Warren Hills Regional Board of Education
Regular Meeting
February 7, 2012

The Warren Hills Regional Board of Education met in Regular Meeting on February 7, 2012 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Theresa Iacobucci, President.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to “The Express-Times”, “The Star Gazette,” “The Star Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Roll Call

Roll call was taken by Maureen Joyce. Members present were Nancy Fallen, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, James Momary and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by Donna Golda and seconded by Kathleen Halpin to approve the Minutes of the Executive Session meeting of January 17, 2012.

Ayes 6  Nayes 0
Abstain 2 (Fallen and Sbriscia)

Communications: None.

Citizens Participation: None.

Superintendent’s Report:

Dr. Altonjy reported on the following:

1. Tonight, I am proud to introduce you to two of our business students, Bryan Begane and Ryan Ostir. These two students met with me last week, along with teachers Mr. Cedric Hickerson and Mr. Ralph Fiore, and I was so impressed with their professionalism, determination, thought process, and enthusiasm that I invited them here to share with the Board their proposed project. You will hear the details, but I wanted you to know upfront that I applaud their efforts and support their initiative, which puts classroom theory into practice. This type of student-driven program is certainly encouraged and does not need BOE approval; however, I felt moved by their meeting with me and knew that the Board would greatly
appreciate hearing about such an endeavor. I know you will enjoy their presentation. As a direct connection to this, I had an opportunity to meet with Mr. James Messina, a local businessman and representative of the Washington Business Improvement District (BID), to discuss ways we can connect our students with local businesses and ways these businesses can assist our students. We’ll be meeting in the near future with representatives from our schools and businesses to brainstorm ways (like this endeavor) to accomplish building relationships.

2. In addition to Bryan and Ryan, I also met with Maggie Flynn. I was also very impressed with Maggie’s professionalism and enthusiasm, and as you know, the Board has the approval of this year’s Junior Prom on the agenda and she wanted to share some highlights of all the planning, discussion, and rationale for this year’s event so that you can make a more informed decision.

3. The 9th Grade Academy Students of the Month for January are:
   - Ja-Vaughn Cooper – Male student of the month
   - Emily Quinn – Female student of the month
   - Emma Fink – Artist of the month
   - Max Nauta – Athlete of the month
   - Samantha Zangari – Pillar award of the month.

4. Fifteen of our students achieved recognition during the Distributive Education Clubs of America (DECA) business competition held on Tuesday, 10 January at the Hilton in Cherry Hill, New Jersey. A total of 24 awards were received by our students! The details are given below:

   **DECA State Qualifiers**
   - Bryan Begane – Business Services Marketing – 1st place
   - James Barry – Principles of Hospitality & Tourism – 2nd place
   - Candace Mosley – Principles of Hospitality & Tourism – Top 10
   - Alex Stucy – Automotive Services Marketing – 3rd place
   - Mark Gilmore – Automotive Services Marketing – 5th place
   - Faith Ryan – Business Finance Services – 4th Place
   - Mike Lascau & Jaime Rosenblum – Business Law 5th Place
   - Kelly Mclaughlin – Principles of Marketing 4th Place
   - Katelyn Chadwick – Principles of Marketing Top 10
   - Karl Mirer – Sports and Entertainment Marketing – Top 10
   - Lindsey Tichenor – Sports and Entertainment Marketing – Top 10
   - Nitara Mohabir & Angelica Jackson – Sports Entertainment Team–Top 10

   **Individual awards – Top 3 in event category**
   - Automotive Services Marketing
     - Alex Stucy – Role Play 2 – Top score
     - Chris Steele – Role Play 1 – 2nd place; Test – 3rd place
Business Financial Services  
Faith Ryan – Test – 2nd place

Business Law  
Rosenblum/Lascau Role Play – 3rd place

Business Services Marketing  
Bryan Begane – 1st Place overall; 1st Place Test; 1st place Role Play 1; 2nd place Role Play 2

Principles of Hospitality / Tourism  
James Barry – Role Play – 3rd place

Principles of Marketing –  
Kelly McLaughlin – Role Play 1 – 1st Place

Sports and Entertainment Marketing  
Lindsey Tichenor – Role Play 1 – 2nd place

5. Thanks to the SAVE Students and advisor, Mr. Jesse O'Neil; Nick Allen, Arboretum Committee Chair; Vincent Giordano, FFA; and various community volunteers, the installation of decorative stone sculptures at the Pohatcong Creek Native Plant Arboretum was completed. The group is now working with a sign maker and engraver to produce the ID Plaques for the more than 75 species of trees and shrubs on display. Thanks to community member, Anthony Pasquini, for providing our students with this opportunity.

6. As a result of the 2011 Exxon Mobil Grant awarded to Hope Hollenbeck, the HIB Library of resources is up and running in the middle school library!

7. The following is an update regarding the number of incidences of Harassment Intimidation, and Bullying. Each month I will provide a comparison from the previous month and a cumulative summary for the year in progress. The following is the information for January:

<table>
<thead>
<tr>
<th>Cases</th>
<th>January 2012</th>
<th>December 2011</th>
<th>Total District Cases 2011-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Cases Investigated</td>
<td>3</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>Cases resulting in: NO HIB</td>
<td>3</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>Cases resulting in: HIB</td>
<td>0</td>
<td>7</td>
<td>3</td>
</tr>
</tbody>
</table>
8. Some great news regarding our student athletes:
   - The Boys Swimming Team was the Undefeated Champions of the Raritan Division of the Skyland Conference.
   - The Hunterdon/Warren/Sussex Swimming Individual Championships Girls - Lindsay VanKirk - 2nd Place in the 200 Freestyle and 2nd Place in the 500 freestyle; Megan VanKirk - 3rd Place in the individual medley; Boys - Evan Graziano - 1st Place in the 100 Butterfly.
   - Individual Bowling Champions of the Skyland Conference with Boys - Nick Hall - 1st Place and Girls - Rebecca Reese - 1st Place.
   - Three high school field hockey players were named to the 2011 Gladiator SGI/ National Field Hockey Coaches Association High School National Academic Squad. These players are recognized for excellence on the field and in the classroom by maintaining a Grade Point Average of 3.5 or better out of a rating of 4.0. Congratulations to Caitlin Clark, Sarah Detrick, and Jennifer Hylkema.

9. The Special Services department presented a transition fair on 17 January entitled *Moving On: Promoting a Successful Transition to Adult Life or College*. Organized by staff members, Karen Menke, Shannon McCabe, and Deborah Archer-Cole, the fair drew fifteen agencies and over sixty parents to participate in an interactive and worthwhile evening.

10. On Wednesday, 18 January, Kayla Delghiaccio and Nicole Duda, eighth grade students from Warren Hills Regional Middle School, were honored by Post 5193 of the American Legion in Belvidere, NJ for their district-wide winning Patriot Penn essays. Kayla was awarded first prize and Nicole was the third place recipient. In addition, the Voice of Democracy Award was given to Akash Parmar through the local VFW.

11. The middle school has recently held its annual Spelling Bee in all the language arts classes. When the “fierce” competition concluded, the overall First Place winner was Dylan Yanow and Second Place was Diana Krasny. Congratulations to these two outstanding spellers and all the individual class winners and alternates!

12. On 27 January, 50 of our middle school students attended Challenge Day – facilitated by high school Peer Leaders – students engaged in activities designed to “tear down the walls of separation and create connections, motivating students to be more compassionate and respectful toward themselves, others, and their community.” This program was very well received by both groups of students and will serve to reinforce the culture of collaboration and respect between and among each school community that has been and continues to be a district goal.
13. Approximately a dozen Warren Hills Regional faculty, staff, and administrators attended the annual PTA Founders Day Dinner at Hawk Pointe on Wednesday, 1 February. Our guest speaker, Mrs. Pam Fisher, spoke about the graduated drivers license program in New Jersey and about safe teen driving. Our Warren Hills Regional PTSA has planned an evening presentation with Pam for Monday, 26 March, as a follow-up to her discussion that evening. Details will be sent home and posted on our website shortly. Also, during the dinner, the winners of the PTA Reflections Program were announced. Congratulations to our winners—Corinne Antonelli from the middle school and John General from the high school.

14. Each week the Rachel’s Challenge Club at the middle school is asking staff to recognize students who have achieved some goal or achievement either in or out of the classroom. During the first week of this program, Ellie McGuire was recognized for her weekend volunteer work with Common Sense for Animals and Stephanie Wirhanowsky was recognized for facing her fears and accomplishing her goals in the gym.

15. Some of our high school baseball coaches donated their time to support the annual Warren Hills Diamond Booster Club winter clinic for middle school aged players. Mike Quinto, Chris Kavcak, and Joe Blackford all participated again this year as instructors for the 21 players who attended. Besides teaching our younger players the fundamentals of the game, this clinic serves as a fundraiser for the Diamond Club and gives this Booster Club the opportunity to help with needed improvements.

16. Our music department at the high school had three New Jersey Region I Mixed Chorus participants. Congratulations to Courtney Wright, Camille Nesbeth, and Tina Serridge.

17. Our high school Debate/Mock Trial Team, under the advisorship of Mrs. Penny Giamoni, placed Number One in the recent county competition and is on their way to the regional competition this Thursday, 9 February. We wish them the best!

18. We have received approval from the NJ Clean Energy Program to proceed with an energy audit of our two school buildings. The winning bid was received from Clough Harbour & Associates (CHA) for $19,285.00, of which we will receive 100% reimbursement after the audit is performed. We are not obligated to perform any of the repairs or upgrades that are suggested in order to receive the reimbursement, although we will take any recommendations under advisement. The first meeting will involve the audit firm, district administration, building administration, and maintenance personnel, as well as a representative from the state overseeing the contract. Thank you to our Director of Buildings & Grounds, Mr. Patrick Murphy, for his efforts in this endeavor.
19. Through the efforts of two of our high school teachers, Ms. Robin Fohr and Mr. Chris Corey, our high school was named a U Got Brains Champion School. Warren Hills Regional joins 30 other schools in the state who receive a $1,000 stipend and an opportunity to win a driving simulator. This is an opportunity for students and staff of New Jersey high schools to develop and execute campaigns to address teen driving safety. Each school will develop its own project based on a topic the school chooses pertaining to teen driving safety using creative and cutting edge projects that will raise awareness and make an impact on new drivers.

20. Mr. Chris Corey, Film Study teacher at the high school, is proud to announce that 15 films from Warren Hills Regional were selected to be screened at the Garden State Film Festival in Asbury Park, NJ.

21. I want to review with the Board my progress on the four goals that were jointly established for my first year as superintendent and approved by the County Executive Superintendent, Dr. Rosalie Lamonte. The following report details my goals and the progress to date:

**Goal One:** To improve communication with parents by attaining at least a sixty (60) percent overall affirmative rating on a participant survey after conducting three series of Superintendent’s Forums.

- Scheduled morning, afternoon, and evening forum series on the following dates:
  - 13, 14, 15 September 2011
  - 24, 25, 26 January 2012.

These forums were scheduled on three consecutive dates to accommodate individual parental schedules at 9:00AM, 12 Noon, and 7:00PM.

- Advertised forums both in hard copy (letters mailed home to parents) and electronically (posted on the district website) with reminders through the School Reach Instant Parent Contact system.

- Attendance at the September Forums was approximately 50 parents. Attendance at the January Forums was approximately 35 parents.

- Provided written minutes/communication to the Board of Education regarding these Forums and posted the minutes on the district website (under the Superintendent’s Corner link).

- Held follow-up discussions with administrative cabinet and administrative council regarding some issues that were discussed.

- Implemented action plans to address raised concerns and/or improve strengths. This includes – but not limited to – the following areas:
  - Summer assignments – content specialists have led monthly targeted discussions determined by Mrs. Moore, Director of Curriculum & Instruction, with departments.
  - Public relations – a public relations firm was hired at the 12/13/11 BOE meeting to assist with press releases and communication. Upgrades to the district website with improved and increased information from both
the Superintendent and the Board of Education.

- **Budget** – part of the public relations initiative is to inform the public about the crafting of the budget and the need for continued financial support.
- **Transition to middle school and high school** – the Ninth Grade and proposed Seventh Grade Academies are well under way.

- Administered electronic surveys to all participants. To date a 99.3% overall affirmative rating has been achieved (combination of *Strongly Agree* and *Agree*). To summarize, the following overall response data is as follows:

<table>
<thead>
<tr>
<th>Forums</th>
<th><em>Strongly Agree</em></th>
<th>Agree</th>
<th>Disagree</th>
<th><em>Strongly Disagree</em></th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>67.0%</td>
<td>33.0%</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
<tr>
<td>January</td>
<td>67.2%</td>
<td>31.4%</td>
<td>1.4%</td>
<td>0.0%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>67.1%</td>
<td>32.2%</td>
<td>0.7%</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

**Goal Two**: To investigate common task achievement, operation, and shared services with the Warren Hills cluster.

- Have met with cluster superintendents formally on six separate dates to explore the possibility of streamlining/improving practices and services.
- To date the following areas have been addressed, in progress, or part of an action plan for implementation:
  - Hosted a parent HIB workshop on 10/5/11 in which all cluster constituencies were invited and encouraged to attend.
  - The establishment of a unified cluster 2012-2013 calendar to reflect a consistent schedule of school holidays for the Warren Hills cluster. Naturally, small differences will exist for contractual and individual differences (for example, early dismissal days for Back To School Night, parent conferences, and professional development). Warren Hills Regional’s calendar will be adopted at a meeting in the near future.
  - A cluster meeting attended by superintendents/CSAs, BOE Presidents, BOE Vice-Presidents to discuss pending collaborative initiatives is tentatively scheduled for March.
  - Curriculum articulation meetings established by Mrs. Moore, Director of Curriculum & Instruction, and facilitated by content specialists for the remainder of the year in which Warren Hills staff conduct open dialogue with sending districts.
  - Mrs. Hetrick, WHRMS Principal, attends the cluster principal meetings on a monthly basis to keep informed and participate in articulation initiatives.
  - Attended “meet and greet” sessions at cluster PTA meetings in Mansfield Township (1/3/12) and Franklin Township (1/12/12).
  - Scheduled to attend Washington Borough (3/7/12), Washington Township (3/21/12), and Oxford (late winter/early spring).
✓ Coordinated information among cluster in light of the new School Election law for moving election from April to November for a unified and informed decision.
✓ Preliminary exploration of adoption of a consistent cluster evaluation model (EE4NJ) to save costs associated with implementation and professional development.
✓ Preliminary discussion regarding the adoption of a cluster student management software system to save costs and ease demographic information transition to Warren Hills.

**Goal Three:** To promote the recently implemented Ninth Grade Academy and initiate the implementation of a Seventh Grade Academy at Warren Hills Regional Middle School for the 2012 – 2013 school year.

- Engaged in continuous dialogue with Mr. Clymer, WHRHS Principal, regarding progress of the Ninth Grade Academy.
- Visited Academy classrooms both informally and formally.
- Monthly updates regarding activities and Students of the Month are provided to the BOE and public via the Superintendent’s Report.
- Attended the 12/14/11 planning meeting to witness progress and growth of the high school program and assist with the implementation of the middle school Planning/Steering Committee.
- Promoted the Ninth Grade Academy and planned Seventh Grade Academy through various modes of communication including a radio appearance by Mr. Clymer, WHRHS Principal and two Academy teachers on 1/12/12, website information, the January 2012 Superintendent’s Forum, at PTA meet and greets, and through Superintendent Reports during the last several months.

**Goal Four:** To facilitate the review, revision, and adoption of at least ten (10) percent of current Board of Education policies.

- The Education & Policy Committee has met five times to date.
- Developed a first year rotation plan based upon priority needs from the 2011-2012 school year based upon situational evidence and information presented by stakeholders along with the Education & Policy Committee. A proposed quantity target of policies/regulations to be reviewed includes approximately 110 or 24% of the current policies. Due to difficulty in scheduling, the original plan may need to be pared down.
- Reviewed the entire Bylaws series, which was approved upon second reading by the BOE on 1/17/12.
- Reviewed the selected 1000 series, with a first reading tonight.

22. I want to remind the Board that the new law, signed by the governor on 17 January 2012, allows Boards of Education two important changes regarding the budget and school elections. As a cost-saving measure to taxpayers, the April election can now be moved to the general
election in November. Secondly, if a budget is presented with a proposed tax levy that does not exceed the two percent tax levy cap, there need not be a public vote on its approval. As of today, 225 school districts in the state have voted to move their elections to November. In the county and our cluster, the consensus is that almost all districts will be moving to November. The Board is reminded that if all our sending districts vote to move to November, we are mandated to do the same. Since this is the last meeting before the 17 February 2012 deadline, the Board must decide its own route even if it is mandated, in the event any sending district’s plans change. We have posted the information on the district website and have encouraged input from the public.

Comm. Committee Reports:

Mrs. Feller reported that the Policy Committee met to review the revised policies on the agenda.

Mrs. Halpin reported on the Ed Council meeting and the Warren County School Boards meeting.

Mrs. Iacobucci reported that Personnel Committee met twice.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Employ S. Barillari Moved by Donna Golda and seconded by Linda Feller to approve employment of Mr. Salvatore Barillari as a high school maternity replacement Social Studies teacher [Meghan McGehean] for the period March 15, 2012 through June 1, 2012, with a salary of $90 per day for the first 20 days and on the 21st day to the first step of the teachers guide or $249.70 per diem.

ROLL CALL VOTE: Ayes 8 Nayes 0

Employ R. Wright Moved by Donna Golda and seconded by Linda Feller to approve employment of Mrs. Robin Wright as a 12-month high school main office secretary on Step 9, Level I, with an annual prorated salary of $36,654, effective February 1, 2012.

ROLL CALL VOTE: Ayes 8 Nayes 0

Assistant Coaches Moved by Donna Golda and seconded by Linda Feller to approve the following spring season assistant coaches and stipends for the 2011/2012 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>STEP &amp; SALARY</th>
<th>LONGEVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>William Farrell</td>
<td>Girls’ Track</td>
<td>Step 4 - $6,015</td>
<td>$1,600</td>
</tr>
<tr>
<td>Jennifer Cavo</td>
<td>Girls’ &amp; Boys’ Track</td>
<td>Step 2 - $4,593</td>
<td>$180</td>
</tr>
<tr>
<td>Athlete</td>
<td>Sport</td>
<td>Step</td>
<td>Rate</td>
</tr>
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</tr>
<tr>
<td>Daniel Diveny</td>
<td>Boys’ Track</td>
<td>Step 4</td>
<td>$6,015</td>
</tr>
<tr>
<td>Josephine Potter</td>
<td>MS Girl’s Track</td>
<td>Step 1</td>
<td>$3,835</td>
</tr>
<tr>
<td>Patrick Kablis</td>
<td>Girls’ Lacrosse</td>
<td>Step 3</td>
<td>$5,130</td>
</tr>
<tr>
<td>Joseph Besser</td>
<td>Boys’ Lacrosse</td>
<td>Step 4</td>
<td>$6,015</td>
</tr>
<tr>
<td>Michael Farrell</td>
<td>Baseball</td>
<td>Step 4</td>
<td>$3,007.50</td>
</tr>
<tr>
<td>Joseph Blackford</td>
<td>Baseball</td>
<td>Step 1</td>
<td>$2,027</td>
</tr>
<tr>
<td>Jeffrey Balas</td>
<td>Baseball</td>
<td>Step 4</td>
<td>$6,015</td>
</tr>
<tr>
<td>Chris Kavcak</td>
<td>Baseball</td>
<td>Step 4</td>
<td>$6,015</td>
</tr>
<tr>
<td>Thomas Powers</td>
<td>Boys’ Tennis</td>
<td>Step 4</td>
<td>$4,953</td>
</tr>
<tr>
<td>Craig Green</td>
<td>Softball</td>
<td>Step 4</td>
<td>$6,015</td>
</tr>
<tr>
<td>Renee Smola</td>
<td>Softball</td>
<td>Step 4</td>
<td>$6,015</td>
</tr>
<tr>
<td>Jeremy Willis</td>
<td>Softball</td>
<td>Step 4</td>
<td>$6,015</td>
</tr>
<tr>
<td>Brian Maginnis</td>
<td>Spring Weight Room</td>
<td></td>
<td></td>
</tr>
<tr>
<td>&amp; Larry Dubiel</td>
<td>Supervisors</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ROLL CALL VOTE:**   Ayes 8   Nayes 0

**Athlete Clearance**
Moved by Donna Golda and seconded by Linda Feller to approve payment for winter sports clearance checks for student athletes to participate to Mrs. Bonita Duryea, high school nurse, at a rate of $36.50 per hour for 19 hours worked.

**Employ E. Barron**
Moved by Donna Golda and seconded by Linda Feller to approve employment of Mr. Erech Barron as a part-time custodian at the high school for 4 hours per day at $12.50 per hour for the 2011/2012 school year, effective as soon as practical.

**Employ J. Paulus**
Moved by Donna Golda and seconded by Linda Feller to approve employment of Ms. Jennifer Paulus as a part-time custodian at the high school for 4 hours per day at $12.50 per hour for the 2011/2012 school year, effective as soon as practical.

**Teacher Mentor**
Moved by Donna Golda and seconded by Linda Feller to approve Mr. James Smith to serve as teacher mentor for Provisional Teacher Program candidate, Ms. Laura Filan, with a stipend of $440, prorated.

**ROLL CALL VOTE:**   Ayes 8   Nayes 0
Substitute Teachers  Moved by Donna Golda and seconded by Linda Feller to approve employment of the following individuals as substitute teachers for the 2011/2012 school year:

Daniel Winters  Eric Lee  Mary Thorne
Emily Moore  Mirenna Cole

ROLL CALL VOTE:  Ayes 8  Nayes 0

Athletic Placements  Moved by Donna Golda and seconded by Linda Feller to approve the following East Stroudsburg State University Athletic Affiliation placements for the spring 2012 semester under the direction of Mr. Kevin Call:

Keith Evans  Nicole Orfanitopoulos  James Terrill

ROLL CALL VOTE:  Ayes 8  Nayes 0

Observation  Moved by Donna Golda and seconded by Linda Feller to approve Ms. Jacqueline Fox-Greer, Fairleigh Dickinson University student, to serve a 2 week observation for the period May 21, 2012 through June 1, 2012, under the direction of Ms. Jill Greco, high school Biology teacher.

ROLL CALL VOTE:  Ayes 8  Nayes 0

Volunteer Coaches  Moved by Donna Golda and seconded by Linda Feller to approve the following volunteer coaches for the spring sports season:

Boys’ Tennis  Alexandra Kuebler
Girls’ Lacrosse  Lawrence Cascio
Girls’ Lacrosse  Michelle Lauer

ROLL CALL VOTE:  Ayes 8  Nayes 0

II. EDUCATION AND POLICY

Election Resolution  Moved by Nancy Fallen and seconded by Donna Golda to approve the following Resolution establishing the Election of Members of the Warren Hills Regional Board of Education as the First Tuesday after the First Monday in November (the General Election) beginning in 2012:

WHEREAS, P.L. 2011, c. 202 authorizes a local board of education to change the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, such action requires the adoption of a resolution by the local board of education as set forth in P.L. 2011, c.202; and
WHEREAS, P.L. 2011, c. 202 requires that the change in election date remain in effect for four years; and

WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and

WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

WHEREAS, the Warren Hills Regional Board of Education believes that the financial interest of its constituents is safeguarded by the state’s tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and

WHEREAS, the Warren Hills Regional Board of Education believes that more citizens will participate in the selection of school board members at the General Election than on the third Tuesday in April and that the higher level of participation will foster positive interest in our public schools; and

WHEREAS, the Warren Hills Regional Board of Education is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and believes this principle will not be compromised by conducting board member elections in November.

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to P.L. 2011, c. 202, the Warren Hills Regional Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2012; and be it further

RESOLVED, that, pursuant to P.L. 2011, c. 202, this change will remain in effect at least through November 2015; and be it further

RESOLVED, that, pursuant to P.L. 2011, c. 202, the annual organization meeting of the Warren Hills Regional Board of Education will take place in the first week of January following the November General Election and that the board of education’s next organization meeting will take place in the first week of January 2013; and be it further

RESOLVED, that, pursuant to P.L. 2011, c. 202, members of the Warren Hills Regional Board of Education whose terms would have expired by May 2012 will continue to serve in office until the January 2013 organization meeting; and be it further
RESOLVED, that this resolution be transmitted to the Warren County Clerk; the Warren County Board of Elections and/or Superintendent of Elections; the Warren County municipal clerk and school board secretary or secretaries; the Department of State, Division of Elections; the Department of Education’s Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; and be it further

RESOLVED, that a copy of this resolution also be provided to the New Jersey School Boards Association and New Jersey State League of Municipalities.

ROLL CALL VOTE: Ayes 8 Nayes 0

Policies

Moved by Donna Golda and seconded by Donna Sbriscia to approve the first reading of the following revised 1000, Administration, policies as endorsed by the superintendent and Education and Policy Committee:

**Series 1000**

1100 – District Organization  
1110 – Organizational Chart  
1120 – Management Team  
1140 – Affirmative Action Program  
1230 – Superintendent’s Duties  
1522 – School-Level Planning  
1523 – Comprehensive Equity Plan  
1530 – Equal Employment Opportunities  
1620 – Administrative Employment Contracts

ROLL CALL VOTE: Ayes 8 Nayes 0

HIB

Cases

Moved by Donna Golda and seconded by Donna Sbriscia to affirm the administrative decisions regarding the following HIB cases:

MS-2012 050-053  
HS-2012 040, 043-052

ROLL CALL VOTE: Ayes 8 Nayes 0

Travel & Conference

Moved by Donna Golda and seconded by Donna Sbriscia to approve the following Travel and Conference Requests for the following individuals:
<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Activity</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Thomas J. Altonjy</td>
<td>2/29/2012</td>
<td>Commissioner’s Convocation</td>
<td>Jackson Liberty HS, Jackson, NJ</td>
</tr>
<tr>
<td>Patricia Hetrick</td>
<td>2/28/2012</td>
<td>Administrative Visit to observe middle school</td>
<td>Mt. Olive Middle School</td>
</tr>
<tr>
<td>Barbara Grimm</td>
<td>3/1/2012</td>
<td>Food, Stress &amp; the Brain</td>
<td>Clinton, NJ</td>
</tr>
<tr>
<td>Kimberly Unangst</td>
<td>3/20/2012 (1/2 day)</td>
<td>NJASK Training</td>
<td>Monroe Twsp., NJ</td>
</tr>
<tr>
<td>David Smith</td>
<td>3/20/2012 (1/2 day)</td>
<td>NJASK Training</td>
<td>Monroe Twsp., NJ</td>
</tr>
<tr>
<td>Deborah Archer-Cole</td>
<td>2/27/2012 (1/2 day)</td>
<td>Disability Services in Warren County</td>
<td>WHR District Office</td>
</tr>
<tr>
<td>Cristy Ortu (Rescheduled)</td>
<td>4/30, 5/1-3/12/2012</td>
<td>Serving on Middle States Eval. Team</td>
<td>Abington, PA</td>
</tr>
<tr>
<td>Lauren Voight</td>
<td>2/23-24/2012</td>
<td>NJ Music Education Assoc. Workshop</td>
<td>New Brunswick, NJ</td>
</tr>
<tr>
<td>Patrick Murphy</td>
<td>3/28/2012</td>
<td>NJ Sustainable Schools Conference</td>
<td>Monroe, NJ</td>
</tr>
<tr>
<td>Patrick Murphy</td>
<td>3/22/2012 &amp; 5/24/2012</td>
<td>NJ Assoc. of Designated Persons</td>
<td>Colts Neck, NJ</td>
</tr>
<tr>
<td>Dr. Altonjy, Dawn Moore, Patricia Hetrick &amp; Earl Clymer</td>
<td>2/22/2012</td>
<td>EE4NJ State Workshop</td>
<td>Ramapo College, Mahwah, NJ</td>
</tr>
</tbody>
</table>

**ROLL CALL VOTE:** Ayes 8 Nayes 0

Field Trip Requests

Moved by Donna Golda and seconded by Donna Sbriscia to approve the following Field Trip Requests for the following individuals:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Activity</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Julia Henning, LeeAnn Kubbishun &amp; Nicole Silvis</td>
<td>2/14/2012</td>
<td>ALC 7th &amp; 8th Students</td>
<td>Bounce U, Bethlehem, PA</td>
</tr>
<tr>
<td>Cedric Hickerson</td>
<td>2/28-3/1/2012</td>
<td>FBLA/DECA State Competition</td>
<td>Cherry Hill, NJ</td>
</tr>
<tr>
<td>Shannon McCabe</td>
<td>2/22/2012</td>
<td>AU/MD Classes</td>
<td>Washington Shop-Rite, Cracker Barrel</td>
</tr>
<tr>
<td>Shannon McCabe</td>
<td>2/16/2012</td>
<td>Best Buddies Club</td>
<td>Shawnee Mt., PA</td>
</tr>
<tr>
<td>Margaret Devine</td>
<td>3/20/2012</td>
<td>WHRHS Horizons Academic Meet</td>
<td>No. Hunterdon HS</td>
</tr>
</tbody>
</table>
### Donations

Moved by Donna Golda and seconded by Donna Sbriscia to accept the following donations:

<table>
<thead>
<tr>
<th>Teacher</th>
<th>Donor</th>
<th>Amount</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daniel Cullen</td>
<td>Target</td>
<td>$700</td>
<td>BD Field Trip Grant</td>
</tr>
<tr>
<td>Daniel Cullen</td>
<td>Washington Rotary &amp; Anonymous Donor</td>
<td>$450</td>
<td>BD Students to attend Ski Club</td>
</tr>
<tr>
<td>Daniel Cullen</td>
<td>NJ Nets</td>
<td>20 tickets</td>
<td>BD class Field Trip</td>
</tr>
<tr>
<td>Robin Fohr and Christopher Corey</td>
<td>Brain Injury Assoc. of New Jersey</td>
<td>$1,000</td>
<td>U Got Brains Champion School stipend</td>
</tr>
</tbody>
</table>

### III. BUDGET AND FINANCE

**SEMI Program**

Moved by James Momary and seconded by Donna Golda to approve a Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program for the 2012/2013 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

**IDEA**

Moved by James Momary and seconded by Donna Golda to approve submittal of the 2011 IDEA final report.

ROLL CALL VOTE: Ayes 8 Nayes 0

**Citizens Participation**

None.

**Executive Session**

Moved by Donna Sbriscia and seconded by Nancy Fallen to go into Executive Session as indicated by item a below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings
policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

**a. Matters rendered confidential by Federal Law, State Law or Court Rule**

b. Individual privacy  
c. Collective bargaining agreements  
d. Purchase or lease of real property if public interest could be adversely affected  
e. Investment of public funds if public interest could be adversely affected  
f. Tactics or techniques utilized in protecting public safety and property  
g. Pending or anticipated litigation  
h. Attorney-client privilege  
i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. No action anticipated.

Ayes 8  Nayes 0

The Board entered into Executive Session at 8:25 p.m.

**Reconvene**  Moved by Kathleen Halpin and seconded by Donna Golda to reconvene into open session at 9:18 p.m.

Ayes 8  Nayes 0

**HIB Case**  Moved by Kathleen Halpin and seconded by Donna Golda to affirm the administrative decisions regarding HS 2011-042.

ROLL CALL VOTE:  Ayes 8  Nayes 0

**Adjournment**  Moved by Linda Feller and seconded by Richard Havrisko to adjourn at 9:20 p.m.

Ayes 8  Nayes 0

Maureen Joyce  
Business Administrator/Bd. Sec’y.

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dmg