

WARREN HILLS REGIONAL BOARD OF EDUCATION

October 13, 2020

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District’s website. The link can also be found within the posted agenda for this meeting, which is on the District’s website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom or use the Raise Hand feature and you will be unmuted. All participants must provide their name and address, and your comment and/or question will be included in the Board’s public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://us02web.zoom.us/j/82965720457?pwd=S2o5ektXNmN3YzFuNDhubGpzakZjUT09>

A. Call to Order - Mr. Christopher Hamler, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Christopher Hamler, Sam Knutson and Lisa Marshall. Also present were Earl Clymer, Dennis Mack, Dawn Moore and Donnamarie Palmiere. Christine Pi, Corey Piasecki, Eric Walls and Sherri Musick were absent. Eric Harrison and Kathy Helewa were present for Executive Session.

C. Executive Session- 6:38 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Cannavo and seconded by Mr. Knutson to go into Executive Session at 6:38 p.m. with full board consent.

D. Reconvene: 7:26 p.m.

Approval to Reconvene

Motion by Mrs. Marshall and seconded by Mr. Cannava to go into Open Session at 7:26 p.m. with full board consent.

Mr. Clymer apologized to the public for taking longer than usual in Executive Session.

President's Announcement: Adequate notice and electronic notice of this meeting and in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington. Electronic notice of this meeting was posted on the district website.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- September 29, 2020 Regular and Executive Session

Motion by Mr. Cannavo and seconded by Mrs. Marshall to approve the minutes of the September 29, 2020, Regular meeting and Executive meeting.

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi				X
Eric Walls				X
Corey Piasecki				X
Christopher Hamler	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools
Mrs. Palmiere reported an email from Meloney Garrett was sent to the board.

F. Superintendent’s Report – Mr. Earl C. Clymer, III

- Board Goals will be delayed until the November 10th meeting because there were 4 board members absent tonight.
- Today was a “test” day for the adjusted hybrid model. Information will be gathered and adjustments made so that this model can be implemented for the 2nd marking period.
- The State has released guidance on Halloween which will allow the high school seniors to continue their tradition with a Halloween Parade. It will be held on Friday, October 30th prior to the start of the school day. CDC compliant masks are required.
- Mrs. Palmiere shared that the district was awarded and additional \$45,954.00 in Extraordinary Aid.

G. Presenter(s): Student Safety Data System Report – Mr. Clymer

Mr. Clymer presented the following information:
2019-2020 year (September through March)
Middle School 19 incidents
High School 21 incidents

H. Goals: Kathy Hellawa will be at the Nov 10th meeting to facilitate.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Hamler
Education & Policy	October 5, 2020	By Chair: Mr. Piasecki
Personnel & Student Activities	October 11, 2020	By Chair: Mr. Bodenschatz
Technology	No meeting held	By Chair: Mr. Walls
Negotiations	No meeting held	By Chair: Mr. Cannavo
Wall of Fame	Monthly	By Chair: Mr. Walls
AD Hoc Reopening	No meeting held	By Chair: Mr. Clymer
Focus Group for Diversity	No meeting held	By Chair: Mr. Clymer

Education & Policy met and discussed the policies that appear on the agenda. Policy #2431 is being administratively withdrawn at this time. A policy alert was sent to the board members to help them review the policy changes. They also discussed the transition from hybrid to full hybrid model. Intervention and Enrichment programs were discussed. The intervention will start to be phased in. Also discussed were the professional development days, teacher evaluation process and Gifted & Talented.

Student Activities met and discussed NJSIAA approval of winter sports. Middle School Intramural sports started and will meet two times a week from 10/13 to 11/10.

J. Old Business

- Governor's Educator of the Year Committee Membership
- Committee Chairs share meeting minutes prior to Board Meetings when practical
- Mr. Cannavo would like the board to explore allowing 7th and 8th grade students from Oxford to join the Middle School teams.
- Negotiations committee meeting on 10/14/20.

K. New Business

L. Public Comment – concerning action items.

None

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

M. ACTION ITEMS

I. PERSONNEL

Motion by Mr. Bodenschatz and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.2 as described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Lolitta Trifiletti	Accept	Spanish Teacher	\$86,420	High School	12/1/20	12/1/20	Retirement
2	Priscilla Jacobson	Accept	Paraprofessional	\$ TBD	High School	9/30/20	9/30/20	Retirement
3	Tammie Kerkendall	Accept	Paraprofessional	\$ TBD	High School	11/1/20	11/1/20	Retirement
4	Maureen Flora	Approve	Business Education Teacher	\$80,810, prorated	Middle School	As soon as practical	6/30/21	Step M-13, MA, replaces #53004818
5	Nicole Silvis	Approve	5 th Preparation	\$1,300/semester	Middle School	9/17/20	6/30/21	N/A
6	Matthew DeMicco	Approve	Substitute Teacher	\$90/day	District	10/9/20	6/30/21	All paperwork complete and on file
7	Brian Dorn	Approve	Substitute Teacher	\$90/day	District	10/6/20	6/30/21	All paperwork complete and on file
8	Camerin Savacool	Approve	Substitute Teacher	\$90/day	District	10/9/20	6/30/21	All paperwork complete and on file
9	Jennifer Gonzalez	Approve	Custodian	\$34,594, prorated	High School	10/14/20	6/30/21	All paperwork complete and on file
10	Christina Astacio	Approve	Part-time Custodian	\$14.50/hour	Middle School	10/14/20	6/30/21	4 hrs per day/5 days per week
11	Brigitte Burstein	Approve	Co-Advisor Yearbook	\$2,050	Middle School	10/14/20	6/30/21	Tier 1
12	Elizabeth McKeown	Approve	Co-Advisor Yearbook	\$2,050	Middle School	10/14/20	6/30/21	Tier 1
13	Maryann McKinney	Approve	Newspaper Advisor	\$4,100	High School	10/14/20	6/30/21	Tier 1
14	Jessie O'Neill	Approve	S.A.V.E. Advisor	\$3,300	High School	10/14/20	6/30/21	Tier 3
15	Vittoria Sigona	Approve	Yearbook Business Advisor	\$3,300	High School	10/14/20	6/30/21	Tier 3
16	Heather Garcia	Approve	Club Zen Advisor	\$2,700	Middle School	10/14/20	6/30/21	Tier5
17	Lauren Voight	Approve	Chorus Club Advisor	\$2,700	Middle School	10/14/20	6/30/21	Tier 5
18	Nancy Turello	Approve	Intramurals	\$45.00/hour	Middle School	10/13/20	11/10/20	2 days per week for 1.5 hours
19	Joseph Bamford	Approve	Intramurals	\$45.00/hour	Middle School	10/13/20	11/10/20	2 days per week for 1.5 hours

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
20	Amy Alpaugh	Amend	Intramurals	\$45.00/hour	Middle School	10/13/20	11/10/20	Amend board motion of 9/8/20 to reflect change in start & end dates

*2. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	64157597	Maternity	English Teacher	Middle School	On or about 12/14/20	35	On or about 2/11/21	On or about 2/11/21	N/A	2020-2021 school year	N/A

Approval of Personnel Motions

MOTION: Scott Bodenschatz		SECOND: Chris Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi				X
Eric Walls				X
Corey Piasecki				X
Christopher Hamler	X			

II. EDUCATION AND POLICY

Mr. Clymer administratively withdrew Polict 2431 under #2.

Motion by Mrs. Marshall and seconded by Mr. Cannavo to approve and adopt motions II. 1 though II.5 as described below:

*1. Motion to accept the annual Student Safety & Data System Report for the school year 2019-2020 as reported by the Superintendent.

*2. Motion to approve the **first reading** of the following policy and regulation for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

1620	Administrative Employment Contracts
1648	Restart and Recovery Plan
1648.02	Remote Learning Options For Families
1648.03	Restart and Recovery Plan – Full-Time Remote Instruction
2431	Athletic Competition
2464	Gifted and Talented Students
5200 P & R	Attendance
5330.05 P&R	Seizure Action Plan
6440	Cooperative Purchasing
7440 P&R	School District Security
7450	Property Inventory
7510	Use of School Facilities
8420	Emergency and Crisis Situations
8561	Procurement Procedures for School Nutrition Programs

*3. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 – None
HS - 19-20 - 001

*4. Motion to approve the Nursing Services Plan for the 2020-2021 school year as per N.J.A.C. 6A:16-2.18(B).

*5. Motion to approve the submission of the New Jersey Health & Safety Evaluation Statement of Assurance (SOA) for the 2020-2021 school year to the New Jersey Department of Education.

Approval of Education & Policy Motions

MOTION: Lisa Marshall		SECOND: Chris Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi				X
Eric Walls				X
Corey Piasecki				X
Christopher Hamler	X			

III. BUDGET AND FINANCE

Motion by Mr. Cannavo and seconded by Mr. Knutson to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 6, as described below

*1. Motion to approve the bill list for the period September 30, 2020 through October 14, 2020, in the amount of \$1,890,287.61.

*2. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #3640418232, commencing September 28, 2020 until further notice, in the amount of \$41.00 per hour for a total of 5 hours per week.

*3. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #3501662512, commencing September 25, 2020 until October 4, 2020, in the amount of \$49.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

*4. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #3501662512, commencing October 5, 2020 until further notice, in the amount of \$41.00 per hour for a total of 5 hours per week.

*5. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #3185003317, commencing October 7, 2020 until further notice, in the amount of \$49.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

*6. Motion to approve the following Resolution:
Resolved, that the Board of Education approves the settlement agreement with the Warren Hills Regional Education Association and signatories to the Agreement, PERC Docket No. CO-2019-021, in accordance with the terms and conditions therein; and

Be it further resolved, that the Board President is authorized to execute the agreement on behalf of the Board.

Approval of Budget & Finance Motions

MOTION: Chris Cannavo		SECOND: Sam Knutson		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X		Ck# 053473	
Lisa Marshall	X			
Sherri Musick				X
Christine Pi				X
Eric Walls				X
Corey Piasecki				X
Christopher Hamler	X			

Item #1 Check # 053473 in the amount of \$1,645.08 does not pass.

N. Public Comment
None

O. Second Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

4) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Second Executive Session: 7:57p.m.

Motion by Mrs. Marshall and seconded by Mr. Knutson to go into Executive Session at 7:57p.m. with full board consent.

Approval to Reconvene: 8:23p.m.

Motion by Mr. Cannavo and seconded by Mrs. Marshall to go into Open Session at 8:23p.m. with full board consent.

P. Adjournment 8:24 p.m.

Motion by Mrs. Marshall and seconded by Mr. Cannavo to adjourn at 8:23 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary