

WARREN HILLS REGIONAL BOARD OF EDUCATION

December 11, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order

The meeting was called to order by Mrs. Jennifer Knittel, Vice-President.

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Jennifer Knittel, Corey Piasecki, Christopher Cannavo, Eric Walls, Christopher Hammler, Paula Merrill and Richard Young. Also present were Earl Clymer, Donnamarie Palmiere, Dennis Mack and Dawn Moore.

C. Executive Session

Motion by Mr. Cannavo and seconded by Mr. Piasecki to go into Executive Session at 6:35 p.m. with full board consent.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene:

Motion by Mr. Piasecki and seconded by Mrs. Merrill to go into open session at 6:59 p.m. with full board consent.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion by Mr. Piasecki and seconded by Mrs. Merrill to approve the Minutes of the November 27, 2018, Regular and Executive Session meetings.

MOTION: Corey Piasecki		SECOND: Paula Merrill		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

F. Communications – Mrs. Donnamarie Palmiere, Business Administrator

G. Superintendent’s Report – Earl C. Clymer, III

Mr. Clymer welcomed Middle School Reporter, Gabriella DeLeon, who shared the following:

- Mrs. DeYoung, 8th Grade English Language Arts, was the recipient of the Governor’s Educator of the Year Award. Mrs. DeYoung has been an educator in the Warren Hills School District for 15 years as a means to give back to her community and always puts the needs of her students first.
- Cyber Safety presentations were provided by the Warren County Prosecutor’s Office during health/physical education classes on December 8th and 9th. The presentations provided student guidance on internet and social media safety and good decision making.
- On December 5th, Computer Science students from the high school visited middle school math classes to teach students the basics of coding as way to celebrate Computer Science Week. It was not only a great way to teach students about coding, but it was a nice entry into previewing the computer science pathway at the high school.
- Holiday cards were created for armed forces serving overseas in Mrs. Flower’s and Mrs. Kinder’s classes in a student-named “Mission Spread the Joy” campaign to boost morale and show support for the troops during the holidays.

Notable events from the High School include:

- The Fall Band Concert held on November 28th showcased the talent of the students through performances from a variety of musicians. The Winter Choral Concert held on December 5th featured holiday music and the dancing talents of two students.

- The Wallkill Valley Art Show was held on December 7th. Sixteen North Jersey high schools participated and thirteen of our students submitted work. Carly Moyer placed third in the Black and White Drawing/Illustration category and Chris Casella received a \$1,500 scholarship to the Montserrat College of Art pre-college summer program.
- The Adams Family Show tryouts were on December 6th, 7th, 10th and 11th in preparation for the show which will be held April 4th, 5th and 6th.
- Thanks to the efforts of Alumni Adesola Sanusi, the Computer Science program received one of eight national awards and on Friday, December 14th, NJDOE Commissioner will visit Kids Coding with Kids.
- The High School Cheerleaders Varsity team earned Northeast Regional Champion honors and the Junior Varsity team placed second in the region for Gameday and Competition Routines at Kutztown University on Sunday, December 9th. They also earned bids in each category for the National Competition in February.

Mr. Clymer then shared the following:

Discipline and Suspension Report for 11/1/18 – 11/30/18:

- MS - ISD - 0 OSS - 4
- HS - ISD - 19 OSS – 17

In addition, Mr. Clymer shared community college grant opportunities in the amount of \$45,000 per year by the Warren County Community College.

He also thanked Mrs. Knittel and Mr. Young for their years of service to the Warren Hills Regional School District as they conclude their final Board of Education meeting.

At this time, Mr. Clymer reminded the Board Members that the School Board Code of Ethics is in effect and is to be observed at all times regarding confidentiality as it relates to Board of Education business. Any breach of confidentiality including but not limited to public disclosure of board discussion may result in the filing of an ethics charge even after your term has ended.

H. Goals:

Warren Hills Regional School District Goals for 2018-2019 School Year

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology initiative and enhanced PLCs.
2. Improve communication and involvement with the community at-large regarding district initiatives and events.
3. Ensure effective fiscal efficiency for the district through the budget development process.

Warren Hills Regional Board of Education Goals for 2018-2019 School Year

1. Support fiscal sustainability for the district budget through the budget development process.
2. Become a Certified Board – improve understanding of financial operations for all members.
3. Increase student presentations at Board of Education meetings.

I. Committee Reports

Committee	Date	Discussion
Budget & Finance	No meeting held	By Chair: Mrs. Knittel
Buildings & Grounds	No meeting held	By Chair: Mr. Hamler
Education & Policy	No meeting held	By Chair: Mrs. Marshall
Personnel	No meeting held	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young
Negotiations	No meeting held	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

J. Old Business

None.

K. New Business – Mrs. Knittel and Mrs. Merrill attended a meeting regarding social and emotional needs.

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

None.

M. ACTION ITEMS

I. PERSONNEL

Motion by Mr. Piasecki and seconded by Mr. Hamler to accept the recommendation of the Superintendent to approve and adopt motions **I.1** through **I.3** as described below:

The Superintendent of Schools recommends action on the following:

*1. Motion to approve/accept the following appointments / resignations / retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Adam Zimmer	Rescind	Head Boys Bowling Coach	\$4,769.00	High School	12/11/18	12/11/18	Rescind board motion of June 26, 2018, I. Personnel, #6 (30)
2	Christopher Caruso	Rescind	Substitute Teacher	\$85.00/day	District	12/11/18	12/11/18	Rescind board motion of November 13, 2018, I. Personnel, #7.
3	Raul Aguilar	Approve	Maternity Replace German teacher	\$52,112.00, prorated	High School	1/21/19	6/30/19	Replaces #52940632
4	Toni Manfra	Approve	Unified Bowling Coach	\$2,709.50	High School	1/7/19	3/27/19	50% of Head Coach Stipend, Tier 4, Step 2
5	Austin Pidoto	Approve	Substitute Teacher	\$85.00/day	District	12/12/18	6/30/19	All paperwork complete & on file
6	Richard Laubach	Approve	Custodian	\$30,200.00	Middle School	12/12/18	6/30/19	Replaces #52926326
7	Thomas Kappus	Approve	Substitute Custodian	\$15.25/hour Black Seal	District	12/12/18	6/30/19	All paperwork complete & on file
8	Jessica Bino	Approve	Substitute Custodian	\$14.25/hour	District	12/12/18	6/30/19	Pending receipt of P.L. 2018, c. 5
9	Anthony Watkoskey	Approve	Substitute Custodian	\$15.25/hour Black Seal	District	12/12/18	6/30/19	Pending receipt of background check
10	Michael Yount	Approve	Substitute Custodian	\$15.25/hour Black Seal	District	12/12/18	6/30/19	All paperwork complete & on file
11	Jeffrey Reichert	Approve	Substitute Custodian	\$14.25/hour	District	12/12/18	6/30/19	Pending receipt of background check & P.L. 2018, c. 5
12	Ward Hanshaw	Approve	Substitute Security & Event Security	\$16.00/hour & \$40.00/hour	District	12/12/18	6/30/19	Pending receipt of P.L. 2018, c. 5

*2. Motion to approve the following maternity leaves of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	52940632	Approve				N/A	N/A	N/A	1/21/19		

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
			German teacher	High School	On or about 1/21/19					2018-19 school year	Child Care Leave of Absence

*3. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Ronald Heft	Volunteer	N/A	N/A	High School	12/12/18	End of Season	Bowling Team – Pending receipt of background check
2	Amy Schroeder	10 hours of Observations	N/A	N/A	High School	12/18/18	1/18/19	East Stroudsburg University student under the direction of Mary Louise Rowlin

MOTION: Corey Piasecki		SECOND: Christopher Hamler		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

II. Education and Policy

Motion by Mr. Cannavo and seconded by Mr. Piasecki to accept the recommendation of the Superintendent to approve and adopt motions **II.1** through **II.3**, as described below:

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 18-19 – 008 & 009

HS - 18-19 – 002

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Jason Graf	WHR Wind Ensemble to Abilities of Northwest Jersey	Substitute [a.m.] + Transportation	½ day trip
2	Christopher Kavcak & Daryl Detrick	WHR Computer Science students to TECHSPO 2019	Transportation + Substitute	Student presentation @ TECHSPO 2019

Code	Requested by:	Trip	Board of Education Cost	Discussion
3	David Garcia & Larry Cascio	WHR Middle School Computer Science students to CRCC Coding Competition	Transportation + Substitutes	Coding Competition

*3. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Keith Dennison & Earl C. Clymer, III	TECHSPO 2019	Atlantic City, NJ	\$450. Registration each, Accommodations, Mileage & Incidentals	January 31, 2019-February 1, 2019
2	Timothy Jaw	TECHSPO 2019	Atlantic City, NJ	\$365. Registration, Accommodations, Mileage & Incidentals	January 31, 2019-February 1, 2019

MOTION: Christopher Cannavo		SECOND: Corey Piasecki		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall				X
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

III. BUDGET AND FINANCE

Motion by Mr. Hamler and seconded by Mrs. Merrill to accept the recommendation of the Superintendent to approve and adopt motions **III.1** through **III.6** as described below:

*1. Motion to approve the bill list for the period November 28, 2018 through December 11, 2018, in the amount of \$1,918,803.18.

*2. Motion to approve the following resolution:

Resolved, the Warren Hills Regional Board of Education authorizes Design Resources Group, Architects to conduct the dam engineering consulting service at a cost of \$3,450.00.

*3. Motion to approve settlement agreement OAL Docket No: EDS 04109-2018N.

*4. Motion to approve attached list of potential projects and include them in the district's Long Range Facility Plan. [Attachment A]

*5. Motion to withdraw \$165,700 from Capital Reserve for Warren Hills Regional High School Theater Upgrades.

*6. Motion to approve Tatbit Energy Solutions Company to furnish and install lighting upgrades to the Warren Hills Regional High School Auditorium. This includes Phase 1 (Infrastructure and Controls Package) at a cost of \$81,973.00 and Phase 2 (Stage Lighting Package) at a cost of \$83,726.40 for a total cost of \$165,699.40. This purchase is through HCESC Bid# Electrical Services #SER-12B.

MOTION: Christopher Hamler		SECOND: Paula Merrill		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall				X
Paula Merrill	X		#1 Washington Twp. #049849	
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X		#1 Delta Dental #049855	

N. Public Comment

None.

O. Adjourn

Motion by Mrs. Young and seconded by Mr. Piasecki to adjourn at 7:17 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Admin./Bd. Secretary

cz