

WARREN HILLS REGIONAL BOARD OF EDUCATION

December 8, 2020

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District's website. The link can also be found within the posted agenda for this meeting, which is on the District's website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board's public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary. Electronic notice of this meeting was posted on the district website.

Join Zoom Meeting

<https://us02web.zoom.us/j/84998647544?pwd=ZXduTmJIUnpNWmRjZlJzWjkzVXRsUT09>

A. Call to Order - Mr. Christopher Hamler, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Christopher Hamler, Lisa Marshall, Christine Pi, Corey Piasecki, Sam Knutson and Eric Walls. Also present were Earl Clymer, Dennis Mack, Dawn Moore and Donnamarie Palmiere.

Sherri Musick was absent.

C. Executive Session- 6:30 p.m

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Marshall and seconded by Mr. Piasecki to go into Executive Session at 6:30 p.m. with full board consent.

D. Reconvene: 6:58 p.m.

Approval to Reconvene

Motion by Mr. Piasecki and seconded by Mrs. Marshall to go into Open Session at 6:58 p.m. with full board consent.

President's Announcement: Adequate and electronic notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington. Also, an electronic notice of this meeting was posted on the WHRSD website.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- November 10, 2020 Regular and Executive Session

Motion by Mr. Cannavo and seconded by Mr. Piasecki to approve the minutes of the November 10, 2020, Regular meeting and Executive meeting.

MOTION: Chris Cannavo		SECOND: Corey Piasecki		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson			X	
Lisa Marshall	X			
Sherri Musick				X
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

None

F. Superintendent’s Report – Mr. Earl C. Clymer, III

Although COVID cases have increased in Warren County, the in-school transmission is still very low. This is a credit to all in our school community who are following the established and approved safety protocols and procedures to keep our students, faculty, staff and facilities safe. However, we are seeing an increase in the numbers of students/families requesting the remote learning environment.

MS - 46% Remote, HS - 39% Remote

91 students across the district have moved from the Hybrid Model to the Remote Model since October 30th.

As of now, we will remain in the Hybrid Model until further notice and as long as it is safe to do so.

As I have stated previously, we will pivot to a remote environment, possibly at a moment’s notice, if any of the following occur:

- We cannot provide a safe environment for our students
- WCHD or NJDOH recommendation under Red Level
- Potential Staffing Issues

Winter Sports Season/Athletic Schedule - Update

All indoor sports postponed until January 11, 2020

Last update from NJSIAA winter season adjustment

Season 2, 2A & 3

Community & Faculty Forums -

Held on November 17th

Faculty - 185

Community - 289

G. Presenter(s):

None

H. Goals:

Resolution to approve goals is on the agenda.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Hamler
Education & Policy	December 3, 2020	By Chair: Mr. Piasecki
Personnel & Student Activities	November 23, 2020	By Chair: Mr. Bodenschatz
Technology	No meeting held	By Chair: Mr. Walls
Negotiations	November 12, 2020	By Chair: Mr. Cannavo
Wall of Fame	monthly	By Chair: Mr. Walls

AD Hoc Reopening	No meeting held	By Chair: Mr. Clymer
Focus Group for Diversity	No meeting held	By Chair: Mr. Clymer

Mr. Piasecki reported that Ed & Policy met and discussed student achievement and disparity between this year and last year. The staff is still trying to catch students up that have fallen behind and the level of effort put into this is greatly appreciated.

Mr. Bodenschatz reported that the Personnel & Student Activities committee met and reported the following:

- Jan 11 winter sports begin for basketball & bowling and will be followed by season 2A, swimming & indoor track.
- MS Drama club will have a virtual talent show
- Robotics will take place
- No ski club this year

Mr. Cannavo reported that negotiations will be meeting virtually this Thursday with the WHREA negotiations team for a meet & greet.

Mrs. Marshall reported on the Delegate Assembly and Legislative committees. There is a K-12 regionalization grant available. She also reported on 1790 which would update the HIB laws.

J. Old Business

- Oxford students participating in middle school sports
Oxford represents 8.91% of grades 9-12.

K. New Business

- Mr. Hamler read a message from Mrs. Sherri Musick stating that she was unable to make the meetings because of work obligations and apologized for not being able to finish her term but appreciated getting to know her fellow board members and serving on the board. She thanked them for the opportunity.

Mr. Hamler made a motion to accept the resignation of Board Member, Mrs. Sherri Musick. Mr. Piasecki seconded the motion.

The board will post for this position.

MOTION: Chris Hamler		SECOND: Corey Piasecki		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			

Sherri Musick				X
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

L. Public Comment – concerning action items.

None

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

M. ACTION ITEMS

I. PERSONNEL

Motion by Mr. Bodenschatz and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.3 as described below:

- *1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Craig Green	Approve	Streaks Mentor	\$45/hour	Middle School	12/9/20	Upon completion	2 times per week for 20 weeks – Title I SIA
2	Bonita Duryea	Approve	School Nurse	\$800 Stipend	High School	7/20	9/20	Fall Physicals
3	Michelle Gaffney	Approve	School Nurse	\$300 Stipend	Middle School	7/20	9/20	Fall Physicals
4	Nicole Pietrewski	Approve	Drama Club Advisor	\$4,100	Middle School	12/9/20	Upon Completion	Tier 1
5	Lauren Voight	Approve	Assistant Drama Club Advisor	\$2,050	Middle School	12/9/20	Upon Completion	Tier 1
6	Lauren Voight	Approve	Drama Club Chorus Director	\$3,500	High School	12/9/20	Upon Completion	Tier 2 – Spring Musical
7	Jennifer Cagnassola	Approve	Drama Club Choreographer	\$2,900	High School	12/9/20	Upon Completion	Tier 4 – Spring Musical virtual lessons
8	Sharon Serdinsky	Approve	Substitute Teacher	\$90/day	District	12/9/20	6/30/21	Pending receipt of all required paperwork
9	Victoria Trucksess	Approve	Substitute Teacher	\$90/day	District	12/9/20	6/30/21	Pending receipt of all required paperwork
10	Lisa Russo	Approve	Substitute Teacher	\$90/day	District	12/9/20	6/30/21	Pending receipt of all required paperwork
11	Matteo Russo	Approve	Substitute Teacher	\$90/day	District	12/9/20	6/30/21	Pending receipt of all required paperwork
12	Gino Giovanni	Approve	Substitute Teacher	\$90/day	District	12/9/20	6/30/21	Pending receipt of all required paperwork
13	Linda Magyar	Approve	Substitute Teacher	\$90/day	District	12/9/20	6/30/21	Pending receipt of all required paperwork

***2. Motion to approve the following Resolution:**

Resolved, that Employee I.D. #52915030 is placed on an eight (8) week intermittent FMLA retroactive to November 30, 2020, utilizing half day sick days until they are exhausted at which point the employee may utilize ½ day vacation or personal days; and

Be it further resolved, that the entire leave shall be with benefits, subject to the employee’s regular contribution.

***3. Motion to approve the following teacher mentors and stipends for the 2020-2021 school year:**

Mentor First Name	Mentor Last Name	Position	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
Gina	Legora	New Teacher Mentor	\$440 Prorated	Middle School	12/14/2020	12/14/2021	Mentoring Maureen Flora Business
Nancy	Viglianco	New Teacher Mentor	\$440 Prorated	High School	1/11/2021	12/31/2021	Mentoring Evelyn Diaz HS World Language

Approval of Personnel Motions

MOTION: Scott Bodenschatz		SECOND: Chris Cannavo		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

II. EDUCATION AND POLICY

Motion by Mr. Piasecki and seconded by Mrs. Marshall to approve and adopt motions II. 1 though II.6 as described below:

*1. Motion to approve the Warren Hills Regional District Goals for the 2020-2021 school year. [I. Goals]

*2. Motion to approve the Warren Hills Regional Board of Education Goal for 2020-2021 school year:

Regarding Board Goals, the WHRSD BOE sees the need for unity and practicality during SY 20-21. The Board realizes that there is nothing more critical than supporting its Superintendent, Administrators, Faculty & Staff during the COVID-19 crisis. Thus only one Board Goal has been drafted:

The Warren Hills Regional School District Board of Education Board Goal for School Year 2020--2021:

- *Provide support to the Administration, faculty and staff in the pursuit and achievement of the District Goals.*

*3. Motion to approve the **first reading** of the following policy and regulation for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

6470.01 Regs Electronic Funds Transfer and Claimant Certification

*4. Motion to approve the **second and final reading** of the following policy and regulation for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 2431 P&R Athletic Competition**
- 2624 P&R Grading System**
- 5330.04 P&R Administering An Opioid Antidote**
- 6162 Policy Corporate/Local Business Sponsorships**
- 6470.01 P Electronic Funds Transfer and Claimant Certification**
- 2431.1 Regs Emergency Procedures for Sports and Other Athletic Activity**
- 7440 Regs School District Security**
- 7510 Regs Use of School Facilities**

*5. Motion to affirm the administrative decision regarding the following HIB cases:
 MS – 19-20 - 001 & 002
 HS - 19-20 - 002

*6. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Patricia Smith	Thrive Ed Tech Conference	Virtual Conference	\$150. Registration	1/11/21 – 1/14/21, 7-9:30 PM CASE Educational Technology Conference
2	Megan Bublitz	Lacrosse Conference	Virtual Conference	\$45. Membership \$55. Registration	1/15 & 16, 2021 – evening conference

Approval of Education & Policy Motions

MOTION: Corey Piasecki		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X	#4 P&R 2431		
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler				

Mr. Cannavo stated that he did not agree with adding academic regulations to the middle school.

III. BUDGET AND FINANCE

Motion by Mr. Piasecki and seconded by Mr. Knutson to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 11, as described below:

*1. The Warren Hills Regional Board of Education approves the October, 2020 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of October, 2020; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period November 12, 2020 through December 8, 2020, in the amount of \$2,745,719.56.

*3. Motion to approve Student Activities bill list for the period October 1, 2020 through October 31, 2020 in the amount of \$10,415.10.

*4. Motion to approve Athletic bill list for the period October 1, 2020 through October 31, 2020 in the amount of \$4,507.00.

*5. Motion to approve transfers in the amount of \$7,571.07 for the month of October, 2020.

*6. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #8679762746, commencing November 10, 2020 until November 13, 2020, in the amount of \$49.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

*7. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #6605456764, commencing November 19, 2020 until November 29, 2020, in the amount of \$49.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

*8. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #3660352689, commencing December 1, 2020 until further notice, in the amount of \$49.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

*9. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #6605456764, commencing November 30, 2020 until further notice, in the amount of \$41.00 per hour for a total of 10 hours per week.

*10. Motion to accept the 2019-2020 Comprehensive Annual Financial Report (C.A.F.R.) and Report of the Auditor as submitted. Further, the Board authorizes submission of the synopsis and recommendations of the Corrective Action Plan (CAP) to the County Superintendent, as per statute, see attached CAP. [Attachment]

*11. Motion to approve the disposition of the district’s used football practice pants and shoulder pads, rejected by Riddell. Also, 40 pairs of outdated field hockey goggles, pursuant to Policy 7300, DISPOSITION OF PROPERTY.

Approval of Budget & Finance Motions

MOTION: Corey Piasecki		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

Mrs. Marshall requested that OT/PT and related services be explored while preparing the budget.

N. Public Comment

None

O. Second Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. No action will be taken.

Approval to go into Second Executive Session

Motion by Mrs. Marshall and seconded by Mr. Cannavo to go into Executive Session at 7:31 p.m. with full board consent.

Approval to Reconvene

Motion by Mrs. Marshall and seconded by Mr. Cannavo to go into Open Session at 8:19 p.m. with full board consent.

Mr. Hamler wished everyone a Happy Holiday.

P. Adjournment 8:20 p.m.

Motion by Mr. Cannavo and seconded by Mr. Piasecki to adjourn at 8:20 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary