

WARREN HILLS REGIONAL BOARD OF EDUCATION

November 27, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order

The meeting was called to order by Mrs. Lisa Marshall, President

B. Certified Election Results

<u>District</u>	<u>Candidate</u>	<u># of Votes</u>	<u>Term</u>
Mansfield Township	Eric Walls	1177	1/1/19 – 12/31/19
Mansfield Township	Corey J. Piasecki	1145	1/1/19 – 12/31/20
Mansfield Township	Christine Pi	72	1/1/19-12/31/21
Washington Township	Sam Knutson	1119	1/1/19 – 12/31/21

C. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Jennifer Knittel, Corey Piasecki, Christopher Cannavo, Lisa Marshall, Eric Walls, Christopher Hammler, Paula Merrill, and Richard Young. Also present were Earl Clymer, Donnamarie Palmiere and Dennis Mack.

D. Executive Session

Motion by Mrs. Merrill and seconded by Mr. Piasecki to go into Executive Session at 6:35 p.m. with full board consent.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

E. Reconvene:

Motion by Mr. Piasecki and seconded by Mrs. Merrill to go into open session at 7:00 p.m. with full board consent.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

F. Motion by Mrs. Merrill and seconded by Mr. Cannavo to approve the Minutes of the November 13, 2018, Regular and Executive Session meetings.

MOTION: Paula Merrill		SECOND: Christopher Cannavo		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki			X	
Eric Walls	X			
Richard Young	X			

G. Communications – Mrs. Donnamarie Palmiere, Business Administrator

None

H. Superintendent’s Report – Earl C. Clymer, III

Mr. Clymer welcomed Middle School Reporters, Gabriella Fama and Evan Lundy, who shared the following:

- The Middle School qualified for the New Jersey Cyber Robotics Coding Competition Finals that will be held at New Jersey Institute of Tech (NJIT), Newark, NJ on Friday, 14

December 2018. Several students will be selected to attend the competition and ceremony which will be attended by students, teachers, administrators, friends and family.

- Representatives from Girls Coding with Girls came to the Middle School on November 7, 2018 and donated Microbit kits to our Makerspace and provided training to the G&T students on how to use the Microbits.
- On Wednesday, November 21st, the Middle School awarded Students of the Month for September/October in the categories of Academics, Athletics, Arts, and Perseverance.
 - In the area of Academics, 7th graders Jacob Yahara & Theresa Carey and 8th graders Gabriella DeLeon and Ilya Chernykh were recognized.
 - In the area of Athletics, 7th graders Hailey Hoffman and Richard Lalevee and 8th graders Reilyn Dominguez and Onur Bayram were recognized.
 - In the area of Arts, 7th graders Jessica Pawloski and Camilo Feliciano and 8th graders Nathan Bach and Sofia Fulano were recognized.
 - In the area of Perseverance, 7th graders Cody Popolillo and Matea Pagao and 8th graders Mackenzie Taggart-Tharp and Richard McDonald were recognized.
- Students who were chosen by their peers and staff members in our first Character Awards Breakfast of the year were honored on November 21st. Students were recognized for demonstrating excellent character in the first two Pillars of Character, Respect and Caring. Those students nominated were treated to a bagel breakfast and awards were given to those students with multiple nominations.
- Blue Streak Blasts was launched this year giving an opportunity for staff members to recognize the little things and big things that students do every day to make the school a better place when they think no one is looking. On Monday, November 26, during lunch, those students who received a Blue Streak Blast for the 1st marking period were announced and rewarded with Warren Hills swag, lunch coupons and were entered in a drawing for bigger prizes.

Mr. Clymer then welcomed High School Reporters, Kevin Nichols, Julia Monico and Logan Lalite who shared the following:

- Congratulations were given to the Drama Club for their two wonderful performances of Suite Surrender. Both performances were well attended and the students did a great job.
- Cody Jackson and Sal Montero both performed as part of the State and National Choir. They have been honored with some of the highest individual scores in school history. Their tour has brought them to Disney to perform today.
- Girls Coding with Girls event has earned National Honors for the program founded by 2014 graduate Adesola Sanusi and Mr. Detrick. This program has inspired many young women to develop a passion for coding, many of which are now leading our program.

Adesola will be honored with a National Award in Seattle during Computer Science Week.

- Congratulations were given to the following High School student-athletes and their families who are committed to continue their academic & athletic careers at the next level during National Signing Day.
 - Jacob Korczukowski...Caldwell University
 - Alexa Westley...Wisconsin
 - Andrea Egerer...Coastal Carolina
 - Matthew McShea...Robert Morris
- On November 14, a dinner to celebrate Best Buddies and Peer program and on November 21, the Peer program celebrated Thanksgiving with students. This is a very special program that has a positive impact on all involved.
- Lexi Westley captured the Group 3 Title, 3rd place at the Meet of Champions, 1st place at the Northeast Regional Meet and will be traveling to Seattle to compete in the National Meet this weekend.
- Winter sports have begun; we wish all our student-athletes the best for the upcoming season.
- The Warren Hills first robotics team hosted their first ever lego league event which was a great learning opportunity that allowed them to support their program.

Mr. Clymer then shared the following:

- Mr. Clymer and Mrs. Apple met with Abilities of Northwest New Jersey program representatives to expand opportunities to students.
- A meeting was held with National Kitchen and Bath to develop grant opportunities.
- Warren Hills students will be presenting at Techspo in January
- LED lighting project - Update
 - Electric Grant - \$70,000.00 - approximate
 - Savings - Bill cut by 50%
- Friday, February 15, 2019 - School will be in session due to November 16, 2018 Inclement Weather Closing
- District Administrators have partnered to read at story time at the Washington Boro Library

I. Presenter(s) – William Schroeder, Nisivoccia, LLP, Auditor
Earl C. Clymer, III, Math Action Plan Update

Mrs. Schroeder and Ms. Lee presented the audit. They are waiting on GASB 75 and shared that the deadline to certify audsum is December 21, 2018. A few recommendations include transfers, a withdrawal from Maintenance Reserve which will require county approval, SEMI and beginning balance adjustment.

Mr. Clymer provided an update on Math goals which include building a foundation in grades seven and eight.

J. Goals:

Warren Hills Regional School District Goals for 2018-2019 School Year

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology initiative and enhanced PLCs.
2. Improve communication and involvement with the community at-large regarding district initiatives and events.
3. Ensure effective fiscal efficiency for the district through the budget development process.

Warren Hills Regional Board of Education Goals for 2018-2019 School Year

1. Support fiscal sustainability for the district budget through the budget development process.
2. Become a Certified Board – improve understanding of financial operations for all members.
3. Increase student presentations at Board of Education meetings.

K. Committee Reports

Budget and Finance – Mrs. Knittel reviewed the following:

- QSAC
- SEMI – a form will be included at IEP meetings
- Audit Preview
- Budget Development
- The use of facility payments
- St. Lukes
- Lighting in the auditorium – phase one to be completed now and second and third phases to be done in future.

Buildings and Grounds – Mr. Hamler reported that Design Resource Group will review the roofs and a walk through on November 28th and will finalize a proposal on Damn and Excel building.

Education and Policy did not meet

Personnel will update in exec session

Student Activities & Transportation did not meet

Negotiations – Lisa Marshall read the following statement:

We are pleased to report that the negotiations committees for the board and association had a very productive first session with the mutually agreed upon neutral fact-finder. The parties discussed the open items and have a clear direction for preparing for our next scheduled session on January 23, 2019. We will keep the public informed as we work toward a mutually agreed upon settlement.

Wall of fame – did not meet

Mrs. Knittell attended the Delegate Assembly on November 17, 2018 and shared that 500 more people attended this year over last year. The following topics were discussed:

- Delivery of mental health services – a report will be out in 2019
- NJSBA goal to have more children to visit and to have student recognition
- Special Education
- State Aid
- NJ fiscal crisis & revenue stream
- 2018 School Security Report
- 9th year that NJSBA had no increase in dues
- Path to Progress – special education costs
- The state wants to have a role in the placement of special education students
- Consolidation/regionalization of districts
- Health Insurance increase

L. Old Business

None

M. New Business

None

N. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

None

O. ACTION ITEMS

I. PERSONNEL

Motion by Mr. Piasecki and seconded by Mrs. Knittel to accept the recommendation of the Superintendent to approve and adopt motions **I.1** through **I.3** as described below:

The Superintendent of Schools recommends action on the following:

*1. Motion to approve/accept the following appointments / resignations / retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Julia Henning	Amend	Streak Nation/Glamour Girls Advisor	\$3,500.00	High School	10/31/18	6/30/19	Salary adjustment
2	Kristen Chiara	Approve	National Honor Society Advisor	\$825.00	High School	11/2/18	1/18/19	Shared stipend
3	Jodi Longo	Approve	Assistant Student Council Advisor	\$2,000.00, prorated	High School	11/28/18	6/30/19	N/A
4	Jacob Gilby	Approve	Custodian	\$30,200.00, prorated	Middle School	11/28/18	6/30/19	Replaces #11526365
5	Maureen Falzone	Approve	Part-time Security Personnel	\$16.00/hour	Middle School	11/28/18	6/30/19	4 hours per night [5-9 p.m.]

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
6	Michele Banegas	Approve	Substitute Security Personnel	\$16.00/hour	District	11/28/18	6/30/19	Pending receipt of <i>P.L.</i> 2018, c. 5
7	Beth Miller	Approve	Substitute Security Personnel	\$16.00/hour	District	11/28/18	6/30/19	Pending receipt of <i>P.L.</i> 2018, c. 5 & background check
8	Michael Clancy	Approve	Substitute Security & Event Security	\$16.00/hour & \$40.00/hour	District	11/28/18	6/30/19	Pending receipt of <i>P.L.</i> 2018, c. 5
9	Joseph Fulse	Approve	Substitute Security & Event Security	\$16.00/hour & \$40.00/hour	District	11/28/18	6/30/19	Pending receipt of <i>P.L.</i> 2018, c. 5

*2. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Curtis Hiel	Volunteer	N/A	N/A	High School	11/28/18	End of Season	Wrestling Program – WHR Substitute Teacher
2	Daniel Smith	Volunteer	N/A	N/A	High School	11/28/18	End of Season	Wrestling Program – background check approved

*3. Motion to approve the following Resolution:

BE IT RESOLVED by the Board of Education that upon the recommendation of the Superintendent of Schools, staff member, 23446974, is reinstated to his teaching position, effective December 3, 2018, at the Warren Hills Regional High School for the balance of the 2018-2019 school year; and further

BE IT RESOLVED by the Board of Education, upon the recommendation of the Superintendent of Schools that the salary increase and increment of staff member, 23446974, be and is hereby withheld for the 2018-2019 school year such that his 2018-2019 salary shall be the same as 2017-2018 school year, together with such further and other administrative actions deemed warranted by the Superintendent of Schools.

MOTION: Corey Piasecki		SECOND: Jennifer Knittel		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

II. Education and Policy

Motion by Mr. Cannavo and seconded by Mr. Knittel to accept the recommendation of the Superintendent to approve and adopt motions **II.1** through **II.4**, as described below:

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 18-19 – 006 & 007
 HS - 18-19 – None

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Adam Slack & Jeremy Willis	Principles of Engineering classes to UCCC Bridge Building Competition	Transportation + Substitutes	Competition
2	Margaret Devine & Kevin Horn	HS Horizons to Annual Warren/Hunterdon Academic Meet	Transportation + Substitutes	Competition
3	Margaret Devine & Kevin Horn	HS & MS Horizons to Young Writers Conference	Transportation + Substitutes	Curriculum
4	Heather Heslin & Maylin Ramirez	MD Classes for Community Based Instruction	Transportation + Substitutes	Curriculum
5	Kimberly Yapaola & Kimberly Kavcak	HS Cheerleading Team to National Competition in Orlando, Florida	Substitutes + Transportation to/from airport	National Cheerleading Competition
6	Debra Rokosny	AP Government & Politics Classes to NJ Supreme Court	Substitute + Transportation	Curriculum
7	Debra Rokosny	Genocide & Human Rights Club to Human Rights Conference	Substitute & Transportation	Curriculum
8	Adam Slack & Ari Eisner	US First Robotics Club to Best of Stem	Substitutes + Transportation	Competition
9	Adam Slack & Ari Eisner	US First Robotics Club to Best of Stem	Substitutes + Transportation	Competition
10	Adam Slack & Ari Eisner	US First Robotics Club to Best of Stem	Substitutes + Transportation	Competition
11	David Sbriscia, Zackary Fisher & Michael Arminio	Wrestling Team to observe Division I wrestling match	N/A	Paid through WHR Wrestling Club

*3. Motion to approve the *2019-2020 Warren Hills Regional School District Program of Studies*.

*4. Motion to approve the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA) for the 2018-2019 school year to the New Jersey Department of Education.

MOTION: Christopher Cannavo		SECOND: Jennifer Knittel		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

III. BUDGET AND FINANCE

Motion by Mr. Piasecki and seconded by Mrs. Knittel to accept the recommendation of the Superintendent to approve and adopt motions **III.1** through **III.5** as described below:

*1. The Warren Hills Regional Board of Education approves the October, 2018 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of October, 2018; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period October 31, 2018 through November 27, 2018, in the amount of \$2,903,392.54.

*3. Motion to approve transfers in the amount of \$45,435.26 for the month October, 2018.

*4. Motion to approve Professional Education Services, Inc. to provide educational instruction services for Student #2409473822 currently at High Focus Centers of Branchburg,

commencing November 12, 2018 and continuing until further notice, at the rate of \$41.00 per hour, not to exceed a total of 2 hours per day.

*5. Motion to approve the termination of contract for student #5164612461 from Sage Day School, 215 Hill Street, Boonton, New Jersey, 07005 effective November 12, 2018.

MOTION: Corey Piasecki		SECOND: Jennifer Knittel		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall			#2 St. Clare's and Washington Twp.	
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young			#2 Delta Dental	

P. Public Comment

None

Q. Second Executive Session

Motion by Mr. Cannavo and seconded by Mr. Piasecki to go into Executive Session at 8:12 p.m. with full board consent.

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action will be taken.

R. Reconvene

Motion by Mr. Cannavo and seconded by Mr. Piasecki to reconvene into open session at 8:47 p.m.

S. 2018-2019 School Calendar

Motion by Mr. Piasecki and seconded by Mr. Hamler to accept the recommendation of the Superintendent to approve motion 1 as described below:

*1 Motion to approve February 15, 2019 as a school day due to the closing of school on November 16, 2018 for inclement weather and per the approved 2018-19 school calendar.

MOTION: Corey Piasecki		SECOND: Christopher Hamler		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

T. Adjourn

Motion by Mr. Piasecki and seconded by Mr. Cannavo to adjourn at 8:48 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Bd. Sec’y

cZ