14	WCSSSD	\$20,000.00	Sept. 1, 2013
24-14	WCSSSD	\$20,000.00	Sept. 1, 2013
25-14	WCSSSD	\$20,000.00	Sept. 1, 2013
26-14	WCSSSD	\$20,000.00	Sept. 1, 2013
27-14	Hunterdon Learning Ctr.	\$42,120.00	Sept. 3, 2013

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve a Regular Education Tuition Contract Agreement with Warren County Technical School for 69 students for the 2013-2014 school year in the amount of \$2,300.00 per student, commencing September 1, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve a Special Education Tuition Contract Agreement with Warren County Technical School for 25 students for the 2013-2014 school year in the amount of \$3,425.00 per student, commencing September 1, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve Nonpublic Services Agreement for Chapter 192/193 with Sussex County Educational Services Commission for the 2013/2014 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve agreement with Summit Speech School for the 2013/2014 school year at the rate of \$150.00 per hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve submission of the IDEA-2013 Grant and accept the award of the following amounts:

- a. Public - \$382,277
- b. Non-Public - \$5,936

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve Private School Equitable IDEA Services Agreement with Sussex County Educational Services Commission for the 2013/2014 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve the following transportation contract renewals for the 2013/2014 school year:

Snyder Bus Service, Inc.

<u>Route #</u>	<u>Amount</u>
102	\$ 129.07 per diem
103	\$12,449.26
25SP	\$38,132.84
23/KDG1	\$37,029.98

01/F	\$39,366.13
02/KL	\$40,896.39
03/A	\$39,459.48
04/C	\$41,582.63
12/D	\$39,284.62
14/AB/IM	\$41,778.53
15AB/G	\$38,405.11
16AB/E	\$39,517.30
21/H	\$42,120.35
22/VAN 1	\$34,348.11
VAN2/KDG	\$38,398.54

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*13. Motion to approve the following transportation contract renewals for the 2013/2014 school year:

GST Transport Corp.

<u>Route #</u>	<u>Amount</u>
62SP	\$91.85 / \$20.53 aide
63SP	\$24.63 / \$5.13 aide
3 SP	\$91.85 / \$20.53 aide
3MD	\$45.16 / \$14.37 aide
61SP	\$122.13 / \$24.63 aide

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*14. Motion to approve the 2013/2014 Joint Transportation Agreements with Washington Township to transport their elementary school students as follows:

<u>Route</u>	<u>Cost</u>
23/KDG 1	\$12,838.94
01/F	\$17,891.18
02/KL	\$15,313.79
03/A	\$15,977.03
04/C	\$20,849.15
12/D	\$18,697.06
14AB/IM	\$20,483.71
15AB/G	\$14,727.54
16AB/E	\$22,627.88
21/H	\$20,713.75
22/VAN 1	\$16,994.54
VAN 2/KDG	\$38,398.54
3SP	\$20,228.40
3MD	\$10,715.40

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*15. Motion to approve a Joint Transportation Agreement with Franklin Township School District for the 2013/2014 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH11	\$18,431.10
WH17	\$18,431.10
WH18	\$18,431.10
WH40	\$18,431.10
WH19	\$18,431.10
WH5	\$18,431.10

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*16. Motion to approve food services account transactions for the months of April through June, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*17. Motion to approve an Equipment Rental Agreement with Snyder Bus Service, Inc. to lease six Warren Hills' busses at the annual rate of \$3,500 per bus for the period September 1, 2013 through June 30, 2014.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*18. Motion to approve the Student Accident Insurance policy for Interscholastic Athletics/Football and student body accident coverage with Bollinger, Inc.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*19. Motion to approve the list of technology equipment to be recycled by Urban Renewal Corp. on August 21, 2013. [see Superintendent's folder]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*20. Motion to approve changing the November 19, 2013 Board of Education meeting to November 5, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*21. Motion to approve the Interlocal Service Agreement with the Township of Washington to provide two School Resource Officer personnel for the 2013-2014 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*22. Motion to approve a Resolution to Purchase Electric Generation Services through the Alliance for Competitive Energy Services (ACES) through May, 2018.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*23. Motion to approve a Resolution to Purchase Natural Gas Services through the Alliance for Competitive Energy Services (ACES) through May, 2018.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

I. Citizens Participation

J. Executive Session – as indicated by items below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

K. Reconvene

L. Adjournment

***Roll Call**