

**Warren Hills Regional  
Board of Education  
Regular Meeting  
November 6, 2012**

The Warren Hills Regional Board of Education met in Regular Meeting on November 6, 2012 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Theresa Iacobucci, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, and James Momary. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by Donna Golda and seconded by James Momary to approve the Minutes of the Regular and Executive Session meetings of October 16, 2012

Ayes 5      Nays 0

Daniel Brundage arrived at 7:05 p.m.

Comm.

Communications:      None.

Citizens Part

Citizens Participation:      None.

Supt's Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. This has been an unprecedented time. Hurricane Sandy and the aftermath of the storm have affected the entire state and our Warren Hills Regional school district is no exception. Commissioner of Education Chris Cerf sent the following message yesterday:

“...Our first priority in the aftermath of Hurricane Sandy must always be the health and safety of our students and educators. While respecting that priority, we must also take whatever steps we can to return our state to normalcy as quickly as we can. As the Governor has observed, normalcy includes more than restoring power, regularizing the availability of fuel, and opening roads and public transportation. It also includes getting our nearly 1.4 million students back to school with minimal loss of instructional time.

Above and beyond electrical power, I appreciate that there are many obstacles that may stand in your way, ranging from blocked roads, broken traffic signals, and logistical challenges faced by school personnel in getting to work. I strongly encourage you, consistent with the priority of safety, to develop creative solutions that will enable you to open your schools as soon as possible. In particular, I urge you to not let "the perfect be the enemy of the good." Clearly, some districts will need to open in suboptimal conditions, for example with less than 100% attendance of either students or educators, not all buildings open, or challenges with some bus routes. It is far better to get your districts at least on the path to normal operations than to wait for all such circumstances to be resolved...”

This was exactly the way we approached our reopening – with safety first, and knowing that everything would not be perfect. The reopening of our school district this week has been the collaborative effort and labor of many dedicated individuals who assisted in so many ways. Members of our custodial and maintenance staff, administrators, the teachers association, secretaries, cluster superintendents, Board of Education, local police, and emergency management all assisted and I want to thank them all for their dedication, professionalism, and cooperation.

2. The following information summarizes the district mandated reporting for violence and vandalism for the 2011-2012 school year:

School	Category	Type	Number of Incidences	
			2010-2011	2011-2012
Middle School	Violence	Assault	3	0
		Fight	5	2
		HIB, Threat	3	25
		<b>UNDUPLICATED TOTAL</b>	<b>10</b>	<b>27</b>
	Vandalism	<b>UNDUPLICATED TOTAL</b>	<b>0</b>	<b>0</b>
	Weapon	Possession of Other Weapon	1	1
		<b>UNDUPLICATED TOTAL</b>	<b>1</b>	<b>1</b>

	Substance Abuse	Use confirmed	4	0
		Possession	6	0
		Distribution	4	0
		<b>UNDUPLICATED TOTAL</b>	<b>7</b>	<b>0</b>
High School	Violence	Assault	3	2
		Fight	13	3
		HIB, Threat	2	38
		<b>UNDUPLICATED TOTAL</b>	<b>17</b>	<b>43</b>
	Vandalism	Damage to Property	2	1
		Theft	1	2
		<b>UNDUPLICATED TOTAL</b>	<b>3</b>	<b>3</b>
	Weapon	Other Weapon Used in Offense	1	0
		Possession of Other Weapon	2	0
		<b>UNDUPLICATED TOTAL</b>	<b>2</b>	<b>0</b>
	Substance Abuse	Use Confirmed	2	0
		Possession	1	6
		<b>UNDUPLICATED TOTAL</b>	<b>2</b>	<b>6</b>

In total, the following summarizes the total unduplicated incidences:

Category	Middle School		High School	
	10-11	11-12	10-11	11-12
Violence	10	27	17	43
Vandalism	0	0	3	3
Weapon	1	1	2	0
Substance Abuse	7	0	2	6
<b>TOTAL</b>	<b>18</b>	<b>28</b>	<b>24</b>	<b>52</b>

Comm.  
Reports

Committee Reports:

No committees met since last Board meeting. Mrs. Iacobucci asked if Board members could report at the next meeting on any significant seminars or information they obtained at the School Boards Annual Conference.

Mrs. Joyce asked that they also complete a brief written report on the conference.

Dr. Altonjy recommended all personnel items.

**I. PERSONNEL**

Resign R. Moved by Donna Golda and seconded by James Momary to  
Katrensky accept, with regret, the resignation of Ms. Rita Katrensky, middle school  
part-time custodian, effective October 26, 2012. Rita will remain on our  
substitute custodial list.

ROLL CALL VOTE: Ayes 6 Nays 0

Resign Moved by Donna Golda and seconded by James Momary to  
Coaches accept, with regret, the resignation of the following winter 2012-2013  
coaching assignments:

Larry Dubiel	Assistant Boys' Basketball Coach
Michael Jones	Assistant Boys' Basketball Coach - MS

ROLL CALL VOTE: Ayes 6 Nays 0

Classroom Moved by Donna Golda and seconded by James Momary to  
Coverage approve employment and stipends of the following individuals for  
coverage in the agriculture classroom of Mrs. Marilyn Patterson for the  
period October 29, 2012 through December 5, 2012:

Diane DeVivo	\$1,716.96
Deborah Farrell	\$1,757.52
David Strout	\$1,636.08
Dee Bouch	\$1,716.96
Alexandra Kuebler	\$1,009.44

ROLL CALL VOTE: Ayes 6 Nays 0

Mentor Moved by Donna Golda and seconded by James Momary to  
approve Shannon McDowell as the new mentor for Michael Arminio due  
to the resignation of Jeanette Schinstine.

ROLL CALL VOTE: Ayes 6 Nays 0

Winter Moved by Donna Golda and seconded by James Momary to  
Coaches approve employment and salaries of the attached list of 2012-2013 winter  
coaching assignments [attached]

ROLL CALL VOTE: Ayes 6 Nays 0

Awards Moved by Donna Golda and seconded by James Momary to  
Advisors approve the employment of Catherine O'Neal and Joanne Huffman as co-  
advisors of the Senior Awards assignment for the period November 1,  
2012 through June 30, 2013, with a \$1,000 stipend each.

ROLL CALL VOTE: Ayes 6 Nays 0

Volunteer Assistant Coaches                      Moved by Donna Golda and seconded by James Momary to approve Cindy and Dan Laws as Volunteer Assistant Bowling coaches for the 2012-2013 season.

ROLL CALL VOTE:                      Ayes 6                      Nayes 0

Substitute Teacher                                      Moved by Donna Golda and seconded by James Momary to approve employment of Mr. Fred Werner for addition to our substitute teachers' list for the 2012-2013 school year.

ROLL CALL VOTE:                      Ayes 6                      Nayes 0

Field Experience                                      Moved by Donna Golda and seconded by James Momary to approve Centenary College student, Nicole Gillis, to complete her 10 hour classroom observation field experience at the high school under the direction of Mr. Clymer.

ROLL CALL VOTE:                      Ayes 6                      Nayes 0

Field Experience                                      Moved by Donna Golda and seconded by James Momary to approve Centenary College student, Rae Branson, to complete her classroom observation field experience at the high school under the direction of Mr. Clymer.

ROLL CALL VOTE:                      Ayes 6                      Nayes 0

Field Experience                                      Moved by Donna Golda and seconded by James Momary to approve Northampton Community College student, Janelle Paulus, to complete her 10 hour classroom observation field experience at the high school under the direction of Kim Unangst.

ROLL CALL VOTE:                      Ayes 6                      Nayes 0

**II. EDUCATION AND POLICY**

HIB Cases    Moved by Donna Golda and seconded by Kathleen Halpin to affirm the administrative decisions regarding the following HIB cases:

MS – 004-006  
HS – 001

ROLL CALL VOTE:                      Ayes 6                      Nayes 0

Vandalism & Violence                                      Moved by Donna Golda and seconded by Kathleen Halpin to accept the annual Vandalism & Violence Report for the school year 2011-2012 as reported by the superintendent.

ROLL CALL VOTE:                      Ayes 6                      Nayes 0

Revised Policies

Moved by Donna Golda and seconded by Kathleen Halpin to approve the second and final reading of the following revised selected policies for inclusion in the district’s policy manual, as endorsed by the superintendent and Education and Policy Committee:

- 2110 Philosophy of Education/District Mission Statement
- 3324 Right of Privacy – Teaching Staff Members
- 4324 Right of Privacy – Support Staff Members
- 5561 Use of Physical Restraint + regulations
- 5570 Sportsmanship + regulations
- 7520 Loan of School Equipment
- 8613 Waiver of Pupil Transportation
- 9160 Public Attendance at School Events
- 9162 Athletic Code of Conduct

ROLL CALL VOTE: Ayes 6 Nays 0

Calendar Revision

Moved by Donna Golda and seconded by Kathleen Halpin to approve a revision of the 2012-2013 school calendar to include November 8<sup>th</sup> and 9<sup>th</sup> as regular full school days for faculty, staff and students, due to the cancellation of the NJEA Convention.

ROLL CALL VOTE: Ayes 6 Nays 0

NJQSAC

Moved by Donna Golda and seconded by Kathleen Halpin to approve the submission and accuracy of the NJQSAC Statement of Assurance (SOA) responses for the school year 2012-2013 and the District Performance Review (DPR) for the 2011-2012 school year to the New Jersey Department of Education.

ROLL CALL VOTE: Ayes 6 Nays 0

Student Survey

Moved by Donna Golda and seconded by Kathleen Halpin to approve Ms. Laurie Kerr, high school physical education and health teacher, to survey our students, anonymously, for fulfillment of her graduate course requirements.

ROLL CALL VOTE: Ayes 6 Nays 0

Travel & Conference

Moved by Donna Golda and seconded by Kathleen Halpin to approve the following Travel and Conference Requests for the following individuals:

Date	Name	Title	Location	Cost
11/13/2012	Dawn Moore	Principal Evaluation	Flemington, NJ	Mileage
11/16/2012	Jason Graf	NJ State Jazz Conference	NJ Performing Arts Center, Newark, NJ	Mileage

11/28/2012	Christopher Kavcak	STEM Integration Workshop	Crowne Plaza, Edison, NJ	Mileage
12/14/2012	Catherine O'Neal	Informational Workshop – Guidance	Ramapo College	Mileage
12/15/2012	Cedric Hickerson	DECA advisors regional conf.	Middlesex County Comm. College	\$15. Regist. + Mileage
11/16/2012	Michael Arminio	Encouraging Women in Computer Science	University of Pennsylvania	Mileage
12/08/2012	Lolitta Trifiletti	AP Professional Development Workshop	Verona High School, Verona, NJ	

ROLL CALL VOTE:           Ayes 6           Nayes 0

Field Trip Requests

Moved by Donna Golda and seconded by Kathleen Halpin to approve the following Field Trip Requests for the following individuals:

11/15/2012	Penny Giamoni	AP English classes	Milo Gallery, New York, NY
1/08/2013	Cedric Hickerson	DECA Club Business Competition	Middlesex Co. Community College
2/24-26/2013	Cedric Hickerson	DECA/FBLA State Conference	Cherry Hill Crowne Plaza
2-21-24/2013	Penny Giamoni	Debate Team competition	Boston, MA
2/23/2013	Marilyn Patterson	WHR FFA to Leadership Day	College of NJ

ROLL CALL VOTE:           Ayes 6           Nayes 0

**III. BUDGET AND FINANCE**

Tuition Contract

Moved by James Momary and seconded by Donna Golda to approve a tuition contract with Alpha Board of Education to accept one student to the Warren Hills Regional High School LD/MD Program for the 2012-2013 school year at a tuition rate of \$24,656.00.

ROLL CALL VOTE:           Ayes 6           Nayes 0

Citizens Part.

Citizens Participation:

Ms. Unangst stated that she received an e-mail from the state special education monitor regarding compliance and meeting Special Education requirements.

Executive Session

Moved by Donna Golda and seconded by Daniel Brundage to go into Executive Session as indicated by item a. below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

**a. Matters rendered confidential by Federal Law, State Law or Court Rule**

- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 6      Nays 0

The Board entered into Executive Session at 7:30 p.m.

Reconvene

Moved by Donna Golda and seconded by Daniel Brundage to reconvene into open session at 7:40 p.m.

Ayes 6      Nays 0

Adjournment

Moved by Richard Havrisko and seconded by Daniel Brundage to adjourn at 7:55 p.m.

Ayes 6      Nays 0

Maureen Joyce  
Business Administrator/Bd. Sec'y.