

**Warren Hills Regional  
Board of Education  
Regular Meeting  
November 8, 2011**

The Warren Hills Regional Board of Education met in Regular Meeting on November 8, 2011 at 7:00 p.m. in the Board Meeting Room.

Call to Order                      The meeting was called to order by Theresa Iacobucci, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Roll Call                      Roll call was taken by Maureen Joyce. Members present were Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, James Momary and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

Minutes                      Moved by Donna Golda and seconded by Donna Sbriscia to approve the Minutes of the Executive Session meeting of October 18, 2011.

Ayes 8              Nays 0

Comm.                      Communications:

Board received e-mails regarding attendance and changes in graduation.

Citizens Part              Citizens Participation:              None.

Audit                      Audit Presentation:

William Schroeder of Nisivoccia and Co. presented the results of the 2010/2011 audit.

Supt's Report              Superintendent's Report:

Dr. Altonjy reported on the following:

1. Mary Ann McKinney, advisor for high school newspaper, *The Streak*, is pleased to announce that our 2010-2011 publication was awarded Third Place in Overall Excellence at the annual Garden State Scholastic Press

Association's "Press Day" Conference at Rutgers held on Monday, 24 October. We also had a number of individual awards/recognitions as well.

Congratulations to the following students (\* denotes a June 2011 graduate):

\***Amanda Brands** – Honorable Mention Opinion Writing: “Knox Movie Knocks the Truth”

**Siobhain Ward** – 1st Place Newswriting: “Hills Faces the Tardy Epidemic” and Honorable Mention Feature Writing: “Duct Tape Duo Takes Jr. Prom”

\***Kevin Kunzmann** – Third Place Column Writing: “Give Us a Break, Not a Day Off” and “Letter to the Seniors”

\***April Bullock** – Honorable Mention Sports Writing: “Hills’ Runners Stride in Bare Feet”

\***Emily Garcia** – Honorable Mention Photography: “Food For America Feeds Young Minds”

**K.C. Wanamaker** – Third Place Sportswriting: “New Facility Receives A+ From Track Team”

\***Patrick Cairo** – Honorable Mention Feature Writing: “Teacher Reveals Life as an Undercover Reporter”

**Myron Wade** – Honorable Mention Newswriting: “Hills Places Third in Pumpkin Sling”

**Gabriella Shriener & Olivia DePalma** – Honorable Mention Feature Writing “Food for America Feeds Young Minds”

**Katharine Tarnawsky** – Honorable Mention Arts & Entertainment Writing: “Call of Duty’s Latest Doesn’t Disappoint”

Congratulations to all on a great showing by our school publication!

2. The Middle School Library sponsored a "fall fundraiser" for Mrs. Henning's Alternative Learning Class on Friday, 21 October. Included was Mr. Matey, a member of our maintenance staff and Mrs. Nancy Nelson, librarian, as part of the "learning community." Pumpkin centerpieces were created and sold by the students. Also, the 7th grade ALC students had a wonderful hike on the Appalachian trail field trip last Friday. The class wrote a thank you note to administration and Board members.

3. The following is an update regarding the number of incidences of Harassment, Intimidation, and Bullying. Each month I will provide a comparison from the previous month and a cumulative summary for the year in progress. The following is the information for October:

Cases	October 2011		September 2011		Total District Cases 2011-2012
	MS	HS	MS	HS	
Total Cases Investigated	18	17	22	19	76
Cases resulting in: NO HIB	9	10	13	12	44 (58%)
Cases resulting in: HIB	9	7	9	7	32 (42%)

4. The second Parent/Teacher/Student Association (PTSA) meeting will be held on Wednesday, 16 November 2011, with a planned program in the high school library at 7:00 regarding navigating Infinite Campus for parents and students.

5. The first Planning Committee meeting for Middle States Accreditation was held this past Thursday evening, 3 November, and attending by approximately (20) participants – comprised of administrators, students, teachers, and community members. The group was given an overall introduction and purpose to the process and we explored sample mission statements as we prepare to formalize a new one for Warren Hills Regional.

6. The Girls Volleyball Team did an excellent job of raising cancer awareness and honoring cancer survivors with a volleyball serve-a-thon and cake sale on 26 October. There was a great crowd turnout and good music also. The teams – of over twenty players – raised over \$500.00 for the Joan Knechel Cancer Center at Hackettstown Regional Medical Center. Thanks to all the players and their coaches, Ms. Kim Eilenberger and Mr. Craig Green.

7. On this Thursday, 10 November, at Teachers Convention in Atlantic City, our middle school special education teachers Dan Cullen and Jessica Rader, and their students, will be recognized as recipients of NJEA's Hipp Grant at NJEA's Awards Luncheon. Their families will be attending, along with Kim Unangst, Director of Pupil Personnel Services. They will receive a plaque for their \$7,000 Hipp Grant regarding the program on citizenship through inquiry and experiences for the 2010-2011 school year. The presentations will be taped by NJ Close-Up and will be aired in the future. In addition, both teachers have been personally invited to have an audience with Acting Commissioner of Education Christopher Cerf for a twenty-minute conversation on the topic of students of special education and state testing.

8. On Saturday, 22 October, WHRHS Industrial Technology teacher David Rader and the Robotics Club students competed in the "Last Pumpkin Fling" held in Harmony Township. Area schools use the competition to put classroom principles in action. The Warren Hills Regional club designed a trebuchet, a catapult which uses gravity as the power source by dropping weights to pull the arm and thus fling the pumpkin as far as possible.

9. Mrs. Moore, Director of Curriculum & Instruction, and Mrs. Hetrick, Middle School Principal, recently met with a thirteen- member School In Need of Improvement Committee representing parents, teachers, administrators, and content specialists to review the 2012 Title I Unified Plan's needs assessment, SMART Goals, and action plans. Mrs. Moore

will be finalizing the draft with the committee and uploading the plan to the state before Thanksgiving.

10. Seventh grader, Jessica Yerance, was recently selected by “People to People” to join them on a leadership trip to Australia this summer.

11. The middle school Builder's Club was recently recognized for 5 years of service with the Leukemia and Lymphoma Society for Pennies for Patients and received a plaque and a letter of commendation. The club will be starting the campaign again in the new year. The students have also begun a food drive to benefit the Washington Food Bank and will be collecting non-perishables until 17 November. In addition, the local Girl Scout troop is working with Builder's Club to get gently used coats to donate to the community.

12. We had 39 students participate in the return of our MS girls' soccer program!

13. Warren Hills Regional High School received the Asthma Friendly School Award presented at yesterday's faculty meeting. The award was given in recognition of the school's efforts to enhance the quality of education for students and staff that face the challenges of asthma. As part of this commitment to excellence, WHRHS completed the mandated Six Steps toward establishing an asthma friendly school environment mandated by the state and has become part of the nearly 15% of schools throughout New Jersey to qualify for the award. Congratulations to everyone at the high school and, in particular, school nurses Bonita Duryea and Barbara Grimm.

14. The Ninth Grade Academy is ready to implement lunch time study hall to assist students in reaching their potential with an academic focus. Congratulations to the following recipients of the Ninth Grade Students of the Month for October 2011:

- Robert Servillio – Male Student of the Month
- Faith Earl – Female Student of the Month
- Seamus Ronan – Artist of the Month
- Eddie McGrath – Pillar Award for Respect
- Nicki Profita – Athlete of the Month.

15. Congratulations to Nikki Miller - 11th Grade - Express Times Field Hockey Player of the week (19 October 2011).

16. Congratulations to our High School October Students of the Month:

- Lauren Gardner
- Chris Greenwald
- Angelica Guevera
- Natalie Savage

17. Our high school Key Club Blood Drive was held on Friday, 4 November in conjunction with the Miller/Keystone Blood Bank.
18. The First annual Spirit Week & Homecoming Pep Rally was won by the class of 2013!
19. Congratulations to WHRHS student, Nina Earle, who was selected as the 2012 Star State Chapter Placement winner for the Future Farmers of America (FFA). She will be presented this award at the 83<sup>rd</sup> State FFA Convention on 24 May 2012 at Cook Campus of Rutgers University in New Brunswick.
20. The annual recognition luncheon following the Warren Hills-Hackettstown football game was held today at the Pump House Restaurant in Hackettstown sponsored by the Rotary Clubs of the two towns. Coach Larry Dubiel spoke on behalf of the two selected outstanding players who were honored for their contributions during the game. Congratulations to offensive player, Travis Hepworth and defensive player, Mark Apgar!
21. I'd like to introduce Mrs. Dawn Moore, Director of Curriculum & Instruction, who in turn will introduce Mr. Dan Diveny, an art education teacher at our middle school, for tonight's curriculum presentation on *Welcome to Who-Ville*. (Presentation by Mr. Diveny)

Comm.  
Reports

Committee Reports:

Mrs. Iacobucci reported that the Personnel Committee met twice and provided minutes to the Board.

Mrs. Golda discussed the Policy Committee meeting regarding keeping policies updated.

The Finance Committee met regarding the audit transfer of surplus to reserves, SAIF and e-rate rebates and planning for 2012/2013 budget.

Mrs. Iacobucci reported on the School Boards workshop.

Mrs. Sbriscia reported that she attended an I-Pad workshop at the middle school presented by staff member, Adam Tucker.

Dr. Altonjy recommended all personnel items.

**I. PERSONNEL**

Rescind C. Harrington Moved by Kathleen Halpin and seconded by Donna Golda to rescind motion of October 18, 2011, to approve employment of Mrs. Carol Harrington as middle school security personnel for 2 hours per day, effective October 11, 2011.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Employ C.  
Harrington                Moved by Kathleen Halpin and seconded by Donna Golda to approve employment of Mrs. Carol Harrington as middle school security personnel for 2 hours per day, effective October 11, 2011, with a salary of \$16.00 per hour.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Rescind  
D. Schaare                Moved by Kathleen Halpin and seconded by Donna Golda to rescind motion of October 18, 2011, to approve employment of Ms. Dolores Schaare as a middle school lunchroom custodial aide for 3.5 hours per day, effective September 1, 2011.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Employ  
D. Schaare                Moved by Kathleen Halpin and seconded by Donna Golda to approve employment of Ms. Dolores Schaare as a middle school lunchroom custodial aide for 3.5 hours per day, effective September 1, 2011, with a salary of \$12.50 per hour.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Employ  
R. Lockhart               Moved by Kathleen Halpin and seconded by Donna Golda to approve employment of Mr. Robert Lockhart as the Director of Athletics and Extra-Curricular Activities for the 2011/2012 school year with an annual prorated salary of \$100,000, effective November 21, 2011.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Employ A.  
Sbriscia                 Moved by Kathleen Halpin and seconded by Donna Golda to approve employment of Mr. Anthony Sbriscia as Head Custodian at the high school with an annual prorated salary of \$64,671 [\$58,571 base + \$1,100 black seal + \$5,000 head custodian], effective as soon as practical.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Employ J.  
Feldman                 Moved by Kathleen Halpin and seconded by Donna Golda to approve employment of Ms. Jennifer Feldman as a middle school maternity replacement Special Education teacher for the period November 21, 2011 through January 27, 2012, with a salary of \$90 per day for the first 20 days and on the 21<sup>st</sup> day begin Step 1 of the BA salary guide or \$249.70 per diem.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Salary  
Change

Moved by Kathleen Halpin and seconded by Donna Golda to approve a change in salary for Ms. Laura Blackwell, high school Social Studies teacher, to Step H-8, M, with an annual salary of \$63,773, effective November 1, 2011.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Assistant  
Coaches

Moved by Kathleen Halpin and seconded by Donna Golda to approve employment of the following assistant coaches and stipends for the 2011/2012 school year:

Assistant Coach	Sport	Step	Salary	Longevity
Steve Jost	JV Boys' Basketball	4	\$6,370	\$1,300
Larry Dubiel	Freshman Boys' Basketball	4	\$6,370	\$920
Michael Jones & Charles O'Connor	MS Boys' Basketball split position	4	\$4,100 (MJ) \$2,100 (CO)	\$60[included in split]
Jeffrey Balas	Wrestling	4	\$6,370	\$480
Benjamin Oberly	Wrestling	4	\$6,370	\$1,000
Brett Hyland	Wrestling	4	\$6,370	\$240
Michael Howey	JV Girls' Basketball	4	\$6,370	\$660
Joseph Blackford	Freshman Girls' Basketball	1	\$4,274	\$60
Renee Smola	MS Girls' Basketball	4	\$6,151	\$820
John Hajdu	Boys' & Girls' Swimming	2	\$4,850	\$120

ROLL CALL VOTE:           Ayes 8           Nayes 0

Sports  
Screening

Moved by Kathleen Halpin and seconded by Donna Golda to approve a maximum of 10 hours of screening for middle school sports for the 2011/2012 school year for Ms. Michelle Zellner, middle school nurse, at a rate of \$36.50.

ROLL CALL VOTE:           Ayes 8           Nayes 0

SAT Prep  
Classes

Moved by Kathleen Halpin and seconded by Donna Golda to approve payment of \$150 each [4 sessions @ \$37.50 per session] for SAT Prep Classes taught from 10/3/11 through 10/14/11 for Mr. Daryl Detrick, Math, and Ms. Heather Wight, Language Arts.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Substitute Teachers Moved by Kathleen Halpin and seconded by Donna Golda to approve employment of the following individuals as substitute teachers for the 2011/2012 school year:

John Rotola James Ward Julia Quelly

ROLL CALL VOTE: Ayes 8 Nays 0

Volunteer Coach Moved by Kathleen Halpin and seconded by Donna Golda to approve Mr. Daryl Detrick as a Volunteer Assistant coach for the wrestling program for the 2011/2012 school year.

ROLL CALL VOTE: Ayes 8 Nays 0

**II. EDUCATION AND POLICY**

Signs Moved by Donna Sbriscia and seconded by Donna Golda to approve an agreement between the County of Warren and the Warren Hills Regional School District to install and maintain two (2) in-street pedestrian signs on the centerline of County Route #628.

ROLL CALL VOTE: Ayes 8 Nays 0

Textbook Moved by Donna Sbriscia and seconded by Donna Golda to approve a new Advanced Placement textbook, Literature and Composition: Reading, Writing, Thinking, Carol Jago, 2011, McGraw-Hill for addition to our curriculum.

ROLL CALL VOTE: Ayes 8 Nays 0

Classroom Observation Moved by Donna Sbriscia and seconded by Donna Golda to approve a two week classroom observation for Fairleigh Dickinson University students, Courtney Molinare, under the direction of Mr. Michael Piancone, middle school Social Studies teacher, and, Jackie Fox-Greer, under the direction of Ms. Jill Greco, high school Biology teacher, for the period January 9<sup>th</sup> through January 20, 2012.

ROLL CALL VOTE: Ayes 8 Nays 0

Travel & Conference Moved by Donna Sbriscia and seconded by Donna Golda to approve the following Travel and Conference Requests for the following individuals:

Hope Hollenbeck, Thomas Altonjy, Patricia Hetrick, Earl Clymer and Timothy Downs	11/4/11	Annual Memo of Agreement Mtg	Hawk Pointe CC, Washington, NJ
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Jason Graf	11/18/11	NJ State Jazz Conference	NJPAC, Newark, NJ
Katherine Brennan	12/15/11 & 3/15/12	Seminar for American History teachers	Hunterdon Central High School
Dawn Moore	11/17/11	NJDOE Bev Plein "Unpacking the Standards"	Hackettstown High School
Patrick O'Brien	11/19/11	N.J. Historical Comm. History Conf.	Princeton University
LeeAnn Kubbishun	12/16/11	Bullying, Suicide & Youth Violence Wksp	Warren County Comm. College
Rosemary Kuebler & Mary Anne Broennle	1/24/12	403(b) Regulations – IRS Workshop	Rockaway, NJ
Margaret Devine & Kevin Horn	11/14/11	Threat in Social Networks Workshop	Rutgers University
Kevin Call	11/12 & 13/11	Total Motion Release Seminar	Paramus, NJ

ROLL CALL VOTE:           Ayes 8           Nayes 0

Field Trip Requests

Moved by Donna Sbriscia and seconded by Donna Golda to approve the following Field Trip Requests for the following individuals:

Shannon McCabe	10/26/11	AU/MD Classes	Abilities of NJ Jersey, Washington, NJ
Shannon McCabe	11/8/11	AU/MD Classes	Walmart & IHOP in Mansfield, NJ
Shannon McCabe	11/21/11	AU/MD Classes	Shop Rite & Burger King, Washington, NJ
Shannon McCabe	12/9/11	AU/MD Classes	Phillipsburg Mall Phillipsburg, NJ
Shannon McCabe	12/21/11	AU/MD Classes	Shop Rite & Enzo's, Washington, NJ
Heather Salsovic	11/8,11/17 11/22,12/2,12/7, 12/16,12/22/11, 1/6,1/12,1/19, 1/25, 2/3/12	MS MD Classes to Washington Public Library, various local stores	Washington, NJ
Margaret Devine	12/6/11	HS Horizons Academic Competition	Voorhees High School

Margaret Devine	11/30/11	MS Forensics Club to Countywide Debate	Blairstown Elementary School
Margaret Devine	12/9/11	MS & HS Horizons Writing Workshop	WHR District Offices
Margaret Devine	1/12,1/19, 1/26/12	MS Battle of the Minds tournament	Bridgewater Raritan MS
Margaret Devine	4/17/12	Battle of the Books Horizons	No. Warren Regional
Margaret Devine	5/17&18/12	MS & HS Horizons students-art symposium	Presbyterian Church, Washington, NJ
Marilyn Patterson	11/18/11	FFA to Hayride Bonfire sponsored by N. Warren	Race Farms, Blairstown, NJ

ROLL CALL VOTE:           Ayes 8           Nays 0

Textbook  
Disposal

Moved by Donna Sbriscia and seconded by Donna Golda to approve disposal of the following textbooks to a recycling center:

- a. ISBN 0-669-38317-1  
ALGEBRA 2, 1995  
D.C. Heath & Company  
Larson, Kanold, Stiff
- b. ISBN 0-673-45528-9  
EXPLORING MATHEMATICS, 1994  
Scott Foresman  
Bolster, et.al
- c. ISBN 0-395-43046-1  
MATHEMATICS STRUCTURE AND METHOD  
COURSE 1, 1988  
Houghton Mifflin  
Dolciani, et. al
- d. ISBN 0-835-93500-0  
ALGEBRA I, 1998  
Globe Fearon
- e. ISBN 0-395-43054-2  
ALGEBRA AND TRIGONOMETRY STRUCTURE  
AND METHOD, BOOK 2, 1998  
Houghton Mifflin  
Dolciani, et. al

ROLL CALL VOTE:           Ayes 8           Nayes 0

### III. BUDGET AND FINANCE

IDEIA                       Moved by James Momary and seconded by Donna Golda to approve Nonpublic Services Agreement for Contracted Services (IDEIA) with Sussex County Educational Services Commission for the 2011/2012 school year.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Maintenance Plan           Moved by James Momary and seconded by Donna Golda to approve the Annual Required Maintenance Budget Amount Worksheet (Form M-1) and the FY 2012/13 comprehensive Maintenance Plan.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Tuition Contract           Moved by James Momary and seconded by Donna Golda to approve a Special Education Tuition Contract for Student 14-12 to attend Bancroft NeuroHealth for the 2011/2012 school year, commencing October 17, 2011, at a tuition rate of \$36,848.52 with extra services in the amount of \$25,704.00 for a total charge of \$62,552.52.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Tuition Contract           Moved by James Momary and seconded by Donna Golda to approve a Special Education Tuition Contract for Student 15-12 to attend Northern Hills Academy for the 2011/2012 school year, commencing November 1, 2011, at a tuition rate of \$45,173.36.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Service Contract           Moved by James Momary and seconded by Donna Golda to approve a Supplemental Educational Service Contract with American Tutor, Inc. for the period December 1, 2011 through August 31, 2012.

ROLL CALL VOTE:           Ayes 8           Nayes 0

Joint Transportation       Moved by James Momary and seconded by Donna Golda to approve a Joint Transportation Agreement with Delaware Valley Regional High School Board of Education to transport 9 Warren Hills' students to Immaculata High School in Somerville, NJ for the 2011/2012 school year in the amount of \$7,956.00.

ROLL CALL VOTE:           Ayes 8           Nayes 0



- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. No action taken.

Ayes 8      Nays 0

The Board entered into Executive Session at 8:22 p.m.

Reconvene                      Moved by Donna Golda and seconded by Kathleen Halpin to reconvene into open session at 9:19 p.m.

Ayes 8      Nays 0

Adjournment                      Moved by Richard Havrisko and seconded by Linda Feller to adjourn at 9:20 p.m.

Ayes 8      Nays 0

Maureen Joyce  
Business Administrator/Bd. Sec’y.

dmg