

**Warren Hills Regional
Board of Education
Regular Meeting
July 19, 2011**

The Warren Hills Regional Board of Education met in Regular Meeting on July 19, 2011 at 6:30 p.m. in the Board Meeting Room.

Call to Order The meeting was called to order by Theresa Iacobucci, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Roll Call Roll call was taken by Maureen Joyce. Members present were Daniel Brundage, Donna Golda, Kathleen Halpin, Theresa Iacobucci, and James Momary. Also present were Thomas Altonjy and Maureen Joyce.

Executive Session Moved by Daniel Brundage and seconded by Donna Golda to go into Executive Session for discussion of personnel, legal and confidential student affairs. The information discussed will be made public if and when confidentiality is no longer required. No action anticipated.

Ayes 5 Nays 0

The Board entered into Executive Session at 6:30 p.m.

Reconvene Moved by Kathleen Halpin and seconded by Daniel Brundage to reconvene into open session at 7:05 p.m.

Ayes 5 Nays 0

Minutes Moved by Donna Golda and seconded by Kathleen Halpin to approve the Minutes of the Special and Executive Session meetings of July 5, 2011.

Ayes 5 Nays 0 (Special minutes)
Ayes 4 Nays 0 (Executive session)
Abstain 1 (Momary-Executive Session only)

Comm. Communications: None.

Citizens
Part

Citizens Participation: None.

Supt's
Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. Congratulations to our Local Professional Development Committee for their fine job in collaboratively crafting the district 2011-2012 Professional Development Plan. Six distinct and related areas of the plan (needs assessment, reflection, professional development goals, professional development opportunities, professional development resources, evaluation) were each rated by the County Professional Development Board in June. We received the highest rating (*target*) in all six areas! The district received written accolades from the Professional Development Board chaired by Superintendent Roger Jinks and the County Superintendent of Schools, Frank C. Dragotta. Kudos to the members of the Warren Hills Regional LPDC: Geri McKelvey (chairperson), Cristy DeMarino, Christopher Kavcak, Lourdes Garcia, Jack Paulus, and Earl Clymer.

2. In addition to the three days (29, 30, 31 August 2011) that are slated for our New Teacher Orientation, another important opportunity has been added to the calendar. All new certificated staff members will attend a very special presentation by renowned educator, Dr. Harry Wong. This will occur on Wednesday, 24 August 2011 at Kean University. Our new staff members will be treated to a chance to hear about classroom management from this motivational speaker.

3. Congratulations to one of our high school English teachers, Mr. Andrew Oakley, who has been chosen to participate in the 2011 National Writing Project (NWP) Invitational Summer Institute at Rutgers University Graduate School of Education. Andy will attend the four-week institute to study the latest research and theories pertaining to educating students in the writing process. Andy joins a growing network of educators dedicated to improving teaching of writing in schools across America. His selection and anticipated gained knowledge will surely benefit our students in the future.

4. We have begun the process to prepare for the implementation of the new laws regarding harassment, intimidation, and bullying. District administration will be attending a state training in late July or early August to define their roles and responsibilities in the process. The entire district staff will be in-serviced on the afternoon of 6 September 2011 through a program arranged by Mrs. Dawn Moore, Director of Curriculum & Instruction.

5. Mrs. Moore has provided the following update on the student enrollment for our summer *Innovations in Online* education program:

Course of Study	Number of enrolled students
Language Arts Grade 7	3
Language Arts Grade 8	3
Mathematics Grade 7	4
Mathematics Grade 8	8
English 1	2
English 2	3
Algebra 1	4
Algebra 2	1
Creative Writing	1
Film Literacy	1
TOTAL ENROLLMENTS	30

Comm. Reports

Committee Reports:

Mrs. Iacobucci reported that the Personnel Committee met.

Mr. Brundage reported on the Student Activities Committee discussion of offering additional sports programs including high school Lacrosse and the reinstatement of certain middle school sports.

Mr. Dempski spoke in support of reinstating some middle school sports and offering high school Lacrosse in the 2011/2012 school year.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Admin. Salaries

Moved by Donna Golda and seconded by Kathleen Halpin to approve the following administrative salaries for the following individuals for the 2011/2012 school year, effective July 1, 2011:

Andrew Herre	Ass't Principal/Technology Admin.	\$100,485
Kimberly Unangst	Director of Pupil Personnel Services	\$123,456
David Smith	Middle School Assistant Principal	\$108,753
Dawn Moore	Director of Curriculum and Instruction	\$104,030
Clegg Freund	Director of Athletics	\$106,575

ROLL CALL VOTE: Ayes 5 Nayes 0

Summer Curriculum Moved by Donna Golda and seconded by Kathleen Halpin to approve summer employment for curriculum writing for the following individuals:

Alda Cornec	AP French	20 hrs/\$32/hr.
Courtney Flowers	English I (Vertical Articulation)	20 hrs/\$32/hr.
Toni Manfra	English I (Vertical Articulation)	(above shared salary/hrs)
Elizabeth McKeown	English I (Vertical Articulation)	(above shared salary/hrs)

ROLL CALL VOTE: Ayes 5 Nays 0

Content Specialists Moved by Donna Golda and seconded by Kathleen Halpin to approve the following individuals to serve as Content Specialists for the 2011/2012 school year. Salary to be determined as follows:

Salary:

An Unassigned duty period or \$1,500	Staff Numbers 1-12
An Unassigned duty period and \$1,000 or \$2,100	Staff Numbers 13-24
An Unassigned duty period and \$1,500 or \$3,150	Staff Numbers 25+

Business Department	Cedric Hickerson
English/Language Arts Department	Theresa Wilson
Fine and Performing Arts Department	Lauren Voight
Health & Physical Education Department	Geri McKelvey
Industrial Technology Department	Lawrence Cascio
Mathematics Department	Christopher Kavcak
Science/Agriscience Department	Jill Greco
Social Studies Department	Katherine Brennan
Special Education Department (MS)	Mackenzie Bartell
Special Education Department (HS)	Jodi Edmonds
World Language/ESL Department	Cesar Mendes

ROLL CALL VOTE: Ayes 5 Nays 0

Employ B. Shah Moved by Donna Golda and seconded by Kathleen Halpin to approve employment of Ms. Bela Shah as the high school Library Assistant for the 2011/2012 school year on Step 1 (51% on Step 1, BA salary guide of WHREA Agreement) with an annual salary of \$25,469.40, effective September 1, 2011.

ROLL CALL VOTE: Ayes 5 Nays 0

Employ G. Godek Moved by Donna Golda and seconded by Kathleen Halpin to approve employment, pending New Jersey certification, of Ms. Gabriela Godek, as a high school Mathematics Teacher for the 2011/2012 school

year on Step A-1, BA, with an annual salary of \$49,940, effective September 1, 2011.

ROLL CALL VOTE: Ayes 5 Nayes 0

Employ Moved by Donna Golda and seconded by Kathleen Halpin to
C. O’Neal approve employment of Ms. Catherine O’Neal as a high school Guidance
Counselor for the 2011/2012 school year on Step H-8, MA+30, with an
annual salary of \$67,773, effective September 1, 2011.

ROLL CALL VOTE: Ayes 5 Nayes 0

Employ Moved by Donna Golda and seconded by Kathleen Halpin to
L. Morris approve employment of Ms. Lorraine Morris as a Learning Disabilities
Teacher Consultant for the 2011/2012 school year on Step J-10, MA, with
an annual salary of \$68,773, effective September 1, 2011.

ROLL CALL VOTE: Ayes 5 Nayes 0

Employ Moved by Donna Golda and seconded by Kathleen Halpin to
J. Henning approve employment of Ms. Julia Henning as a middle school Alternative
Education teacher for the 2011/2012 school year on Step B-2, BA, with an
annual salary of \$50,440, effective September 1, 2011.

ROLL CALL VOTE: Ayes 5 Nayes 0

Summer Moved by Donna Golda and seconded by Kathleen Halpin to
Work approve summer work and salaries for the high school nurses:

Bonita Duryea	5 days @ \$374.87	\$1,874.35
Barbara Grimm	3 days @ \$266.37	\$ 799.11

ROLL CALL VOTE: Ayes 5 Nayes 0

Employ Moved by Donna Golda and seconded by Kathleen Halpin to
Coach approve employment of Mr. William Farrell as the Head Cross Country
Coach for the 2011/2012 school year on Step 4, with a stipend of \$6,330
and longevity bonus of \$1,500.

ROLL CALL VOTE: Ayes 5 Nayes 0

Substitute Moved by Donna Golda and seconded by Kathleen Halpin to
Custodians approve the following Substitute Custodians for the 2011/2012 school
year:

Arthur White	Joyce White	Erech Barron
Charles Ghilon	Deborah Saunders	Gaspar Scozzari

Ronnie Read Randy Harrison Mel Razawich
Nicholas Tauriello

ROLL CALL VOTE: Ayes 5 Nays 0

Contracts Moved by Donna Golda and seconded by Kathleen Halpin to authorize the Superintendent, Dr. Thomas Altonjy, to issue employment contracts on behalf of the Board of Education prior to the August 16, 2011 regular meeting.

ROLL CALL VOTE: Ayes 5 Nays 0

II. EDUCATION AND POLICY

Professional Development Moved by Donna Golda and seconded by Kathleen Halpin to formally approve the 2011/2012 Professional Development Plan for the Warren Hills Regional School District and send official certification to the Warren County Department of Education.

ROLL CALL VOTE: Ayes 5 Nays 0

Travel and Conference Moved by Donna Golda and seconded by Kathleen Halpin to approve the following Travel and Conference Requests for the following individuals:

Dawn Moore - 7/19/11- Data Tools Workshop, Monroe Twsp., NJ
Dr. Thomas Altonjy & -NJASA Anti-Bullying Regional Training Sessions
Earl C. Clymer & either 7/28/11 at Ridgewood Education Center,
Patricia Hetrick & Ridgewood, NJ or 8/9/11 at North Brunswick HS,
Dawn Moore & North Brunswick, NJ
Kimberly Unangst &
Timothy Downs &
Hope Hollenbeck

ROLL CALL VOTE: Ayes 5 Nays 0

III. BUDGET AND FINANCE

Financial Reports Moved by James Momary and seconded by Donna Golda to accept the monthly Financial Reports of the Board Secretary/Business Administrator and the Treasurer of School Monies for the month of June, 2011 in compliance with N.J.A.C. 6A:23-2.11(c) 4, the Board certified that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this school year.

ROLL CALL VOTE: Ayes 5 Nays 0

Bill List Moved by James Momary and seconded by Donna Golda to approve the regular list of bills.

ROLL CALL VOTE: Ayes 5 Neyes 0

Transfers Moved by James Momary and seconded by Donna Golda to approve transfers.

ROLL CALL VOTE: Ayes 5 Neyes 0

Student Activities Moved by James Momary and seconded by Donna Golda to approve Student Activity transactions for the month of June, 2011.

ROLL CALL VOTE: Ayes 5 Neyes 0

Bank Moved by James Momary and seconded by Donna Golda to establish Investors Savings Bank as general fund depository for the 2011/2012 school year, as soon as practicable.

ROLL CALL VOTE: Ayes 5 Neyes 0

Tuition Contract Moved by James Momary and seconded by Donna Golda to approve the following 2011/2012 Extended School Year and Regular School Year Special Education tuition contracts:

<u>Student</u>	<u>School</u>	<u>Amount</u>	<u>Aide</u>	<u>Effective</u>
01-12	Celebrate the Children	\$59,175.00	\$26,911.80	9/7/11
02-12	Celebrate the Children	\$59,175.00	\$26,911.80	9/7/11

ROLL CALL VOTE: Ayes 5 Neyes 0

Tuition Contract Moved by James Momary and seconded by Donna Golda to approve a Special Education Tuition Contract for Student 23-11 to attend Belvidere School District for the 2010/2011 school year, commencing April 4, 2011, at a tuition rate of \$5,337.00.

ROLL CALL VOTE: Ayes 5 Neyes 0

WCSSSD Aides Moved by James Momary and seconded by Donna Golda to approve Memorandum of Agreement with Warren County Special Services School District for six (6) full-time aides for the Summer Program at the rate of \$2,080 per aide.

ROLL CALL VOTE: Ayes 5 Neyes 0

Architect Services Moved by James Momary and seconded by Donna Golda to approve the proposal for Architectural/Engineering Services for Gianforcaro Architects Engineers Planners for the New Field Project at the High School.

ROLL CALL VOTE: Ayes 5 Naves 0

Softball Fields Moved by James Momary and seconded by Donna Golda to award the contract for Renovations to the Warren Hills Softball Fields at the high school to Bob Viersam & Sons for the Base Bid in the amount of \$156,400.00 in accordance with the bid opening on July 13, 2011.

ROLL CALL VOTE: Ayes 5 Naves 0

Food Services Moved by James Momary and seconded by Donna Golda to approve the food service account transactions for the months of April through June, 2011.

ROLL CALL VOTE: Ayes 5 Naves 0

Equipment Disposal Moved by James Momary and seconded by Donna Golda to approve the disposal of outdated/obsolete computer equipment as recommended by Mr. Herre and in accordance with the list (on file) provided by the Technology Department.

ROLL CALL VOTE: Ayes 5 Naves 0

Sports Moved by James Momary and seconded by Donna Golda to offer high school Lacrosse as a varsity sport and to restore four (4) middle school sports: Girls Soccer, Boys & Girls Track and Boys & Girls Basketball.

ROLL CALL VOTE: Ayes 5 Naves 0

Citizens Part. Citizens Participation: None.

Adjournment Moved by James Momary and seconded by Kathleen Halpin to adjourn at 8:45 p.m.

Ayes 5 Naves 0

Maureen Joyce
Business Administrator/Bd. Sec'y.

dmg