

WARREN HILLS REGIONAL BOARD OF EDUCATION

December 11, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Jennifer Knittel, Vice-President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

(Motion _____ Second _____)

D. Reconvene: 7:00 p.m.

(Motion _____ Second _____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the November 27, 2018, Regular and Executive Session meetings.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

F. Communications – Mrs. Donnamarie Palmiere, Business Administrator

G. Superintendent’s Report – Earl C. Clymer, III

- Student Reporters

H. Goals:

Warren Hills Regional School District Goals for 2018-2019 School Year

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology initiative and enhanced PLCs.
2. Improve communication and involvement with the community at-large regarding district initiatives and events.
3. Ensure effective fiscal efficiency for the district through the budget development process.

Warren Hills Regional Board of Education Goals for 2018-2019 School Year

1. Support fiscal sustainability for the district budget through the budget development process.
2. Become a Certified Board – improve understanding of financial operations for all members.
3. Increase student presentations at Board of Education meetings.

I. Committee Reports

Committee	Date	Discussion
Budget & Finance	No meeting held	By Chair: Mrs. Knittel
Buildings & Grounds	No meeting held	By Chair: Mr. Hamler
Education & Policy	No meeting held	By Chair: Mrs. Marshall

Personnel	No meeting held	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young
Negotiations	No meeting held	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

J. Old Business

K. New Business –

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

M. ACTION ITEMS

I. PERSONNEL

The Superintendent of Schools recommends action on the following:

- *1. Motion to approve/accept the following appointments / resignations / retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Adam Zimmer	Rescind	Head Boys Bowling Coach	\$4,769.00	High School	12/11/18	12/11/18	Rescind board motion of June 26, 2018, I. Personnel, #6 (30)
2	Christopher Caruso	Rescind	Substitute Teacher	\$85.00/day	District	12/11/18	12/11/18	Rescind board motion of November 13, 2018, I. Personnel, #7.
3	Raul Aguilar	Approve	Maternity Replace German teacher	\$52,112.00, prorated	High School	1/21/19	6/30/19	Replaces #52940632
4	Toni Manfra	Approve	Unified Bowling Coach	\$2,709.50	High School	1/7/19	3/27/19	50% of Head Coach Stipend, Tier 4, Step 2
5	Austin Pidoto	Approve	Substitute Teacher	\$85.00/day	District	12/12/18	6/30/19	All paperwork complete & on file
6	Richard Laubach	Approve	Custodian	\$30,200.00	Middle School	12/12/19	6/30/19	Replaces #52926326
7	Thomas Kappus	Approve	Substitute Custodian	\$15.25/hour Black Seal	District	12/12/18	6/30/19	All paperwork complete & on file
8	Jessica Bino	Approve	Substitute Custodian	\$14.25/hour	District	12/12/18	6/30/19	Pending receipt of P.L. 2018, c. 5
9	Anthony Watkoskey	Approve	Substitute Custodian	\$15.25/hour Black Seal	District	12/12/18	6/30/19	Pending receipt of background check
10	Michael Yount	Approve	Substitute Custodian	\$15.25/hour Black Seal	District	12/12/18	6/30/19	All paperwork complete & on file
11	Jeffrey Reichert	Approve	Substitute Custodian	\$14.25/hour	District	12/12/18	6/30/19	Pending receipt of background check & P.L. 2018, c. 5
12	Ward Hanshaw	Approve	Substitute Security & Event Security	\$16.00/hour & \$40.00/hour	District	12/12/18	6/30/19	Pending receipt of P.L. 2018, c. 5

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following maternity leaves of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	52940632	Approve	German teacher	High School	On or about 1/21/19	N/A	N/A	N/A	1/21/19	2018-19 school year	Child Care Leave of Absence

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Ronald Heft	Volunteer	N/A	N/A	High School	12/12/18	End of Season	Bowling Team – Pending receipt of background check
2	Amy Schroeder	10 hours of Observations	N/A	N/A	High School	12/18/18	1/18/19	East Stroudsburg University student under the direction of Mary Louise Rowlin

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 18-19 – 008 & 009

HS - 18-19 – 002

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Jason Graf	WHR Wind Ensemble to Abilities of Northwest Jersey	Substitute [a.m.] + Transportation	½ day trip
2	Christopher Kavcak & Daryl Detrick	WHR Computer Science students to TECHSPO 2019	Transportation + Substitute	Student presentation @ TECHSPO 2019
3	David Garcia & Larry Cascio	WHR Middle School Computer Science students to CRCC Coding Competition	Transportation + Substitutes	Coding Competition

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Keith Dennison & Earl C. Clymer, III	TECHSPO 2019	Atlantic City, NJ	\$450. Registration each, Accommodations, Mileage & Incidentals	January 31, 2019-February 1, 2019
2	Timothy Jaw	TECHSPO 2019	Atlantic City, NJ	\$365. Registration, Accommodations, Mileage & Incidentals	January 31, 2019-February 1, 2019

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. BUDGET AND FINANCE

*1. Motion to approve the bill list for the period November 28, 2018 through December 11, 2018, in the amount of \$1,918,803.18.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following resolution:

Resolved, the Warren Hills Regional Board of Education authorizes Design Resources Group, Architects to conduct the dam engineering consulting service at a cost of \$3,450.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve settlement agreement OAL Docket No: EDS 04109-2018N.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve attached list of potential projects and include them in the district's Long Range Facility Plan. [Attachment A]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to withdraw \$165,700 from Capital Reserve for Warren Hills Regional High School Theater Upgrades.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve Tatbit Energy Solutions Company to furnish and install lighting upgrades to the Warren Hills Regional High School Auditorium. This includes Phase 1 (Infrastructure and Controls Package) at a cost of \$81,973.00 and Phase 2 (Stage Lighting Package) at a cost of \$83,726.40 for a total cost of \$165,699.40. This purchase is through HCESC Bid# Electrical Services #SER-12B.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

N. Public Comment

O. Second Executive Session

EXECUTIVE SESSION (If Necessary)

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(Motion_____Second_____)

P. Reconvene_____p.m.

(Motion_____Second_____)

Q. Adjourn_____p.m.

(Motion_____Second_____)

***Roll Call**

Projects to Amend Warren Hills Regional Long Range Facilities Plan include:

District Office:

- Red Barn Repairs
- Winterize Excel Building
- Handicap Ramp Upgrades/Repairs/Replacement
- Parking Lot Repaving
- Roof Top Condensing Unit

High School:

- Replace Doors
- Auditorium Stage Lighting Renovation
- LED Lighting
- HVAC Roof Top Units Repairs/Replacements
- Replace concrete sidewalks
- Top dress ball fields
- Maintain & Replace Turf Field as needed
- Maintain/Upgrade all district fields and athletic facilities as needed
- Drainage ditch in front of HS
- Parking Lot Repairs
- Upgrade Auditorium including seating and flooring
- Septic Upgrades
- Generator
- Asbestos abatement & flooring

Middle School:

- Replace Interior Doors
- Replace concrete sidewalks
- Septic Upgrades
- Parking Lot Repairs
- Asbestos abatement & flooring

December 11, 2018