

WARREN HILLS REGIONAL BOARD OF EDUCATION

November 13, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order

The meeting was called to order by Mrs. Lisa Marshall, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Jennifer Knittel, Christopher Cannavo, Lisa Marshall, Eric Walls, Christopher Hammler, Paula Merrill, and Richard Young. Also present were Earl Clymer, Donnamarie Palmiere, Dennis Mack, Dawn Moore.

C. Executive Session- 6:30 p.m.

Motion by Mr. Cannavo and seconded by Mrs. Merrill to go into Executive Session at 6:30 p.m. with full board consent.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene: 7:02 p.m.

Motion by Mrs. Merrill and seconded by Mr. Walls to go into open session at 7:02 p.m. with full board consent.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter,*

Newark Star-Ledger and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion by Mr. Cannavo and seconded by Mrs. Knittel to approve the Minutes of the October 30, 2018, Regular and Executive Session meetings.

MOTION: Christopher Cannavo		SECOND: Jennifer Knittel		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler			X	
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Eric Walls	X			
Richard Young	X			

F. Communications – Mrs. Donnamarie Palmiere, Business Administrator/Board Secretary

G. Superintendent’s Report – Earl C. Clymer, III

Mr. Clymer welcomed the Middle School Reporters Samantha Smith and Julia Bisse, who shared the following:

- The November Fall Sports Awards took place after school on November 1, 2018 where coaches, students and parents gathered in the library to support student athletes. Special awards were presented as follows:

Field Hockey

Leading Goal Scorers: Bailey Thompson , Jessica Pawloski and Hailey Hoffman

Cross Country Awards

League Award- Meet of Champions- Kapri Delghiaccio 18th place medalist.

Girls Team Awards:

- Gold Award- Kapri Delghiaccio
- Silver Award- Allison VanLuvender
- Bronze Award- Mia Ganter

Boys Team Awards:

Gold Award- Ethan Fratella

Silver Award- Ian Higgins

Bronze Award (2)- Richard McDonald & Evan Lundy

Boys Soccer

Top Scorer - Onur Bayram

MVP - Connor Deming

- 8th grade students interested in Warren County Technical School shadowed students in the program on November 6, 2018.
- HS Peer Leaders held break-out sessions and activities that support Character Education on November 7, 2018.
- Girls Coding with Girls representatives visited the middle school and donated 20 micro:bits and provided an introduction to micro:bits programming.
- Blue Streak Blast, a new program that recognizes students for doing good things. 59 students who received a Blast will be entered in a drawing to receive gift cards.

Mr. Clymer welcomed High School Reporters who share the following:

- The HS play is scheduled for Thursday, November 15, Friday, November 16 and Saturday November 17th
- HS Cheer Team placed 5th in Kentucky

Mr. Clymer then shared the following:

Discipline and Suspension Report for 10/1/18 – 10/20/18:

- MS - ISD - 5 OSS - 1
- HS - ISD - 22 OSS – 12

On November 27th, Mr. Guth will discuss safety.

Fall Play update - The play that is to open on Thursday may become a Saturday matinee due to the possibility of bad weather on opening night.

Math Action Plan update is expected on November 27, 2018.

QSAC updates:

- Facilities SOA - Completed through Facilities meeting on 11/17/18
- Governance DPR - Completed through Meeting with LM on 11/18/18
- Instruction & Program DPR - Completed through E&P meeting on 11/13/18
- Operations DPR - Completed through E&P meeting on 11/13/18

H. Presenter(s)

Student Presentation-Concurrent Enrollment Course with Centenary University – Social Media Marketing Course

- A Social Media Marketing presentation was given by Mr. Hickerson and HS students. The students described various ways that social media is used to market business. They also discussed how this class has helped them increase sales in their various family businesses.

I. Goals:

Warren Hills Regional School District Goals for 2018-2019 School Year

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology initiative and enhanced PLCs.
2. Improve communication and involvement with the community at-large regarding district initiatives and events.
3. Ensure effective fiscal efficiency for the district through the budget development process.

Warren Hills Regional Board of Education Goals for 2018-2019 School Year

1. Support fiscal sustainability for the district budget through the budget development process.
2. Become a Certified Board – improve understanding of financial operations for all members.
3. Increase student presentations at Board of Education meetings.

J. Committee Reports

Budget and Finance – Mrs. Knittel reported that the Finance Committee is scheduled to meet on Monday, November 19, 2018.

Buildings & Grounds – Mr. Hamler reviewed:

- DPR
- Design Resources Group Architects projects include an update for excel building and HS Security office in the 500 wing
- A/C Study for the Middle and High Schools – mini splits and AC units/rooftop unit
- Roof Replacements

Education & Policy

- Program of studies- Computer Science pathway model
- NJ QSAC – DPR’s
- Update on Ingenuity which prevented a student from dropping out
- Court Case on sexual assault – supervision in locker rooms.
- Policies will be reviewed
- Next meeting scheduled for November 27, 2018

Personnel Meeting – the next meeting will be held on November 19, 2018

Negotiations – the next meeting will be held on November 26, 2018

Wall of Fame – a meeting was held on November 5, 2018.

- Finalizing candidates with an October 2019 deadline.
- Cheerleading meets qualifications under district bylaws as a team sport
- Bylaws – state athletics

K. Old Business

None

L. New Business

None

M. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

None

N. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Knittel and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions **I.1** as described below:

The Superintendent of Schools recommends action on the following:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	James Smith	Accept	Social Studies Teacher	\$83,473	High School	7/1/19	7/1/19	Retirement
2	Tiffany Miller	Accept	Custodian	\$32,102	Middle School	11/20/18	11/20/18	Resignation
3	Keith Wanamaker	Approve	Assistant Wrestling Coach	\$4,536	High School	Start of Season	End of Season	Tier 2, Step 1 - Pending receipt of background check & P.L. 2018, c. 5
4	David Lance	Approve	Assistant Boys Basketball Coach	\$2,268.00	High School	Start of Season	End of Season	Tier 2, Step 1, split position
5	Joseph Bamford	Approve	Assistant Boys Basketball Coach	\$2,268.00	High School	Start of Season	End of Season	Tier 2, Step 1, split position
6	Robert Carroll	Approve	Assistant Winter Track Coach	\$5,756.00	High School	Start of Season	End of Season	Tier 4, Step 4
7	Christopher Caruso	Approve	Substitute Teacher	\$85.00/day	District	11/14/18	6/30/19	All paperwork complete & on file
8	Mary Helck	Approve	Home Instructor	\$41.00/hour	District	11/14/18	6/30/19	Pending receipt of P.L. 2018, c. 5
9	Matthew Beaman	Approve	Substitute Custodian	\$15.25/hour	District	11/14/18	6/30/19	Updated with black seal license rate
10	Nely Arita-Lara	Approve	Substitute Custodian	\$14.50/hour	District	As soon as practical	6/30/19	Pending receipt of background check & P.L. 2018, c. 5
11	Emma Sloan	Approve	WHR Student for Fencing Program	N/A	Out of District	11/14/18	End of Season	Hackettstown High School Fencing Program

MOTION: Jennifer Knittel		SECOND: Christopher Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Eric Walls	X			
Richard Young	X			

II. EDUCATION AND POLICY

Motion by Mr. Cannavo and seconded by Mr. Knittel to accept the recommendation of the Superintendent to approve and adopt motions **II.1** through **II.4**, as described below:

*1. Motion to approve the **second and final reading** of the following revised policy for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5330.04 Administering An Opioid Antidote

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 18-19 – None
HS - 18-19 – None

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Barbara Russo & Jacqueline Gibbs	WHRMS Chorus Club to rehearse with professional music director & attend Broadway show in New York City	N/A	\$135.00 per student cost + \$15.00 per student for transportation
2	Patricia Smith	FFA to State FFA CDE Competition	Transportation + Substitute	FFA student activities pays entry fees

*4. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Margaret Devine	New Jersey Association of School Librarians Conference	Long Branch, NJ	\$175.00 Registration, Mileage, Lodging & Incidentals	December 2 & 3, 2018

MOTION: Christopher Cannavo		SECOND: Jennifer Knittel		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Eric Walls	X			
Richard Young	X			

III. BUDGET AND FINANCE

Motion by Mrs. Merrill and seconded by Mrs. Knittel to accept the recommendation of the Superintendent to approve and adopt motions **III.1** through **III. 7** as described below:

*1. Motion to approve Professional Education Services, Inc. to provide educational instruction services for Student #3785500665 currently at High Focus Centers of Branchburg, commencing October 31, 2018 and continuing until further notice, at the rate of \$41.00 per hour, not to exceed a total of 2 hours per day.

*2. Motion to approve the Annual Required Maintenance Budget Amount Worksheet [Form M-1] and the FY 2018-2019 Comprehensive Maintenance Plan.

*3. Motion to approve the change in placement for student #4082962236 from Home Instruction to new setting at New Jersey Project Teach/Tech: Warren Campus, 540 Route 57 East, Port Murray, New Jersey 07865. Placement retroactive to October 31, 2018.

*4. Motion to approve the unemployment bill list for the period July 1, 2018 through September 30, 2018 in the amount of \$77,613.60.

*5. Motion to approved the following resolution:

Resolved, the Warren Hills Regional Board of Education authorizes:

Design Resources Group, Architects
200 Franklin Square Drive
Somerset, NJ 08873

To “Amend” the district’s currently approved LRF and-

To submit all required and appropriate documents to the New Jersey Department of Education for the:

Warren Hills Regional High School Security Station

The district is submitting this project to the Department of Education for approval as an “other capital project” and the district understands there will be no funding available from the state for this project.

*6. Motion to approve the following resolution:

Resolved, the Warren Hills Regional Board of Education authorizes Design Resources Group, Architects to conduct a district wide air conditioning feasibility study at a cost of \$5,000.00.

*7. Motion to accept, with gratitude, the donation of two Thermo F3 Robotic Arms from Stashluk Mechanical Contractors, with an original value of \$70,000.00 each, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

MOTION: Paula Merrill		SECOND: Jennifer Knittel		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Eric Walls	X			
Richard Young	X			

O. Public Comment

Kathey Kohansvy of the Warren Hills Band Booster club shared an open letter to the board regarding concerns because their primary fundraiser is from the concession stand at the field as well as to inform them of a meeting that will be held on November 19, 2018 where they will in part, share information about their organization as well as their short and long term goals with Mr. Jones.

Steve Kidegin – the robotic arm came as a donation from his company and that Kyle helped him deliver it.

Michael Doherty – Offered a thought to add a wall of fame for the arts as a former student was a guitar player for Michael Jackson.

P. Second Executive Session

Motion by Paula Merrill and seconded by Jennifer Knittel to go into Executive Session at 8:07 p.m. with full board consent.

EXECUTIVE SESSION WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1) Matters rendered confidential by Federal Law, State Law, or Court Rule

2)Personnel

3)Pending Litigation

4)Student Matters

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Q. Reconvene

Motion by Mr. Cannavo and seconded by Mrs. Merrill to reconvene into open session at 8:50 p.m.

R. Adjournment

Motion by Mrs. Merrill and seconded by Mr. Cannavo to adjourn at 8:51 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Bd. Sec'y

cz