

# WARREN HILLS REGIONAL BOARD OF EDUCATION

July 14, 2020

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District's website. The link can also be found within the posted agenda for this meeting, which is on the District's website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board's public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://zoom.us/j/97351565682?pwd=L1M5Tk1Sa3J3emJBa0NjZExCMEFQQT09>

A. Call to Order - Mr. Christopher Hamler, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Christopher Hamler, Sam Knutson, Lisa Marshall, Sherri Musick, Christine Pi, Corey Piasecki and Eric Walls arrived at 6:48. Also present were Earl Clymer, Dennis Mack and Donnamarie Palmiere.

C. Executive Session- 6:39 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Piasecki and seconded by Mrs. Marshall to go into Executive Session at 6:39 p.m. with full board consent.

**D. Reconvene:** 7:06 p.m.

Approval to Reconvene

Motion by Mr. Piasecki and seconded by Mr. Cannavo to go into Open Session at 7:06 p.m. with full board consent.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- June 30, 2020 Regular and Executive Session

Motion by Mr. Piasecki and seconded by Mr. Canavo to approve the minutes of the June 30, 2020, Regular and Executive Session meeting.

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick			X	
Christine Pi	X			
Eric Walls			X	
Corey Piasecki	X			
Christopher Hamler	X			

**E. Communications** – Mr. Earl C. Clymer, III, Superintendent of Schools

Mrs. Marshall shared a note from Ms. Gail Marascia who wanted to thank everyone for making graduation a special and unique experience for everyone.

**F. Superintendent's Report – Mr. Earl C. Clymer, III**

Mr. Clymer discussed the Virtual Forum meetings that were held to review the Road Back to School Plan. There was one for staff, 111 attendees and one for the community, over 100 attendees. An overview of the plan was presented. Questions were asked by the staff and the community and responded to by Mr. Clymer, Mr. Kavcak and Mr. Remondelli. It was extremely informative and very well attended. The plan is posted on the website and there will be a resolution on the next agenda to approve the plan.

Mr. Clymer commented that a St. Luke's representative had met with our trainer to walk through the buildings to give us suggestions on where to place hand sanitizers, discussed cleaning, signage and other safety measures.

Sub-committee of the diversity group met and they are exploring different avenues for pursuing, hiring and recruiting candidate applications.

**G. Presenter(s):**

Overview of draft re-opening plan – Mr. Clymer

**H. Goals:**

Diversity committee and the Reopening committee are under District Goal #1 and Board Goal #2.

**Warren Hills Board of Education District Goals for 2019-20**

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, the 1:1 technology initiative, and enhanced PLCs.
2. Continue vertical articulation within the WHRSD cluster with a focus on increased achievement for students in grades 6-9.
3. Create a comprehensive, collaborative plan, involving district stakeholders, focused on the systematic implementation of the revised Future Ready Schools initiative.

**Warren Hills Board of Education Board Goals for 2019-20**

1. Utilize resources to ensure the support of District Goals.
2. Recognize student achievement through student presentations at Board meetings.
3. Work towards building optimal Board communication and trust.

## I. Committee Reports

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Hamler
Education & Policy	July 10, 2020	By Chair: Mr. Piasecki
Personnel & Student Activities	July 6, 2020	By Chair: Mr. Bodenschatz
Technology	No meeting held	By Chair: Mr. Walls
Negotiations	No meeting held	By Chair: Mr. Cannavo
Wall of Fame	monthly	By Chair: Mr. Walls
AD Hoc Reopening	July 7, 2020	By Chair: Mr. Clymer
Focus Group for Diversity	July 13, 2020	By Chair: Mr. Clymer

Education & Policy met on July 10, 2020 and discussed the following:

- Professional development resources to prepare the faculty for flipped classroom/hybrid learning. Teachers have the option to view the resources over the summer. The time earned would be adjusted from professional development hours done over the school year.
- Bell schedule options
- Revised 20-21 school calendar on agenda
- Policy 5460 Graduation requires more discussion
- Policy 5530 Admin of Medication on agenda

Personnel & Student Activities met on July 6, 2020. Personnel was discussed in Executive Session and Athletics are scheduled to begin practice on 7/20/20.

## J. Old Business

CSA Evaluation completed

## K. New Business

### L. Public Comment – concerning action items.

None

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**M. ACTION ITEMS**

Mr. Clymer is adding the following to the agenda:

- 1.) HIB # 008 HS
- 2.) Motion to approve the Oxford Township Board of Education to explore the possibility of joining the Warren Hills Regional School District as recommended by the Superintendent. (The approval is for a feasibility study and does not authorize the school district to join the Warren Hills Regional School District).

**I. PERSONNEL**

Motion by Mr. Bodenschutz and seconded by Mr. Piasecki to accept the recommendation of the Superintendent to approve and adopt motions **I.1** through **I.2** as described below:

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Kelsey Connelly	Approve	Biology Teacher	\$57,995.00	High School	8/25/20	6/30/21	Step C, BA+15
2	Marshall Cuomo	Approve	5 <sup>th</sup> Preparation	\$1,300.00 / semester	High School	9/1/19	6/30/20	N/A
3	Jacqueline Solecitto	Approve	Teacher/Planner	\$45.00/hour	Middle School	7/15/20	Upon completion	10 hours to plan intervention / enrichment block – Title I SIA Funds
4	Kimberly Kavcak	Approve	Teacher/Planner	\$45.00/hour	Middle School	7/15/20	Upon completion	10 hours to plan intervention / enrichment block – Title I SIA Funds
5	Amanda Best	Approve	Teacher/Planner	\$45.00/hour	Middle School	7/15/20	Upon completion	10 hours to plan intervention / enrichment block – Title I SIA Funds
6	Robin Bloom	Approve	Teacher/Planner	\$45.00/hour	Middle School	7/15/20	Upon completion	10 hours to plan intervention / enrichment block – Title I SIA Funds

\*2. Resolved upon the recommendation of the Superintendent that the Board of Education appoints the following coaches for the Fall, 2020 athletic season;

Be it further resolved, that said appointment is contingent on there being a regular athletic season in light of the current COVID-19 pandemic:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Kevin Call	Approve	Strength & Conditioning Advisor Weight Room	\$45.00/hour	High School	7/20/20	First day of in-season practice	Not to exceed 80 hours total
2	Patrick Kablis	Approve	Strength & Conditioning Advisor Weight Room	\$45.00/hour	High School	7/20/20	First day of in-season practice	Not to exceed 50 hours total
3	David Sbriscia	Approve	Substitute Strength & Conditioning Advisor Weight Room	\$45.00/hour	High School	7/20/20	First day of in-season practice	As needed
4	Bonita Duryea	Approve	Summer Sports Clearance Nurse	\$2,700/stipend	High School	7/13/20	Upon completion	N/A
5	Kimberly Yapaola	Approve	Assistant Cheering Coach	\$6,883	High School	7/20/20	6/30/21	Tier 3, Step 4
6	Kyla Tietz	Approve	Assistant Cheering Coach	\$6,883	High School	7/20/20	6/30/21	Tier 3, Step 4

### Approval of Personnel Motions

MOTION: Scott Bodenschatz		SECOND: Corey Piasecki		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X	2 #5 & 2 #6		
Sam Knutson	X	2 #5 & 2 #6		
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

## II. EDUCATION AND POLICY

Be it resolved, during the current emergency situation, following guidance from the State of New Jersey, the New Jersey Department of Education and the Warren County Office of Education, the Warren Hills Regional Board of Education shall waive and/or suspend the following Policies and Regulations, in portion or in whole, pending further guidance from the State of New Jersey, the

New Jersey Department of Education and the Warren County Office of Education or until the emergency situation no longer exists.

A motion was made by Mrs. Marshall and seconded by Mr. Piasecki to add the following as number 4 to Ed & Policy:

Motion to approve the Oxford Township Board of Education to explore the possibility of joining the Warren Hills Regional School District as recommended by the Superintendent. (The approval is for a feasibility study and does not authorize the school district to join the Warren Hills Regional School District).

MOTION: Lisa Marshall		SECOND: Corey Piasecki		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

A motion was made by Mr. Piasecki and seconded by Mrs. Marshall to approve and adopt motions **II. 1** through **II.4**, as described below:

\*1. Motion to approve the revised 2020-2021 school year calendar to reflect a new start date of August 31, 2020 and a new end date of June 4, 2021.

\*2. Motion to approve the **first reading** of the following revised or new policies/regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 0152 Board Officers**
- 1581 P&R Domestic Violence**
- 2422 Health & Physical Education**
- 3421.13 Postnatal Accommodations**
- 4421.13 Postnatal Accommodations**
- 5330 P&R Administration of Medication**
- 7243 Supervision of Construction**
- 8210 School Year**
- 8220 P&R School Day**
- 8462 Reporting Potentially Missing or Abused Children**

\*3. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 – None  
 HS - 19-20 - #008

\*4. Motion to approve the Oxford Township Board of Education to explore the possibility of joining the Warren Hills Regional School District as recommended by the Superintendent. (The approval is for a feasibility study and does not authorize the school district to join the Warren Hills Regional School District).

Approval of Education & Policy Motions

MOTION: Corey Piasecki		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

**III. BUDGET AND FINANCE**

Motion by Mr. Piasecki and seconded by Mrs. Musick to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 4, as described below:

\*1. Motion to approve the bill list for the period June 26, 2020 through June 29, 2020, in the amount of \$474,526.68.

\*2. Motion to approve the following Special Education Tuition Contracts for the 2020-2021 regular school year:

Student	School	Amount	Aide	Effective
6001523607	Celebrate the Children	\$73,260.00	\$27,000.00	9/8/20-6/30/21

\*3. Motion to approve the purchase of thermal imaging camera kits from American Protective Systems, Inc. (APS) at a cost of \$18,695 for Warren Hills Regional High School for 3 units and \$12,495 for Warren Hills Regional Middle School for 2 units.



\*4. Motion to approve revised GST Transport Corp. contract renewal for 2020-2021 school year to reflect 180 calendar days:

<u>Route #</u>	<u>Amount</u>
62SP	\$22,020.29 including aide cost
3 SP	\$22,020.29 including aide cost
3MD	\$11,662.75 including aide cost
61SP	\$28,758.73 including aide cost
35	\$68,541.33 including aide cost

Approval of Budget & Finance Motions

MOTION: Corey Piasecki		SECOND: Sherri Musick		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X		053088	
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

**N. Public Comment**

Thomas Dufner commented on the re-opening plan.

Debbie Zweig thanked everyone for a wonderful graduation.

Christina Rosanti thanked Mr. Clymer for the Forum that was held earlier and said it was excellent.

Mr. Hamler announced that there will be a special meeting on July 29 at 6:30pm to approve the plan.

**P. Adjournment 7:53 p.m.**

Motion by Mr. Piasecki and seconded by Mrs. Marshall to adjourn at 7:53 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere  
Business Administrator/Board Secretary