

**WARREN HILLS REGIONAL BOARD OF EDUCATION
MEETING**

**October 15, 2013
7:00 p.m.**

A. Call to order - Mrs. Donna Golda

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Warren-Reporter," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

| | | |
|-----------------|-------------------|----------------|
| John Bell | Theresa Iacobucci | Lisa Marshall |
| Daniel Brundage | Kathleen Halpin | Donna Sbriscia |
| Linda Feller | Richard Havrisko | Donna Golda |

C. Minutes of the previous Regular and Executive Session meetings- Ms. Maureen Joyce
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy, including 2012-2013 Assessment Presentation

G. Committee Reports

H. Action Items:

I. Personnel

*1. Motion to accept, with regret, the retirement of Mrs. Sheila Alway, high school English teacher, effective January 1, 2014.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to accept, with regret, the resignation of Mrs. Dana Kwiecinski, high school Special Education teacher, effective December 2, 2013, or sooner if mutually agreed.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following individuals for an additional stipend of \$1,300 per semester for an additional prep period:

Jessica Morgan Kim Roost
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the job description of Accountant.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve employment of Ms. Christina Richards as a substitute school nurse for the 2013-2014 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve employment of the following individuals for addition to our substitute teachers' list for the 2013-2014 school year:

Erica Russell Eric Lee
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve Ms. Taylor Muzzey-Nessa, Northampton Community College student, to do 10 hours of observation in special education classes as part of her field experience under the supervision of Mr. Clymer and Ms. Unangst.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve Ms. Courtney Wright, Montclair State University student, to observe vocal music classes as part of her field experience under the supervision of Mr. Clymer and Ms. Voight.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to accept the annual Vandalism & Violence Report for the school year 2012-2013 as reported by the superintendent.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve submission and accuracy of the NJQSAC Statement of Assurance (SOA) for the school year 2013-2014 to the New Jersey Department of Education.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the Nursing Services Plan for the 2013-2014 school year as per N.J.A.C. 6A:16-2.18 (B).

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to affirm the administrative decision regarding the following HIB case for the 2013-2014 school year:

MS-13-14 - 001

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the attached list of Travel and Conference Requests. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve the attached list of Field Trip Requests. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

*1. The Warren Hills Regional Board of Education approves the September, 2013 Board Secretary and Treasurer's Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of September, 2013; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the regular lists of bills.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve transfers.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Student Activity Transactions for the month of September, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve food service account transactions for the months of July through September, 2013.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve a Special Education tuition contract for Student 32-14 to attend Belvidere School District for the 2013-2014 school year, commencing September 1, 2013, at a tuition rate of \$13,500.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve a Resolution for Participation in Coordinated Transportation with Hunterdon County Educational Services Commission for the 2013-2014 school year, including an administration fee of 5.5%.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve the Annual Required Maintenance Budget Amount Worksheet [Form M-1] and the FY 2014-2015 Comprehensive Maintenance Plan.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

I. Citizens Participation

J. Executive Session – as indicated by item below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

K. Reconvene

L. Adjournment

***Roll Call**