WARREN HILLS REGIONAL BOARD OF EDUCATION

December 11, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Jennifer Knittel, Vice-President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

<table>
<thead>
<tr>
<th>Joseph Bodenschatz</th>
<th>Jennifer Knittel</th>
<th>Corey Piasecki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Cannavo</td>
<td>Lisa Marshall</td>
<td>Eric Walls</td>
</tr>
<tr>
<td>Christopher Hamler</td>
<td>Paula Merrill</td>
<td>Richard Young</td>
</tr>
</tbody>
</table>

C. Executive Session- 6:30 p.m.  (If Necessary)
WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.
BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:
1) Matters rendered confidential by Federal Law, State Law, or Court Rule
2) Pending Litigation
3) Personnel Matters
4) Student Matters
BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and
BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

(Motion_________________ Second_________________)

D. Reconvene: 7:00 p.m.

(Motion_________________ Second_________________)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to The Express-Times, Warren-Reporter, Newark Star-Ledger and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.
Our Mission Statement
The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the November 27, 2018, Regular and Executive Session meetings.
(Motion ___________ Second ___________ /Yes ______ No _____ Abstain____)

F. Communications – Mrs. Donnamarie Palmiere, Business Administrator

G. Superintendent’s Report – Earl C. Clymer, III
   - Student Reporters

H. Goals:

Warren Hills Regional School District Goals for 2018-2019 School Year

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology initiative and enhanced PLCs.

2. Improve communication and involvement with the community at-large regarding district initiatives and events.

3. Ensure effective fiscal efficiency for the district through the budget development process.

Warren Hills Regional Board of Education Goals for 2018-2019 School Year

1. Support fiscal sustainability for the district budget through the budget development process.

2. Become a Certified Board – improve understanding of financial operations for all members.

3. Increase student presentations at Board of Education meetings.

I. Committee Reports

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget &amp; Finance</td>
<td>No meeting held</td>
<td>By Chair: Mrs. Knittel</td>
</tr>
<tr>
<td>Buildings &amp; Grounds</td>
<td>No meeting held</td>
<td>By Chair: Mr. Hamler</td>
</tr>
<tr>
<td>Education &amp; Policy</td>
<td>No meeting held</td>
<td>By Chair: Mrs. Marshall</td>
</tr>
</tbody>
</table>

December 11, 2018
<table>
<thead>
<tr>
<th>Personnel</th>
<th>No meeting held</th>
<th>By Chair: Mrs. Knittel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Activities &amp; Transportation</td>
<td>No meeting held</td>
<td>By Chair: Mrs. Merrill</td>
</tr>
<tr>
<td>Technology</td>
<td>No meeting held</td>
<td>By Chair: Mr. Young</td>
</tr>
<tr>
<td>Negotiations</td>
<td>No meeting held</td>
<td>By Chair: Mr. Young</td>
</tr>
<tr>
<td>Wall of Fame</td>
<td>monthly</td>
<td>By Chair: Mr. Walls</td>
</tr>
</tbody>
</table>

J. Old Business

K. New Business –

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

M. ACTION ITEMS

I. PERSONNEL

The Superintendent of Schools recommends action on the following:

*1. Motion to approve/accept the following appointments / resignations / retirements:
<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Nature of Action</th>
<th>Position</th>
<th>Salary</th>
<th>Location</th>
<th>Date Effective</th>
<th>Date Terminated</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Adam Zimmer</td>
<td>Rescind</td>
<td>Head Boys Bowling Coach</td>
<td>$4,769.00</td>
<td>High School</td>
<td>12/11/18</td>
<td>12/11/18</td>
<td>Rescind board motion of June 26, 2018, I. Personnel, #6 (30)</td>
</tr>
<tr>
<td>2</td>
<td>Christopher Caruso</td>
<td>Rescind</td>
<td>Substitute Teacher</td>
<td>$85.00/day</td>
<td>District</td>
<td>12/11/18</td>
<td>12/11/18</td>
<td>Rescind board motion of November 13, 2018, I. Personnel, #7.</td>
</tr>
<tr>
<td>3</td>
<td>Raúl Aguilar</td>
<td>Approve</td>
<td>Maternity Replace German teacher</td>
<td>$52,112.00, prorated</td>
<td>High School</td>
<td>1/21/19</td>
<td>6/30/19</td>
<td>Replaces #52940632</td>
</tr>
<tr>
<td>4</td>
<td>Toni Manfra</td>
<td>Approve</td>
<td>Unified Bowling Coach</td>
<td>$2,709.50</td>
<td>High School</td>
<td>1/7/19</td>
<td>3/27/19</td>
<td>50% of Head Coach Stipend, Tier 4, Step 2</td>
</tr>
<tr>
<td>5</td>
<td>Austin Pidoto</td>
<td>Approve</td>
<td>Substitute Teacher</td>
<td>$85.00/day</td>
<td>District</td>
<td>12/12/18</td>
<td>6/30/19</td>
<td>All paperwork complete &amp; on file</td>
</tr>
<tr>
<td>6</td>
<td>Richard Laubach</td>
<td>Approve</td>
<td>Custodian</td>
<td>$30,200.00</td>
<td>Middle School</td>
<td>12/12/18</td>
<td>6/30/19</td>
<td>Replaces #52926326</td>
</tr>
<tr>
<td>7</td>
<td>Thomas Kappus</td>
<td>Approve</td>
<td>Substitute Custodian</td>
<td>$15.25/hour Black Seal</td>
<td>District</td>
<td>12/12/18</td>
<td>6/30/19</td>
<td>All paperwork complete &amp; on file</td>
</tr>
<tr>
<td>8</td>
<td>Jessica Bino</td>
<td>Approve</td>
<td>Substitute Custodian</td>
<td>$14.25/hour</td>
<td>District</td>
<td>12/12/18</td>
<td>6/30/19</td>
<td>Pending receipt of P.L. 2018, c. 5</td>
</tr>
<tr>
<td>9</td>
<td>Anthony Watkoskey</td>
<td>Approve</td>
<td>Substitute Custodian</td>
<td>$15.25/hour Black Seal</td>
<td>District</td>
<td>12/12/18</td>
<td>6/30/19</td>
<td>Pending receipt of background check</td>
</tr>
<tr>
<td>10</td>
<td>Michael Yount</td>
<td>Approve</td>
<td>Substitute Custodian</td>
<td>$15.25/hour Black Seal</td>
<td>District</td>
<td>12/12/18</td>
<td>6/30/19</td>
<td>All paperwork complete &amp; on file</td>
</tr>
<tr>
<td>11</td>
<td>Jeffrey Reichert</td>
<td>Approve</td>
<td>Substitute Custodian</td>
<td>$14.25/hour</td>
<td>District</td>
<td>12/12/18</td>
<td>6/30/19</td>
<td>Pending receipt of background check &amp; P.L. 2018, c. 5</td>
</tr>
<tr>
<td>12</td>
<td>Ward Hanshaw</td>
<td>Approve</td>
<td>Substitute Security &amp; Event Security</td>
<td>$16.00/hour &amp; $48.00/hour</td>
<td>District</td>
<td>12/12/18</td>
<td>6/30/19</td>
<td>Pending receipt of P.L. 2018, c. 5</td>
</tr>
</tbody>
</table>

(Motion__________ Second_______________ /Yes_____ No _____Abstain______)  

*2. Motion to approve the following maternity leaves of absence:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Employee</th>
<th>Reason</th>
<th>Position</th>
<th>Location</th>
<th>Leave Start Date</th>
<th>Paid Days to be used</th>
<th>Unpaid FMLA Start Date</th>
<th>Unpaid NJFLA Start Date</th>
<th>Unpaid Leave without Benefits</th>
<th>Return Date</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>52940632</td>
<td>Approve</td>
<td>German teacher</td>
<td>High School</td>
<td>On or about 1/21/19</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>1/21/19</td>
<td>2018-19 school year</td>
<td>Child Care Leave of Absence</td>
</tr>
</tbody>
</table>

(Motion__________ Second_______________ /Yes_____ No _____Abstain______)
*3. Motion to approve the following observations/internships/volunteers:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Position</th>
<th>Degree/Step No. of Hrs.</th>
<th>Salary/ Stipend</th>
<th>Location</th>
<th>Date Effective</th>
<th>Date Terminated</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Ronald Heft</td>
<td>Volunteer</td>
<td>N/A</td>
<td>N/A</td>
<td>High School</td>
<td>12/12/18</td>
<td></td>
<td>Bowling Team – Pending receipt of background check</td>
</tr>
<tr>
<td>2</td>
<td>Amy Schroeder</td>
<td>10 hours of Observations</td>
<td>N/A</td>
<td>N/A</td>
<td>High School</td>
<td>12/18/18</td>
<td>1/18/19</td>
<td>East Stroudsburg University student under the direction of Mary Louise Rowlin</td>
</tr>
</tbody>
</table>

(Motion________________ Second_________________/Yes_____ No_____ Abstain_______)

II. Education and Policy

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 18-19 – 008 & 009
HS - 18-19 – 002

(Motion________________ Second_________________/Yes_____ No_____ Abstain_______)

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

<table>
<thead>
<tr>
<th>Code</th>
<th>Requested by:</th>
<th>Trip</th>
<th>Board of Education Cost</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Jason Graf</td>
<td>WHR Wind Ensemble to Abilities of Northwest Jersey</td>
<td>Substitute [a.m.] + Transportation</td>
<td>½ day trip</td>
</tr>
<tr>
<td>2</td>
<td>Christopher Kavcak &amp; Daryl Detrick</td>
<td>WHR Computer Science students to TECHSPO 2019</td>
<td>Transportation + Substitute</td>
<td>Student presentation @ TECHSPO 2019</td>
</tr>
<tr>
<td>3</td>
<td>David Garcia &amp; Larry Cicio</td>
<td>WHR Middle School Computer Science students to CRCC Coding Competition</td>
<td>Transportation + Substitutes</td>
<td>Coding Competition</td>
</tr>
</tbody>
</table>

(Motion________________ Second_________________/Yes_____ No_____ Abstain_______)

*3. Motion to approve the following travel and conference request:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Title</th>
<th>Location</th>
<th>Cost/Mileage</th>
<th>Date and Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Keith Dennison &amp; Earl C. Clymer, III</td>
<td>TECHSPO 2019</td>
<td>Atlantic City, NJ</td>
<td>$450. Registration each, Accommodations, Mileage &amp; Incidents</td>
<td>January 31, 2019-February 1, 2019</td>
</tr>
<tr>
<td>2</td>
<td>Timothy Jaw</td>
<td>TECHSPO 2019</td>
<td>Atlantic City, NJ</td>
<td>$365. Registration, Accommodations, Mileage &amp; Incidents</td>
<td>January 31, 2019-February 1, 2019</td>
</tr>
</tbody>
</table>

(Motion________________ Second_________________/Yes_____ No_____ Abstain_______)

December 11, 2018
III.  BUDGET AND FINANCE

*1. Motion to approve the bill list for the period November 28, 2018 through December 11, 2018, in the amount of $1,918,803.18.
(Motion_____________ Second_____________/Yes_____ No_____ Abstain______)

*2. Motion to approve the following resolution:
Resolved, the Warren Hills Regional Board of Education authorizes Design Resources Group, Architects to conduct the dam engineering consulting service at a cost of $3,450.00.
(Motion_____________ Second_____________/Yes_____ No_____ Abstain______)

*3. Motion to approve settlement agreement OAL Docket No: EDS 04109-2018N.
(Motion_____________ Second_____________/Yes_____ No_____ Abstain______)

*4. Motion to approve attached list of potential projects and include them in the district’s Long Range Facility Plan. [Attachment A]
(Motion_____________ Second_____________/Yes_____ No_____ Abstain______)

*5. Motion to withdraw $165,700 from Capital Reserve for Warren Hills Regional High School Theater Upgrades.
(Motion_____________ Second_____________/Yes_____ No_____ Abstain______)

*6. Motion to approve Tatbit Energy Solutions Company to furnish and install lighting upgrades to the Warren Hills Regional High School Auditorium. This includes Phase 1 (Infrastructure and Controls Package) at a cost of $81,973.00 and Phase 2 (Stage Lighting Package) at a cost of $83,726.40 for a total cost of $165,699.40. This purchase is through HCESC Bid# Electrical Services #SER-12B.
(Motion_____________ Second_____________/Yes_____ No_____ Abstain______)

N. Public Comment

O. Second Executive Session

EXECUTIVE SESSION  (If Necessary)
WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.
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(Motion____________ Second____________)

P. Reconvene____________ p.m.

(Motion____________ Second____________)

Q. Adjourn____________ p.m.

(Motion____________ Second____________)

*Roll Call
Projects to Amend Warren Hills Regional Long Range Facilities Plan include:

District Office:
- Red Barn Repairs
- Winterize Excel Building
- Handicap Ramp Upgrades/Repairs/Replacement
- Parking Lot Repaving
- Roof Top Condensing Unit

High School:
- Replace Doors
- Auditorium Stage Lighting Renovation
- LED Lighting
- HVAC Roof Top Units Repairs/Replacements
- Replace concrete sidewalks
- Top dress ball fields
- Maintain & Replace Turf Field as needed
- Maintain/Upgrade all district fields and athletic facilities as needed
- Drainage ditch in front of HS
- Parking Lot Repairs
- Upgrade Auditorium including seating and flooring
- Septic Upgrades
- Generator
- Asbestos abatement & flooring

Middle School:
- Replace Interior Doors
- Replace concrete sidewalks
- Septic Upgrades
- Parking Lot Repairs
- Asbestos abatement & flooring

December 11, 2018