

WARREN HILLS REGIONAL BOARD OF EDUCATION

March 16, 2021

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District’s website. The link can also be found within the posted agenda for this meeting, which is on the District’s website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board’s public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary. Electronic notice of this meeting was posted on the district website.

Join Zoom Meeting

<https://us02web.zoom.us/j/85949027731?pwd=Y1pjTlA4RCtvc0VCem1pc2JXZjBNQT09>

A. Call to Order - Mr. Corey Piasecki, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Christopher Hamler, Eric Horton, Lisa Marshall, Corey Piasecki, and Sam Knutson. Also present were Earl Clymer, Dennis Mack, Dawn Moore and Donnamarie Palmiere. Christine Pi and Eric Walls were absent.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Cannavo and seconded by Mr. Hamler to go into Executive Session at 6:34 p.m. with full board consent.

D. Reconvene: 7:03 p.m.

Approval to Reconvene

Motion by Mr. Cannavo and seconded by Mrs. Marshall to go into Open Session at 7:03 p.m. with full board consent.

President’s Announcement: Adequate and electronic notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington. Also, an electronic notice of this meeting was posted on the WHRSD website.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- March 2, 2021 Regular and Executive Session Meetings

Motion by Mr. Knutson and seconded by Mrs. Marshall to approve the minutes of the March 2, 2021, Regular and Executive Session Meetings.

MOTION: Sam Knutson		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Hamler	X			
Eric Horton			X	
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi				X
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

Mr. Clymer reported that the Board received several emails regarding spring break and he has responded to those people.

F. Superintendent's Report – Mr. Earl C. Clymer, III

Mr. Corey Piasecki, Board of Education President

- Spring break - Friday, April 2 thru and including Wednesday, April 7th
Reason for no new assignments or long-term projects from 4/1 - 4/14, this may change as discussions on the ability to return students to an in-person learning environment evolve.
- Received an email from Pete Summers at 11:00AM this morning regarding 3' for social distancing. The goal is to increase the number of days for student in person learning beginning April 8th.
- Plan for September, as of now, is a full return to school 5 days/week. This may be required to change based on whatever guidance comes from NJDOE and DOH.
- Teacher vaccination update

Mr. Piasecki reported that the Board is very supportive of the administration in making this decision to get our students more instructional time.

On February 18th, Mr. Piasecki and Mr. Cannavo met with Oxford Board of Education members to discuss Oxford's relationship with Warren Hills. Members of the Warren Hills Board of Education are in favor of investigating the relationship with Oxford.

G. Presenter(s):

None

H. Goals:

Mr. Clymer provided a rewrite of District Goal #2 to the Board. Discussion regarding this goal will be postponed until the next meeting because there are 2 board member's absent.

Warren Hills Board of Education District Goals 2020-2021

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology Initiative and enhanced PLC's.
2. Ensure effective communication with the School Community prior to, during and following the 2020-21 school year as it pertains to the reopening of schools and Remote & Hybrid Learning during the pandemic.

Warren Hills Board of Education Board Goal for 2020-2021

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

Mr. Piasecki reported that his statement read earlier supports this goal.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Hamler
Education, Policy & Technology	March 11, 2021	By Chair: Mr. Bodenschatz
Personnel & Student Activities	No meeting held	By Chair: Mr. Walls
Negotiations	March 10, 2021	By Chair: Mr. Cannavo

Mr. Bodenschatz reported that Education, Policy & Technology met on March 11th and discussed getting the students back in the buildings. They also discussed Policy 5460 regarding graduation credit requirements.

Mr. Cannavo reported that the next negotiation meeting will be on March 24th.

Mrs. Marshall reported on the Legislative Committee. There are many new bills on the Governor's desk.

J. Old Business

Mr. Cannavo requested that we check with the clerk of Oxford to see if we could send them a notice of Warren Hills public meetings that they could post.

K. New Business

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

5. The presiding officer may:
 - a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
 - b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
 - c. Request any person to leave the meeting when that person does not observe reasonable decorum;
 - d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;

No public comment concerning action items

M. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Marshall and seconded by Mr. Cannavo add the following resolution to the agenda:

Motion to rescind the following from the March 2, 2021 agenda as follows:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
6	Daniel Diveny	Rescind	Head Boys Track Coach	\$5,432	Middle School	3/3/21	End of Season	Rescind board motion I. Personnel #2 Code 12 from 3/2/16
7	Michael Howey	Rescind	Head Girls Track Coach	\$8,720	High School	3/3/21	End of Season	Rescind board motion I. Personnel #2 Code 13 from 3/2/16
8	Robert Carroll	Rescind	Assistant Boys Track Coach	\$6,883	High School	3/3/21	End of Season	Rescind board motion

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
								I. Personnel #2 Code 25 from 3/2/16
9	Paul Irzinski	Rescind	Assistant Boys & Girls Track Coach	\$4,200	Middle School	3/3/21	End of Season	Rescind board motion I. Personnel #2 Code 15 from 3/2/16

MOTION: Lisa Marshall		SECOND: Chris Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Hamler	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi				X
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

Motion by Mrs. Marshall and seconded by Mr. Cannavo add the following resolutions:

Motion to appoint the following coaches for the Spring 2020-21 athletic season based upon the recommendation of the Superintendent;

Be it further resolved, that said appointment is contingent on there being a regular athletic season in light of the current COVID-19 pandemic as described below:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
4	Daniel Diveny	Approve	Head Girls Track Coach	\$8,720	High School	3/17/21	End of Season	Tier 3, Step 4
5	Michael Howey	Approve	Asst Girls Track Coach	\$6,883	High School	3/17/21	End of Season	Tier 3, Step 4
6	Paul Irzinski	Approve	Head Boys Track Coach	\$5,432	Middle School	3/17/21	End of Season	Tier 3, Step 4
7	Robert Carroll	Approve	Head Boys Track Coach	\$8,720	High School	3/17/21	End of Season	Tier 3, Step 4

MOTION: Lisa Marshall		SECOND: Chris Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Hamler	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi				X
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

Motion by Mr. Cannavo and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.3 as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Julia Henning	Accept	Business Education Teacher	\$75,890	High School	7/1/21	7/1/21	Retirement
2	Kerry Throckmorton	Accept	Mathematics Teacher	\$64,895	High School	7/1/21	7/1/21	Resignation
3	Lauren Voight	Accept	Assistant Drama Club Advisor	\$2,050, prorated	Middle School	12/9/20	3/1/21	Resignation - Tier 1, stipend prorated
4	Scott Esposito	Approve	Part-time Custodian	\$14.50/hour	Middle School	3/17/21	6/30/21	4 hours per day/5 days per week
5	Carol Paulus	Approve	Substitute Custodian	\$14.25/hour	District	3/17/21	6/30/21	All paperwork complete & on file
6	Daniel Diveny	Rescind	Head Boys Track Coach	\$5,432	Middle School	3/3/21	End of Season	Rescind board motion I. Personnel #2 Code 12 from 3/2/16
7	Michael Howey	Rescind	Asst Girls Track Coach	\$8,720	High School	3/3/21	End of Season	Rescind board motion I. Personnel #2 Code 13 from 3/2/16
8	Robert Carroll	Rescind	Assistant Boys Track Coach	\$6,883	High School	3/3/21	End of Season	Rescind board motion I. Personnel #2 Code 25 from 3/2/16
9	Paul Irzinski	Rescind	Assistant Boys & Girls Track Coach	\$4,200	Middle School	3/3/21	End of Season	Rescind board motion I. Personnel #2 Code 15 from 3/2/16

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

*2. Resolved, upon the recommendation of the Superintendent that the Board of Education appoints the following coaches for the Spring, 2020-21 athletic season;

Be it further resolved, that said appointment is contingent on there being a regular athletic season in light of the current COVID-19 pandemic:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Brooke Cicale	Approve	Assistant Boys Track Coach	\$4,302	High School	3/17/21	End of Season	Pending receipt of all required paperwork – Tier 3, Step 1
2	Maria Forsythe	Approve	Assistant Boys & Girls Track Coach	\$3,700	Middle School	3/17/21	End of Season	Tier 3, Step 3
3	Geri McKelvey	Approve	Intramural Bowling Advisor	\$2,700	Middle School	3/22/21	End of school year	Tier 5
4	Daniel Diveny	Approve	Head Girls Track Coach	\$8,720	High School	3/17/21	End of Season	Tier 3, Step 4
5	Michael Howey	Approve	Head Girls Track Coach	\$6,883	High School	3/17/21	End of Season	Tier 3, Step 4
6	Paul Irzinski	Approve	Head Boys Track Coach	\$5,432	Middle School	3/17/21	End of Season	Tier 3, Step 4
7	Robert Carroll	Approve	Head Boys Track Coach	\$8,720	High School	3/17/21	End of Season	Tier 3, Step 4

*3. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Casey Pelletier	Volunteer	N/A	N/A	High School	3/17/21	End of Program	FFA Program

Approval of Personnel Motions

MOTION: Chris Cannavo		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Hamler	X			
Eric Horton	X			
Sam Knutson	X			

Lisa Marshall	X			
Christine Pi				X
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

II. EDUCATION AND POLICY

Motion by Mr. Bodenschatz and seconded by Mrs. Marshall to approve and adopt motions II. 1 through II.3 as described below:

*1. Motion to approve the **second and final reading** of the following policies and regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 0145 P** Board Member Resignation and Removal
- 1642 R** Earned Sick Leave Law
- 1643 P** Family Leave
- 2415 P** Every Student Succeeds Act
- 2415.02 P** Title I – Fiscal Responsibilities
- 2415.05 P** Student Surveys, Analysis and/or Evaluations
- 2415.20 P&R** Every Student Succeeds Act Complaints
- 4125 P** Employment of Support Staff Members
- 5330.01 P&R** Administration of Medical Cannabis
- 6360 P** Political Contributions
- 7425 P&R** Lead Testing of Water in Schools
- 8330 P** Student Records
- 9713 P** Recruitment by Special Interest Group

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS - 20-21 - 003 & 004
HS - 20-21 - None

*3. Motion to approve the following conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Jacqueline Solecitto	NJAGC Conference	Virtual	\$156.11 [Membership & Conference]	March 19, 2021

Approval of Education & Policy Motions

MOTION: Scott Bodenschatz		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Hamler	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi				X
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

I. BUDGET AND FINANCE

Motion by Mr. Hamler and seconded by Mr. Knutson to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 4, as described below:

*1. Motion to approve the bill list for the period March 4, 2021 through March 12, 2021, in the amount of \$1,270,008.35.

*2. Motion to approve Home/Bedside Instruction Agreement with Center for Children's Behavior Health (CCBH) for Student #1274743973, commencing March 1, 2021 until further notice, in the amount of \$85.00 per hour for a total of 10 hours per week.

*3. Motion to approve Home/Bedside Instruction Agreement with Rutgers University Behavioral Health Care for Student #9267094826, commencing March 11, 2021 until further notice, in the amount of \$65.00 per hour for a total of 10 hours per week.

*4. **BE IT RESOLVED** that the tentative budget be approved for the 2021-2022 school year using the 2021-2022 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

GENERAL

SPECIAL

DEBT

	<u>FUND</u>	<u>REVENUES</u>	<u>SERVICE</u>	<u>TOTAL</u>
2021-22 Total Expenditures	\$37,707,371	\$475,152	\$2,323,421	\$40,505,944
Less: Anticipated Revenues	<u>\$14,372,592</u>	<u>\$475,152</u>	<u>\$17,212</u>	<u>\$14,864,956</u>
Taxes to be Raised	\$23,334,779	0	\$2,306,209	\$25,640,988

And to advertise said tentative budget in the Express Times in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held virtually on April 27, 2021 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year. The link will be posted on the District’s website.

BE IT FURTHER RESOLVED, that the Board of Education approves the following Capital Reserve Account Withdrawal for the 2021-2022 budget:

Boiler Replacement	(High School 2 boilers)	\$	250,000.00	
Roof Replacement	High School	\$	200,000.00	
Door Lock Replacement	High School	\$	110,000.00	
	Installation	\$	60,000.00	
		\$	170,000.00	
Software/Keyscan Migration for all buildings				
	MS	\$	22,000.00	
	HS	\$	25,000.00	
	ADMIN	\$	8,000.00	\$ 55,000.00
	Total Withdrawals	\$	675,000.00	

BE IT FURTHER RESOLVED, in accordance with N.J.S.A. 18A:19-1, that for the 2021-2022 school year the annual maximum for regular business travel shall be \$1,500 per employee.

Further approve, that for the 2021-2022 school year the Warren Hills Regional Board of Education shall set \$50,000 as the maximum travel expenditure amount for the budget year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.2 and N.J.A.C. 6A-9.3 (c)14, the maximum dollar limit for public relations and professional services of: \$20,000 for printing services, \$182,500 for legal services, \$46,000 for auditing services, \$25,000 for Architect of

Record services and \$12,750 for professional services related to public relations for the 2021-2022 school year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.8 the dollar threshold for awards to recognize special accomplishments at \$35.00 per student for the 2021-2022 school year.

Approval of Budget & Finance Motions

MOTION: Chris Hamler		SECOND: Sam Knutson		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Hamler	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi				X
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

N. Public Comment

Kristen Maclean thanked the Board for meeting with Oxford and continuing the dialogue that will hopefully maintain the longstanding relationship. She also questioned the time frame for creating the Ad Hoc committee.

P. Adjournment 7:36 p.m.

Motion by Mrs. Marshall and seconded by Mr. Hamler to adjourn at 7:36 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary