

**Warren Hills Regional
Board of Education
Regular Meeting
September 20, 2011**

The Warren Hills Regional Board of Education met in Regular Meeting on September 20, 2011 at 6:30 p.m. in the Board Meeting Room.

Call to Order The meeting was called to order by Theresa Iacobucci, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Star Gazette," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Roll Call Roll call was taken by Maureen Joyce. Members present were Daniel Brundage, Nancy Fallen, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Theresa Iacobucci, James Momary and Donna Sbriscia. Also present were Thomas Altonjy and Maureen Joyce.

Executive Session Moved by Nancy Fallen and seconded by Daniel Brundage to go into Executive Session for discussion of personnel affairs. The information discussed will be made public if and when confidentiality is no longer required. Action anticipated.

Ayes 9 Nays 0

The Board entered into Executive Session at 6:30 p.m.

Reconvene Moved by Nancy Fallen and seconded by Daniel Brundage to reconvene into open session at 7:05 p.m.

Ayes 9 Nays 0

Minutes Moved by Donna Golda and seconded by Donna Sbriscia to approve the Minutes of the Regular and Executive Session meetings of September 6, 2011.

Ayes 9 Nays 0

Comm. Communications: None.

Citizens Part Citizens Participation: None.

Supt's
Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. The first series of the Superintendent Forums was held last week on three separate days and times to accommodate parent personal schedules. Over fifty (50) parents attended the forums to have open dialogue and conversation regarding a wide variety of issues. Some of the topics included:

- Summer Assignments
- Work load for academic levels
- Technology
- Budget....cuts, impact, initiatives for passing in the future
- Public relations
- Chain of command
- Transportation
- Curriculum
- Administrative team
- Special Services
- Website
- Hiring practices
- High school unit lunch

2. Our high school Back To School Night is scheduled for Thursday, 22 September 2011, at 7:00PM. The evening will begin promptly in the high school auditorium. Our middle school Back To School Night will be held on Tuesday evening, 27 September 2011, starting promptly at 7:00PM in the gym. Parents are encouraged to arrive by 6:45PM to allow time for parking and movement to the initial gathering site.

3. A parent workshop sponsored by the district entitled *Navigating the NJ Anti-Bullying Student Bill of Rights Act...A Parents' Perspective* is slated for Wednesday evening, 5 October 2011, from 7:00PM-9:00PM in the high school auditorium. All parents are encouraged to attend. An informational flier is attached.

4. PowerPoint presentation by Mrs. Moore & Dr. Altonjy:

State Assessment Results...Warren Hills Regional School District

Comm.
Reports

Committee Reports:

Personnel Committee met – nothing to report at this time.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Leave of
Absence Moved by Linda Feller and seconded by James Momary to approve the following leave of absence for Mrs. Gina Ricardo-Regan, high school Social Worker:
 Maternity/sick leave, effective 12/5/11 through 1/23/12
 Family Leave, without pay, effective 1/24/12 through 3/6/12
Gina plans to return to WHR on 3/7/12

ROLL CALL VOTE: Ayes 9 Nayes 0

Leave of
Absence Moved by Linda Feller and seconded by James Momary to approve an unpaid family medical leave of absence for Ms. Jessica Rader, middle school Special Education teacher, for the period November 28, 2011 through January 26, 2012. Jessica plans to return to WHR on January 27, 2012.

ROLL CALL VOTE: Ayes 9 Nayes 0

Resign
N. Kiefer Moved by Linda Feller and seconded by James Momary to accept the resignation of Ms. Nora Kiefer, half time middle school Music teacher, effective September 12, 2011.

ROLL CALL VOTE: Ayes 9 Nayes 0

Employ
B. Russo Moved by Linda Feller and seconded by James Momary to approve employment of Mrs. Barbara Russo as a half time middle school Music teacher for the 2011/2012 school year on Step D-4, B+15, with an annual prorated salary of \$26,720, effective as soon as practical.

ROLL CALL VOTE: Ayes 9 Nayes 0

Employ
R. Read Moved by Linda Feller and seconded by James Momary to approve employment of Mr. Ronnie Read as a high school 2nd shift custodian with an annual salary of \$28,000 and a boiler license stipend of \$1,100, effective October 1, 2011.

ROLL CALL VOTE: Ayes 9 Nayes 0

Admin.
Contract Moved by Linda Feller and seconded by James Momary to approve the contract and salary for Mrs. Maureen Joyce, Business Administrator/Board Secretary, for the 2011/2012 school year, with an annual salary of \$153,898, effective July 1, 2011.

ROLL CALL VOTE: Ayes 9 Nayes 0

Salary
Change

Moved by Linda Feller and seconded by James Momary to approve a change in salary for the 2011/2012 school year for the following individuals, retroactive to September 1, 2011:

Diane DeVivo	Step M-13, M+30	\$81,273
Toni Manfra	Step G-7, Masters	\$61,273
Renee Smola	Step M-13, M+15	\$79,273
Craig Green	Step M-13, M+15	\$79,273
Kenneth Kurpat	Step E-5, B+15	\$53,940

ROLL CALL VOTE: Ayes 9 Nayes 0

Employ
Coaches

Moved by Linda Feller and seconded by James Momary to approve the following Head Coaches and stipends for the winter and spring seasons for the 2011/2012 school year:

Stan Kubbishun	Boys' Basketball	Step 4	\$8,218/longevity \$1900
Jarrett Hosbach	Wrestling	Step 4	\$8,218/longevity \$760
Michael Quinto	Baseball	Step 4	\$7,746/longevity \$1080
Bryan Klinder	Golf	Step 4	\$6,330/longevity \$500
Faye Peticari	Boys' Swimming	Step 4	\$8,218/longevity \$380
Deborah Farrell	Girls' Swimming	Step 4	\$8,218/longevity \$2200
Meghan McGeehan	Girls' Basketball	Step 4	\$8,218/longevity \$400
Luanne Ferenci	Softball	Step 4	\$7,746/longevity \$1800
Stan Kubbishun	Boys' Track	Step 4	\$7,746/longevity \$1660
Kenneth Kurpat	Girls' Track	Step 4	\$7,746/longevity \$420
Theresa Tynan	Winter Cheerleading	Step 4	\$7,746
Greg Rottengen	Bowling	Step 4	\$2,472/longevity \$450

ROLL CALL VOTE: Ayes 9 Nayes 0

S.A.T.
Prep

Moved by Linda Feller and seconded by James Momary to approve the following individuals and salaries for teaching S.A.T. Prep Sessions for the period September 12, 2011 through September 31, 2011:

Daryl Detrick	11 hours	\$37.50 per hour	Mathematics
Cindy Laws	6 hours	\$37.50 per hour	Mathematics
David Waldstein	4 hours	\$37.50 per hour	Mathematics
John Hajdu	4 hours	\$37.50 per hour	Mathematics
Heather Wight	11 hours	\$37.50 per hour	Language Arts
Toni Manfra	6 hours	\$37.50 per hour	Language Arts
Sherry Anderson	5 hours	\$37.50 per hour	Language Arts
Andrew Oakley	5 hours	\$37.50 per hour	Language Arts

ROLL CALL VOTE: Ayes 9 Nayes 0

Substitute Teachers Moved by Linda Feller and seconded by James Momary to approve employment of the following individuals for addition to our substitute teachers' list for the 2011/2012 school year:

Bryan Klinder Kyle Loughlin Bret Castner

ROLL CALL VOTE: Ayes 9 Nays 0

Boiler License Moved by Linda Feller and seconded by James Momary to approve a stipend of \$1,100 for Ms. Maureen Eick, high school custodian, for her boiler operator's license for the 2011/2012 school year.

ROLL CALL VOTE: Ayes 9 Nays 0

Volunteer Coaches Moved by Linda Feller and seconded by James Momary to approve the following individuals as Volunteer Coaches for the 2011/2012 school year:

Alexandra Kuebler Tennis Team
 Kyle Loughlin Assistant Boys' Soccer

ROLL CALL VOTE: Ayes 9 Nays 0

II. EDUCATION AND POLICY

Memorandum of Agreement Moved by Donna Sbriscia and seconded by Nancy Fallen to approve the annual Memorandum of Agreement between law enforcement officials and education with no revisions for the school year 2011/2012.

ROLL CALL VOTE: Ayes 9 Nays 0

Travel & Conference Moved by Donna Sbriscia and seconded by Nancy Fallen to approve the following Travel and Conference Requests for the following individuals:

Dr. Thomas Altonjy	9/28/11	Warren Co. Juvenile Justice Meeting	Belvidere, NJ
Karen Menke	10/18/11	Transitioning & Community Based Instruction	Middlesex Co. Comm. College
Karen Menke	9/21/11	NJ Alternate Proficiency Assessment Training	Budd Lake, NJ
Patricia Hetrick	11/18/11	Integrated Pest Management Training	Somerset Vo-Tech

Margaret Devine	9/19/11	Warren Co. Consortium for Student Enrichment	Lopatcong Middle School
Deborah Archer-Cole	9/21/11	Alternate Proficiency Assessment Workshop	Budd Lake, NJ
Nicole Silvis & Lisa Weisenstein	10/18/11	N.J. Assoc. of Student Council Fall Conf.	The College of NJ Trenton, NJ
Sharon Fretz	9/20, 21, 22/11	Crisis Intervention Institute-renew certification	Timonium, Maryland
Kimberly Unangst	9/23/11	Training for Trainers HIB	Parsippany, NJ

ROLL CALL VOTE: Ayes 9 Nayes 0

Field Trip Requests

Moved by Donna Sbriscia and seconded by Nancy Fallen to approve the following Field Trip Requests for the following individuals:

Marilyn Patterson	11/17/11	State Competition Agricultural Skills	Rutgers University
Marilyn Patterson	12/15/11	FFA fruit distribution to Co. Nursing Home	Warren Haven, Oxford, NJ
Mary Ann McKinney for Marilyn Patterson	10/7 & 8/11 Overnight	FFA Officers to Camp Bernie	Port Murray, NJ
Jessica Rader & Daniel Cullen	10/22/11	Community Litter Clean up Student Volunteers	School Grounds (MS) and surrounding blocks
Cynthia Bamford & David Waldstein	10/9/11	Key Club Fall Rally	Great Adventure Jackson, NJ
Shannon McCabe & Karen Menke	10/31/11	AU/MD Life Skills Classes SWAP	High Point Regional Sussex, NJ
Shannon McCabe & Karen Menke	5/18/12	AU/MD Life Skills	Castlegate Farms Mini Golf, Phillipsburg, NJ
Shannon McCabe & Karen Menke	5/24/12	Best Buddies Club	Meadow Breeze Park, Washington, NJ

ROLL CALL VOTE: Ayes 9 Nayes 0

III. BUDGET AND FINANCE

Financial Reports Moved by Donna Golda and seconded by James Momary to accept the monthly Financial Reports of the Board Secretary/Business Administrator and the Treasurer of School Monies for the month of August, 2011 in compliance with N.J.A.C. 6A:23-2.11(c) 4, the Board certified that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this school year.

ROLL CALL VOTE: Ayes 9 Neyes 0

Bill List Moved by Donna Golda and seconded by James Momary to approve the regular list of bills.

ROLL CALL VOTE: Ayes 9 Neyes 0

Transfers Moved by Donna Golda and seconded by James Momary to approve transfers.

ROLL CALL VOTE: Ayes 9 Neyes 0

Student Activities Moved by Donna Golda and seconded by James Momary to approve Student Activity transactions for the month of August, 2011.

ROLL CALL VOTE: Ayes 9 Neyes 0

Tuition Contract Moved by Donna Golda and seconded by James Momary to approve a Tuition Contract for one Warren Hills student to attend Hunterdon County ESC Schools, Sawmill Campus, for the 2011/2112 school year at a tuition rate of \$14,500.

ROLL CALL VOTE: Ayes 9 Neyes 0

Tuition Contract Moved by Donna Golda and seconded by James Momary to approve a tuition contract with Oxford Township School District to accept one student to the Warren Hills Regional High School MD Program for the 2011/2012 school year at a tuition rate of \$42,000.

ROLL CALL VOTE: Ayes 9 Neyes 0

Tuition Contract Moved by Donna Golda and seconded by James Momary to approve a Special Education Tuition Contract for Student 05-12 to attend Somerset County Educational Services Commission (Somerset Secondary Academy) for the 2011/2012 school year, commencing September 7, 2011, at a tuition rate of \$44,800.

ROLL CALL VOTE: Ayes 9 Neyes 0

Parent
Transportation

Moved by Donna Golda and seconded by James Momary to approve a Parental Contract for Student Transportation with Robert Swistack, Jr. and Mary Swistack, for the 2011/2012 school year, to transport their son to the Warren Hills Regional High School, commencing September 19, 2011, at the rate of \$20.00 per diem.

ROLL CALL VOTE: Ayes 9 Nayes 0

NCLB
Grant

Moved by Donna Golda and seconded by James Momary to approve Amendment 1 to the 2010/2011 NCLB Title I Grant.

ROLL CALL VOTE: Ayes 9 Nayes 0

Citizens
Part.

Citizens Participation:

A resident asked if we do a trend analysis of test scores by sending district. Another asked about sub groups performance.

Executive
Session

Moved by Nancy Fallen and seconded by Daniel Brundage to go into Executive Session as indicated by item i. below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee**

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney client privilege and personnel – employment matters affecting a specific, prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Ayes 9 Nays 0

The Board entered into Executive Session at 8:00 p.m.

Reconvene Moved by Nancy Fallen and seconded by Daniel Brundage to reconvene into open session at 8:45 p.m.

Ayes 9 Nays 0

Resign C. Freund Moved by Richard Havrisko and seconded by Kathleen Halpin to accept the resignation of Mr. Clegg "Buddy" Freund, district Athletic Director, effective October 3, 2011.

ROLL CALL VOTE: Ayes 9 Nays 0

Contracts Moved by Nancy Fallen and seconded by Linda Feller to approve authorization for the Superintendent, Dr. Thomas Altonjy, to issue employment contracts on behalf of the Board of Education prior to the October 4, 2011 regular meeting.

ROLL CALL VOTE: Ayes 9 Nays 0

Adjournment Moved by Nancy Fallen and seconded by Richard Havrisko to adjourn at 8:46 p.m.

Ayes 9 Nays 0

Maureen Joyce
Business Administrator/Bd. Sec'y.

dmg