WARREN HILLS REGIONAL BOARD OF EDUCATION
MEETING

September 18, 2012
7:00 p.m.

A. Call to order - Ms. Theresa Iacobucci

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the “The Express-Times,” “The Star-Gazette,” “The Star-Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

<table>
<thead>
<tr>
<th>Donna Sbriscia</th>
<th>Linda Feller</th>
<th>Theresa Iacobucci</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Momary</td>
<td>Richard Havrisko</td>
<td>Donna Golda</td>
</tr>
<tr>
<td>Daniel Brundage</td>
<td>Kathleen Halpin</td>
<td></td>
</tr>
</tbody>
</table>

C. Minutes of the Previous regular and Executive Session Meetings – Ms. Joyce
(Motion___________Second______________/Yes______No______Abstain______)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent’s Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:
I. Personnel

*1. Motion to approve the contract between the Warren Hills Regional Board of Education and the Warren Hills Regional Education Association, effective July 1, 2012 through June 30, 2015.
(Motion________________Second________________/Yes_____No_____Abstain______)

*2. Motion to approve the following new teacher mentors for the 2012-2013 school year, with the stipend to be determined per approved contract:

Dolores Bouch      Jeanette Schinstine      Laurie Kerr
Diane DeVivo       Jim Smith [1/2 year]     Mike Perruso
Teresa McGuinness  Dan Diveny              Sandy Young
Lourdes Garcia [1/2 year] Renee Smola        Jesse O’Neill
(Motion________________Second________________/Yes_____No_____Abstain______)

*3. Motion to approve a change in degree status for the following individuals, retroactive to September 1, 2012, with salary to be determined per approved contract:

James Reynolds     MA+15
Amanda Best        MA+15
Tammy Muffley      MA
Nicole Silvis      MA
Cristy Ortu        MA+15
(Motion________________Second________________/Yes_____No_____Abstain______)

*4. Motion to approve the following individuals for employment in extra-curricular positions for the 2012-2013 school year, with a stipend to be determined per approved contract:

Lisa Pysher        Yearbook/Business
Mary Jo Moninghoff Choreographer for Drama Club – Spring
(Motion________________Second________________/Yes_____No_____Abstain______)

*5. Motion to rescind employment of Kristen Chiara as advisor for the Key Club and to employ Kristen Chiara and Cindy Bamford as Co-Advisors for the Key Club for the 2012-2013 school year with a stipend to be determined per approved contract.
(Motion________________Second________________/Yes_____No_____Abstain______)

*6. Motion to approve payment for 90 hours for summer, 2012 weight room supervision for Mr. Brian Maginnis at a rate of $25 per hour.
(Motion________________Second________________/Yes_____No_____Abstain______)

2
*7. Motion to approve employment of the following middle school personnel for the Homework Club/Project Care for a shared total maximum of 450 hours [hourly rate per approved contract]:

Gina Andreoli    Kim Kavcak
Brigitte Burstein Maria Lombardi
Courtney Flowers Rebecca Nugent
Jennifer Feldman Rebecca Pursell
Lourdes Garcia  Nancy Terhune
Courtney Hoffman Marshall Wiemer

(Motion____________Second______________/Yes______No______Abstain______)

*8. Motion to approve employment of the following individuals for addition to our substitute teachers’ list for the 2012-2013 school year at a daily rate of $85.00:

Miriam Feranda Margaret Samuel Todd Solecitto
Kathryn Handel Christopher Hubbard Sandra Polsky
Jason Lowcher Lydia Timcenko

(Motion____________Second______________/Yes______No______Abstain______)

*9. Motion to approve employment of Mr. John Rhinehart for addition to our substitute/special events custodial list for the 2012-2013 school year at a rate of $12.50 per hour.

(Motion____________Second______________/Yes______No______Abstain______)

*10. Motion to approve Ms. Nicole Crowley as a Volunteer Assistant Coach for our cheerleading program for the 2012-2013 school year.

(Motion____________Second______________/Yes______No______Abstain______)

II. Education and Policy

*1. Motion to approve the Doctor’s Standing Orders for the 2012-2013 school year.

(Motion____________Second______________/Yes______No______Abstain______)

*2. Motion to approve the second and final reading of the following revised selected policies for inclusion in the district’s policy manual, as endorsed by the superintendent and Education and Policy Committee:

0151 Organization Meeting
0153 Annual Appointments
0167 Public Participation in Board Meetings
1130 Staff Liaison Committees
1240 Evaluation of Superintendent
1330 Evaluation of the School Business Administrator
1400 Job Descriptions
2361 Acceptable Use of Computer Networks/Computers and Resources + Regulations
2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries + Regulations
2622 Pupil Assessment
6470 Payment of Claims + Regulations
(Motion________________SECOND_________________/Yes____No____Abstain____)

*3. Motion to approve the 2012-2013 District goals.
(Motion________________SECOND_________________/Yes____No____Abstain____)

*4. Motion to accept the 2012-2013 District Goals Action Plan.
(Motion________________SECOND_________________/Yes____No____Abstain____)

*5. Motion to approve the 2012-2013 Board of Education goals.
(Motion________________SECOND_________________/Yes____No____Abstain____)

*6. Motion to approve the 2012-2013 Merit Goals and Action Plan of the Superintendent of Schools, as approved by the Interim Executive County Superintendent.
(Motion________________SECOND_________________/Yes____No____Abstain____)

*7. Motion to approve the following Travel and Conference Requests for the following individuals:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Title</th>
<th>Location</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Thomas Altonjy, Jaclyn Russo, Earl Clymer, Pat Hetrick, Hope Hollenbeck &amp; Timothy Downs</td>
<td>9/14/2012</td>
<td>Annual Memorandum of Agreement between Education &amp; Law Enforcement</td>
<td>Hawk Pointe Golf Club, Washington, NJ</td>
<td>Mileage</td>
</tr>
<tr>
<td>Jaclyn Russo</td>
<td>9/20/2012</td>
<td>Training on new Section 504 law</td>
<td>Hunterdon County Polytech</td>
<td>$50. Registration + mileage</td>
</tr>
<tr>
<td>Susan Rader</td>
<td>9/12/2012</td>
<td>HSPA Test Coord. Training</td>
<td>Birchwood Manor, Whippany, NJ</td>
<td>Mileage</td>
</tr>
<tr>
<td>Chris Kavcak &amp; Mike Lapotasky</td>
<td>10/16/2012</td>
<td>State Standards Symposium</td>
<td>New Brunswick, NJ</td>
<td>Mileage</td>
</tr>
<tr>
<td>Maggie Devine</td>
<td>9/18/2012</td>
<td>Warren Co. Consortium for Stud. Enrichment</td>
<td>Lopatcong Twsp. Middle School</td>
<td>Mileage</td>
</tr>
<tr>
<td>Kim Unangst</td>
<td>9/13, 10/11, 11/15, 12/6/2012 &amp; 1/10, 2/7, 3/7, 4/18, 5/16/2013</td>
<td>Sussex/Warren County Directors Meetings</td>
<td>Various locations</td>
<td>Mileage</td>
</tr>
<tr>
<td>Name</td>
<td>Date</td>
<td>Event Description</td>
<td>Location/Details</td>
<td>Expense Information</td>
</tr>
<tr>
<td>-----------------------</td>
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<td>--------------------------------------------------</td>
<td>----------------------------------------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Marilyn Patterson</td>
<td>9/28/2012</td>
<td>Prof. Dev. Conf. for Agriscience Teachers</td>
<td>Mercer Co. College, West Windsor, NJ</td>
<td>$55.00 Regist.</td>
</tr>
<tr>
<td>Maggie Devine</td>
<td>11/14, 15, &amp; 16/2012</td>
<td>National Writing Project Annual Meeting</td>
<td>Las Vegas, Nevada</td>
<td>Substitute</td>
</tr>
<tr>
<td>Jaclyn Russo</td>
<td>9/13/2012</td>
<td>HSPA Training</td>
<td>Jamesburg, NJ</td>
<td>Mileage</td>
</tr>
<tr>
<td>Dr. Thomas Altonjy</td>
<td>10/01/2012</td>
<td>Legal Updates</td>
<td>Bergen County Community College</td>
<td>$75.00 Regist. Mileage</td>
</tr>
<tr>
<td>Dr. Thomas Altonjy, Maureen Joyce &amp; 7 Board Members</td>
<td>10/23-25/2012</td>
<td>School Boards Association Annual Workshop</td>
<td>Atlantic City, NJ</td>
<td>$1,948 + Mileage</td>
</tr>
<tr>
<td>Daryl Detrick</td>
<td>10/5/2012</td>
<td>Computer Science Teachers’ Assoc. Leadership Conf.</td>
<td>Baltimore, MD</td>
<td>Substitute – all other expenses covered by CSTA</td>
</tr>
</tbody>
</table>

(Motion____________ Second_____________/Yes______No______Abstain______)

*8. Motion to approve the following Field Trip Requests for the following individuals:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Event Description</th>
<th>Location/Details</th>
<th>Expense Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Menke</td>
<td>9/18/2012 &amp; every Tues/Wed/Thurs.</td>
<td>Employment Orientation</td>
<td>Various locations</td>
<td>Bus</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Karen Menke</td>
<td>9/19/2012</td>
<td>AU/MD classes Community Based Instruction</td>
<td>Shop-Rite &amp; McDonalds – Washington</td>
<td>Bus</td>
</tr>
<tr>
<td>S. McDowell &amp; K. Menke</td>
<td>9/26/2012</td>
<td>AU/MD classes Community Based Instruction</td>
<td>Field Station: Dinosaurs, Secaucus, NJ</td>
<td>$15.75 per ticket + Bus</td>
</tr>
<tr>
<td>S. McDowell &amp; K. Menke</td>
<td>10/17/2012</td>
<td>AU/MD classes Community Based Instruction</td>
<td>Quiet Valley Living Historical Farm</td>
<td>$8.00 per ticket + bus</td>
</tr>
<tr>
<td>S. McDowell &amp; K. Menke</td>
<td>10/24/2012</td>
<td>AU/MD classes Community Based Instruction</td>
<td>Shop-Rite &amp; Enzo’s, Washington</td>
<td>Bus</td>
</tr>
<tr>
<td>S. McDowell &amp; K. Menke</td>
<td>11/14/2012</td>
<td>AU/MD classes Community Based Instruction</td>
<td>Shop-Rite &amp; Leo’s Pizza, Washington</td>
<td>Bus</td>
</tr>
<tr>
<td>S. McDowell &amp; K. Menke</td>
<td>11/30/2012</td>
<td>AU/MD Classes Community Based Instruction</td>
<td>Papermill Playhouse, Millburn, NJ</td>
<td>$9.50 ticket + Bus</td>
</tr>
<tr>
<td>S. McDowell &amp; K. Menke</td>
<td>12/12/2012</td>
<td>AU/MD Classes Community Based Instruction</td>
<td>Palmer Park Mall, Easton, PA</td>
<td>Bus</td>
</tr>
<tr>
<td>------------------------</td>
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</tr>
<tr>
<td>S. McDowell &amp; K. Menke</td>
<td>12/19/2012</td>
<td>AU/MD classes Community Based Instruction</td>
<td>Shop-Rite &amp; Burger King, Washington</td>
<td>Bus</td>
</tr>
<tr>
<td>Cliff Platt</td>
<td>10/4/2012</td>
<td>Advanced Theatre to Prof. Theatre Production</td>
<td>McCarter Theatre, Princeton, NJ</td>
<td>$20 ticket + Bus</td>
</tr>
<tr>
<td>Cliff Platt</td>
<td>5/30/2013</td>
<td>Advanced Theatre to Prof. Production</td>
<td>McCarter Theatre, Princeton, NJ</td>
<td>$20 ticket + Bus</td>
</tr>
</tbody>
</table>

(Motion______________Second______________/Yes______No______Abstain_______)

*9. Motion to accept the Bilingual/ESL Three-Year Program Plan for 2011-2014 school years. (Motion______________Second______________/Yes______No______Abstain_______)

*10. Motion to approve and accept the following donations to the Warren Hills Regional School District:

<table>
<thead>
<tr>
<th>Donation</th>
<th>From</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Player piano and accessories</td>
<td>Kowski Family</td>
<td>WHRHS Visual &amp; Performing Arts Dept.</td>
</tr>
<tr>
<td>Presentation-9/25/12 “Rise Up - The Chris Hendricks Story”</td>
<td>Sanofi-Aventis sponsored motivational speaker – Anti-Bullying Theme</td>
<td>WHRMS Students &amp; Staff</td>
</tr>
</tbody>
</table>

(Motion______________Second______________/Yes______No______Abstain_______)

III. Budget and Finance

*1. The Warren Hills Regional Board of Education approves the August, 2012 Board Secretary and Treasurer’s Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);
BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of August, 2012; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16-10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

(Motion______________Second______________/Yes______No______Abstain______)

*2.  Motion to approve the regular list of bills for the month of August, 2012.
(Motion______________Second______________/Yes______No______Abstain______)

*3.  Motion to approve transfers.
(Motion______________Second______________/Yes______No______Abstain______)

*4.  Motion to approve Student Activity Transactions for the month of August, 2012.
(Motion______________Second______________/Yes______No______Abstain______)

*5.  Motion to approve a tuition contract for one Warren Hills student to attend Hunterdon County ESC Schools, Sawmill Campus, for the 2012/2013 school year at a tuition rate of $15,500.
(Motion______________Second______________/Yes______No______Abstain______)

*6.  Motion to approve the following Special Education Tuition Contracts for the 2012/2013 school year:

<table>
<thead>
<tr>
<th>Student</th>
<th>School</th>
<th>Tuition</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>22-13</td>
<td>Somerset County ESC</td>
<td>$46,800.00</td>
<td>September 5, 2012</td>
</tr>
<tr>
<td>23-13</td>
<td>Montgomery Academy</td>
<td>$53,692.20</td>
<td>September 5, 2012</td>
</tr>
<tr>
<td>24-13</td>
<td>Hunterdon Central HS</td>
<td>$16,376.00</td>
<td>September 5, 2012</td>
</tr>
</tbody>
</table>

(Motion______________Second______________/Yes______No______Abstain______)

*7.  Motion to approve a Memorandum of Agreement with Warren County Special Services School District to provide 24 Aides for the 2012/2013 school year in the amount of $35,000 per aide.
(Motion______________Second______________/Yes______No______Abstain______)

*8.  Motion to approve a Regular Education Tuition Contract Agreement with Warren County Technical School for 64 students for the 2012/2013 school year in the amount of $2,218.00 per student, commencing September 1, 2012.
(Motion______________Second______________/Yes______No______Abstain______)

*9.  Motion to approve a Special Education Tuition Contract Agreement with Warren County Technical School for 26 students for the 2012/2013 school year in the amount of $3,315.00 per student, commencing September 1, 2012.
(Motion______________Second______________/Yes______No______Abstain______)

7
10. Motion to approve a Joint Transportation Agreement with Franklin Township School District for the 2012/2013 school year to transport our combined student population as follows:

<table>
<thead>
<tr>
<th>Route</th>
<th>WH Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>WH11</td>
<td>$17,958.78</td>
</tr>
<tr>
<td>WH17</td>
<td>$17,958.78</td>
</tr>
<tr>
<td>WH18</td>
<td>$17,958.78</td>
</tr>
<tr>
<td>WH40</td>
<td>$17,958.78</td>
</tr>
<tr>
<td>WH19</td>
<td>$17,958.78</td>
</tr>
<tr>
<td>WH5</td>
<td>$17,958.78</td>
</tr>
</tbody>
</table>

(Motion____________Second_____________/Yes_____No_____Abstain_______)

11. Motion to approve a Shared Service Agreement with Oxford Township Board of Education for a Behavior Therapist, estimated for 7 hours per month, at a rate of $110.00 per hour for the 2012/2013 school year.
(Motion____________Second_____________/Yes_____No_____Abstain_______)

12. Motion to approve a Shared Service Agreement with Washington Township School District for a Cluster Curriculum Writer at a yearly fee of $1500 for the period July 1, 2012 through June 30, 2013.
(Motion____________Second_____________/Yes_____No_____Abstain_______)

13. Motion to submit the final IDEA Report for FY ’12.
(Motion____________Second_____________/Yes_____No_____Abstain_______)

14. Motion to approve additional funding for non-public students under the provisions of Chapter 192/193.
(Motion____________Second_____________/Yes_____No_____Abstain_______)

I. Citizens Participation

J. Executive Session – as indicated by item **c. and g.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law, or Court Rule
b. Individual privacy

**c. Collective bargaining agreements**
d. Purchase or lease of real property if public interest could be adversely affected
e. Investment of public funds if public interest could be adversely affected
f. Tactics or techniques utilized in protecting public safety and property

**g. Pending or anticipated litigation**
h. Attorney-client privilege
   i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

K. Reconvene

L. Adjournment

*Roll Call Vote