

**Warren Hills Regional
Board of Education
Regular Meeting
May 28, 2013**

The Warren Hills Regional Board of Education met in Regular Meeting on May 28, 2013 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Donna Golda, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, Lisa Marshall and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by Lisa Marshall and seconded by Theresa Iacobucci to approve the Minutes of the Regular and Executive Session meetings of May 7, 2013.

Ayes 8 Nays 0

Comm.

Communications: None.

Citizens Part

Citizens Participation: None.

Supt's Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. Mrs. Joyce, our Business Administrator, will provide us with an update regarding our middle school boiler project.
2. The Best Buddies Semi-Formal was held on 11 May, with 100 guests in attendance, including approximately twenty from the Mt. Olive Chapter. Guests were treated to excellent food donated by local restaurants and desserts created by our hosts. A fun time was had by all!
3. Congratulations to Tom Kaspereen, Jimmy Freeman, Kevin Kapral, and Will Monahan for winning Best Representation of Theme for their film *Doppelganger* and John General for winning the Judges Choice Award for his film *Painted Love* at the Kent Place School Film Festival on 17 May.
4. The Grade 9 April Students of the Month are:

Brandon Burd – Pillar Award
Mackenzie Sbashnig – Artist of the Month
Kaeleigh Guth – Athlete of the Month
Hana Cicerelle – Female Student of the Month
Will Suero – Male Student of the Month.
5. Congratulations to the high school Drama Club for winning the Education Impact Award for the second consecutive year. This award is presented by the Freddy organization to the drama club that provides a positive impact on its community through a service program. We would like to congratulate Mr. Cliff Platt, Director, and all of the students involved with the drama program.
6. Congratulations to Tara D’Aiuto for being nominated for a Freddy for her role in the spring musical *Godspell*.
7. On 21 & 22 May the New Jersey Biology Competency Test was administered to all students currently enrolled in a Biology course in the high school.
8. Congratulations to Senior Jamie Rosenblum for being named a regional scholar in the 2013 Coca-Cola Scholars Program. Through this award, Jamie will receive a \$10,000 total scholarship renewable annually at \$2,500. This award is given based on the applicants’ leadership, motivation and determination. The award will be presented to Jamie during the senior awards night in June.
9. Congratulations to Senior Meghan Dempski who received the “Best of the Best Award” presented by Cohen & Feeley and Team Capital Bank. This organization recognizes senior students from the ten local high schools in Hunterdon and Warren Counties. Meghan received a monetary scholarship and a contribution to the charity of her choice. Recipients of

the award are selected on the following criteria: academic achievement, extra-curricular activities, community service, and leadership roles. Meghan is truly deserving of this award and we are proud of her accomplishments.

10. Congratulations to Senior Amanda Guth who received the New Jersey Principals and Supervisors Association's (NJPSA) Student Leadership Scholarship. This \$2,000.00 award is presented to students who have demonstrated excellence as a student leader in their schools. Amanda received her award at the NJPSA luncheon on 20 May.

11. On Thursday, 16 May, the high school Peer Leaders presented SADD day, a "Distracted Driving Awareness Program." The truth behind car accidents where distracted driving is the cause cannot be explained; only by witnessing what these scenes are like can we begin to appreciate the dire consequences of distracted driving. The program was purposefully scheduled for the day before Senior Prom to raise awareness.

A big thank you to Mrs. Giamoni, Mrs. Paulus, Mr. Lapotasky and the entire Peer Leadership group for an outstanding and poignant SADD day activity. Under the leadership of Seniors Abby Jeffries, Meghan Dempski and Louis Vitti, the Junior and Senior classes participated in a 3-hour program dedicated to destructive decisions, distracted driving, and the devastating consequences that reach far beyond the individuals.

Peer Leaders pulled a student from class every fifteen minutes in recognition of the "Every Fifteen Minutes" statistic, reflecting the fact that the occurrence of a distracted driving fatality occurs every fifteen minutes in the United States. Once pulled, the students had their faces painted to symbolically signify their mortality. They remained silent around other students for the remainder of the day. During the assembly portion of the day, a different story was shared about how distracted driving ended/alterd each of these students' lives.

Several of our senior students participated in a mock accident and extraction scene in the teachers' parking lot. Local first responders, police, fire and EMS participated in the activity. Students watched as their classmates, portraying victims of a realistic car accident, were attended to by first responders and saw one classmate moved to the "landing zone" where the Atlantic One Healthcare medivac helicopter arrived and departed and saw how one of the victims did not survive the accident. Thanks to all the emergency personnel for being there.

Following the outside activities, students, faculty, guests, family members and administrators moved to the auditorium for the second portion of this program. The program began with an introduction from Abby, Meghan and Louis about the scene the students witnessed outside, a scenario for the students who participated in the "Every 15 Minutes Program" and the

follow-up to the accident scene that included comments from the victims as well as the funeral service for the fatality. Included during this portion of the program was our guest speaker, Mrs. Eleanor Lurig. Mrs. Lurig's son was killed by a drunk driver in January of 1998. He was a 16-year old junior at Phillipsburg High School. She spoke passionately of her experiences and sent a very strong, powerful message to our students on the devastating consequences of destructive decisions. We thank her for giving her time and sharing her story.

12. The Senior Prom was held at the Skylands in Randolph on Friday, 17 May. The student turn-out was great and everyone had an excellent time. The administration would like to thank Ms. Wight, Senior class advisor, and the senior executive committee for their time and effort in organizing this event.

13. Congratulations to Shea Kohler, Meghan Dempski, and Kaeleigh Guth who are the athletes of the week for week of 6 May through 13 May.

14. Congratulations to the Horizons Robotics Team (7th & 8th grade) won first place in the Sumo Wrestling Challenge in the Warren County Robotics Tournament! The team consisted of Michael Bogert, Sarah Gilligan, Maria Martucci, and Logan Wallace who created the winning robot named Wall-E! Congratulations to all!

15. Middle School April/May Students of the Month are:

Music:

Jason Tran
Sarah Wiessler
Mason Kurre
Saige Ziadie

Art:

Tyler Stoner
Rachael Axmann
Joshua Roerig
Jovani Catala

Athletics:

Preston Hanisak
Brieann Dolobach
Amanda Maxwell
Vincent Andoldi

Academics:

Nicole Smith
Charles Wojcik
Michael Wassmuth
Allyson Stejakoski.

16. We are pleased to announce the new 7th grade peer mediators for the remainder of the 2012-2013 school year. Those students who were nominated by their teachers are Dylan Barlow, Matt Davis, Brianne Dolobach, Sarah Gilligan, Jack Knowles, Katarina Knudsen, Maria Martucci, Samantha Monico, and Katie Peacock. Our new mediators have recently participated in a two-day training session to learn the mediation process and to get to know our current 8th grade mediators. Together, this group will continue to work to help our middle school students resolve their issues with one another in a positive, productive manner. They are an asset to Warren Hills Middle School and are role models for their peers!

17. Congratulations to our middle school Chorus Club for their first place/excellent rating at the Music in the Park competition and to our Jazz Band for earning 2nd place /excellent rating. Students worked hard and enjoyed their day at Dorney Park, too!

18. Random drug testing was performed at the middle school. All tests were negative.

19. The high school guidance counselors began visiting Senior English classes to have them complete the Senior Survey through *Naviance*. This is the first year the survey will be done electronically, which allows for historical data to be stored and utilized in the future for comparison and analysis of graduating classes.

20. We thank the following 27 students for assisting the middle school in our visits to the 6th graders at our sending elementary schools:

Mansfield:

Matthew Davis
Amanda Hicks
Ryan Janowski
Alexa Ranero
Lauren Bell
Jenna Carpenter
Jack Knowles

Brass Castle:

Jenna Smith
Alex Hufford
Samantha Monico
Rebecca Sigman
Sydney Moskal
Maria Martucci
Dan Freeman

Franklin:

Alyssa Guidi
Natalie Waide
Zach Christian
Vivian Beaudoin
Emily Brown
Julia Buniak

Memorial School:

Kyli Engle
Alyssa Appleby
Savannah Leggio
Susan Ten Eyck
Katarina Knudsen
Christian York
Christian Evans.

21. I would like to introduce Mrs. Moore, our Director of Curriculum and Instruction, to give a brief update on our status and work as outlined in our Five Year Curriculum Plan.

22. Finally this evening, we want to discuss the process, finding results, and action plan as a result of a New Jersey Department of Education audit of federal programs that Warren Hills Regional received funding for that was completed in the district in September 2012. Over the course of three days, a team from the DOE poured over our files and held intense interviews with those individuals responsible for the execution of the funds as described in the Education Jobs Consolidated Monitoring Report. The audit looked at the timeframe of 2010-2012 and,

at an exit meeting conducted at the end of the three days, we had already addressed most concerns raised and made immediate adjustments for 2012-2013. Tonight, I am joined by Mrs. Joyce, Mrs. Moore, and Ms. Unangst to discuss their respective federal programs with you. We will begin with some opening comments from each of them followed by an overview of the findings in the report and the plans to modify upon the recommendations made. The action plan will be sent to the Board for their perusal in the near future and approved at the next BOE meeting on 11 June.

Comm.
Reports

Committee Reports:

Mrs. Halpin reported on the Ed Council meeting.

Mr. Havrisko reported on the Buildings and Grounds Committee meeting regarding the middle school fields and gym floor, and the high school concession stand.

Mrs. Iacobucci reported on the Delegate Assembly.

Mrs. Feller reported that the Ed and Policy Committee met regarding the new textbooks to be adopted.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Retire N.
Stasyshyn

Moved by Theresa Iacobucci and seconded by Kathleen Halpin to accept, with regret, the retirement of Mrs. Nancy Stasyshyn, middle school guidance secretary, effective December 31, 2013.

ROLL CALL VOTE: Ayes 8 Nayes 0

Resign
M. Bond

Moved by Theresa Iacobucci and seconded by Kathleen Halpin to accept, with regret, the resignation of Mr. Mark Bond, School Resource Personnel, effective June 30, 2013.

ROLL CALL VOTE: Ayes 8 Nayes 0

Employ
Secretaries

Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve employment and salaries of the following twelve month secretaries for the 2013/2014 school year:

Linda Andreoli	\$47,375	Kim Salter	\$42,355
Jean Bracey	\$38,145	Nancy Stasyshyn	\$55,577
M. Joan Duryea	\$54,103	Sherry Sarte	\$45,895
Sherry Leh	\$44,105	Bonnie Schwind	\$54,103
Catherine Lifer	\$54,103	Robin Wright	\$39,790

Sherry Tomek	\$54,103	Terry Hodge	\$38,246
Laurie Macko	\$43,225	[10 month]	

ROLL CALL VOTE: Ayes 8 Nayes 0

Employ Resource Personnel Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve employment and salaries of the following School Resource Personnel for the 2013/2014 school year:

Jill Kirkendall	\$33,655	Norman Viebrock	\$33,655
Michael Exley	\$32,950	Robert Kovacs	\$33,655
Charmaine Politano	\$31,540	Kathy Staples	\$33,655

ROLL CALL VOTE: Ayes 8 Nayes 0

Employ Paraprofessionals Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve employment of the following paraprofessionals for the 2013/2014 school year:

Priscilla Jacobson	\$31,878	Holly Newton	\$35,949
Tammie Kirkendall	\$31,878	Thomas Powers	\$35,949
Barbara Kolodziejczyk	\$35,949	Marshall Wiemer	\$35,949
Bela Shah	\$25,994		
[Library Assistant]			

ROLL CALL VOTE: Ayes 8 Nayes 0

Committee Chairperson Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve Ms. Robin Fohr as the Professional Development Committee Chairperson for the 2012/2013 school year with a stipend of \$1,500 per semester.

ROLL CALL VOTE: Ayes 8 Nayes 0

ESY Program Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve employment of the following individuals for the Extended School Year Program for a 20-day period [July 8 through August 2, 2013]:

<u>Teachers:</u> (6 hrs @45/hr)	<u>Paraprofessionals:</u> (5 hrs @30/hr)
Shannon McDowell	Tammie Kerkendall Gina Andreoli
Karen Menke	Priscilla Jacobson Heather Dilts
Heather Heslin	Cynthia Bamford
	Danielle Miksch
<u>Nurse:</u> (5 hrs @45/hr)	Sherry Anderson
Bonita Duryea	Patricia Wintersteen

ROLL CALL VOTE: Ayes 8 Nayes 0

Substitute Teacher Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve employment of Ms. Brooke Jenkinson for addition to our substitute teachers' list for the 2012/2013 school year.

ROLL CALL VOTE: Ayes 8 Nays 0

Parent Chaperone Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve the following parent chaperone for the upcoming field trips at the middle school:

Jacqueline Racano

ROLL CALL VOTE: Ayes 8 Nays 0

Substitute Custodian Moved by Theresa Iacobucci and seconded by Kathleen Halpin to approve employment of Mr. James Lyons for addition to our substitute custodians/grounds and special events list for the 2012/2013 school year.

ROLL CALL VOTE: Ayes 8 Nays 0

II. EDUCATION AND POLICY

Policy Moved by Linda Feller and seconded by Donna Sbriscia to approve the second and final reading of Policy #6113 – E-Rate for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee:

ROLL CALL VOTE: Ayes 8 Nays 0

HIB Case Moved by Linda Feller and seconded by Donna Sbriscia to affirm the administrative decisions regarding the following HIB case:

MS-12/13-019 and 12/13-020
HS-12/13-018

ROLL CALL VOTE: Ayes 8 Nays 0

NJSIAA Moved by Linda Feller and seconded by Donna Sbriscia to approve participation in the New Jersey State Interscholastic Athletic Association and agree to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA, including the rules governing student-athlete eligibility.

ROLL CALL VOTE: Ayes 8 Nays 0

Travel & Conference Moved by Linda Feller and seconded by Donna Sbriscia to approve the attached list of Travel and Conference Requests. [attached]

ROLL CALL VOTE: Ayes 8 Nayes 0

Field Trip Moved by Linda Feller and seconded by Donna Sbriscia to
Requests approve the attached list of Field Trip Requests. [attached]

ROLL CALL VOTE: Ayes 8 Nayes 0

Classroom Moved by Linda Feller and seconded by Donna Sbriscia to
Observation approve Centenary College student, Catherine Golden, to complete her 15
week classroom observation field experience at the middle school with
Susan DeYoung for the period September 4, 2013 through October 18,
2013 and Meredith Borrelli for the period October 21, 2013 through
December 20, 2013.

ROLL CALL VOTE: Ayes 8 Nayes 0

Classroom Moved by Linda Feller and seconded by Donna Sbriscia to
Observation approve St. Joseph's University student, Michael Jones, to complete his 15
hours of classroom observation field experience at the middle school with
Patricia Hetrick.

ROLL CALL VOTE: Ayes 8 Nayes 0

Affiliation Moved by Linda Feller and seconded by Donna Sbriscia to
Agreement approve an Affiliation Agreement for Graduate Assistant and use of a
Facility as an Internship Site between East Stroudsburg University and
Warren Hills Regional Board of Education to have selected qualified
graduate students participate in the practicum for the 2013/2014 school
year.

ROLL CALL VOTE: Ayes 8 Nayes 0

III. BUDGET AND FINANCE

Financial Moved by Theresa Iacobucci and seconded by Lisa Marshall to
Reports approve the April, 2013 Board Secretary and Treasurer's Reports as
follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of April, 2013; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no

major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Bills Moved by Theresa Iacobucci and seconded by Lisa Marshall to approve the regular lists of bills.

ROLL CALL VOTE: Ayes 8 Nayes 0

Transfers Moved by Theresa Iacobucci and seconded by Lisa Marshall to approve transfers.

ROLL CALL VOTE: Ayes 8 Nayes 0

Student Activities Moved by Theresa Iacobucci and seconded by Lisa Marshall to approve Student Activity transactions for the month of April, 2013.

ROLL CALL VOTE: Ayes 8 Nayes 0

WCSSSD Aides Moved by Theresa Iacobucci and seconded by Lisa Marshall to approve a Memorandum of Agreement with Warren County Special Services School District for seven (7) Aides for the Summer 2013 programs in the amount of \$2,180.00 per aide.

ROLL CALL VOTE: Ayes 8 Nayes 0

Transition Program Moved by Theresa Iacobucci and seconded by Lisa Marshall to approve Contract with Employment Pathways for one Warren Hills Student to attend their transition program commencing July 1, 2013 and ending August 31, 2013 in the amount of \$4,642.50.

ROLL CALL VOTE: Ayes 8 Nayes 0

Reject Bids Moved by Theresa Iacobucci and seconded by Lisa Marshall to reject all bids for the Boiler Replacement at the Warren Hills Middle School per attached Resolution.

ROLL CALL VOTE: Ayes 8 Nayes 0

Citizens Part. Citizens Participation:

Mrs. Moore complemented Dr. Altonjy for his presentations to the teachers on Achieve NJ.

Executive Session Moved by Theresa Iacobucci and seconded by Daniel Brundage to go into Executive Session as indicated by items **a. and i.** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule

- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 8 Nays 0

The Board entered into Executive Session at 8:40 p.m.

Reconvene Moved by Donna Sbriscia and seconded by Linda Feller to reconvene into open session at 9:20 p.m.

Ayes 8 Nays 0

Mrs. Iacobucci announced the Middle States new slogan “Be The Change.”

Adjournment Moved by Richard Havrisko and seconded by Linda Feller to adjourn at 9:23 p.m.

Ayes 8 Nays 0

Maureen Joyce
Business Administrator/Bd. Sec’y.