

Part B. For Office Use Only

Principal's Mentor-Novice Teacher Proposed Selection

School: _____

Principal's
Name: _____

I have selected (name of mentor) _____

who currently holds the position of (subject/grade level) _____

to serve as a mentor teacher to (name of novice teacher) _____

who has been appointed to the position of (subject/grade level) _____

Principal's
Signature: _____ Date: _____

Source: Adapted from *Beyond Mentoring: How to Attract, Support, and Retain New Teachers* (pp. 128-129) by J. Saphier, S. Freedman & B. Aschheim, 2001, Newton, MA: Teachers²¹. Used with permission.

Part C. For Office Use Only

District Administrator's Mentor-Novice Teacher Endorsement

District Administrator's Name: _____

District Administrator's signature of endorsement: _____

Date: _____

Note: In the event the building principal and the district administrator do not agree on the final mentor-novice teacher selection, the Superintendent will make the final decision after a review of the mentor-novice teacher proposal.