

**WARREN HILLS REGIONAL BOARD OF EDUCATION
REORGANIZATION & REGULAR MEETING**

January 7, 2020

7:00 p.m.

A. Call to order - Mrs. Donnamarie Palmiere

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Christopher Hamler, Sam Knutson, Lisa Marshall, Corey Piasecki and Eric Walls (arrived at 7:26p.m.). Also present were Earl Clymer, Donnamarie Palmiere and Dennis Mack.
Christine Pi and Sherri Musick were absent.

Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the “The Express-Times,” “The Warren Reporter,” “The Star-Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

C. Oath of Office to be administered to the newly elected and re-elected Board of Education members by Board Secretary:

DISTRICT	NAME	TERM
Mansfield Township	Eric Walls	1/1/20 – 12/31/2022
Washington Borough	Sherri Musick	1/1/20 – 12/31/2022
Washington Township	Joseph Scott Bodenschatz	1/1/20 – 12/31/2022

Joseph Scott Bodenschatz was sworn in at this time.
Sherri Musick was absent and will be sworn in at a later time.
Eric Walls was sworn in at 7:26 p.m. when he arrived.

D. Reading of Code of Ethics for School Board Members, Title 18A:12-24.1

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

F. NOMINATION FOR THE POSITION OF BOARD PRESIDENT

Motion by Mr. Knutson, to nominate Christopher Hamler, for **President** of the Warren Hills Regional Board of Education.

There are no other nominations for President.

Motion by Mrs. Marshall, seconded by Mr. Piasecki, to close nominations for President of the Warren Hills Regional Board of Education.

Motion by Mr. Piasecki and seconded by Mrs. Marshall to elect Christopher Hamler as President of the Warren Hills Regional Board of Education.

MOTION: Corey Piasecki		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi				X
Eric Walls				Arrives 7:26
Corey Piasecki	X			
Christopher Hamler	X			

Newly elected President assumes chair

G. NOMINATION FOR THE POSITION OF BOARD VICE PRESIDENT

Motion by Mrs. Marshall, to nominate Corey Piasecki, for **Vice President** of the Warren Hills Regional Board of Education.

There are no other nominations for Vice President.

Motion by Mr. Cannavo, seconded by Mrs. Marshall, to close nominations for Vice President of the Warren Hills Regional Board of Education.

Motion by Mr. Hamler and seconded by Mrs. Marshall to elect Corey Piasecki as Vice President of the Warren Hills Regional Board of Education.

MOTION: Christopher Hamler		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi				X
Eric Walls				Arrives 7:26
Corey Piasecki	X			
Christopher Hamler	X			

Newly elected Vice President assumes chair

H. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Motion by Mr. Cannavo and seconded by Mr. Piasecki to go into Executive Session at 7:07 p.m. with full board consent.

H. Reconvene

Motion by Mr. Cannavo, seconded by Mr. Piasecki to go into open session at 7:26 p.m. with full board consent.

Eric Walls is sworn in.

J. Board Reorganization Motions for the period ending June 30, 2020:

Motion by Mr. Cannavo and seconded by Mr. Piasecki to accept the recommendation of the Superintendent to approve and adopt motions **G.1** through **G.4** as described below:

*1. Motion to approve the 2020 Warren Hills Regional Board of Education meeting calendar, as attached. Meetings to be held at the Board Office, Bowerstown Campus at 6:30 p.m. for Executive Session and 7:00 p.m. for regular session.

*2. Motion to appoint Lisa Marshall as Delegate of the New Jersey School Boards Association.

*3. Motion to appoint Christopher Hamler as Alternate Delegate to the New Jersey School Boards Association.

*4. Motion to appoint Joseph Bodenschatz as Delegate to the Warren County School Boards Association.

~~G.5 Deemed not needed: _____~~

~~*5. Motion to appoint _____ as Legislative Representative to the New Jersey School Boards Association.~~

MOTION: Christopher Cannavo		SECOND: Corey Piasecki		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi				X
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

K. Motion by Mr. Piasecki and seconded by Mr. Cannavo to approve the Minutes of the December 10, 2019 Regular and Executive Session meetings.

MOTION: Corey Piasecki		SECOND: Christopher Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall			X	
Sherri Musick				X
Christine Pi				X
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

L. Communications – Mrs. Donnamarie Palmiere

None

M. Old Business

None

N. New Business

None

O. Public Comments – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening;

rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

P. Superintendent’s Report – Earl C. Clymer, III

None

Q. Action Items:

Motion by Mr. Bodenschatz and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.2 as described below.

I. Personnel

*1. Motion to approve/accept the following appointments /adjustments/ resignations/retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Kimberly Curto	Accept	Technology Manager	\$68,896.	High School	1/1/21	1/1/21	Retirement
2	Robert Bachman	Approve	Long Term Substitute Teacher	\$273.10/diem	High School	1/8/20	On or about 2/12/20	Long Term Substitute
3	John Kerner	Approve	Substitute Teacher	\$90.00 / day	District	1/8/20	6/30/20	All paperwork complete & on file
4	Maria Russell	Approve	Volunteer Basketball Coach	N/A	High School	1/8/20	On or about 4/15/20	All paperwork complete & on file

*2. Motion to approve the following leaves of absences:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	40125130	Unpaid	Paraprofessionial	High School	1/10/20	N/A	N/A	N/A	N/A	On or about 4/16/20	Unpaid Leave of Absence
2	39811807	Maternity	Special Education Teacher	High School	On or about 5/1/20	0	On or about 5/1/20	5/1/20	N/A	On or about 6/1/20	N/A

MOTION: Joseph Bodenschatz		SECOND: Chris Cannavo		
Name	Ayes	Naves	Abstain	Absent
Joseph Bodenschatz	X			
Christine Pi				X
Christopher Cannavo	X			
Eric Walls	X			
Sam Knutson	X			
Sherri Musick				X
Lisa Marshall	X			
Corey Piasecki	X			
Christopher Hamler	X			

II. Education and Policy

Motion by Mrs. Marshall and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.4 as described below.

*1. Motion to amend the board agenda of December 10, 2019, II. Education and Policy, #1 to reflect a correction in incident numbers for high school HIBs to #002 & 003.

*2. Motion to affirm the administrative decisions regarding the following HIB cases:

MS - 18-19 - 012 & 013

HS - 18-19 – None

*3. Motion to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Christopher Kavcak, Michael Jones, Daniel Montgomery & Steven Bifano	Basic Instructor Certification for RAD Systems	Warren Hills Regional HS	\$405.00 Registration for 3 people, 1 free	January 15, 16 & 17, 2020
2	Craig Green & Renee Smola	NJ Convention for Health/PE	Long Branch, NJ	\$210.00 Registration each + Hotel + Mileage	February 25 & 26, 2020
3	Megan Bublitz	U.S. Lacrosse Convention	Philadelphia, PA	\$95.00 Registration + Mileage	January 10, 2020
4	Nicholas Remondelli	NJASA Techspo 2020	Atlantic City, NJ	\$475.00 Registration + Hotel + Mileage	January 30 & 31, 2020

*4. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Adam Slack & Ari Eisner	First Robotics to competition	Transportation	Competition
2	LeeAnn Kubbishun, Nicole Silvis, John Heine & Hope Ranalli	MS Alternative Classes for earned achievement	Substitutes + Transportation	Curriculum
3	Jennifer Giamoni	Debate Team - N.J. Bar Foundation Mock Trial Competition	Substitute + Transportation	Competition
4	Jennifer Giamoni	Debate Team to Mock Trial Regionals	Substitute + Transportation	Pending outcome of competition on 1/27/20
5	Cheryl Yanoff, Nicole Bayer & Michele McGann	MD/AU classes for Community Based Instruction	Transportation	Curriculum

MOTION: Lisa Marshall		SECOND: Chris Cannavo		
Name	Ayes	Naves	Abstain	Absent
Corey Piasecki	X			
Lisa Marshall	X		#1	
Christopher Cannavo	X			
Joseph Bodenschatz	X			
Sam Knutson	X			
Sherri Musick				X
Christine Pi				X
Eric Walls	X			
Christopher Hamler	X			

III. Budget and Finance

Motion by Mr. Piasecki and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions III.1 through III.10 as described below.

*1. Motion to approve the bill list for the period December 11, 2019 through January 7, 2020, including December, 2019 payrolls, in the amount of \$3,347,995.37.

*2. Motion to approve change in placement for student #3664901687 from Warren Hills Regional High School to Warren Glen Academy (formerly Stepping Stone) from January 6, 2020 through June 30, 2020 at a rate of \$269.67 per diem.

*3. Motion to approve Homebound Instruction Agreement with Silvergate Prep for Student #9621461478, commencing December 17, 2019, and continuing until further notice, in the amount of \$41.00 per hour for a total of 10 hours per week.

*4. Motion to approve Homebound Instruction Agreement with Silvergate Prep for Student #6239376210, commencing December 9, 2019, and continuing until further notice, in the amount of \$41.00 per hour for a total of 10 hours per week.

*5. Motion to approve Homebound Instruction Agreement with Silvergate Prep for Student #1930169523, commencing January 2, 2020, and continuing until further notice, in the amount of \$41.00 per hour for a total of 10 hours per week.

*6. Motion to approve change in placement for student #4034860192 from Warren Hills Regional High School to Warren Project Teach from January 2, 2020 through June 30, 2020, at a tuition rate of \$51,792.40, prorated.

*7. Motion to approve Homebound Instruction Agreement Saint Clare’s Hospital for Student #8913271753, commencing December 8, 2019, and continuing until further notice, in the amount of \$55.00 per hour for a total of 10 hours per week.

*8. Motion to approve Change Order #1 with FieldTurf USA, Inc. for the addition of Boys and Girls Lacrosse inlays for a total of \$38,538.23.

*9. Motion to accept a proposal from Hunter Research to provide cultural resource consulting services in connection with the removal of NJ Dam #24-162 at a cost of \$17,986.20. This includes preparation of an “Emergency” Application for Project Authorization; Historic American Engineering Record (HAER) Level III historic documentation of NJ Dam #24-162 prior to its demolition and removal; and development and execution of an NJHPO- approved archaeological monitoring plan.

*10. Motion to approve a transportation contract with Brad & Kim Dalrymple, Inc. for FFA-01/2020 bus route effective January 10, 2020 at a cost of \$400.00.

MOTION: Corey Piasecki		SECOND: Chris Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Sherri Musick				X
Sam Knutson	X		Ck#052110,052111,052210	
Corey Piasecki	X			
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Lisa Marshall	X		Ck# 052161	
Christine Pi				X
Eric Walls	X			
Christopher Hamler	X			

R. Public Comment

Paula Merrill asked about the lacrosse lines on the athletic turf field.

Mike Arminio commented on the timeline for the Excel Building and the Dam and the HS Security Office project

S. Second Executive Session (If Necessary)

None

T. Motion by Mrs. Marshall and seconded by Mr. Cannavo to adjourn at 7:42 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Admin./Board.Secretary