

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**MEETING**

**May 7, 2013**

**7:00 p.m.**

A. Call to order - Mrs. Donna Golda

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Warren-Reporter," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

John Bell	Theresa Iacobucci	Lisa Marshall
Daniel Brundage	Kathleen Halpin	Donna Sbriscia
Linda Feller	Richard Havrisko	Donna Golda

C. Minutes of the previous Regular and Executive Session meetings- Ms. Maureen Joyce  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

**I. Personnel**

\*1. Motion to approve employment, pending certification, of Mr. Brian DeBoer, as the Supervisor of Technology, Business and Industrial Technology for the 2013/2014 school year with an annual salary of \$80,000, effective July 1, 2013.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve employment and salaries of the attached personnel list "A" of tenured, certificated teaching staff for the 2013/2014 school year. (Attachment A)

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve employment and salaries of the attached personnel list "B" non-tenured, certificated teaching staff with eligibility for tenure on the appropriate date for the 2013/2014 school year. (Attachment B)

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to approve employment and salaries of the attached personnel list "C" non-tenured, certificated teaching staff for the 2013/2014 school year. (Attachment C)

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve employment and salaries of the attached personnel list "D" of the following tenured certificated administrative staff for the 2013/2014 school year. (Attachment D)

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve employment and salaries of the attached personnel list "E" of the following non-tenured certificated administrative staff with eligibility for tenure on the appropriate date for the 2013/2014 school year. (Attachment E)

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*7. Motion to approve employment and salaries of the attached personnel list "F" of the following non-tenured certificated administrative staff for the 2013/2014 school year.

(Attachment F)

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*8. Motion to recognize the completion of the Superintendent of Schools, Dr. Thomas J. Altonjy's 2012-2013 merit goals and approve submission to the Warren County Executive County Superintendent for final approval.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*9. Motion to approve the following parent chaperones for the upcoming field trips at the middle school, pending final receipt of criminal background check letters:

Dorothy Buel	Marlen Fontana	Catharine Kohyansby
Shannon Burchill	Jennifer Teets	Vaneice Sweet
Leon Sweet		

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

## II. Education and Policy

\*1. Motion to approve the second and final reading of the following new and revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee

3432.2	Donated Leave Bank [Teaching Staff]
3433	Vacations
4432.2	Donated Leave Bank [Support Staff]
9100	Public Relations
9120	Public Relations Program + Regulations
9130	Public Complaints and Grievances + Regulations
9161	Crowd Control
9280	Parent Conferences
9560	Administration of School Surveys
9700	Special Interest Groups
9713	Recruitment by Special Interest Groups

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*2. Motion to approve the first reading of new policy #6113, *E-Rate*, as endorsed by the superintendent and Education and Policy Committee.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*3. Motion to affirm the administrative decisions regarding the following HIB case:

HS – 12/13 - 017

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*4. Motion to approve the attached list of Travel and Conference Requests. [attached]  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*5. Motion to approve the attached list of Field Trip Requests. [attached]  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*6. Motion to accept the School Bus Emergency Evacuation Drill Report conducted on April 16, 2013, as per N.J.A.C. 6A:27-11.2.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*7. Motion to adopt a Resolution Opposing the Proposed FY2014 SDA Assessments [attached].

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

### III. Budget and Finance

\*1. The Warren Hills Regional Board of Education approve the March, 2013 Board Secretary and Treasurer's Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A6.10(c)3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of March, 2013; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve the regular lists of bills.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve transfers.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to approve Nathanya G. Simon, Esq. of Schwartz, Simon, Edelstein and Celso, LLC, to conduct a legal review and analysis of Special Education for the 2012-2013 and 2013-2014 school years at an hourly rate of \$185.00, not to exceed fifty (50) hours or a total cost of \$9,250.00.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve a Special Education Tuition Contract for Student 01-14 to attend DCCF, LLC for the summer program commencing July 9, 2013 and ending on August 9, 2013 in the amount of \$4,500.00, together with a personal aide in the amount of \$2,200.00.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve a Special Education Tuition Contract for Student 02-14 to attend DCCF, LLC for the summer program commencing July 9, 2013 and ending on August 9, 2013 in the amount of \$4,500.00, together with a personal aide in the amount of \$2,200.00.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*7. Motion to approve a Special Education Tuition Contract for Student 03-14 to attend Developmental Learning Center-New Providence for the summer program commencing June 26, 2013 and ending August 7, 2013 in the amount of \$13,704.00, and for the 2013/2014 school year commencing September 4, 2013, in the amount of \$83,610.00.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*8. Motion to approve the following per pupil tuition rates for non-resident students attending Warren Hills Regional programs for the 2013/2014 school year:

High School (including Oxford)	\$14,500
Middle School	\$14,500
Behavioral Disabilities (BD)	\$20,614
Multiple Disabilities (MD)	\$22,957
Learning Disabilities (LD)	\$14,686
Autistic	\$46,683

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*9. Motion to approve an Agreement for Therapy Services with J & B Therapy, LLC for the 2013/2014 school year at the rate of \$81.00 per hour.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*10. Motion to approve an Independent Contractor Agreement with Marlana Hamfeldt Loden, S.L.P. to provide speech and language therapy services for the period July 1, 2013 through August 30, 2013 and September 1, 2013 through June 30, 2014, at a rate of \$80.00 per hour.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*11. Motion to approve a Memorandum of Agreement with Warren County Special Services School District to provide a Part-Time Behavioral Specialist for 6 hours per month at the rate of \$90.00 per hour [\$5,400.00 per year] for the period September, 2013 through June, 2014.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*12. Motion to approve Suburan Consulting Engineers of Mount Arlington, New Jersey to plan and design the middle school field repairs and renovations per submitted proposal.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*13. Motion to approve the attached resolution to join the Morris County Cooperative Pricing Council for the purchase of products and services.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

\*14. Motion to approve and accept the following donations:

Donor	Amount	Purpose
Various in memory of former student, Billy Carey	Currently \$590. + any additional donations received	Best Buddies Club
ExxonMobil Foundation on behalf of volunteer, Raymond Halpin	\$1,000	Curriculum – Grants
	\$ 500	Special Education – Jessica Rader
	\$ 200	HS Swim Team
	\$ 300	Best Buddies – Karen Menke

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ )

J. Citizens Participation

K. Executive Session – as indicated by items **a. and i.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is anticipated.

L. Reconvene

M. Adjournment

**\*Roll Call**

**ATTACHMENT: PERSONNEL LIST "A"**  
**Tenured, certificated teaching staff:**

NAME			
Sheila Alway	88,623	Courtney Flowers	51,963
Lois Amato	88,623	Robin Fohr-Quimby	82,548
Sherry Anderson	60,293	Maria Forsythe	55,318
Gina Andreoli	63,393	David Garcia	55,318
Theresa Anneschiarico	78,843	Lourdes Garcia	88,623
Lori Apostol	78,498	Ingrid Garofalo	61,843
Deborah Archer Cole	86,598	Penny Giamoni	84,573
Jeffrey Balas	69,043	Jill Greco	75,343
Noelle Baldwin	57,343	Craig Green	84,573
Cynthia Bamford	82,548	Barbara Grimm	57,793
Mary Kaye Bartek	58,038	John Hajdu	61,368
Joseph Besser	88,623	Ronald Hammer	76,473
Amanda Best	65,893	Heather Heslin	84,573
Laura Blackwell	69,043	Cedric Hickerson	57,793
Meredith Borrelli	74,068	Courtney Hoffman	77,368
Brigitte Burstein	55,293	Christine Hogan	88,623
Robert Cacchio	86,598	Mackenzie Holguin	61,368
Rosemary Carnali	84,573	Hope Hollenbeck	59,563
Lawrence Cascio	84,573	Kevin Horn	82,548
Jennifer Cavo	69,043	Jarrett Hosbach	72,768
Lawence Cioppi	60,293	Joanne Huffman	88,623
Christopher Corey	61,393	Toni Ioffredo	75,343
Alda Cornec	82,548	Paul Irzinski	88,623
Patricia Corvino	74,793	Stephanie Karabinus	72,043
Thomas Curran	82,548	Kimberly Kavcak	62,968
Daryl Detrick	86,598	Laurie Kerr	88,623
Margaret Devine	88,623	Shannon Klinder	82,548
Diane DeVivo	88,623	LeeAnn Kubbishun	88,623
Susan DeYoung	60,293	Stanley Kubbishun	76,473
Ilona DiCosmo	72,768	Kenneth Kurpat	59,343
Heather Dilts	53,488	Dana Kwiecinski	69,043
Daniel Diveny	76,473	Rebecca Ladiana-Flanery	78,843
Terrence Dolan	86,598	Jacqueline LaFrance	57,318
Timothy Downs	88,623	Mckenzie Laubach	72,768
Lawrence Dubiel	84,573	Cynthia Laws	76,473
Bonita Duryea	76,473	Jeremy Lutz	78,843
Jodi Edmonds	76,473	Toni Manfra	68,393
Kim Eilenberger	73,093	Shannon McDowell	59,818
Ari Eisner	82,548	Meghan McGeehan	66,368
Deborah Farrell	88,623	Teresa McGuinness	78,498
Frank Fenimore	78,498	Geri McKelvey	88,623
Luanne Ferenci	88,623	Elizabeth McKeown	88,623
		Mary Ann McKinney	84,573
		Cesar Mendes	53,293



## ATTACHMENT: PERSONNEL LIST "A"

### Tenured, certificated teaching staff:

Karen Menke	76,473
Danielle Miksch	72,043
Jessica Morgan	65,893
Tammy Muffley	72,043
Laura Muroski	86,598
Joanne Muzzey	78,498
Nancy Nelson	88,623
Elizabeth Nicolosi	51,963
Joshua Nordmark	67,993
Rebecca Nugent	63,868
Patrick O'Brien	67,018
Jesse O'Neill	72,043
Marilyn Patterson	82,548
Michael Perruso	86,598
Michael Piancone	78,843
Patricia Pierce	80,523
Clifford Platt	75,343
Deborah Post	78,498
Josephine Potter	64,343
Rebecca Pursell	51,463
Lisa Pysher	84,573
Michael Quinto	78,498
David Rader	57,793
Jessica Rader	74,068
James Reynolds	86,598
Gina Ricardo-Regan	88,623
Debra Rokosny	67,993
Kimberly Roost	60,293
Ellen Russak	78,118
Sharyn Setzer	88,623
Nicole Silvis	75,343
James Smith	80,523
Renee Smola	84,573
Kerry Spanner	70,018
David Strout	82,548
Nancy Terhune	78,498
Lolitta Trifiletti	80,523
Nancy Beth Viglianco	76,818
Lauren Voight	82,548
Lisa Weisenstein	72,043
Heather Wight	76,093
Jeremy Willis	69,268
Theresa Wilson	67,918
Sandra Young	78,498
Michelle Zellner	84,573

**ATTACHMENT: PERSONNEL LIST "B"**

**Non-tenured, certificated teaching staff with eligibility for tenure on the appropriate date:**

Jason Graf	\$51,963
Andrew Oakley	\$57,538

**ATTACHMENT: PERSONNEL LIST "C"**

**Non-tenured, certificated teaching staff for the 2013/2014 school year:**

Kelly Archibald	\$53,293
Michael Arminio	\$56,793
Salvatore Barillari	\$50,468
Kimberly Beers	\$50,718
Vittoria Busardo	\$53,293
Jeffrey Case	\$50,968
Brittany Catalano	\$56,793
Kristen Chiara	\$53,488
Teresa Fahy	\$60,293
Jennifer Feldman	\$50,718
Laura Filan	\$50,968
Sharon Fretz	\$61,368
Alison Frey	\$50,718
Gabrielle Godek	\$50,968
John Heine	\$73,093
Julia Henning	\$53,488
Patrick Kablis	\$51,963
Alexandra Kuebler	\$50,968
Lorraine Morris	\$75,343
Trisha Nunnencamp	\$62,318
Catherine O'Neal	\$73,093
Franna Patrucker	\$51,963
Tara Paulus	\$50,968
Christal Rosenka	\$61,368
Barbara Russo (P/T)	\$27,659 [1/2 time]
Nicholas Sarlo	\$50,718
Donivyn Schmidt	\$52,743
Raquel Wright	\$50,968
Louise Zamora	\$57,043

**ATTACHMENT: PERSONNEL LIST "D"**

**Tenured administrative staff for the 2013/2014 school year:**

Dawn Moore, Director of Curriculum of Instruction	\$108,233
David Smith, Middle School Assistant Principal	\$113,147

**ATTACHMENT: PERSONNEL LIST "E"**

**Non-tenured, certificated administrative staff for the 2013-2014 school year, with eligibility for tenure on the appropriate date:**

Earl Clymer, High School Principal	\$131,539
Patricia Hetrick, Middle School Principal	\$119,646
Robert Lockhart, Director of Athletics and Extra-Curricular Activities	\$104,040

**ATTACHMENT: PERSONNEL LIST "F"**

**Non-tenured, certificated administrative staff for the 2013/2014 school year:**

Greg Cottrell, High School Assistant Principal/Technology Administrator	\$ 89,250
Jaclyn Russo, Director of Guidance	\$ 91,800
Susan Rader, High School Assistant Principal	\$101,959
Kimberly Unangst, Director of Special Education	\$128,444
Christopher Kavcak, Supervisor of Mathematics and Science	\$ 81,600
Michael Lapotasky, Supervisor of Language Arts and Social Studies	\$ 81,600