

**WARREN HILLS REGIONAL BOARD OF EDUCATION  
MEETING**

**September 18, 2012**

**7:00 p.m.**

A. Call to order - Ms. Theresa Iacobucci

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Star-Gazette," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

Donna Sbriscia	Linda Feller	Theresa Iacobucci
James Momary	Richard Havrisko	Donna Golda
Daniel Brundage	Kathleen Halpin	

C. Minutes of the Previous regular and Executive Session Meetings – Ms. Joyce  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

**I. Personnel**

\*1. Motion to approve the contract between the Warren Hills Regional Board of Education and the Warren Hills Regional Education Association, effective July 1, 2012 through June 30, 2015.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*2. Motion to approve the following new teacher mentors for the 2012-2013 school year, with the stipend to be determined per approved contract:

Dolores Bouch	Jeanette Schinstine	Laurie Kerr
Diane DeVivo	Jim Smith [1/2 year]	Mike Perruso
Teresa McGuinness	Dan Diveny	Sandy Young
Lourdes Garcia [1/2 year]	Renee Smola	Jesse O’Neill

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*3. Motion to approve a change in degree status for the following individuals, retroactive to September 1, 2012, with salary to be determined per approved contract:

James Reynolds	MA+15
Amanda Best	MA+15
Tammy Muffley	MA
Nicole Silvis	MA
Cristy Ortu	MA+15

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*4. Motion to approve the following individuals for employment in extra-curricular positions for the 2012-2013 school year, with a stipend to be determined per approved contract:

Lisa Pysher	Yearbook/Business
Mary Jo Moninghoff	Choreographer for Drama Club – Spring

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*5. Motion to rescind employment of Kristen Chiara as advisor for the Key Club and to employ Kristen Chiara and Cindy Bamford as Co-Advisors for the Key Club for the 2012-2013 school year with a stipend to be determined per approved contract.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*6. Motion to approve payment for 90 hours for summer, 2012 weight room supervision for Mr. Brian Maginnis at a rate of \$25 per hour.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*7. Motion to approve employment of the following middle school personnel for the Homework Club/Project Care for a shared total maximum of 450 hours [hourly rate per approved contract]:

Gina Andreoli	Kim Kavcak
Brigitte Burstein	Maria Lombardi
Courtney Flowers	Rebecca Nugent
Jennifer Feldman	Rebecca Pursell
Lourdes Garcia	Nancy Terhune
Courtney Hoffman	Marshall Wiemer

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*8. Motion to approve employment of the following individuals for addition to our substitute teachers' list for the 2012-2013 school year at a daily rate of \$85.00:

Miriam Feranda	Margaret Samuel	Todd Solecitto
Kathryn Handel	Christopher Hubbard	Sandra Polsky
Jason Lowcher	Lydia Timcenko	

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*9. Motion to approve employment of Mr. John Rhinehart for addition to our substitute/special events custodial list for the 2012-2013 school year at a rate of \$12.50 per hour.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*10. Motion to approve Ms. Nicole Crowley as a Volunteer Assistant Coach for our cheerleading program for the 2012-2013 school year.

(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

## **II. Education and Policy**

\*1. Motion to approve the Doctor's Standing Orders for the 2012-2013 school year.  
(Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*2. Motion to approve the second and final reading of the following revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee:

- 0151 Organization Meeting
- 0153 Annual Appointments
- 0167 Public Participation in Board Meetings
- 1130 Staff Liaison Committees
- 1240 Evaluation of Superintendent
- 1330 Evaluation of the School Business Administrator
- 1400 Job Descriptions
- 2361 Acceptable Use of Computer Networks/Computers and Resources + Regulations

2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries  
+Regulations

2622 Pupil Assessment

6470 Payment of Claims + Regulations

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve the 2012-2013 District goals.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to accept the 2012-2013 District Goals Action Plan.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve the 2012-2013 Board of Education goals.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve the 2012-2013 Merit Goals and Action Plan of the Superintendent of Schools, as approved by the Interim Executive County Superintendent.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*7. Motion to approve the following Travel and Conference Requests for the following individuals:

<b>Name</b>	<b>Date</b>	<b>Title</b>	<b>Location</b>	<b>Cost</b>
Dr. Thomas Altonjy, Jaclyn Russo, Earl Clymer, Pat Hetrick, Hope Hollenbeck & Timothy Downs	9/14/2012	Annual Memorandum of Agreement between Education & Law Enforcement	Hawk Pointe Golf Club, Washington, NJ	Mileage
Jaclyn Russo	9/20/2012	Training on new Section 504 law	Hunterdon County Polytech	\$50. Registration + mileage
Susan Rader	9/12/2012	HSPA Test Coord. Training	Birchwood Manor, Whippany, NJ	Mileage
Chris Kavcak & Mike Lapotasky	10/16/2012	State Standards Symposium	New Brunswick, NJ	Mileage
Maggie Devine	9/18/2012	Warren Co. Consortium for Stud. Enrichment	Lopatcong Twsp. Middle School	Mileage
Kim Unangst	9/13, 10/11, 11/15, 12/6/2012 & 1/10, 2/7, 3/7, 4/18, 5/16/2013	Sussex/Warren County Directors Meetings	Various locations	Mileage

Marilyn Patterson	9/28/2012	Prof. Dev. Conf. for Agriscience Teachers	Mercer Co. College, West Windsor, NJ	\$55.00 Regist.
Maggie Devine	11/14, 15, & 16/2012	National Writing Project Annual Meeting	Las Vegas, Nevada	Substitute
Jaclyn Russo	9/13/2012	HSPA Training	Jamesburg, NJ	Mileage
Dr. Thomas Altonjy	10/01/2012	Legal Updates	Bergen County Community College	\$75.00 Regist. Mileage
Dr. Thomas Altonjy, Maureen Joyce & 7 Board Members	10/23-25/2012	School Boards Association Annual Workshop	Atlantic City, NJ	\$1,948 + Mileage
Daryl Detrick	10/5/2012	Computer Science Teachers' Assoc. Leadership Conf.	Baltimore, MD	Substitute – all other expenses covered by CSTA

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*8. Motion to approve the following Field Trip Requests for the following individuals:

Karen Menke	Beginning 9/18/2012 & every Tues/Wed/Thurs.	Employment Orientation	Various locations	Bus
Shannon McDowell & Karen Menke	9/19/2012	AU/MD classes Community Based Instruction	Shop-Rite & McDonalds – Washington	Bus
S. McDowell & K. Menke	9/26/2012	AU/MD classes Community Based Instruction	Field Station: Dinosaurs, Secaucus, NJ	\$15.75 per ticket + Bus
S. McDowell & K. Menke	10/17/2012	AU/MD classes Community Based Instruction	Quitet Valley Living Historical Farm	\$8.00 per ticket + bus
S. McDowell & K. Menke	10/24/2012	AU/MD classes Community Based Instruction	Shop-Rite & Enzo's, Washington	Bus
S. McDowell & K. Menke	11/14/2012	AU/MD classes Community Based Instruction	Shop-Rite & Leo's Pizza, Washington	Bus
S, McDowell & K. Menke	11/30/2012	AU/MD Classes Community Based Instruction	Papermill Playhouse, Millburn, NJ	\$9.50 ticket + Bus

S. McDowell & K. Menke	12/12/2012	AU/MD Classes Community Based Instruction	Palmer Park Mall, Easton, PA	Bus
S. McDowell & K. Menke	12/19/2012	AU/MD classes Community Based Instruction	Shop-Rite & Burger King, Washington	Bus
Cliff Platt	10/4/2012	Advanced Theatre to Prof. Theatre Production	McCarter Theatre, Princeton, NJ	\$20 ticket + Bus
Cliff Platt	5/30/2013	Advanced Theatre to Prof. Production	McCarter Theatre, Princeton, NJ	\$20 ticket + Bux

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*9. Motion to accept the Bilingual/ESL Three-Year Program Plan for 2011-2014 school years.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*10. Motion to approve and accept the following donations to the Warren Hills Regional School District:

<b>Donation</b>	<b>From</b>	<b>Recipient</b>
Player piano and accessories	Kowski Family	WHRHS Visual & Performing Arts Dept.
Presentation- 9/25/12 "Rise Up - The Chris Hendricks Story"	Sanofi-Aventis sponsored motivational speaker – Anti-Bullying Theme	WHRMS Students & Staff

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

### III. Budget and Finance

\*1. The Warren Hills Regional Board of Education approves the August, 2012 Board Secretary and Treasurer's Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of August, 2012; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion\_\_\_\_\_Second\_\_\_\_\_ /Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*2. Motion to approve the regular list of bills for the month of August, 2012.

(Motion\_\_\_\_\_Second\_\_\_\_\_ /Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*3. Motion to approve transfers.

(Motion\_\_\_\_\_Second\_\_\_\_\_ /Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*4. Motion to approve Student Activity Transactions for the month of August, 2012.

(Motion\_\_\_\_\_Second\_\_\_\_\_ /Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*5. Motion to approve a tuition contract for one Warren Hills student to attend Hunterdon County ESC Schools, Sawmill Campus, for the 2012/2013 school year at a tuition rate of \$15,500.

(Motion\_\_\_\_\_Second\_\_\_\_\_ /Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*6. Motion to approve the following Special Education Tuition Contracts for the 2012/2013 school year:

<u>Student</u>	<u>School</u>	<u>Tuition</u>	<u>Effective</u>
22-13	Somerset County ESC	\$46,800.00	September 5, 2012
23-13	Montgomery Academy	\$53,692.20	September 5, 2012
24-13	Hunterdon Central HS	\$16,376.00	September 5, 2012

(Motion\_\_\_\_\_Second\_\_\_\_\_ /Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*7. Motion to approve a Memorandum of Agreement with Warren County Special Services School District to provide 24 Aides for the 2012/2013 school year in the amount of \$35,000 per aide.

(Motion\_\_\_\_\_Second\_\_\_\_\_ /Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*8. Motion to approve a Regular Education Tuition Contract Agreement with Warren County Technical School for 64 students for the 2012/2013 school year in the amount of \$2,218.00 per student, commencing September 1, 2012.

(Motion\_\_\_\_\_Second\_\_\_\_\_ /Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*9. Motion to approve a Special Education Tuition Contract Agreement with Warren County Technical School for 26 students for the 2012/2013 school year in the amount of \$3,315.00 per student, commencing September 1, 2012.

(Motion\_\_\_\_\_Second\_\_\_\_\_ /Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*10. Motion to approve a Joint Transportation Agreement with Franklin Township School District for the 2012/2013 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH11	\$17,958.78
WH17	\$17,958.78
WH18	\$17,958.78
WH40	\$17,958.78
WH19	\$17,958.78
WH5	\$17,958.78

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*11. Motion to approve a Shared Service Agreement with Oxford Township Board of Education for a Behavior Therapist, estimated for 7 hours per month, at a rate of \$110.00 per hour for the 2012/2013 school year.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*12. Motion to approve a Shared Service Agreement with Washington Township School District for a Cluster Curriculum Writer at a yearly fee of \$1500 for the period July 1, 2012 through June 30, 2013.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*13. Motion to submit the final IDEA Report for FY '12.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*14. Motion to approve additional funding for non-public students under the provisions of Chapter 192/193.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

I. Citizens Participation

J. Executive Session – as indicated by item **c. and g.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements**
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation**



- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

K. Reconvene

L. Adjournment

**\*Roll Call Vote**