

WARREN HILLS REGIONAL BOARD OF EDUCATION

March 3, 2020

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mr. Christopher Hamler, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Sam Knutson, Christine Pi, Christopher Cannavo, Lisa Marshall, Corey Piasecki, Christopher Hamler, Sherri Musick, and Eric Walls. Also present were Earl Clymer, Donnamarie Palmiere and Dennis Mack.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Motion by Mr. Piasecki and seconded by Mrs. Marshall to go into Executive Session at 6:32 with full board consent.

D. Reconvene:

Motion by Mr. Piasecki and seconded by Mrs. Marshall to go into open session at 7:05 p.m. with full board consent.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion by Mrs. Marshall and seconded Mr. Piasecki to approve the Minutes of the February 11, 2020, Regular and Executive Session meetings.

MOTION: Lisa Marshall		SECOND: Christopher Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler			X	

F. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

Correspondence emails were forwarded to the Board.

G. Superintendent’s Report – Mr. Earl C. Clymer, III

Mr. Clymer shared the following happenings from Warren Hills Regional Middle School:

- The week of February 10th was Spirit Week. Students showed their school spirit and unity by dressing for specific themes like Pajama Day, Decade Day, and Extreme Spirit. The week culminated with the Spirit Rally, which was hosted by Mrs. Silvis and Ms. Bartek. The Spirit Rally saw the entire school competing in challenges and being recognized for their awards and accomplishments for the year so far. The Rally ended with Mr. Remondelli getting pied in the face by three winning students.
- On February 18th, during the lunch times, we collectively recognized those students who for the 2nd marking period received a Blue Streak Blast, a program that allows staff to recognize students when they do something great. The students all received a t-shirt so that they could proudly show off their good choices and the positive impact they have made. All second marking period students were entered into a drawing for six \$10 gift cards to various businesses. To date, there have been 294 Blue Streak Blast referrals for this year!
- On Thursday, February 27, students Alex Mott ,Owen Heine, Zak Azzana, Charlie Bland, and Paul Hamas organized and facilitated a students vs staff basketball game yesterday as part of their Gifted & Talented project. Although the staff put up a good fight, ultimately the students won. The charity game raised over \$500 for Abilities, which is amazing and

could not have happened if it wasn't for Mrs. O'Melia and all of the staff and students who participated and everyone who came to support the cause.

- Earlier today, the middle school honored all of our winter athletes during their sports awards. Students who participated in both boys and girls basketball were honored for their tremendous seasons. The boys' team finished with a record of 8 wins 10 losses while the girls' team finished with a record of 9 wins and 8 losses. Not only did the students receive certificates for their efforts, but they were treated to ice cream sundaes as well!
- At our next meeting, students from the MS will be present to share the research projects they completed as part of our celebration of Black History Month. MS ELA teacher, Mrs. DeYoung and some of her students will share their projects with us.

Mr. Clymer then share the following happenings from Warren Hills Regional High School:

- Girls Basketball Still in state playoffs.
- Wrestling - 2 girls and 2 boys advanced to states in Atlantic City.
- Robotics Team competitions begin this weekend.
- Speakers from the Census Bureau complimented our kids for their respect, attentiveness, and preparation for their visit. They further complemented the facilities and the job that security does keeping things safe and in being efficient at getting guests registered, badged, and on their way.

H. Presenter(s):

None

I. Goals:

Warren Hills Board of Education District Goals for 2019-20

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, the 1:1 technology initiative, and enhanced PLCs.
2. Continue vertical articulation within the WHRSD cluster with a focus on increased achievement for students in grades 6-9.
3. Create a comprehensive, collaborative plan, involving district stakeholders, focused on the systematic implementation of the revised Future Ready Schools initiative.

Warren Hills Board of Education Board Goals for 2019-20

1. Utilize resources to ensure the support of District Goals.
2. Recognize student achievement through student presentations at Board meetings.
3. Work towards building optimal Board communication and trust.

J. Committee Reports

Finance, Facilities & Transportation – Mr. Hamler

Committee met on February 26, 2020

- Reviewed preliminary budget
- Discussed Dam project. Received information from Princeton Hydro and Hunter Research.
- Scheduled meeting with DRG for March 4, 2020 to finalize plans for Excel building

Education and Policy – did not meet

Personnel and Student Activities – did not meet

Technology – Mr. Walls

Meeting scheduled for March 5, 2020

- Update on Future Ready

Negotiations – did not meet

Wall of Fame – did not meet

K. Old Business

None

L. New Business

Mrs. Marshall asked about the AD Hoc committee.

M. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

None

N. ACTION ITEMS

I. PERSONNEL

Motion by Mr. Piasecki and seconded by Mr. Bodenschatz to accept the recommendation of the Superintendent to approve and adopt motions **I.1** through **I.2** as described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Cheryl O'Melia	Amend	Leave Replacement Mathematics Teacher	\$64,745, prorated	Middle School	On or about 2/25/20	On or about 5/18/20	Amend salary to reflect Step A-1, M+30 -Replaces #35480300
2	Thomas Kline	Accept	Part-time School Resource	\$16.00/hour	High School	2/28/20	2/28/20	Resignation
3	Thomas Kline	Approve	Substitute School Resource	\$16.00/hour	District	3/04/20	N/A	All paperwork complete & on file
4	John Kerner	Approve	Part-time School Resource	\$16.00/hour	High School	3/04/20	6/30/20	All paperwork complete & on file
5	Josephine Potter	Rescind	Assistant Girls Track Coach	\$6,883.00	High School	3/04/20	3/04/20	Tier 3, Step 4
6	Josephine Potter	Approve	Head Girls Track Coach	\$8,720.00	High School	3/04/20	End of Season	Tier 3, Step 4
7	Elise Tooker	Approve	Assistant Girls Track Coach	\$5,444.00	High School	3/04/20	End of Season	Tier 3, Step 3
8	Michael Howey	Rescind	Head Boys Track Coach	\$8,720.00	High School	3/04/20	3/04/20	Tier 3, Step 4
9	Michael Howey	Approve	Assistant Boys Track Coach	\$6,883.00	High School	3/04/20	End of Season	Tier 3, Step 4
10	Robert Carroll	Rescind	Assistant Boys Track Coach	\$6,883.00	High School	3/04/20	3/04/20	Tier 3, Step 4

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
11	Robert Carroll	Approve	Head Boys Track Coach	\$8,720.00	High School	3/04/20	End of Season	Tier 3, Step 4
12	Tammy Muffley	Amend	National Junior Honor Society Advisor	\$3,300.00	Middle School	3/04/20	6/30/20	Amend from Tier 5 to Tier 3
13	Lisa Smith	Approve	Project Succeed	\$45.00/hour	Middle School	3/04/20	6/30/20	2 days per week for 1 hour – Title I Reallocated Funds
14	Laura Muroski	Approve	Project Succeed	\$45.00/hour	Middle School	3/04/20	6/30/20	2 days per week for 1 hour – Title I Reallocated Funds
15	Geri McKelvey	Approve	Project Succeed	\$45.00/hour	Middle School	3/04/20	6/30/20	2 days per week for 1 hour – Title I Reallocated Funds
16	Tara Paulus	Approve	Project Succeed	\$45.00/hour	Middle School	3/04/20	6/30/20	2 days per week for 1 hour – Title I Reallocated Funds
17	Hope Ranalli	Approve	Substitute - Project Succeed	\$45.00/hour	Middle School	3/04/20	6/30/20	2 days per week for 1 hour – Title I Reallocated Funds
18	Gina Legora	Approve	Substitute – Project Succeed	\$45.00/hour	Middle School	3/04/20	6/30/20	Title I Reallocated Funds

*2. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	52998044	Medical	Teacher	High School	2/18/20	None	2/18/20	N/A	N/A	On or about 3/16/20	N/A

MOTION: Cory Piasecki		SECOND: Scott Bodenschatz		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christine Pi	X			
Eric Walls	X			
Christopher Cannavo	X			
Lisa Marshall	X			
Sherri Musick	X			
Sam Knutson	X			
Corey Piasecki	X			
Christopher Hamler	X			

II. EDUCATION AND POLICY

Motion by Mr. Piasecki and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions **II.1** through **II.5**, as described below:

*1. Motion to approve the **second and final reading** of the following revised policies/regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5530 Regs Substance Abuse
8600.1 P Hazardous Policy for Courtesy Busing

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 – 015, 016 & 017
 HS - 19-20 - None

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Emily Kablis & Jodi Edmonds	HS Student Council for Community Outreach	AM substitute coverages	2 days - Club pays transportation
2	Margaret Devine, Kevin Horn & Cheryl O’Melia	MS & HS to Horizons Arts Symposium	Transportation + Substitutes	2 days
3	Margaret Devine	MS Horizons to Battle of the Books	Transportation	Competition
4	Daryl Detrick, Trisha Nunnenkamp, Abigail Makoski & Marshall Cuomo	Computer Science Classes to visit alumni giving tour at Google	Transportation + Substitutes	Curriculum
5	Cedric Hickerson & Vittoria Busardo	Communications Technology 1 &2 Classes to visit U Tube on Google Campus	Transportation + Substitutes	Curriculum
6	Christine Tyburezy	MS Peer Leaders to local elementary school	Transportation	Curriculum
7	Kristen Chiara	HS Key Club to local high school to pack meals for food deprived regions for Outreach Organization	N/A	Student Activity Club pays
8	Kristen Chiara	HS Key Club to convention	\$540.00 Chaperone Registration, lodging & ½ day substitute	\$300.00 per student/Transportation costs split with Warren County Technical High School
9	Cheryl Yanoff, Nicole Bayer & Michele McGann	MD/AU classes for Community Based Instruction	Transportation	Curriculum
10	Nicole Silvis, Hope Ranalli & Michael Arminio	8 th Grade ALC Classes for culmination of pro-social curriculum	Transportation	\$15./student - Curriculum
11	Patricia Smith	FFA to State Horse Evaluation CDE	Transportation	Competition

Code	Requested by:	Trip	Board of Education Cost	Discussion
12	Patricia Smith	FFA State Dairy Evaluation CDE	Transportation	Competition
13	Patricia Smith	FFA to State Floral Design & Flower Show	Transportation	Competition
14	Adam Slack & Ari Eisner	Project First Robotics to Competition	Transportation	Competition
15	Adam Slack & Ari Eisner	Project First Robotics to Competition	Transportation	Competition
16	Keith C. Wanamaker	State Wrestling Tournament	Transportation	Competition (volunteer position)

*4. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Margaret Devine	NJAGC Annual Conference	West Windsor, NJ	\$199.00 Registration + Mileage	March 20, 2020
2	Margaret Devine & Elizabeth McKeown	What's New In Young Adult Literature	Bethlehem, PA	\$279.00, each Registration + Mileage	April 3, 2020

*5. Motion to approve the Warren Hills Regional School District Extended School Year Program, Employment Orientation Program and Summer Boost Program for the period July 1, 2019 through July 29, 2019, with July 3, 2019 closed for Independence Day holiday.

MOTION: Corey Piasecki		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Corey Piasecki	X			
Lisa Marshall	X			
Christopher Cannavo	X			
Joseph Bodenschatz	X			
Sam Knutson	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls	X			
Christopher Hamler	X			

III. BUDGET AND FINANCE

Motion by Mr. Cannavo and seconded by Mr. Piasecki to accept the recommendation of the Superintendent to approve and adopt motions **III.1** through **III.3**, as described below:

*1. Motion to approve the bill list for the period February 12, 2020 through March 3, 2020 in the amount of \$4,776,476.48.

*2. Motion to approve Professional Education Services, Inc. to provide educational instruction services for Student #2021204 currently at Penn Medicine Princeton House Behavior Health Services, commencing January 27, 2020, and continuing until February 12, 2020, at the rate of \$41.00 per hour, not to exceed a total of 2 hours per day.

*3. Motion to approve Change Order VTM PCO# 1 for the High School Security Project in the amount of \$2,070.21 which is covered under the \$10,000 General Allowance. This is to relocate switches and thermostats.

MOTION: Christopher Cannavo		SECOND: Corey Piasecki		
Name	Ayes	Nayes	Abstain	Absent
Corey Piasecki	X			
Christopher Hamler	X			
Sam Knutson	X			
Sherri Musick	X			
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Lisa Marshall	X		CK # 052501	
Christine Pi	X			
Eric Walls	X			

O. Public Comment

Members of the public discussed track team and Dam project.

P. Second Executive Session

None

Q. Adjournment

Motion by Mr. Piasecki and seconded by Mr. Knutson to adjourn at 7:40 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Admin./Bd. Secretary

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