

**Warren Hills Regional
Board of Education
Regular Meeting
February 19, 2013**

The Warren Hills Regional Board of Education met in Regular Meeting on February 19, 2013 at 7:03 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Donna Golda, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were John Bell, Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, Lisa Marshall and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by John Bell and seconded by Lisa Marshall to approve the Minutes of the Regular Session meeting of February 5, 2013.

Ayes 8 Nays 0
Abstain 1 (Feller)

Comm.

Communications: None.

Citizens Part

Citizens Participation: None.

Supt's Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. The entire Administrative Team has completed the first of their observational rounds in order to develop inter-rater reliability using the newly adopted Marzano model of the teacher evaluation system. Groups of three administrators have been visiting classrooms in both schools for informal walkthroughs in order to help everyone become acquainted to the model in preparation for its full and official implementation in 2013-2014. We will visit all classroom teachers during February and March and non-classroom professionals during April.

2. Nominations are now being collected for the NJDOE's 2013 Governor Teacher's Recognition Program. Staff, students, parents, and community members have the opportunity to participate in the process via the district's website and within each school. Nominations are due by 15 March to Mrs. Moore.

3. Students in the WINGS program, along with their teacher Mr. Fiore, presented a Library Showcase to several classes on 15 February regarding the opportunities and experiences that the WINGS program provides.

4. The middle school is proud to announce the most recent *Rachel's Challenge* winners:

- Ryan Clancy for his help with a 7th grade presentation;
- All of the participants in the talent show for a job well done;
- Mrs. Voight for all her hard work and for initiating the idea for a talent show at the middle school.

5. We congratulate our fifty-five middle school Pillar of Responsibility Character Award winners for the month of January. The middle school is now focusing on the character trait of "Trustworthiness" during this month of February.

6. The middle school staff raised \$82.00 for the American Heart Association on the national "Go Red Day" for women's heart health awareness.

7. The following Horizons students: Samantha Monico, Maria Martucci, Michael Bogert, Logan Wallace, Catherine Hammond, and Sarah Gilligan participated in the Warren County Battle of the Minds Tournament in December and then formed a team for the recent Academic Tournament Open to Middle Schools (ATOMS). They competed in the initial three rounds of the ATOMS tournament in January. Based on cumulative scores, they were invited into the top 16 playoff, held on 31 January. During this top 16 playoff, they excelled in Rounds 1 and 2, but fell behind in Round 3. They worked incredibly well as a team and represented Warren Hills Regional with dignity. Ms. Devine, advisor, gave them the option of keeping two players in through all three rounds, or having everyone sit out at least once. The students decided to give each

player equal playing time (which may have led to the loss of round three!); however, this speaks to the students' sense of fairness, equity, and maturity. Congratulations to these fine Warren Hills Regional Middle School students!

8. Congratulations to middle school students of the month for January:

Music

Daniel Freeman
Lauren Walsh
Jake Jackson
Kaitlyn Gagliano

Academics

Ryan Stevenson
Vivian Beaudoin
Jason Tran
Ciara Motzer

Athletics

Samantha Domzalski
Zachary Nauta
Devyn Gara
Matthew Tubens

Art

Sean Graham
Emily Taylor
Catherine Frascella
Jadon Perrot-Boyd.

9. On 27 January, the *Best Buddies* members had a fun day out in the community. They met at Oakwood lanes for an afternoon of unlimited bowling.

10. Recently the Drama Club hosted a "Family Feud" competition. The organizations involved were: Gay/Straight Alliance, Peer Leaders, Future Farmers of America, Chess Club, Softball team, Marching Band, Journalism, and the National Honor Society. Journalism won the competition and fun was had by all that attended the event.

11. The International Club hosted its first holiday celebration recently. It was an extremely successful event with over 65 students in attendance. The club entertained the guests with a variety of ethnic food and information from a variety of countries.

12. In January, two SAVE alumni returned to tell current SAVE members what they've been learning about/involved with regarding the environment in college. The local Watershed Ambassador spoke to SAVE about Americorp, jobs with an environmental emphasis, and the dilemma of whether to tap natural resources for the economic benefits or leave them alone to avoid destruction to the environment.

13. Congratulations to Athlete of the Week, Lauren Scholes of the girls bowling team, who led her team to the State Championship Finals where the team finished in second place in Group 2 and ended up ranked 13th in the State.

14. Congratulations to Sierra Adetula, Angelica Jackson, Jamie Pillion, and Alexa Hicks for winning the World Championship Stunting Championship in Florida this past week.

15. Congratulations to Mrs. Debbie Farrell, high school science teacher and swim coach, as she was inducted into the Monmouth University Athletic Hall of Fame earlier this month. Kudos to Debbie on her many accomplishments and achievements leading to this recognition.

16. Congratulations to the boys swimming team for their undefeated season and their conference championship.

17. Congratulations to the cheerleaders for winning the Hunterdon/Warren/Sussex cheering championship.

18. The incoming 9th grade curriculum/scheduling orientation took place on 4 February informing parents and students of the scheduling process and what the expectations of the core content areas are for them, as well as what electives are available to explore their interests.

19. Congratulations to senior Stephanie Collins who was named the Bio-Science student of the month for February.

20. Congratulations to John General who was recognized by the Warren County PTA as the First Place recipient of the *Reflections* Award for Film Design. John's film will now be presented at the state PTA conference in March.

21. The National Assessment for Educational Progress Organization randomly selected Warren Hills Regional High School as a testing site for their annual NAEP exam. On Wednesday, 6 February, fifty-five 12th grade students were randomly selected to participate in the 90-minute assessment. The results of the assessment will be used to evaluate student achievement on a state and national level. Thanks to Mr. Clymer, Mrs. Rader, and Ms. Russo for their efforts in organizing and preparing the testing site for the representatives of the NAEP organization who facilitated the assessment.

22. Mrs. Kim Eilenberger, high school health and physical education teacher, has been selected to present at the Society for Public Health Education's (SOPHE) 64th Annual Meeting, *The Magic of Health Education: Vision, Imagination, Transformation*, to be held 17-19 April in Orlando, Florida. This will be an opportunity for Kim to share her case study completed recently regarding students' knowledge, experiences, and transformations with weight loss programs. Kim will also be moderating a workshop entitled "Integrating Prevention & Health Strategies in School Health."

23. John General, Rachel Chase, Conner Nicholas, and Pat Foley created a film that was nominated in the Best Fiction category at the 16th Annual Derek Freese Film & Video Festival. Their film entitled *Not So Imaginary* will be screened at Temple University this Saturday, 23 February.

24. Middle School special education teacher, Mrs. Jessica Rader, was selected to be on the NJDOE Teacher Advisory Panel for Northern New Jersey. The purpose of the TAP pilot is to facilitate direct, two-way, in-person communication between NJDOE and educators around the implementation of key DOE initiatives. The Panel will consist of three regional groups of between 20-30 classroom teachers each who will meet monthly to share their expertise with senior staff members of the NJDOE. During these meetings, teachers will learn about key State initiatives and will have the opportunity to provide feedback to the Department on these initiatives and to suggest new opportunities for ways the Department can support teachers in increasing student achievement. Teachers will be encouraged to return to their local districts and share information about initiatives at the State level with fellow educators. We look forward to Jessica's involvement in this worthwhile initiative.

25. Tonight, we are very pleased to have Mr. Daryl Detrick, high school mathematics teacher, and students Victor Cannestro, Chad Horack, Tim Richards, Jared Horak, Connor Corde, and Charles Revello to present information regarding their work with and our offerings in computer science at Warren Hills Regional High School and the importance of studying computer science as a component of STEM for post-secondary studies and career opportunities.

Comm.
Reports

Committee Reports:

Mrs. Feller reported that Ed and Policy Committee met with WHREA regarding the sick bank policy.

Mrs. Golda reported that Budget and Finance Committee met today and the administrators presented their budgets.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Resign
A. Payne

Moved by Theresa Iacobucci and seconded by Kathleen Halpin to accept the resignation of Mr. Adam Payne, high school Social Studies teacher, effective February 11, 2013.

ROLL CALL VOTE: Ayes 9 Nays 0

Leave of
Absence

Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve a Maternity/sick leave of absence for Mrs. Kimberly Roost effective March 14, 2013 through April 19, 2013 and a FMLA, without pay, for the period April 22, 2013 through May 31, 2013. Kim plans to return on June 3, 2013.

ROLL CALL VOTE: Ayes 9 Nayes 0

Class
Coverage

Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve employment and stipends of the following individuals for coverage in the art classroom of Mrs. Kim Roost for the period March 11, 2013 through May 31, 2013:

Vittoria Busardo	\$2,294.90
Dolores Bouch	\$3,791.60
Jen Cavo	\$2,931.43

ROLL CALL VOTE: Ayes 9 Nayes 0

Salary
Change

Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve a change in degree status and salary for the following individuals, effective February 1, 2013:

Noelle Baldwin	Step E B+30	\$56,013
Gina Andreoli	Step F M+15	\$61,393
Courtney Hoffman	Step K M+15	\$73,393
James Reynolds	Step N M+30	\$85,848
Joseph Besser	Step N M+45	\$87,873
Diane DeVivo	Step N M+45	\$87,873
Sharyn Setzer	Step N M+45	\$87,873

ROLL CALL VOTE: Ayes 9 Nayes 0

Rescind
Coach

Moved by Theresa Iacobucci and seconded by Kathleen Halpin to rescind the approved 2012/2013 girls' track coaching salary of \$3,329.00 [Step 1] on February 5, 2013 for Mrs. Kim Kavcak to the following:

<u>Step</u>	<u>Years Longevity</u>	<u>Base</u>	<u>Longevity</u>	<u>Total</u>
4	5	4741.00	300.00	\$5,041.00

ROLL CALL VOTE: Ayes 9 Nayes 0

Substitute
Teachers

Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve the following individuals for addition to our substitute teachers' list for the 2012-2013 school year:

Carol Daugherty Darrin Zignoli

ROLL CALL VOTE: Ayes 9 Nayes 0

Observation Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve Centenary College student, Rebecca Camp, to complete 4 hours of classroom observation field experience at the high school under the direction of Mr. Clymer.

ROLL CALL VOTE: Ayes 9 Nayes 0

Observation Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve St. Joseph's University student, Michael Jones, to complete 15 hours of classroom observation field experience at the middle school under the direction of Mrs. Hetrick.

ROLL CALL VOTE: Ayes 9 Nayes 0

II. EDUCATION AND POLICY

Policies Moved by Linda Feller and seconded by Donna Sbriscia to approve the second and final reading of the following new and revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee:

- 0132 Executive Authority
- 2415 No Child Left Behind Programs
- 3230 Outside Activities + Regulations
- 3281 Inappropriate Staff Conduct + Regulations
- 4230 Outside Activities + Regulations
- 4281 Inappropriate Staff Conduct + Regulations
- 6480 Purchase of Food Supplies
- 8505 School Nutrition

ROLL CALL VOTE: Ayes 9 Nayes 0

Revised Policies Moved by Linda Feller and seconded by Donna Sbriscia to approve the first reading of the following new and revised selected policies as endorsed by the superintendent and Education and Policy Committee:

- 2468 Independent Educational Evaluations [New]
- 3412 Placement on Guide Column [Revised]

ROLL CALL VOTE: Ayes 9 Nayes 0

Travel & Conference Moved by Linda Feller and seconded by Donna Sbriscia to approve the attached list of Travel and Conference Requests. [attached]

ROLL CALL VOTE: Ayes 9 Nayes 0

Field Trip Requests Moved by Linda Feller and seconded by Donna Sbriscia to approve the attached list of Field Trip Requests. [attached]

ROLL CALL VOTE: Ayes 9 Naves 0

Student Survey Moved by Linda Feller and seconded by Donna Sbriscia to approve Mrs. Kim Eilenberger, high school physical education and health teacher, to survey our students in fulfillment of her graduate course requirements.

ROLL CALL VOTE: Ayes 9 Naves 0

III. BUDGET AND FINANCE

Financial Reports Moved by Theresa Iacobucci and seconded by John Bell to approve the January, 2013 Board Secretary and Treasurer’s Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of January, 2013; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 9 Naves 0

Bills Moved by Theresa Iacobucci and seconded by John Bell to approve the regular list of bills for the month of January, 2013.

ROLL CALL VOTE: Ayes 9 Naves 0

Transfers Moved by Theresa Iacobucci and seconded by John Bell to approve transfers.

ROLL CALL VOTE: Ayes 9 Naves 0

Student Activities Moved by Theresa Iacobucci and seconded by John Bell to approve Student Activity transactions for the month of January, 2013.

ROLL CALL VOTE: Ayes 9 Naves 0

Extraordinary Aid Moved by Theresa Iacobucci and seconded by John Bell to approve the submittal of the Extraordinary Aid application for the 2012/2013 school year.

ROLL CALL VOTE: Ayes 9 Nayas 0

Grant Amendment Moved by Theresa Iacobucci and seconded by John Bell to approve Amendment I to the Title I and Title II-A grants to carry over fund year 2012 funds and reallocate funds within accounts.

ROLL CALL VOTE: Ayes 9 Nayas 0

Title I Salaries Moved by Theresa Iacobucci and seconded by John Bell to approve Title I salaries as follows:

Cristy Ortu/Jill O'Malley	\$ 68,447
Lourdes Garcia	<u>\$ 33,669</u>
	\$102,116

ROLL CALL VOTE: Ayes 9 Nayas 0

Tuition Contract Moved by Theresa Iacobucci and seconded by John Bell to approve a Special Education Tuition Contract for Student 10-13 to attend Cornerstone Day Schools, LLC for the 2012-2013 school year, commencing February 19, 2013, at a tuition rate of \$325.00 per diem. This student was previously attending East Mountain School.

ROLL CALL VOTE: Ayes 9 Nayas 0

Citizens Part. Citizens Participation: None.

Adjournment Moved by Theresa Iacobucci and seconded by John Bell to adjourn at 7:45 p.m.

Ayes 9 Nayas 0

Maureen Joyce
Business Administrator/Bd. Sec'y.

dmg