

**WARREN HILLS REGIONAL BOARD OF EDUCATION
REORGANIZATION & REGULAR MEETING**

January 7, 2014

Holiday Presentation – Mrs. Voight and the high school Select Choir

A. Call to order - Mrs. Maureen Joyce

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the “The Express-Times,” “The Warren Reporter,” “The Star-Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

B. Report on Election Results - Ms. Maureen Joyce

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Administration of oath of office - Donna Golda, Linda Feller

Roll Call - Ms. Maureen Joyce

John Bell		Lisa Marshall
Daniel Brundage	Kathleen Halpin	Donna Sbriscia
Linda Feller	Richard Havrisko	Donna Golda

Motion to nominate Maureen Joyce as president pro tem.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

Election of president pro tem.

Motion to nominate _____ president of the Warren Hills Regional Board of Education for the administrative year 2014.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

Election of president.

(Newly elected president assumes chair)

Motion to nominate _____ vice president of the Warren Hills Regional Board of Education for the administrative year 2014.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

Election of vice president.

C. Board Reorganization Motions for the period ending January 8, 2015:

*1. Motion to appoint Design Resources Group as school Architects.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to appoint Nisivoccia & Company, Auditor/Public School Accountant.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to appoint Fogarty & Hara, General Counsel.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to appoint Wilentz, Goldman and Spitzer, P.A., as bond and construction attorneys for the building projects.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to appoint Brown and Brown Insurance as Risk Managers for School Alliance Insurance Fund and Willis of New Jersey as our health insurance brokers.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve AXA Equitable and Oppenheimer as 403B providers.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve Horizon Blue Cross/Blue Shield as Flexible Spending Account provider.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to appoint Dr. James Goodwin of St. Luke's Warren Physician Group, School Physician.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to appoint Dr. Nicholas Avallone, St. Luke's Orthopaedic Specialists, Athletic Physician.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to appoint Maureen Joyce as Public Agency Compliance Officer.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to appoint Maureen Joyce as the Qualified Purchasing Agent with a bid threshold of \$36,000.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve procurement of goods and services through state contracts.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*13. Motion to appoint Dr. Thomas J. Altonjy, Superintendent, as Affirmative Action Officer.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*14. Motion to appoint Jaclyn Russo, Director of Guidance, as 504 Committee Coordinator.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*15. Motion to appoint Jaclyn Russo, Director of Guidance, as Homeless Liaison.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*16. Motion to appoint Patrick J. Murphy, Director of Plants & Facilities, as Asbestos Management Officer, Safety and Health Designee, Integrated Pest Management Coordinator, Right to Know Officer and Air Quality Designee.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*17. Motion to adopt the following resolution:

RESOLVED, That the PNC Bank, Washington Office; Wells Fargo Bank, Washington, NJ Offices; the Bank of New York, Bank of America, the First National Bank of Hope, Investors Savings Bank be designated the depositories for the Warren Hills Regional Board of Education accounts and certificates and, be it further

RESOLVED, That all checks, drafts, notes or warrants drawn against said accounts be signed and, be it further

RESOLVED, That the Investors Bank, Washington NJ offices, be designated the depository for the payroll and agency accounts and, be it further

RESOLVED, That no checks, drafts or warrants drawn against said accounts be valid unless so signed.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*18. Motion to designate the Express-Times as the official newspaper to carry legal ads.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*19. Motion that the 2014 Warren Hills Regional Board of Education meetings be held at the Board Office, Bowerstown Campus at 7:00 p.m., as listed on the attached schedule.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*20. Motion to authorize Maureen Joyce, Business Administrator, to pay bills the third week of each month.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*21. Motion that the existing bylaws and policies be approved, adopted and continued in use unless and until amended by action of the Board.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*22. Motion to appoint Maureen Joyce, Business Administrator/Board Secretary, as custodian of government records and to appoint Dr. Thomas J. Altonjy, Superintendent, as custodian of student and personnel records, in compliance with the Open Public Records Act.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*23. Motion to appoint _____ as Delegate of the New Jersey School Boards Association.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*24. Motion to appoint _____ as Alternate Delegate to the New Jersey School Boards Association.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*25. Motion to appoint _____ as Delegate to the Warren County School Boards Association.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*26. Motion to appoint _____ as Legislative Representative to the New Jersey School Boards Association.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

D. Minutes of the previous Regular and Executive Session meetings- Ms. Maureen Joyce

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

E. Communications – Ms. Joyce

F. Citizens Participation – concerning action items.

G. Superintendent’s Report – Dr. Thomas J. Altonjy

H. Committee Reports

I. Action Items:

I. Personnel

*1. Motion to accept, with regret, the resignation of Mr. Michael Lapotasky, Supervisor of English and Social Studies, effective 2/17/2014, or sooner if mutually agreed.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the attached list of spring coaches and salaries for the 2013-2014 school year. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve employment of the following individuals for addition to our substitute teachers' list for the 2013-2014 school year:

Bridget Hart	Daniel Wydro	Cynthia Varamo
Daniel Gaydisch	Travis Powell	Taylor Rush
Scott Dubiel	Elena McCormick	Lindsay Capone
Anna Dziedzic	Ellis Jasenovic	Mike Ward

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Mr. Greg Terhune as a Volunteer Assistant Coach for our boys' basketball team for the 2014 season.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to recognize the completion of the Business Administrator, Maureen Joyce's, 2011-2012 and 2012-2013 Merit Goals and approve submission to the Warren County Executive County Superintendent for final approval.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve a change in the school year calendar to reflect Friday, February 14, 2014, as a regular school day.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the first reading of the following new and revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee:

1240 Evaluation of Superintendent [Revised] + Regulations

3142 Nonrenewal of Nontenured Teaching Member [Revised] + Regulations

3144 Certification of Tenure Charges [Revised] + Regulations

3221 Evaluation of Teachers [New] + Regulations

3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators [New] + Regulations

3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals [New] + Regulations

3224 Evaluation of Principals, Vice Principals, and Assistant Principals [New] + Regulations

4146 Nonrenewal of Nontenured Support Staff Member [Revised] + Regulations

0155 Board Committees

2622 Pupil Assessment

9541 Student Teachers/Interns

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to affirm the administrative decisions regarding the following HIB cases:

MS - 13-14 - 004 - 006

HS - 13-14 - 006 - 010

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the attached list of Travel and Conference Requests. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the attached list of Field Trip Requests. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve Mr. David Garcia, New Jersey City University graduate student, to conduct a research project in his middle school Business Exploration classes during marking period three as part of his Masters Degree program.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve a Resolution recognizing January 2014 as School Board Recognition Month in New Jersey [attached].

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

*1. Motion to approve a Special Education Tuition Contract for Student 33-14 to attend Readington Township School District for the 2013-2014 school year, commencing September 1, 2013, at a tuition rate of \$21,299.17.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve a Tuition Contract for one Warren Hills student to attend Readington Township School District for the 2013-2014 school year, commencing September 1, 2013, at a tuition rate of \$14,559.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

J. Citizens Participation

K. Adjournment

***Roll Call Vote**

**WARREN HILLS REGIONAL
BOARD OF EDUCATION MEETING CALENDAR
2014**

January 7th and 28th

February 18th

March 4th and 18th

April 8th and 29th (Public Hearing)

May 6th and 20th

June 10th (Retreat) and 24th

August 26th

September 16th and 30th

October 14th

November 18th

December 9th

January 6th (2015) (reorganization)

Unless otherwise indicated, Board meetings start at 7:00 p.m.

SPORT	STEP	YEARS		SALARY BASE	LONGEVITY
Baseball					
Mike Quinto	4	13	Head	8059.00	1000.00
Jeff Balas	4	9	Asst Var	6258.00	300.00
Mike Farrell	4	6	Asst JV	6258.00	300.00
Joe Blackford	2	2	Asst Fresh.	5337.00	0.00
Paul Irzinski	4	15	MS	4835.00	900.00
Boys' Track					
Stan Kubbishun	4	19	Head	8059.00	1500.00
Andrew Oakley	2	1	Asst	4779.00	0.00
Dan Diveny [and girls]	4	17	Asst	6258.00	900.00
Frank Fenimore	4	14	MS	4835.00	600.00
Golf					
Bryan Klinder	4	6	Head	6586.00	500.00
Boys' Tennis					
Ralph Fiore	4	12	Head	6586.00	1000.00
Tom Powers	4	9	Asst	5153.00	300.00
Softball					
Luanne Ferenci	4	22	Head	8059.00	2000.00
Craig Green	4	12	Asst Var.	6258.00	600.00
Renee Smola	4	12	Asst JV	6258.00	600.00
Jeremy Willis	4	6	Asst. Fresh.	6258.00	300.00
TBD			MS		
Girls' Track					
Ken Kurpat	4	6	Head	8059.00	500.00
Josie Potter	2	2	Asst	5337.00	0.00
Faye Peticari	1		MS	3395.00	
Girls' Lacrosse					
Laurie Kerr	4	2	Head	8059.00	0.00
Jen Cavo	2	1	Asst	4779.00	0.00

Boys' Lacrosse					
Pat Kablis	4	2	Head	8059.00	0.00
Joe Besser	4	2	Asst	6258.00	0.00
Spring Weight Room					
Split Position – Jeff Case & Brian Maginnis				\$1,375 each	

**School Board Recognition Month in New Jersey
January 2014**

WHEREAS, The New Jersey School Boards Association has declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Warren Hills Regional Board of Education is one of more than 580 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Warren Hills Regional Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Warren Hills Regional Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2014 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Warren Hills Regional Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.