

**WARREN HILLS REGIONAL BOARD OF EDUCATION  
MEETING**

**October 16, 2012**

**7:00 p.m.**

A. Call to order - Ms. Theresa Iacobucci

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Star-Gazette," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

Donna Sbriscia	Linda Feller	Theresa Iacobucci
James Momary	Richard Havrisko	Donna Golda
Daniel Brundage	Kathleen Halpin	

C. Minutes of the Previous regular and Executive Session Meetings – Ms. Joyce  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

**I. Personnel**

- \*1. Motion to change leave of absence dates for Cristy Ortu as follows:  
Maternity/sick leave 10/15/12 through 1/8/2013 and  
Family Leave of Absence, without pay, effective 1/9/2013 through 4/30/2013.  
Cristy plans to return to WHR on May 1, 2013.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

- \*2. Motion to approve employment of Mrs. Patricia Wintersteen as a maternity leave replacement high school health and physical education teacher for the period November 26, 2012 through February 11, 2013 at the per diem rate of \$249.87.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

- \*3. Motion to approve employment of Ms. Christal Rosenka as a high school guidance counselor for the 2012-2013 school year on Step F-6, M, \$59,368, prorated, effective as soon as practical.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

- \*4. Motion to approve employment of Mr. Arthur Quigley as the Director of School Resource Personnel, with an annual salary of \$45,000 for the 2012-2013 school year.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

- \*5. Motion to approve employment of Mr. Patrick Murphy as the Director of Plants & Facilities, with an annual salary of \$91,000 for the 2012-2013 school year.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

- \*6. Motion to approve employment and attached list of salaries for the 12-month District Office staff for the 2012-2013 school year [Attachment A].

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

- \*7. Motion to approve employment and attached list of salaries for the 12-month Technology Staff for the 2012-2013 school year [Attachment B].

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

- \*8. Motion to approve employment and salary of \$7,000 for Mr. James Miller as Treasurer of School Monies for the 2012-2013 school year.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

- \*9. Motion to approve employment and the attached list of salaries for the Custodial/Maintenance Staff for the 2012-2013 school year [Attachment C].

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*10. Motion to approve a change in degree status and salary for Mr. Christopher Corey for the 2012-2013 school year to Step E, MA+15, with an annual salary of \$60,063, retroactive to September 1, 2012.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*11. Motion to approve employment of Mr. Ari Eisner as the Project FIRST/Robotics Advisor for the 2012-2013 school year with a stipend of \$3,200.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*12. Motion to approve an hourly rate of \$12.75/hour for substitute/special events custodians for the 2012-2013 school year, effective October 16, 2012.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*13. Motion to approve a Student Teacher Placement for Fairleigh Dickinson University student, Jackie Fox-Greer, for the period January 21, 2013 through May 3, 2013, under the direction of high school Biology teacher, Jill Greco.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

## II. Education and Policy

\*1. Motion to affirm the administrative decisions regarding the following HIB cases:

MS - 12/13-001 through 12/13-003

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve the first reading of the following revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee:

3282 Use of Social Networking Sites [Teaching Staff]

4282 Use of Social Networking Sites [Support Staff]

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve the second and final reading of the following revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Board of Education:

2110 Philosophy of Education/District Mission Statement

3324 Right of Privacy – Teaching Staff Members

4324 Right of Privacy – Support Staff Members

5561 Use of Physical Restraint + regulations

5570 Sportsmanship + regulations

7520 Loan of School Equipment

8613 Waiver of Pupil Transportation

9160 Public Attendance at School Events

9162 Athletic Code of Conduct

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to approve the following Travel and Conference Requests for the following individuals:

<b>Date</b>	<b>Name</b>	<b>Title</b>	<b>Location</b>	<b>Cost</b>
11/13/2012	Hope Hollenbeck	Anti-Bullying Bill of Rights Workshop	Monroe, NJ	N/A
10/9, 12/10/2012 & 3/20 & 5/6/2013	Toni Manfra & Debbie Post	Literacy Consortium	Kean University	Mileage
11/2/2012	Patrick Murphy	Leadership Skills in Facilities Management	Somerset, NJ	Mileage
11/13/2012	Catherine O'Neal	Updates on state & federal financial aid programs	College of St. Elizabeth	Mileage
10/9/2012	Susan Rader, Jaclyn Russo & Tim Downs	Visiting out-of-district facilities	Montgomery & Somerset Academies	Mileage
11/14/2012	Larry Cascio	Workshop on Personalized Student Learning Plans	NJ Dept of Ed at Holiday Inn, E. Windsor, NJ	Mileage
12/18/2012	Jodi Edmonds	Common Core Standards in Writing	Allentown, PA	\$225 regist. + Mileage
10/9/2012	Adam Tucker	Warren Co. Technology Consortium	Phillipsburg School District	Mileage
10/16/2012	Lorraine Morris	Re-evaluation meeting	Wharton, NJ	Mileage
12/14/2012	Terrence Dolan	NJ Association of School Psychologists Conference	Jamesburg, NJ	\$100 regist. + Mileage
11/15/2012 [new date]	Rosemary Kuebler & Mary Anne Broennle	Payroll training & networking	Flemington, NJ	Mileage
10/22/2012	Penny Giamoni	NJSBF Mock Trail Workshop	New Brunswick, NJ	N/A
11/30/2012	Margaret Devine	NJ Assoc. of School Librarians Conf.	Long Branch, NJ	\$85 regist. + \$108 hotel + Mileage

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve the following Field Trip Requests for the following individuals:

12/14/2012	Lauren Voight	Advanced Choir & Select Choir Perform	Somerville, NJ
3/23/2013	Lauren Voight	Select Choir to choral festival	Roxbury High School
10/26/2012	Nicole Silvis	8 <sup>th</sup> Grade ALC – community activities	Camp Mohican, Blairstown, NJ
1/11/2013	Marilyn Patterson	WHR FFA to Harrisburg Farm Show	Harrisburg, PA
5/21-23/2013	Marilyn Patterson	WHR FFA to leadership conference	Rutgers University
11/7/2012	Shannon McDowell & Karen Menke	AU/MD classes – community based instruction	Kittatinny High School

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve the curriculum as aligned to the current State Board adopted Standards: English Language Arts, Common Core State Standards [CCSS, June 2010]; Math, CCSS [June 2010]; Social Studies, NJ Core Curriculum Content Standards [CCCS, September 2009]; World Languages, NJCCCS [June 2009]; Technology, NJCCCS [June 2009]; 21<sup>st</sup> Century Life and Careers, NJCCCS [June 2009]; Visual and Performing Arts, NJCCCS [June 2009]; and Comprehensive Health and Physical Education, NJCCCS [June 2009].

.(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*7. Motion to accept the 2012-2013 Board of Education goals Action Plan.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

### III. Budget and Finance

\*1. The Warren Hills Regional Board of Education approves the September, 2012 Board Secretary and Treasurer’s Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of September, 2012; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve the regular list of bills for the month of September, 2012.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*3. Motion to approve transfers.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*4. Motion to approve Student Activity Transactions for the month of September, 2012.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*5. Motion to approve the food service account transactions for the months of July through September, 2012.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*6. Motion to approve payment of November bills prior to the November 27<sup>th</sup> Board meeting.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*7. Motion to approve a Resolution for Participation in Coordinated Transportation with Hunterdon County Educational Services Commission for the 2012-2013 school year, including a 5.5% administration fee.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*8. Motion to rescind Capital Reserve transfer of \$760,000 into the General Fund for the 2011-2012 school year.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*9. Motion to approve the Annual Required Maintenance Budget Amount Worksheet (Form M-1) and the FY 2013-2014 Comprehensive Maintenance Plan.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*10. Motion to approve a Special Education tuition contract for student 25-13 to attend Washington Township School District for the 2012 extended school year, for the period June 25, 2012 through August 3, 2012, in the amount of \$5,430.27.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

I. Citizens Participation

J. Executive Session – as indicated by item **a.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

**a. Matters rendered confidential by Federal Law, State Law, or Court Rule**

- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

K. Reconvene

L. Adjournment

**\*Roll Call Vote**