

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**February 11, 2020**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

**A. Call to Order** - Mr. Corey Piasecki, Vice-President

**B. Roll Call** - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Sam Knutson, Christine Pi, Christopher Cannavo, Lisa Marshall, Corey Piasecki, Sherri Musick, and Eric Walls. Also present were Earl Clymer Donnamarie Palmiere and Dennis Mack. Christopher Hamler was absent.

**C. Executive Session**- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Student Matters*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Motion by Mr. Cannavo and seconded by Mrs. Marshall to go into Executive Session at 6:32 with full board consent.

**D. Reconvene:**

Motion by Mr. Cannavo and seconded by Mr. Knutson to go into open session at 7:10 p.m. with full board consent.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion by Mrs. Marshall and seconded Mr. Cannavo to approve the Minutes of the January 28, 2020, Regular and Executive Session meetings.

MOTION: Lisa Marshall		SECOND: Christopher Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler				X

F. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

Correspondence emails were forwarded to the Board.

G. Superintendent’s Report – Mr. Earl C. Clymer, III

Mr. Clymer welcomed Middle School Reporter, Peyton Bigelow, who shared the following:

- Last week the International Club started Project 612 in the middle school. Project 612 asks students to donate uneaten and unwanted food items from their lunch each day. At the end of the week, all of the food is collected and given to the Washington food pantry. The first week was a great success and much appreciated. The plan is to continue throughout the rest of the school year and make a difference in our community.
- On January 30th, 33 select middle school students attended Challenge Day at the high school. Challenge Day offers our students the opportunity to connect with our high school Peer Leaders through a series of ice-breakers and activities designed to help middle school students work together, get to know each other on a deeper level, and make new friends. Thank you to the high school peer leaders for working with our students.
- Yesterday, 7th and 8th grade students attended an assembly meant to teach students about the dangers of vaping. The assembly, which was structured as a game show was both entertaining and informative as students worked in teams to answer questions and compete in physical challenges.

Mr. Clymer then share the following happenings from Warren Hills High School:

- Nicole Kilhullen and Joyce Lin have created a lending library to share resources, lessons and curriculum with our sending districts. These two young ladies have presented to our cluster superintendents and we will implement their plan. It is such a very nice program to continue to inspire young learners in coding and computer science. It is also a way to foster a positive connection between our school and our sending districts.
- Congratulations to Jordan Haytaian, who has advanced as a National Merit Scholarship Finalist.
- Congratulations to our cheer program who again earned a spot in the UCA Nationals, ultimately finishing 7th in the National in their division.

#### H. Goals:

##### **Warren Hills Board of Education District Goals for 2019-20**

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, the 1:1 technology initiative, and enhanced PLCs.
2. Continue vertical articulation within the WHRSD cluster with a focus on increased achievement for students in grades 6-9.
3. Ensure effective implementation of Phases II & III of the Future Ready Schools initiative.

##### **Warren Hills Board of Education Board Goals for 2019-20**

1. Utilize resources to ensure the support of District Goals.
2. Recognize student achievement through student presentations at Board meetings.
3. Work towards building optimal Board communication and trust.

#### I. Committee Reports

Finance, Facilities & Transportation – did not meet

- Mrs. Marshall will share the powerpoint on finance from NJSBA meeting she attended.

Education and Policy – Mr. Piasecki

Committee met on February 4, 2020

- Policies on for approval

Personnel and Student Activities – Mr. Bodenschatz  
Committee met on February 4, 2020

Technology – Mr. Walls met on February 10, 2020

- Update on laptop 65 issues
- Maruka -Advanced Security
- Utilize E-Rate for technology

Negotiations – did not meet

Wall of Fame – did not meet

**J. Old Business**

None

**K. New Business** – Legislative Committee met legislatures regarding new legislature bills and mandates on regionalization.

**L. Public Comment** – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**M. ACTION ITEMS**

## I. PERSONNEL

Motion by Mr. Cannavo and seconded by Mr. Knutson to accept the recommendation of the Superintendent to approve and adopt motions **I.1** through **I.3** as described below:

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Gabriela Harris	Approve	Mathematics Teacher	\$70,075.00, prorated	High School	2/1/20	N/A	Movement on Guide Step I-9, M
2	Michelle Gaffney	Approve	School Nurse	\$93,660.00, prorated	Middle School	2/1/20	N/A	Movement on Guide Step O-20, M+45
3	Renee Smola	Approve	Health/PE Teacher	\$93,660.00, prorated	Middle School	2/1/20	N/A	Movement of Guide Step O-22, M+45
4	Elizabeth Meehan	Approve	Biology Teacher	\$71,665.00, prorated	High School	2/1/20	N/A	Movement on Guide Step H-8, M+30
5	Nicholas Sarlo	Approve	Assistant Boys Lacrosse Coach	\$4,874.00	High School	2/12/20	End of Season	Tier 3, Step 2
6	Amy Haines	Approve	Leave Replacement English Teacher	\$273.10/diem, retroactive to	High School	2/1/20	On or about 06/05/20	BA, Step 1
7	Luanne Ferenci	Approve	Leave Replacement Health/PE Teacher	\$273.10/diem, retroactive to	High School	2/3/20	TBD	Replaces #52998119
8	Robert Bachman	Approve	Leave Replacement Math Teacher	\$273.10/diem	High School	2/5/20	On or about 05/11/20	Replaces #54945662
9	Cheryl O'Melia	Approve	Leave Replacement Math Teacher	\$273.10/diem	Middle School	On or about 2/25/20	On or about 5/18/20	Replaces #35480300
10	Evan Moran	Approve	Leave Replacment Paraprofessional	\$26.61/hour	High School	1/13/20	4/24/20	5.75 hours/day - 5 days per week
11	Diane DeVivo	Approve	Teacher Mentor	\$440.00	High School	2/4/20	2/4/21	Mentoring Sarah Reichard – Chemistry
12	Georgina Dilts	Approve	Substitute Teacher	\$90.00/day	District	2/12/20	6/30/20	Pending receipt of required paperwork
13	Luanne Ferenci	Approve	Substitute Teacher	\$90.00/day	District	2/12/20	6/30/20	All paperwork complete & on file

\*2. Motion to approve the following Resolution:

RESOLVED, the Warren Hills Regional Board of Education hereby ratifies the suspension of Employee #52998119, effective January 30, 2020 through Friday, February 7, 2020.

BE IF FURTHER RESOLVED, the Warren Hills Regional Board of Education hereby ratifies the unpaid suspension of Employee #52998119, effective Monday, February 10, 2020 through Friday, February 14, 2020.

\*3. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Darryl Wright	Volunteer	N/A	N/A	High School	2/12/20	End of Season	JV Baseball
2	Kimberly Broking	Hitting Instructor	N/A	N/A	High School	2/12/20	Upon completion	Under the direction of Mr. Jones & Mrs. Longo for Softball program

MOTION: Christopher Cannavo		SECOND: Sam Knutson		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christine Pi	X			
Eric Walls	X		#2	
Christopher Cannavo	X			
Lisa Marshall	X			
Sherri Musick	X			
Sam Knutson	X			
Corey Piasecki	X			
Christopher Hamler				X

## II. EDUCATION AND POLICY

Motion by Mr. Cannavo and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to add motion **II.7.**

MOTION: Christopher Cannavo		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler				X

Motion by Mr. Cannavo and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions **II.1** through **II.7**, as described below:

\*1. Motion to approve the 2020-2021 school year calendar as recommended by the Education and Policy Committee and the Superintendent.

\*2. Motion to approve the **first reading** of the following revised policies/regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

**5530 Regs      Substance Abuse**  
**8600.1 P      Hazardous Policy for Courtesy Busing**

\*3. Motion to approve the **second and final reading** of the following revised policies/regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

**8600 P&R      Student Transportation**

\*4. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 - 014  
 HS - 19-20 - None

\*5. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Cheryl Yanoff, Michele McGann & Toni Manfra	MD/AU Best Buddies to event to prepare for semi-formal	Transportation & 1 -1/2 day substitute	Curriculum
2	Mark Smith, Timothy Zavacki & Adam Slack	WHR TSA Club to 2020 N.J. TSA State Conference	Transportation	Competition
3	Alison Frey & TBD	D.E.C.A. students to state competition	Transportation, Accommodations & Substitutes	Student cost \$200.00 – Competition
4	Renee Smola, Josephine Potter & Heather Heslin	MS & HS Adapted PE Classes to apply skills learned in gym class	Transportation + Substitutes	Curriculum

\*6. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Michael Jones	DAANJ Leadership Training	Atlantic City, NJ	\$750.00 Registration, Hotel, Mileage & Incidentals	March 16-20, 2020

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
2	Keith Dennison	Equity and Modern CR: APD Event for Education	Lincroft, NJ	\$199.00 Registration + Mileage	March 31, 2020 – Paid through Title II funds
3	Timothy Zavacki	2020 ITEEA Award for Teacher Excellence	Baltimore, MD	\$440.00 Registration + Mileage	March 13, 2020
4	Elizabeth Meehan	Process Oriented Guided Inquiry Learning Workshop	Allentown, PA	\$475.00 Registration + Mileage	July 7, 8 & 9, 2020 – Paid through Title II funds

\*7. Motion to revise District Goal #3 as follows:

Create a comprehensive, collaborative plan, involving district stakeholders, focused on the systematic implementation of the revised Future Ready Schools Initiative.

MOTION: Corey Cannavo		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Corey Piasecki	X			
Lisa Marshall	X			
Christopher Cannavo	X			
Joseph Bodenschatz	X			
Sam Knutson	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls	X			
Christopher Hamler				X

### III. BUDGET AND FINANCE

Motion by Mr. Bodenschatz and seconded by Mr. Knutson to accept the recommendation of the Superintendent to approve and adopt motions **III.1** through **III.10**, as described below:

\*1. The Warren Hills Regional Board of Education approves the January, 2020 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of January, 2020; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period January 29, 2020 through February 11, 2020 in the amount of \$2,526,351.75.



\*3. Motion to approve transfers in the amount of \$337,493.00 for the month of January, 2020.

\*4. Motion to approve Student Activities bill list for the period January 1, 2020 through January 31, 2020 in the amount of \$50,292.79.

\*5. Motion to amend January 28, 2020 resolution III. Budget and Finance #12:

\*12. Motion to approve a contract with Princeton Hydro to provide the following:

Task 1 Dam Safety Communications	\$ 10,500
Task 2 Survey Base Mapping	\$ 2,000
Task 3 Wetland Delineation	\$ 3,500
Task 4 Site Investigation and Sediment Probing	\$ 5,500
Task 5 Sediment Sampling, Analysis & Management Plan	\$ 17,500
Task 6 Engineering Design	\$ 33,000
Task 7 Permitting	\$ 27,000
Task 8 Construction Management & Oversight	\$ 28,000
Task 9 Construction	\$245,870

Revised Resolution:

\*12. Motion to approve a contract with Princeton Hydro to provide the following for the Dam Removal Emergent Project:

Task 1 Dam Safety Communications	\$ 10,500
Task 2 Survey Base Mapping	\$ 2,000
Task 3 Wetland Delineation	\$ 3,500
Task 4 Site Investigation and Sediment Probing	\$ 5,500
Task 5 Sediment Sampling, Analysis & Management Plan	\$ 17,500
Task 6 Engineering Design	\$ 33,000
Task 7 Permitting	\$ 27,000
Task 8 Construction Management & Oversight	\$ 28,000

\*6. Motion to approve a contract with River Logic Solutions for construction of the decommission of the Dam as an Emergent Project at a cost of \$245,870. (Original Design/Build proposal included with Princeton Hydro).

\*7. Motion to approve an alternate revenue projection for SEMI for the 2020-2021 school year from the Executive County Superintendent in the amount of \$22,205.00.

\*8. Motion to approve Home/Bedside Instruction Agreement with Professional Education Services for Student #6181385027, commencing February 5, 2020 until further notice, in the amount of \$45.00 per hour for a total of 2 hours per day.

\*9. Motion to approve a contract with American Protective Systems Corporation(APS) for security, access control and CCTV for the new security office at a cost of \$35,137.50.

\*10. Motion to accept, with gratitude, a donation of notebooks, pencils, pens, etc. from Staples Office Supplies with an approximate retail value of \$300.00, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

MOTION: Joseph Bodenschatz		SECOND: Sam Knutson		
Name	Ayes	Nayes	Abstain	Absent
Corey Piasecki	X			
Christopher Hamler				X
Sam Knutson	X			
Sherri Musick	X			
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Lisa Marshall	X			
Christine Pi	X			
Eric Walls	X			

**N. Public Comment**

Several members of community expressed support for Mr. Kurpat.

**O. Second Executive Session**

None

**P. Adjournment**

Motion by Mrs. Marshall and seconded by Mr. Cannavo to adjourn at 8:05 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere  
Business Admin./Bd. Secretary

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