

**WARREN HILLS REGIONAL BOARD OF EDUCATION  
MEETING**

**October 2, 2012**

**7:00 p.m.**

A. Call to order - Ms. Theresa Iacobucci

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Star-Gazette," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

Donna Sbriscia	Linda Feller	Theresa Iacobucci
James Momary	Richard Havrisko	Donna Golda
Daniel Brundage	Kathleen Halpin	

C. Minutes of the Previous regular and Executive Session Meetings – Ms. Joyce  
(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Including 2011-2012 Assessment Presentation –  
Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

**I. Personnel**

\*1. Motion to accept, with regret, the resignation of Mrs. Jeanette Schinstine, high school guidance counselor, effective as soon as practical.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*2. Motion to approve an uncompensated leave of absence for Ms. Rita Katrensky, middle school part-time custodian, for the period September 24, 2012 through October 26, 2012.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*3. Motion to approve the attached list of 2012-2013 teachers' contracts and salaries [Attachment A].

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*4. Motion to approve the attached list of contracts and salaries for WHREA secretaries for the 2012-2013 school year. [Attachment B]

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*5. Motion to approve the attached list of contracts and salaries for School Resource Personnel for the 2012-2013 school year. [Attachment C]

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*6. Motion to approve the attached list of contracts and salaries for paraprofessionals for the 2012-2013 school year. [Attachment D]

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*7. Motion to approve the attached list of contracts and salaries for the Fall Coaches for the 2012-2013 school year. [Attachment E]

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*8. Motion to approve the attached list of contracts and salaries for the high school advisors for the 2012-2013 school year. [Attachment F].

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*9. Motion to approve the attached list of contracts and salaries for the middle school advisors for the 2012-2013 school year. [Attachment G].

10. Motion to approve Ms. Christina Sykora as a Volunteer Assistant Coach for our 2012-2013 girls' softball team.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

11. Motion to approve Warren County Community College student, Aloysiuss Stewart, to complete his 15 hour classroom observation field experience at the high school.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

12. Motion to approve Centenary College student, Rebecca Camp, to complete her 15 hour classroom observation field experience at the high school.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

13. Motion to approve County College of Morris student, Rachel Hurd, to complete her 4 hour classroom observation field experience at the middle school.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

## II. Education and Policy

\*1. Motion to approve the first reading of the following revised selected policies for inclusion in the district’s policy manual, as endorsed by the superintendent and Education and Policy Committee:

- 2110 Philosophy of Education/District Mission Statement
- 3282 Use of Social Networking Sites
- 3324 Right of Privacy – Teaching Staff Members
- 4282 Use of Social Networking Sites
- 4324 Right of Privacy – Support Staff Members
- 5561 Use of Physical Restraint + regulations
- 5570 Sportsmanship + regulations
- 7520 Loan of School Equipment
- 8613 Waiver of Pupil Transportation
- 9160 Public Attendance at School Events
- 9162 Athletic Code of Conduct

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*2. Motion to approve the following Travel and Conference Requests for the following individuals:

Date	Name	Title	Location	Cost
9/25/2012	Kim Unangst	HIB & Criminal Matters	Harmony Twsp. School	Mileage
9/27/2012	Robert Lockhart	Athletic Director Scheduling Mtg.	Gill St. Bernard High School	Mileage
10/10, 11/07/12, 1/9, 2/6 & 5/8/2013	Earl Clymer	NJSIAA Executive Committee Mtgs	Robbinsville, NJ	Mileage
10/9, 10/10/2012	Diane DeVivo & Alexandra Kuebler	2012 NJ Science Convention	Princeton, NJ	\$249. Regist. + Mileage
10/15/2012	LeeAnn Kubbishun	NJSCA 2012 Fall Conference	Long Branch, NJ	\$125. Regist. + Mileage
10/17/2012	Kimberly Unangst	Identification & Reporting of Suspected Child Abuse	Hawk Pointe Country Club	Mileage

10/30/2012	Lois Amato	Warren Co. Counselors Assoc. meeting	Warren County Technical School	Mileage
10/11/2012	Kevin Horn	Dodge Poetry Festival	New Jersey Performing Arts Center	None
10/12/2012	Katie O'Neal	Counselor's Breakfast	Morristown, NJ	Mileage
10/12/2012	Dawn Moore, Chris Kavcak & Mike Lapotasky	Transitioning to the NJASK Tests	Mt. Olive HS Flanders, NJ	Mileage
10/15/2012	Joanne Huffman	NJ School Counselors Conf.	Long Branch, NJ	\$125.
10/15/2012	Rosemary Kuebler	Payroll training & networking	Flemington, NJ	Mileage
10/17/2012	Karen Menke	Transitioning process for MD/AU classes	Middlesex County College	\$10. + Mileage
10/25/2012	Kevin Horn	Visually Impaired Workshop	The Conference Center at Mercer, W. Windsor, NJ	None
10/29/2012	Patricia Hetrick	NJASC Fall Business Conf.	The College of NJ	None
10/30/2012	Toni Ioffredo	Warren Co. Counselors Mtg.	Warren County Technical School	None
10/9 & 12/10/2012, 3/20 & 5/6/2013	Michael Lapotasky	NJ Literacy Consortium	Kean University	\$1300. + Mileage
11/09/2012	Patricia Hetrick	Awards for HIPP Foundation Grant	Atlantic City, NJ	Mileage
11/16/2012	Jessica Rader	Special Education Law in NJ	Parsippany, NJ	\$189.99 Regist.
11/29/2012	Chris Kavcak	Best New Strategies for Using iPads	Allentown, PA	\$225 regist. [Title II]
1/24/, 3/14/2013	Dr. Thomas Altonjy	NJASA Novice Supt. Academy	Trenton, NJ	\$250 + Mileage
10/3/2012	Bob Lockhart	AD scheduling of MS sports	Rockaway, NJ	Mileage
10/4/2012	Kelly Archibald	Assoc. of Mathematics Teachers Conf.	East Windsor, NJ	
10/9/2012	Maureen Joyce	NJASBO Transportation	Rockaway, NJ	\$75. Regist. + Mileage

12/13/2012	Maureen Joyce	NJASBO Legal Update	Rockaway, NJ	\$75. Regist. + Mileage
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(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve the following Field Trip Requests for the following individuals:

10/7/2012	Cynthia Bamford	Key Club Fall Rally	Great Adventure Jackson, NJ
10/2, 10/22, 11/6, 11/14, 11/20, 12/4, 12/20/2012	Heather Heslin	Walking trips for MD2 class to Washington Library & area	Washington, NJ
10/10, 10/16, 11/1, 11/29 & 12/11/2012	Heather Heslin	Walking trips for MD2 class to downtown	Washington, NJ
10/12 & 13/2012	Penny Giamoni & Tim Downs	Debate Team Tournament	Princeton University
10/10, 10/16 & 11/1/2012	Heather Dilts	MD1 class to Public Library	Washington, NJ
10/3/2012	Heather Heslin	MD classes Mansfield Shop-Rite	Mansfield, NJ
10/26/2012	Heather Heslin	MD classes to Palmer Park Mall	Easton, PA
11/7/2012	Heather Heslin	MD classes to Clinton Shop-Rite	Clinton, NJ
11/15/2012	Heather Heslin	MD classes to various Washington locations	Washington, NJ
11/21/2012	Heather Heslin	MD classes to Washington Diner	Washington, NJ
12/7/2012	Heather Heslin	MD classes to Kohls/Walmart	Mansfield, NJ
12/17/2012	Heather Heslin	MD classes to Phillipsburg Mall	Phillipsburg, NJ
10/12/2012	Maggie Devine	Dodge Poetry Festival	New Jersey Performing Arts Center
10/18/2012	Jessica Rader	LD/BD Classes Fall clean up	Washington, NJ
10/29/2012	Nicole Silvis	Student Leaders to NJASC Fall Business Mtg.	College of NJ

11/20/2012	LeeAnn Kubbishun	7 <sup>th</sup> & 8 <sup>th</sup> grade alternative class	Oakwood Lanes Washington, NJ
5/31/2013	Laura Muroski	8 <sup>th</sup> Grade Class to Dorney Park Coaster Quest	Allentown, PA

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

### III. Budget and Finance

\*1. Motion to approve a Special Education Tuition Contract for Student 25-13 to attend Washington Township School District for the 2012-2013 school year, commencing September 1, 2012 at a tuition rate of \$44,666.00 per annum.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve a Personal Aide Service Contract Agreement with Washington Township Board of Education for Student 25-13, for the 2012-2013 school year, commencing September 1, 2012 in the amount of \$23,841.00 per annum.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve an Occupational Therapy Contract with Dawn Odell, O.T.R., for therapy services at Montgomery Academy for Student 23-13, at a rate of \$80 per 30 minute session for 2 sessions per month commencing October 1, 2012 through June 24, 2013.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to authorize the submission of the NCLB amendment #3 application for FY'2012 and accept the grant modifications for these funds upon the subsequent approval of the FY'2012 NCLB amendment application.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve the FY'2013 IDEA Grant allocation in the amount of \$403,603.00, which includes a \$4,652 non-public share.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve partial payment to R.D. Architectural Products, Inc. for the window replacement at the middle school in the amount of \$432,606.25.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*7. Motion to approve a Joint Transportation Agreement with Mansfield Township School District for the 2012/2013 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH29	\$22,239.32
WH13	\$18,617.36
WH9	\$18,617.36
WH26	\$18,617.36
WH7	\$18,617.36
WH20	\$18,617.36
WH6	\$18,617.36
WH10	\$19,805.49

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

I. Citizens Participation

J. Executive Session – as indicated by items **a. and c.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements**
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

K. Reconvene

L. Adjournment

**\*Roll Call Vote**

